

5:30 p.m. – Work Session

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance – Alan Arnold

C. Invocation – TBA

D. Public Comment

(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report
2. Recognition of Wanda Ney for service on Riverdale City Planning Commission
3. City Administration Report
 - a. [Department Reports August](#)
 - b. [September Anniversaries Employee Recognition](#)
 - c. [Staffing Authorization Plans](#)
 - d. [Community Development Report](#)

F. Consent Items

1. [Consideration to approve meeting minutes from:](#)

September 2 , 2025 Council Work Session

September 2, 2025 Council Meeting

G. Action Items

1. [Consideration of Resolution #2025-32 declaring property held by the city as lost, unclaimed, or surplus and authorizing the use or sale of the same.](#)

Presenter: Steve Brooks

H. Comments

1. City Council
2. City Staff
3. Mayor

I. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 12th day of September 2025 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html>.

Michelle Marigoni
Riverdale City Recorder

****The City Council meeting on September 16, 2025 is viewable electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in-person participation. The agenda for the meeting is also attached above. ****

https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view_as=subscriber

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday September 2, 2025, at 5:30 p.m., at the Civic Center in the Council Chambers, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Braden Mitchell, Mayor Alan Arnold, Councilmember Anne Hansen, Councilmember Bart Stevens, Councilmember Michael Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney Casey Warren, Police Chief Brandon Cooper, Community Development Michelle Marigoni, City Recorder
Excused:	

The City Council Work Session meeting began at 5:30 p.m. Mayor Mitchell welcomed all in attendance and noted for the record that all Councilmembers were present. Members of city staff were also present.

Public Comment:

There was no known public comment.

Presentations and Reports:

1. **Mayor's Report**
 - UDOT bridge report
2. **City Council Assignment Reports**
3. **Swearing in – Kaleb Montez**

Consent Items

1. Consideration to approve meeting minutes from:
August 19 , 2025 Council Work Session
August 19, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

Action Items

1. **Consideration to re-approve an expired subdivision plat for the Riverside Flats Subdivision, located at 667 W 4400 S, Riverdale Utah.**

The plat expired due to not being recorded within one year of approval. There have been no changes to the original submission.

2. **Consideration of Ordinance #997 amending Riverdale City Code 10-10A-3(G): Retail Smoke Shops.**

Mr. Cooper explained this was requested by a retail smoke shop that wants to move into Riverdale after losing their space in South Ogden. The businesses owners are requesting to be allowed to sell more items than tobacco-related items, such as ancillary gifts and sodas. Other changes will clarify and more closely align with state code. These businesses are not allowed to operate within 600 ft of a zone used or zoned for residential or agricultural use. There was discussion about items which could be sold, proximity laws, and limits within the city.

3. **Business License Revocation Appeal for Riverdale Furniture Outlet as requested by Adam Carter.**

Mr. Brooks explained the appeal has been canceled, as the business owner has shown improvements and become compliant since the license was revoked. The license was suspended for 30 days before it was revoked. Due to the new compliance, Mr. Brooks has elected to reissue the license as city code allows. Councilor Arnold

felt the site needed further cleanup as the back lot has a large amount of cardboard. Mr. Brooks noted that code enforcement will stay on top of this business once the license is reissued.

- 4. Discussion regarding general election meet the candidates' events.**
This will be discussed in the main meeting.

Comments

1. City Council:
2. City Staff:
3. Mayor:

Adjournment

Having no further business to discuss, the Work Session was adjourned at 5:56 p.m.

Date Approved

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, September 2, at 6:00 p.m. at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Braden Mitchell, Mayor Alan Arnold, Councilmember Bart Stevens, Councilmember Anne Hansen, Councilmember Michael Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney Casey Warren, Police Chief Brandon Cooper, Community Development Michelle Marigoni, City Recorder
Excused:	
Visitors:	Larry Hadley Chris Hatch Summer Finch Will Garner Grace Green Wendy Davis

Welcome & Roll Call

The City Council meeting began at 6:02 p.m. Mayor Mitchell called the meeting to order and welcomed those in attendance, including all Council Members, City Staff, and members of the public.

Pledge of Allegiance – Brandon Cooper

Invocation – Braden Mitchell

Public Comment

Mayor Mitchell invited members of the public to speak. There was no public comment.

Presentations and Reports

1. Mayor's Report

Mayor Mitchell reported on a recent meeting with UDOT, Granite Construction, Horrocks Engineering, and Ogden Airport representatives regarding a minimum 45-day delay on the Riverdale Road project due to an oversight in obtaining a crane permit for bridge work over I-15. The city expressed displeasure, noting potential impacts on local businesses and residents, including holiday traffic and access issues. UDOT offered to communicate with affected parties, and the city requested signal adjustments to improve traffic flow.

A meeting with Weber School District addressed a chain restricting access to park facilities behind the school. Concerns were raised about accessibility for reservations and events. The district agreed to paint additional parking stalls and lower the chain at 4:00 p.m. daily, with city staff holding keys for school-hour access. A memorandum of understanding will be updated to prevent future issues. Larry Hadley, the district's facilities coordinator, was instrumental in the resolution.

2. City Council Assignment Reports

3. Swearing In – Officer Kaleb Montez

Chief Warren introduced Officer Kaleb Montez, noting his military service in the Army, including a deployment to Iraq, a bachelor's degree from Utah Tech, and two years of experience with Washington City Police Department. Officer Montez relocated for family reasons and was selected after an extensive recruitment process. Chief Warren thanked Officer Montez' family, including his wife, son, and in-laws, for their support, and recognized the council's role in enabling recruitment. Michelle Marigoni administered the oath of office.

Consent Items

1. Consideration to approve meeting minutes from:

August 19 , 2025 Council Work Session
August 19, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

MOTION: Councilmember Arnold moved to approve the consent items. Councilmember Richter seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

Action Items

1. Consideration to re-approve an expired subdivision plat for the Riverside Flats Subdivision, located at 667 W 4400 S, Riverdale Utah.

Brandon Cooper presented the request to re-approve the expired plat for Riverside Flats Subdivision. The original approval had lapsed, but no changes were proposed.

Motion: Councilmember Arnold moved to re-approve an expired subdivision plat for the Riverside Flats Subdivision, located at 667 W 4400 S, Riverdale Utah.

Second: Councilmember Richter

Councilor Arnold:	Yes
Councilor Stevens:	Yes
Councilor Richter:	Yes
Councilor Hansen:	Yes
Councilor Haws:	Yes

Motion passed unanimously.

2. Consideration of Ordinance #997 amending Riverdale City Code 10-10A-3(G): Retail Smoke Shops.

Mr. Cooper presented Ordinance #997, amending code provisions for retail smoke shops to clarify definitions and operational requirements.

Motion: Councilmember Haws moved to approve of Ordinance #997 amending Riverdale City Code 10-10A-3(G): Retail Smoke Shops with the following changes: Strike from section 6 “prohibited sales: Vaping products, devices, and accessories unless expressly permitted by Utah state code.” Update “retail smoke shop” within section 7 and 8 to the new definition of “retail tobacco specialty business”.

Second: Councilmember Hansen

Councilor Arnold stated he did not agree to the motion without having the density limitation changed.

Councilor Stevens:	Yes
Councilor Hansen:	Yes
Councilor Haws:	Yes
Councilor Richter:	Yes
Councilor Arnold:	No

Motion passed with four in favor and one opposed.

3. Business License Revocation Appeal for Riverdale Furniture Outlet as requested by Adam Carter.

This item was stricken from the agenda.

4. Discussion regarding general election meet the candidates’ events.

Mr. Brooks led discussion on potential meet-the-candidates events for the general election. Options included city-hosted open houses or collaborations with groups like the League of Women Voters. Concerns were raised about nonpartisanship, formats (open house vs. moderated questions), sponsorship, and avoiding future conflicts. The council preferred a city-hosted event focused on local issues, with staff to coordinate dates and formats after consulting candidates. No formal action was taken; staff will follow up.

Comments

Michelle Marigoni reported Weber County's inquiry on canceling uncontested races from the ballot, noting no cost savings and unchanged reporting requirements. The council preferred keeping all candidates on the ballot to allow resident voting opportunities.

Adjournment

Having no further business to discuss, Councilmember Arnold moved to adjourn the meeting. Councilmember Hansen seconded the motion. The meeting was adjourned at 7:39 p.m.

Date Approved:

DRAFT

**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
AUGUST 2025**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	65,146	\$ 171,743	2,207	30	\$ 77.82
Commercial	47,455	\$ 145,499	271	175	\$ 536.90

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 67,918	2,171	\$ 31.28
Commercial	\$ 67,233	233	\$ 288.55

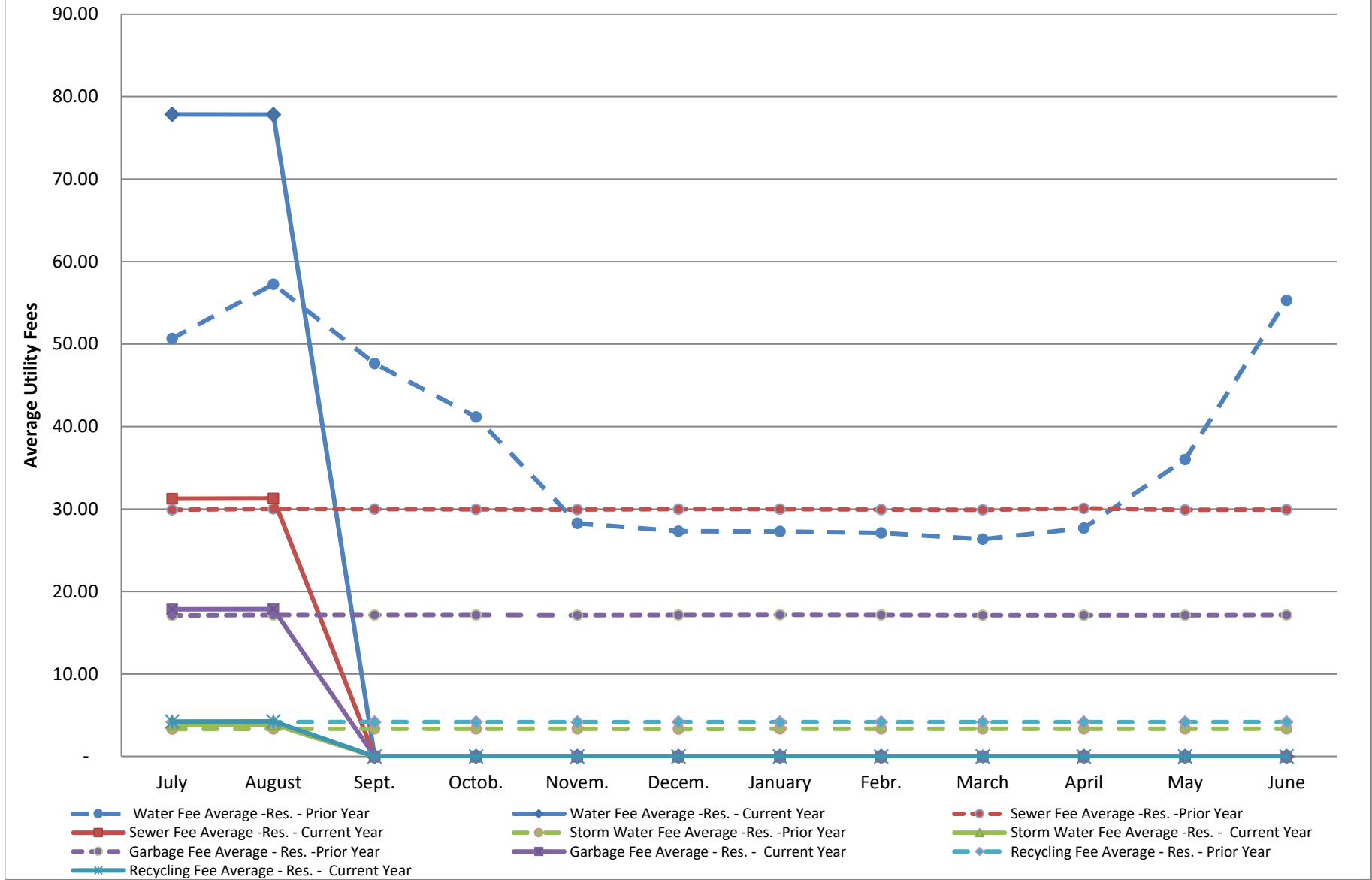
Storm Water Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 8,445	2,191	\$ 3.85
Commercial	\$ 23,964	206	\$ 116.33

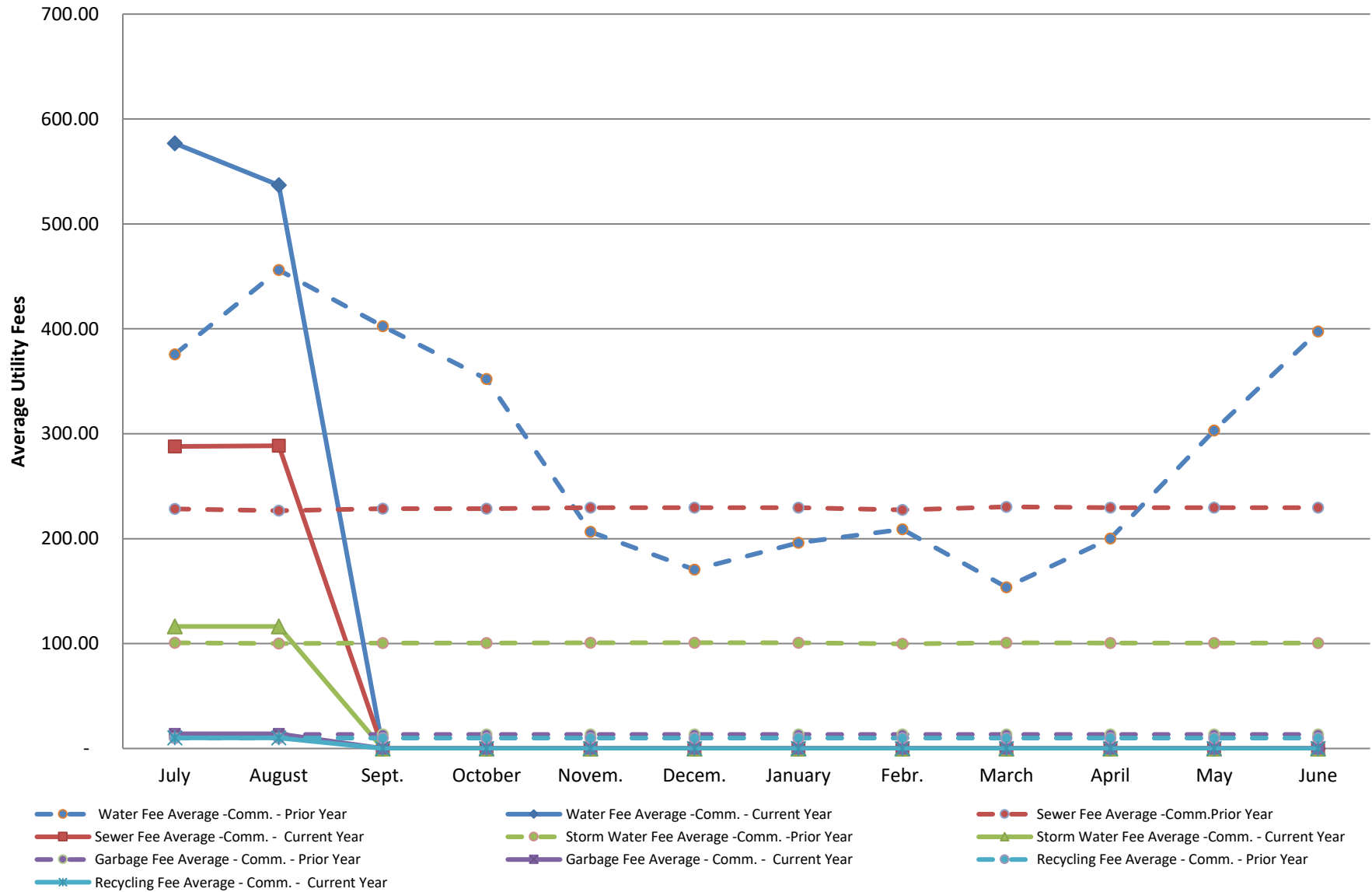
Garbage Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential - Garbage	\$ 38,511	2,157	\$ 17.85 *
Residential - Recycling	\$ 7,763	1,829	\$ 4.24
Commercial - Garbage	\$ 28	2	\$ 13.97 *
Commercial - Recycling	\$ 20	2	\$ 10.13

Residential Average User Fees
Fiscal Year 2025 & 2026



Commercial Average User Fees Fiscal Year 2025 & 2026



Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the city.
- Routine management issues and resolution.
- Various meetings and training courses attended.
- Working on monthly Accounting.
- Various IT projects.
- West Bench RDA.
- Domain name change for emails and website.
- Various meetings and analysis of RDAs.
- Yearend accounting for audit prep.
- September's Newsletter with Angel.
- Training Angel Mejia as IT/Digital Media Tech.

Stacey Comeau:

New Hires:	Brenda Green	Police
	Nevaeh Silva	Community Services
	Kaleb Montez	Police
	Evelyn Allen	Community Services

Promotions:	Michael Razey	Fire
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Terminations:	Karli Trimble	Community Services
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- Random drug testing for the month
- Processed semimonthly payroll
- Did background and credit checks on applicants for apartments
- Attended NUHRA board/training meetings
- Prepared safety incentive reports
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Prepared ACH files for Rent, RDA, and Early Retiree payments
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Angel Mejia:

- Assisted with court and utility interpretation services
- Updated content on the city website
- Completed city newsletter
- Resolved printer issues in the senior center computer lab
- Posted construction updates for 5600 South and 4400 South projects
- Initiated website domain migration process
- Demo meetings with website vendors

- VPN access for the Police Department
- Reviewed and assessed potential phishing emails reported by staff
- Updated information on the Veterans Memorial
- Created accounts for newly hired police officers and firefighters
- Configured and deployed 5 new laptops
- Ribbon cuttings for Mission BBQ and Panera Bread
- Assisted Police Department with 3CX phone system issues
- Implemented DMARC email security configurations for city staff

Public Works Monthly Report August 2025

- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued Storm Water review to meet new state regulations.
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Continued work on UDOT 5600 S project.
- Continued inspections on AFCU Campus.
- Continued inspections on America First Road Project.
- Continued 2023 waterline project.
- Continued Coleman Vu Project.
- Continued work on utility capacity evaluations for 1500 W development.
- Continued review and engineering for capital improvement plan for Sanitary Sewer and Water.
- Continued Panera Project.
- Continued inspections on Ken Garff redevelopment.
- Continued work on drinking water lead and copper rule.
- Continued 2025 Storm Water Project.
- Continued 4400 S Bridge Project.
- Continued 2025 Water Project.
- Continued 2025 Street Projects.
- Started UDOT Bridge Projects.

Community Services Report August 2025

- Attended staff meetings
- Held departmental staff meeting
- Created monthly issue of Riverdale Connections.
- Covered for Miranda at the Senior Center
- Met with Weber County Commissioners
- Youth City Council
- Swim Nights
- Lease signing at Senior Center



SENIOR CENTER

Monthly Report



FAVORITE PROGRAMS

Yoga
Zumba Gold
Ceramics

Foot Clinic
Bingo
Sign Language

1,384



MEALS SERVED

We served **148** meals on our busiest day

944

PEOPLE
attended our programs



418

HOURS
of volunteer service



Defying Gravity

Fall Prevention Class

Stay strong, steady, and independent! Join our 90-minute in-person class to build strength, improve balance, and learn how to prevent falls.

This class focuses on the importance of talking about falls and identifying fall risks. The class covers the following topics:

- › Home Hazards
- › Balance & Strength Exercises
- › Vision
- › Medication
- › Footwear
- › Navigating Your Community Environment
- › Local Resources
- › Your Action Items

More than
1 in 4
Americans age 65+
fall each year



Thursday, September 25th
9am
Riverdale Senior Center

SENIOR SPOTLIGHT: TERESA ENGLAND

Teresa has been volunteering as our leader for the Card Making group. She enjoys spending time with the ladies in the group and making fun cards. Her hobbies are making wreaths, cards, going to car shows with her husband, and spending time with her 24 grandkids. She also loves to camp. She is a very creative soul and loves to share her talents with others.



August 2025

COMMUNITY CENTER



Monthly Report



MONTHLY ATTENDANCE

458



PEOPLE



252

PEOPLE

attended our programs

RESERVATIONS



70

this month

Includes 11 meeting room and 59
park pavilion reservations

A FEW PROGRAMS OFFERED

After School Club

Pickleball

Archery

Flag Football

Tennis

Hockey



SPOTLIGHT: ANNUAL CLEANING

WE CLOSED FOR A WEEK IN AUGUST TO REFINISH THE GYM FLOOR
AND TO A DEEP CLEAN OF THE BUILDING. WE DO THIS YEARLY
AND THAT IN PART LED TO OUR LOW NUMBERS THIS MONTH



August 2025

Community Development Department:

- Code Review and list of revisions
 - Draft Code Revisions – Title 10
 - Work group with PC and Consultant
- Development Review/Processing:
 - Fieldstone Homes
 - Alpine Homes
 - Sign Approvals
 - Zoning Confirmation Requests
 - Rezone Request
 - Zone Text Amendment
- Meeting with property owners and developers to discuss project plans and concepts
 - AFCU Team/Dee Hansen
 - DRH/LHM
 - Riverdale Townhomes
 - Bach Homes/StringTown Meetings
 - Riverdale Flats Apartments
 - JF Capital (Barlow Property)
- 5600 South Project – CCT Meeting
- Zoning Violation Review
- Fee Analysis
- Parking Analysis
- Building Plan Review/Building Inspections
- Boundary Line Adjustment Review
 - 3800 Parker Drive
 - Along Weber River
- Utah League of Cities and Towns
 - Legislative Policy Committee
 - Economic Development Advisory Committee
- RDA Project Area Audit
 - West Bench RDA
 - Project Plan/Budget Amendment
 - West Bench CRA
 - 700 West
- Department heads meetings attendance
- City Council Prep
- Building Permits Issued (30 days)
 - Re-Roof: 2
 - Demolition: 0
 - Tenant Finish: 0
 - Plumbing: 3
 - Basement Finish: 0
 - Mechanical/Electrical: 3
 - Sign: 5
 - Solar: 0

- Remodel/Addition: 2
 - New Construction – Commercial: 0
 - New Construction – Residential: 1
 - Mobile/Manuf Home – 0
 - Fence: 1
 - Deck: 0
- Building Inspections - 96
- Planning Commission Prep
- Budget/Sales Tax Revenue Review
- Floodplain Mitigation Training and Review
- Geographical Information Systems training and work
- DWCCC Sale (Peacock Ridge)
- Business Retention and Expansion (BRE Program)
 - Introduction to local businesses
 - Home Depot

Monthly report – August, 2025

Legal Dept., City Attorney, City Admin. – Steve Brooks:

- Resolutions/Ordinances work–
 - Work concerning – Riv. Elem., Senior programs, Senior Center, Fire, dept., UDOT (bridges, islands), Grand openings, GRAMA, Building inspector, Elections, Joe's, Carpet store, Round-about, Senior apt. Contracts, Panera, Park strips, garbage deposits, 4400, First respond pol., Fire consolidation, West bench, Code violations, signs, Conditional uses, Memorials, Senior facility policy, 2030 comm., UMA, Special events, Personnel, LHM devel.,
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings
- Formal training attended-
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

349 Total traffic cases YTD (Jan. 1, 2025 to December 31, 2025)

1 DUI	205 Moving violations	0 FTA
0 Reckless/DUI red.	110 Non-moving violations	0 Other
33 License violations	0 Parking	

45 Total Misdemeanor cases YTD (Jan. 1, 2025 to Dec. 31, 2025)

1 Assault	0 Ill. sale Alc.	0 Dom. animal	4 Dom. violence
11 Theft	3 Other liq. viol.	0 Wildlife	20 Other misd./infrac
0 FTA	6 Contr. subst vio	0 Parks/rec.	
0 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

389 Total cases disposed of this month 756 Total number of cases disposed of for the year (July 1, 2025 to June 30, 2026)

396 Total offenses this month 950 Total offenses for year (July 1, 2025 to June 30, 2026)

Small Claims Total number of cases for the year (Jan. 1, 2025 to Dec. 31, 2025) -- Filed=5 Settled/Dismissed=10

0 Cases filed	0 Trials
1 Settled/dismissed	0 Default judgment

CITATIONS BY AGENCY

YTD (July 1, 2025 to June 30, 2026)

Riverdale City	206	454
UHP	141	378

REVENUE/MISC.

YTD (July 1, 2025 to June 30, 2026)

Total Revenue collected	\$ 78,727.23	\$ 157,771.49
Revenue Retained	\$ 49,760.99	\$ 101,063.39
Warrant Revenue	\$ 21,267.98	\$ 59,350.96
Issued warrants	56	128
Recalled warrants	74	147

Patrol Report August 2025

Failure to Yield: An officer attempted to conduct a traffic stop on a motorcycle due to a traffic violation. The motorcycle failed to yield and fled at a high rate of speed. After further investigation, a possible suspect was identified. Further follow up will be conducted in an attempt to locate the driver.

Unattended Death: Officers responded to a local residence where it was reported that a male was deceased in his bedroom. Officers and medical personnel arrived on scene where lifesaving efforts were unsuccessful. Detectives responded to take over the investigation.

Traffic Stop/Possession of Marijuana: An officer conducted a traffic stop due to an observed traffic violation. The odor of marijuana was detected coming from the vehicle. A search of the vehicle yielded marijuana, and the driver was issued a citation.

Psychiatric: Officers responded to a local residence where it was reported that two individuals had been cutting themselves in an effort to self-harm. The individuals were subsequently transported to a local hospital for a psychiatric evaluation.

Suspicious Circumstance: It was reported that someone was seen shooting a firearm behind a local residence. Contact was made with the individual who was found to be shooting a bow and arrow. The subject was educated about the law.

Open Door: While conducting nightly business checks, an officer found an open door at a local business. The building was cleared with nothing suspicious being found and the door was secured.

Traffic Stop/Possession of Tobacco by a Minor: An officer conducted a traffic stop on a vehicle and found that the driver, a juvenile, was in possession of tobacco products. The driver was issued a citation and was released.

911 Unknown: Dispatch received a 911 call where it sounded as though a female was screaming prior to disconnecting. Officers responded to the area and found that a male and female were involved in a verbal argument.

Vehicle Burglaries: Officers responded to several vehicles burglaries that occurred at several residences. After reviewing local residential video surveillance, a suspect was observed. Detectives are following up on the cases.

Disturbance: A driver of a rideshare company had a passenger in his vehicle who was intoxicated and causing a disturbance. The suspect was ultimately arrested and booked into jail.

Theft: It was reported that an employee at a local business had been stealing cash from the cash register. Officers interviewed the suspect who admitted to the theft. The suspect was issued a citation.

Disturbance: Officers were dispatched to a local business where it was reported that two males were arguing inside of the store. Contact was made with the males, and it was found that one had outstanding warrants for his arrest. He was booked into jail.

Pedestrian: While conducting nightly patrol, an officer located a male sleeping underneath the overpass. The male was advised of the camping ordinance, and he moved along.

Weapon Disturbance: Officers were dispatched to a road rage incident where it was reported that a suspect had slashed the tires on another vehicle. It was found that both parties involved displayed weapons during the incident. Both will be issued a summons for appropriate charges.

Assist Other Jurisdiction: Riverdale officers responded to assist a neighboring county with an incident where a suspect opened fire on their officers resulting in three officers being shot.

Vehicle Theft: It was reported that a male suspect had entered the vehicle of an elderly victim while producing a weapon and instructing the victim to drive. The victim was eventually pushed out of her vehicle by the suspect who stole the victim's vehicle. After a thorough investigation, the suspect was identified and located where he was subsequently booked into jail on multiple charges.

Theft: Officers observed a male suspect who had just stolen a barbeque grill from outside of the police department. The suspect was taken into custody and was also found to be in possession of narcotics. He was booked into jail on several charges.

Reckless Driver: Officers located a reckless driver and found that the driver had an outstanding warrant for his arrest and lied about his identity. The driver was also found to be in possession of drug paraphernalia. He was booked into jail on multiple charges.

Gunshot Wound: Officers responded to a local residence where it was reported that a female was deceased due to an apparent gunshot wound. After further investigation, it was determined that the gunshot wound was likely self-inflicted. Detectives remained on scene to continue the investigation.

Failure to Yield: An officer attempted to conduct a traffic stop on a motorcycle who fled from him. Further follow up will be conducted in an effort to identify the suspect.

INVESTIGATIONS MAJOR INCIDENTS/ARRESTS FOR 8/2025

Evading: Sgt. Schofield had attempted a traffic stop on a bullet bike for improper lane filtering. The motorcycle fled from the stop. Follow up was conducted where the driver and passenger were identified. Both were interviewed and the driver was booked into jail.

Retail Theft: Patrol Officers were dispatched to a retail theft at a local business. The suspect and suspect vehicle were identified in this case. During the follow up investigation, the suspect was arrested by another agency and quickly transported to the Utah State Prison due to his AP&P status. In reviewing the video and comparing the suspect's physical appearance along with the suspect's vehicle being used in the case, the suspect was easily identified. This case was concluded with a summons being issued for the suspect in this case.

Business Without a License: Detective Lovato was tasked with conducting an investigation in a local business whose business license was suspended. The owner of the business agreed to a business transaction with Detective Lovato. The owner was issued a citation, and the business license was revoked by the city.

Retail Theft: Patrol Officers were dispatched to a retail theft at a local business. The suspect wasn't identified at this time. The case was sent to Investigations for follow-up to identify the suspect. The suspect had gone back to the business which led to another call to Patrol Officers. The suspect was contacted and interviewed by Patrol where he admitted to the theft and was booked into jail.

Robbery: Patrol Officers were dispatched to a strong-arm robbery case at a local fast-food restaurant. It was discovered that the suspect, who was a new employee, had been caught in the act of stealing money from the wallet of another employee in the breakroom. The suspect had fled the business after using physical force to aid in his escape after being confronted by the victim and another employee. Officers were actively seeking to locate and interview the suspect. Detectives were able to locate the suspect and the handling Officer responded, interviewed the suspect and booked him into jail.

Fraud: Patrol Officers took a report of a fraud case between an elderly mother and adult daughter. It was alleged that the adult daughter had used her mother's FTC to purchase food through Door Dash on several occasions. The suspect was interviewed, and the case was resolved by submitting it to the WCAO for charges.

Agg Robbery/Agg Kidnapping: Patrol Officers handled an aggravated Robbery and Kidnapping case where a male suspect entered an elderly victim's vehicle and threatened her with a knife. The suspect forced the victim to drive her vehicle until the point he kicked her out of the vehicle. The suspect stole the vehicle and abandoned it in Ogden. The vehicle was recovered. Detectives were able to identify the suspect and locate him at a residence in West Valley. The suspect was arrested and confessed to the offenses in this case. The suspect was booked into jail.

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

August 2025
Report #25-8

August Police Calls

- **1542 Calls for Service:**
 - **30 Animal Complaints**
 - **351 Crime Reports Written**
 - **7 Forgery/Fraud**
 - **17 Retail Thefts**
 - **10 Family Offenses**
 - **3 Child Abuse / DCFS cases**
 - **7 Burglary/Theft Complaints**
 - **55 Arrests**

The remainder of calls involved Welfare Checks, Disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Trespassing, Medical Assists, Warrant Services, etc.



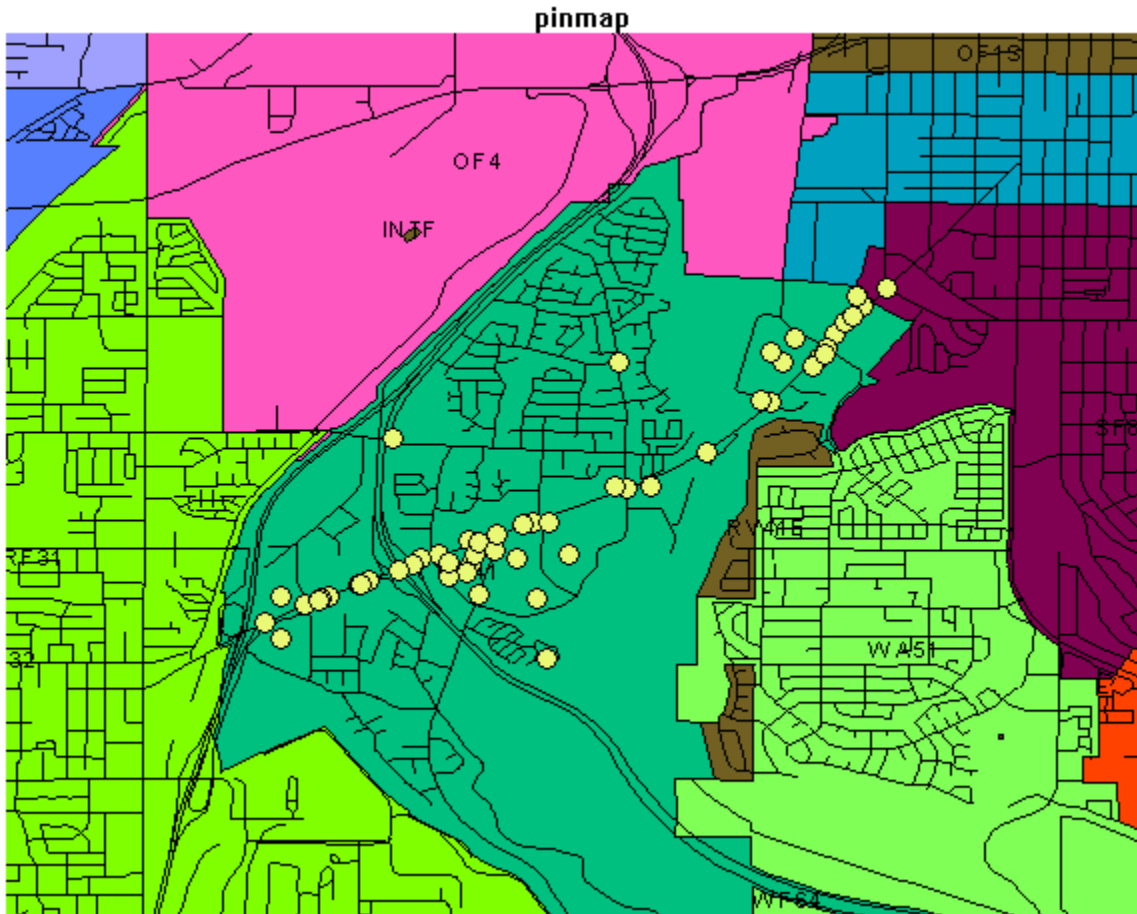
Traffic Patrol and Enforcement

- **454 Traffic Stops resulting in:**
 - **326 Citations**
 - **446 Total Violations**
 - **120 Warnings Issued**

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

August 2025
Report #25-8

○ **66 Traffic Accidents**



- **28 New Cases sent to Investigations.**
- **30 Investigative Cases Closed**

***Code Enforcement**

17 Active Cases

Closed 4 cases with compliance

5 New cases assigned

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

FOR LAW ENFORCEMENT USE ONLY!

August UMA Pass On

Community Policing- Continued efforts to build rapport and relationships with the staff members and students that attend the Utah Military Academy (UMA).

FIRST DAY FOR NEW CADETS WENT WELL. NO ISSUES BROUGHT TO THE SAFETY TEAM

FIRST DAY OF SCHOOL WITH EVERY CADET WENT WELL. ONE MINOR ISSUE WITH A 7TH GRADER LEAVING FOR LUNCH BUT OTHER THAN THAT IT WENT SMOOTHLY.





Juvenile Disturbance- The SRO was made aware of a cadet who threw fireworks in the middle of gym after formation. There were many cadets left in the gym which caused alarm when the fireworks went off. The cadet was suspended by the school. This case will remain at the school level and Law Enforcement will not be involved at this time.

Motorist Assist- The SRO unlocked a vehicle that had its keys locked inside for a cadet. The owner advised they might need a jump start but it was found that it did not.

Motorist Assist- The SRO unlocked a vehicle that had its keys locked inside for a cadet.

Motorist Assist- The SRO unlocked a vehicle that has its keys locked inside for a cadet.

Fight- The SRO was advised of a fight that occurred between two male cadets inside of a classroom. The two cadets were suspended by the school. No Law Enforcement action was taken, and this matter was left at the school level.

Employee Recognition – September 2025 Anniversaries			
Years	Employee		Department
26		Karen Dille	Community Services
11		Betty Wilson	Community Services
8		Matthew Guymon	Public Works
8		Camille Jacobsen	Business Administration
7		Garrett Henry	Fire
4		Jeffrey Edminster	Police
1		Cordell Watts	Fire
1		Brock Marden	Fire

1	<div>NO PHOTO SUBMITTED</div>	Ryan Hyland	Fire
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Staffing Authorization Plan

As of August 31, 2025		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	3.50
Building	1.50	1.50
Community Development	1.00	1.00
Business Administration	5.50	5.50
Community Services	13.00	12.50
Public Works	11.00	10.00
Police	26.00	26.00
Fire	17.00	16.00
Total	81.50	78.00

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	(1.00)	City Administrator/City Attorney
Community Development		
Community Services	(0.50)	
Business Administration	0.00	
Public Works	(1.00)	
Police		
Fire	(1.00)	
Totals	(3.50)	Staffing <u>under</u> authorization

Actual Full Time Employees 61.00
 Actual Part Time Employees 36.00
 Seasonal Employees 0.00

* 2 part time FTE can not be converted to 1 full time FTE



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

August 2025

OPEN FOR BUSINESS



Mission BBQ is open for business at 1083 W Riverdale Road, previously home to Honey Baked Ham.



Panera Bread is open for business at 4122 S Riverdale Road.

NEW AND ONGOING DEVELOPMENTS



America First Credit Union continues construction of their new Corporate Campus at 4624 South 1500 West.



Ken Garff Honda Riverdale continues construction of their remodel and new service bays at 950 W Riverdale Road



GoldCrest Homes (Alpine/ Fieldstone) continues construction of 68 new single-family homes at the Coleman Vu Estates at 5368 s



Honey Baked Ham's new location is under construction at 748 W Riverdale Road



The Riverdale Townhomes, a community of 45 new rental townhomes, is under construction at 4086 S 300 W. The



Trader Joes is under construction at 4060 W Riverdale Road, next to Ashley Furniture.



City Council Executive Summary

For the Council meeting on:
September 23, 2025

Petitioner:
Steve Brooks, City Administrator

Summary of Proposed Action

Consideration of Resolution 2025-32 declaring property held by the city as lost, unclaimed, surplus or otherwise no longer viable for city use or purposes, and to declare unclaimed property as public interest use, and authorizing the use or sale of the same.

Summary of Supporting Facts & Options

Action of the City Council is required to declare property as surplus and public interest use and authorizing the use or sale of the same (see attached list, Exhibit A).

Executive Summary – Riverdale City Surplus List (September 2025)

The following surplus items are being presented for approval by the City Council. The primary reason for the majority of the vehicles and equipment is the established rotation and replacement schedule, ensuring safety, efficiency, and cost effectiveness.

Police Department

- Five Police Vehicles (2 Chevy Silverado's, 3 Chevy Tahoe's, 2022-2023 models)
 - Replaced as part of the 3–4-year vehicle rotation. Authorized by Council in July FY2025.
- Six Kona Cinder Cone Police Bicycles
 - Approximately 10 years old; no longer utilized and outdated.
- 22 Service Handguns
 - Approved for replacement under the FY2025 Capital Improvement Project.
 - Current handguns do not support optic-ready MOS slides required for red dot sights.
- 1 Bushmaster Rifle
 - Out of service for over a decade; department now standardized on Colt rifles.

Code Enforcement

- 2020 Chevy Tahoe (Code Enforcement Vehicle)
 - Replaced under the City's vehicle rotation program, authorized by Council in July FY2025.

Fire Department

- Fire Chief's Vehicle (2023 Chevy Tahoe)
- Fire Inspector's Vehicle 2022(Ford F-150)
- Building Inspector's Vehicle (2023 Chevy Tahoe)
 - All replaced under the approved administrative vehicle rotation, authorized by Council in June/July FY2025.

Public Works

- Wolfpack 3100 Asphalt Roller
 - No longer in use and/or being replaced.
- 12-Foot Equipment Trailer
 - surpluses due to lack of utilization.
- Herald Electric Pipe Thaw Box, Model E
 - No longer in use

- 8x10 Woodshed (Cold Storage)
 - Previously used for storage of old building plans; those records have been retained digitally or otherwise, making the shed unnecessary.

Other

- Office Couch
 - Surplus due to age and condition; replacement required.

Summary:

All vehicles and equipment identified above have reached their replacement cycle, are outdated, or are no longer needed. Their surplus and replacement have been approved as part of the City's capital projects or vehicle rotation schedule for Fiscal Year 2025.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2025-32

A RESOLUTION DECLARING PROPERTY HELD BY THE CITY AS SURPLUS OR OTHERWISE NO LONGER VIABLE FOR CITY USE OR PURPOSES AND AUTHORIZING THE USE OR SALE OF THE SAME.

WHEREAS, from time to time, the life of certain city property has expired or its usefulness to the city no longer exists or necessitates its replacement; and

WHEREAS, Utah Code (UCA) 77-24a-5 and Riverdale City Code (RCC) 1-9-6, et. seq. and 1-9-7, determines the process for qualifying and disposition of city-owned property; and

WHEREAS, the City has complied with all state and local ordinances concerning the disposition and sale of police held or other city surplus property; and

WHEREAS, this resolution expresses the Council's intent to declare the property, now held by the City, as surplus or for public interest use; and

BE IT RESOLVED by the City Council of Riverdale City, Utah:

Section 1: That the property listed in Exhibit A, attached hereto and incorporated herein, is found and declared as city surplus;

Section 2: That the City administration is authorized to use, sell, convert or otherwise dispose of any unclaimed or other surplus property that is currently in the custody of the City in accordance with state and local rules and regulations;

Section 3: That this Resolution repeals all legislation previously enacted inconsistent with the terms and conditions contained herein and shall be in full force and effect from and after the earliest period allowed by law.

RESOLVED this _____ day of September 2025.

Mayor Braden D. Mitchell
Riverdale City

Attest:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Stacey Haws	_____	Yes	_____	No	_____	Absent

Exhibit A - Riverdale City Surplus List September 2025

Department	Year	Make	Color	Model	VIN	Description
Police	2023	Chev	Dark Grey	Silverado	3GCUDEED0PG113557	PD admin vehicle
Police	2022	Chev	Black	Silverado	1GCUDEED8NZ640842	PD admin vehicle
Police	2023	Chev	Sage Gray	Tahoe	1GNSKLED0PR289992	PD admin vehicle
Police	2023	Chev	Dark Ash	Tahoe	1GNSKLED5PR288711	PD admin vehicle
Police	2023	Chev	Black	Tahoe	1GNSKLEDXPR288283	PD admin vehicle
Code Enforcement	2020	Chevrolet	White	Tahoe	1GNSKFKCXL198297	Code Enforcement
Fire Chief	2023	Chev	White	Tahoe	1GNSKLED9PR288324	FD Admin
Fire Inspector	2022	Ford	White	F150	1FTFW1E88NKE57373	FD Inspector
Building inspector	2023	Chev	White	Tahoe	1GNSKLED1PR288589	Buiding inspector
Public Works					SN 2598258	Wolfpack 3100 asphalt Roller
Public Works						12ft Yellow equipment Trailer
Public Works						Harold Electric Pipe Thaw Box Model E
Police		Kona	black	Cinder cone		6 Kona Cinder Cone bikes Mountain Bikes
Police				GEN 17	BCHD668	Police Glock hand gun (\$245-\$255 SLC whole sale with case, -\$10 w/o)
Police				GEN 17	wss957	Police Glock hand gun
Police				GEN 17	WSS958	Police Glock hand gun
Police				G 17 gen 4	WSS965	Police Glock hand gun
Police				G 17 gen 4	WSS964	Police Glock hand gun
Police				G 17 gen 4	WSS961	Police Glock hand gun
Police				G 17 gen 4	BGYN272	Police Glock hand gun
Police				G 17 gen 4	AEAK480	Police Glock hand gun
Police				G 17 gen 4	WSS960	Police Glock hand gun
Police				G 17 gen 4	4WCB877	Police Glock hand gun
Police				G 17 gen 4	WCB879	Police Glock hand gun
Police				G 17 gen 5	BPMC741	Police Glock hand gun
Police				G 17 gen 4	WSS967	Police Glock hand gun
Police				G 17 gen 5	AFXA072	Police Glock hand gun
Police				G 17 gen 4	WSS952	Police Glock hand gun
Police				G 17 gen 4	BGYN273	Police Glock hand gun
Police				G 17 gen 5	BPMB400	Police Glock hand gun
Police				G 17 gen 4	BCHD669	Police Glock hand gun
Police				G 17 gen 5	BPMB402	Police Glock hand gun
Police				G 17 gen 4	WSS969	Police Glock hand gun
Police				G 17 gen 5	BPMC742	Police Glock hand gun
Police				G 17 gen 4	AEAK482	Police Glock hand gun
Police		Bushmaster		XM15-E2S	L095089	Rifle
Civic Center						Brown Couch
Public Works						Wood shed