

**COMMISSION MINUTES**  
**August 11, 2025**

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this eleventh day of August 2025. Meeting commenced at 1:30 p.m. with Commissioners Scott Johnson, Ralph Brown, and Greg Jensen in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. County Attorney Casey Jewkes and Clerk/Auditor Steven C. Wall were also present.

Executive Director Malcolm Nash was excused.

**Commission Business:**

Commissioner Jensen reported that the third Type 1 Wildfire Firefighter Team is here now and working on the wildfire. He expressed his appreciation and support for all of the firefighters from the community. Commissioner Jensen reported that the firefighters are very appreciative of the county residents and the support they have received here.

Commissioner Brown then reported on the County Fair that was held last week. He said it had been a very successful fair with a lot of activities and people involved.

The Commission then recognized Brenda Sorensen who is retiring from the Senior Nutrition Program. She has been working with the program under the direction of R6 Regional Council and the County for approximately 26 years. Doug Kirkham, R6 Regional Council, was also in attendance. The Commission presented her with a plaque for her service, and expressed appreciation for the work she has done.

**Minutes of July 28<sup>th</sup> Commission Meeting approved:**

Minutes of the July 28<sup>th</sup> Commission meeting were reviewed and approved on a motion by Commissioner Brown, second Commissioner Jensen, unanimous.

**Payment Approval Report approved:**

The Payment Approval Report for July was then reviewed and approved by Commissioner Jensen, second Commissioner Brown, unanimous.

**Agreement for Temporary Senior Nutrition kitchen approved:**

HR Director Craig Blake reviewed with the Commission a lease for a temporary facility for the Richfield Senior Nutrition group while the Richfield Senior Center is under renovation. He noted that he had worked through the agreement with the County Attorney, and recommended a small change in the agreement in the indemnification clause as recommended by the County Attorney. After discussion, Commissioner Brown moved to approve the agreement contingent upon the changes recommended by the County Attorney, second Commissioner Jensen, unanimous.

**Recommendations for New Hires approved:**

The Commissioner then considered recommendations for New Hires, which include: Colton Conder as the Full-time Fairgrounds Specialist, Grade 17 at \$24.82 per hour beginning July 21,

2025; Levi Maxfield as a full-time Events Coordinator, Grade 12 at \$20.93 per hour beginning July 31, 2025; Jessica Hutchings as a full-time Events Manager, Grade 17 at \$24.82 per hour beginning August 5, 2024; Kai Thomas and Nathan Young as full-time Deputy Sheriff Recruits, Grade 15.2 at \$25.51 per hour beginning August 4 and August 6, 2025 respectively; Amber Jensen as a part-time Nutrition Cook, Grade 7 at \$18.02 per hour beginning August 5, 2025; and Colten Breinholt as a full-time Landfill Operator 1, Grade 14 at \$22.29 per hour beginning August 11, 2025. Discussion followed noting that there was one new position, with the rest of the individuals filling vacant positions. After discussion, Commissioner Jensen moved to approve the recommendations for new hires, second Commissioner Brown, unanimous.

**Agreement with State of Utah for Victims Advocate Funding approved:**

Amy Sanders, Victim's Advocate, then reviewed with the Commissioners the agreement with the State of Utah, noting that the Office for Victims of Crime has approved Sevier County for funding for the program for the next two years. She reported that her work has been audited and found that things were in order, which allowed them to offer funding for two years. County Attorney Casey Jewkes reported that Ms. Sanders was working well with him, the officers, and the Courts, as well as helping the victims and doing a good job. Ms. Sanders then indicated that part of her responsibilities include providing information to the Commissioners twice per year, and reported on the activities she participates in. She then reported on the number of people she has helped. The Commission thanked her for the information. After discussion, Commissioner Brown moved to ratify the agreement previously signed by Commissioner Johnson, second Commissioner Jensen, unanimous.

**Indigent Burial Funds approved:**

The Commission then reviewed a request for payment on an indigent burial for Brenda Jacobsen, noting that the information they received indicated Ms. Jacobsen really was indigent. After discussion, Commissioner Jensen moved to approve the indigent burial funds for Ms. Jacobsen to the Springer Turner Funeral Home in the amount of \$1,100 as recommended, second Commissioner Brown, unanimous.

**Tax Abatement requests not meeting requirements denied:**

Clerk/Auditor Steven Wall then reviewed with the Commissioners application for the tax abatement program that had been received, but did not meet the qualifications. Clerk/Auditor Wall noted that three of them were over the allowable limit, and the other did not own the property. After discussion, Commissioner Brown moved to deny the abatements as recommended, second Commissioner Jensen, unanimous.

**Refunds for overpayment approved:**

Assessor Terri Hartle then recommended a refund for \$450 to Michael J Proud. She indicated that he paid a registration fee for a 2021 vehicle, but his vehicle is a 2008 model. After discussion, Commissioner Jensen moved to approve the refund as recommended, second Commissioner Brown, unanimous.

**Assessor Adjustments approved:**

Assessor Hartle then reviewed with the Commission Assessor Adjustments due to changes from non-primary to primary, use adjustment, and one adjustment to square footage. After discussion, Commissioner Brown moved to approve the Assessor Adjustments as recommended, second Commissioner Jensen, unanimous.

**Agreement with Les Olson Company for printer maintenance approved:**

IT Director Dirk Jensen reviewed with the Commission a renewal of the agreement with the Les Olson Company for maintenance and service on some of the County printer/copiers. After discussion, Commissioner Jensen moved to approve the renewal agreement with the Les Olson Company, second Commissioner Brown, unanimous.

**Nuisance Abatements authorized for two parcels:**

Trever Peterson, Building Department, then reviewed with the Commissioners the work he has done on parcels 3-192A-42 in the Elsinore Addition and 5-43-24 near Joseph in trying to get those parcels cleaned up. He reviewed the steps he has taken to reduce nuisances on the parcels, noting that this is the second time for parcel 5-43-24. Deputy County Attorney Josh Christner reviewed the actions that have been taken through the court process to get judgements as well. After discussion, Commissioner Brown moved to authorize the nuisance abatements on both parcels as requested, second Commissioner Jensen, unanimous.

**Items declared surplus, authorized for sale:**

The Commission then reviewed a list of items no longer being used by the County that have been requested to be surplussed. After discussion, Commissioner Jensen moved to declare the items as surplus and authorize their disposal as indicated, second Commissioner Brown, unanimous.

**Professional Services Agreement with Ensign Engineering approved:**

Recorder Jason Monroe then reviewed a Professional Services Agreement between Ensign Engineering and the County for setting section corners. He said the fee will be paid from a grant he had received from the State of Utah that is available this year. After discussion, Commissioner Brown moved to approve the agreement with Ensign Engineering, second Commissioner Jensen, unanimous.

**Inmate Telephone Services Agreement approved:**

Sheriff Curtis then reviewed with the Commission an Amendment to the Inmate Telephone Services Agreement to provide services for another year. After discussion, Commissioner Jensen moved to approve the agreement, second Commissioner Brown, unanimous.

**County to sponsor potential funding for Monroe Canyon Fire Mitigation:**

Parker Vercimak, Jones & DeMille Engineering, then reviewed with the Commissioners moving forward in preparation to apply for potential funding. Mr. Vercimak noted that there needed to be a sponsor for the applications for funding and recommended that the County act as the sponsor for the applications. Mr. Vercimak noted that this will allow the County to assist with mitigation of damage from the fire and alleviate some confusion. He noted that Jones & DeMille Engineering would help with monitoring the project and assisting with working with all of the

involved entities. After discussion, Commissioner Brown moved to approve the County being the applicant for funding with Federal and State agencies to apply for help mitigating the damages from the Monroe Canyon Fire, second Commissioner Jensen, unanimous.

There being no further business to come before the Board, meeting adjourned at 2:34 p.m.