

Approved

August 13, 2025

South Sanpete School Board Meeting  
39 S Main St  
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	5:10 PM
Closed Meeting Start Time	NA
Closed Meeting End Time	NA
Meeting Adjourned	5:10 PM

The meeting was called to order at 3:30 PM by Board President Connor Thompson.

Reverence: Loni Hammond

Patriotic Tribute: Connor Thompson led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: Loni Hammond, Coleen Ogden, Connor Thompson, Mark Olson, David Warren

Others Present: Jake Hill, Ralph Squire, Trevor Powell, Mark Anderson, Aaron Peterson

## RECOGNITION & ACHIEVEMENT

**Teacher Recognition**—Assistant Superintendent Trevor Powell shared that Congressman Burgess Owens had honored Mark Otten for his outstanding 40-year career. A video of Congressman Owens honoring Mark was played. Board members and District Admin praised Mark Otten for his dedication, talent, and commitment to teaching.

## CITIZEN DIALOGUE

None

## BUSINESS ITEMS

**Minutes**—The Minutes of the June 24, 2025, Regular Board Meeting were presented for approval. After discussion, Loni Hammond moved to approve the minutes as written. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

**Warrants**—Warrants #00033706 - #00034060 for \$4,808,247.80 were presented for approval. These warrants were for June and July. After discussion, David Warren moved to approve the warrants as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

**Budget Report**—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers' Investment Fund. The FY25 ending budget information was also discussed. These figures are currently un-audited but will be trued up once the audit is complete. Business Administrator Hill expressed appreciation for everyone involved in the financial processes within the District.

After discussion, Mark Olson moved to approve the budget report as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

## **ITEMS FROM BOARD MEMBERS**

None

## **REPORTS**

**Work-Based Learning/CTE Report**—CTE Director Mark Anderson presented the annual CTE Report. Mr. Anderson gave a very good comprehensive report of the CTE programs within the district, the courses taught, and the pathways available to students.

**CTE You Science Gains**—CTE Director Mark Anderson reported on the CTE certification highlights in the District. Certifications in the District have grown over 25% which is one of the largest increases in the State.

**Waterford UPSTART Report**—Superintendent Ralph Squire presented the UPSTART Report for this last school year. The District had 66 children registered for the program last year. UPSTART is an on-demand early learning program that gives parents tools, coaching, and resources so they can prepare their child for kindergarten and a bright future. The District has a goal to get 100 participants this school year.

## **INFORMATION**

**Back to School Flyer**—Superintendent Ralph Squire presented the Back to School Flyer that was messaged out to the public.

**Construction Project Updates**—Business Administrator Jake Hill discussed the progress on all the construction projects that are happening district-wide.

## **ACTION ITEMS**

**Early Learning Plan**—Assistant Superintendent Trevor Powell presented the Early Learning Plan to the Board for approval. This plan provides the USBE with information regarding the District's early literacy and early mathematics curriculum, established goals, and the implementation of the four components of mathematics instruction as required by Utah State Code. After discussion, David Warren moved to approve the Early Learning Plan as presented. Lonie Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

**FY26 Salary Packet/Legal Liability Pamphlet**—Business Administrator Jake Hill presented the FY26 Salary Packet which includes the Legal Liability Pamphlet from Risk Management to the Board for approval. This packet is sent out to Admin and is a great resource with lots of frequently referenced information. After discussion, Coleen Ogden moved to approve the FY26 Salary Packet as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

**150 Mile/Overnight Requests**—Superintendent Ralph Squire presented the following 150 Mile/Overnight Travel request:

<b>School</b>	<b>Sport/Program</b>	<b>Date(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Travel</b>
GVHS	Football	8/15	Rich High School	Football	Bus
MHS	Football	8/15	St. George	Football	Bus
MHS	Girls Tennis	8/21-23	St. George	Tournament	Suburbans
MHS	Boys Golf	9/23-24	Roosevelt/Vernal	Match	Suburbans

After discussion, Mark Olson moved to approve the 150 Mile/Overnight Requests as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

### **Policies—**

Superintendent Ralph Squire presented the following policy for approval:

- *JEBA Kindergarten Student Toilet Training*

After discussion, David Warren moved to approve Policy JEBA as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policy for approval:

- *JECC-1 Participation in Sex-Designated Athletic Activities and Teams*

After discussion, David Warren moved to approve Policy JECC-1 as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policy for approval:

- *JGA Bullying, Cyber-bullying, Hazing, and Abusive Conduct*

After discussion, David Warren moved to approve Policy JGA as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policy for approval:

- *JGB Student Conduct Policy: Electronic Devices*

After discussion, Coleen Ogden moved to approve Policy JGB as presented. David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policy for approval:

- *JGC Emergency Safety Interventions-Safe Schools*

After discussion, David Warren moved to approve Policy JGC as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent Ralph Squire presented the following policy for approval:

- *JH Safe Schools Policy*

After discussion, David Warren moved to approve Policy JH as presented. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

**Motion for Closed Meeting**—There was no closed meeting.

**Hire Recommendations**—Mark Olson moved to approve the following individuals for employment.

**1. New Teacher Recommendations**

a. Megan Clark	1st Grade Teacher	EES
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**2. Para-educator Recommendations**

a. Megan Carmody	Title I	GVES
b. Krystal Wilson	SPED	GVES
c. Elizabeth Bogh	SPED	GVES
d. Celicia James	SPED	GVES
e. Catharine Egner	SPED	GVES
f. Sadie Williams	SPED	GVMS
g. Tazj Hill	Americorp	EMS
h. Summer Cartright	Americorp	EMS
i. Rita You	SPED	EMS
j. Adriann Evans	SPED	EMS
k. Aly Ridge	SPED	EMS
l. Tiffany Evans	SPED	EES

**3. Transfer Recommendations**

a. None

**4. Other Hire Recommendations**

a. Ashton Sorensen	Asst. Girls Tennis Coach	MHS
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**5. Resignations/Retirement**

a. Kayla Colby Woolsey	Receptionist/Tech Support	Resignation	D.O.
b. Jaidyn Merchant	1st Grade Teacher	Resignation	EES

David Warren seconded the motion. A vote was taken, and all voted in favor. Motion passed.

**Adjourn**

Mark Olson moved to adjourn the South Sanpete School Board Meeting. Coleen Ogden seconded the motion. A vote was taken, and all voted in favor. Motion passed.

The next regularly scheduled Board Meeting will be held on Wednesday, September 10, 2025, at 3:30 PM.

Meeting adjourned at 5:10 PM.

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President

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Business Administrator