



**TOWN OF MANILA
TOWN COUNCIL SPECIAL MEETING
SENIOR-COMMUNITY CENTER
165 E HWY 43
AUGUST 19, 2025, AT 9:00 A.M.**

SPECIAL MEETING CALLED TO ORDER: Mayor Kathi called the special meeting to order at 9:00 am.

PRESENT: Mayor Kathi, Council Members Greg Scott, Bill Rylander, Gretchen Northcott, Deb Brown, and Town Clerk Jennifer Allphin

GUESTS: Clark and Nancy Olsen

EXCUSED: All were present.

VAC TRUCK AQUISITION: The purpose of the meeting was to discuss the proposal for purchasing a Vac Truck for the Town.

Bids and Pricing:

- Owen Equipment provided the following bids:
 - New Vac Truck: \$540,695
 - Used 2018 Model: \$299,000
- An additional option was presented by Ken Williams of Puget Sound Transport for \$229,000.
 - This is the unit discussed at the previous council meeting.

Council members agreed that purchasing the Vac Truck would significantly improve the Town's ability to maintain water and sewer systems year-round, prevent issues such as frozen lines, and reduce reliance on costly outside services like Webb Sewer Services. The equipment enables hydro-excavation, efficient storm drain and sewer cleaning, and regular maintenance required by insurance, tasks that have not been completed since 2019. Additional benefits include the ability to use the truck for dust control on roads, improving overall utility for the investment. The mayor and council members also noted that funds have been saved for this purpose, eliminating the need for loans or asking for a grant, and that Ken Williams is a trusted source who previously provided the Town's garbage truck, which greatly improved operational efficiency.

Inspection and Purchase Process:

- The truck does not come with a warranty.
- Ken Williams will inspect the truck and verify its condition before purchase.
- After inspection, an invoice will be signed and payment submitted.
- Any necessary work will be completed, title cleared and transferred, and the truck will be transported to the town at no additional cost.
- Estimated timeline: 3–4 weeks.



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Council Questions & Comments:

- Councilmember Brown asked if inspection and delivery were included. Mayor Kathi confirmed they are.
- Councilmember Northcott asked if Ken Williams was the same seller as the garbage truck. Mayor Kathi confirmed it was and noted that the garbage truck has saved significant time and costs.
- Councilmember Scott explained that the Vac Truck uses water to liquefy dirt and then vacuums it, making line work easier.
- Mayor Kathi noted the vac truck can also help maintain storm drains, which have not been done since 2019.
- Mayor Kathi and Councilmember Northcott noted this purchase will significantly reduce costs currently paid to Webb Sewer Services and Triple D.

Motion

Councilmember Scott moved to purchase the Vac Truck for \$229,000 from Puget Sound Transport. Councilmember Northcott seconded. All were in favor

Roll Call Vote:

- Greg Scott: Aye
- Bill Rylander: Aye
- Debbie Brown: Aye
- Gretchen Northcott: Aye
- Mayor Kathi Knight: Aye

The motion carried unanimously.

RESULTS: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS RYLANDER, SCOTT, BROWN, AND NORTHCOTT

EXECUTIVE SESSION: There was no correspondence.

PUBLIC COMMENT:

Clark Olsen asked about the lack of warranty and what happens if the truck has major issues. Mayor Kathi clarified that Ken would perform a full inspection before delivery to confirm the truck is in proper working order before the final sale.

Clark Olsen inquired about the possibility of renting the Vac Truck to the County or private citizens. Mayor Kathi stated that while no formal policy has been established, the Town is considering options such as renting to the County with a Public Works operator and offering limited services to residents for cost recovery (covering manpower and fuel costs).



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Clark asked about Public Works training on how to operate the Vac Truck. Mayor Kathi confirmed that training is included with the purchase.

Clark also asked if the Town could afford the Vac Truck. Mayor Kathi and the Council confirmed that the purchase is financially feasible. The truck will be funded through enterprise funds (water and sewer) and \$10,000 from the Capital Projects Fund. No loan or grant is required, as funds have been saved for this type of expenditure. Mayor Kathi emphasized the intent to avoid additional debt and interest costs.

Mayor Kathi thanked Clark and Nancy for coming and invited them to come in anytime with their questions or for further discussion.

ADJOURNMENT: Councilmember Northcott motioned to adjourn the Town Council Special Meeting. Councilmember Scott seconded the motion. All were in favor. Mayor Kathi adjourned the meeting at 9:07 am.


Kathi Knight, Mayor
Jennifer Allphin, Town Clerk

