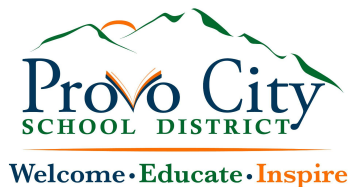


**Draft until approved**



# **Provo City School District Board of Education Study Session and Business Meeting**

**(Tuesday, August 26, 2025)**

**280 W 940 N Provo UT 84604**

*Generated by Bonnie Tautkus on Tuesday, August 26, 2025*

## **Members present**

Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

## **1. 4:15pm Study Session**

### **Procedural: A. Welcome: President Jennifer Partridge**

Meeting called to order at 4:15pm

### **Procedural: B. Roll Call** *(Audio Timestamp 00:00:23)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

*\*Student Board Members Rachel Ryu and Bailee Lindstrom arrived later*

### **Action: C. Motion to Convene** *(Audio Timestamp 00:00:49)*

I move that we convene the study session.

Motion by Melanie Hall, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

### **Information: D. Board Member Training "Board Leadership": Lisa Boyce** *(Audio Timestamp 00:01:04)*

Summary:

- Policy 1108 might need policy committee review
- Rotation of Board Leadership
- Advance notice of agenda and attachments
- Grateful for leadership and transparency in the district

*\*4:18pm Student Board Member Rachel Ryu arrived*

## **Discussion, Information: F. Wasatch Elementary Wall Update:**

*(Audio Timestamp 00:05:41)*

\*This agenda item was switched with the original agenda item E. Construction Update: Timpview High.

Summary:

- Received final report from independent consultant.
- It calls out the design of the wall, compaction and content of soil
- Recommendation not much different than has already been suggested, larger blanket drain.
- District will be meeting this week with the designers, builders, and other companies to discuss and get started rebuilding.
- Monitors are in place and will alert to problems, the district will find out what to do when problems arise
- District will address possible long term issues, maintenance
- Still waiting for more information on other walls.

## **Information: E. Construction Update: Timpview High**

*(Audio Timestamp 00:11:00)*

\*This agenda item was switched with the original agenda item F. Wasatch Elementary Wall Update.

Summary:

Presentation by Trent Huntsman and Josh Burtenshaw from Westland Construction

Basement:

1. Pier installation, 206-211 piers needed to be placed (completed ahead of schedule)
2. Structural Steel columns to secure old floor, in old portion of the building (in progress)
3. Basement Mechanical, only the heating system left, will be down through September 2nd
  - 3 of 4 boilers in place, master back will be back on line September 2nd

Cafeteria:

1. Demolition, Apr 28th - May 27th
2. Floor strengthening: Reinforce Concrete Slabs (completed)
3. Piers and Steel: Interior Helical Piers and Interior Steel Plates (complete)
4. Interior: Framing installation, Mechanical rough in, Electrical rough in, Plumbing rough in (in progress)

#### Exterior

1. Roof: Demolish, Remove Asbestos, Structural Roof Upgrades, (all complete)
  - New roof install stated 8.25.25
2. Site: Prepare for new kitchen, Exterior piers, Concrete and Asphalt poured (complete)

#### Back to School:

1. Logistics: Walkways, ADA Bus Loop, etc, minimizing impact to students
2. South Track Access: Completed

#### Future Phase Design Update

- In VCBO's hands,
- They are doing a good job, documents will be released this week
- Westland to provide cost estimate by Sept. 17th
- Weekly architect, engineer & contractor design meetings

### **Discussion, Information: G. LEA Specific Licenses: Jason Cox, Deputy Superintendent** *(Audio Timestamp 00:36:44)*

#### Summary:

This is a yearly approval needed by the board for those educators in the district that need a special license to teach.

- The deadline to approve is September 1st.
- Many on this list are just waiting for the State to process their licenses.

### **Discussion, Information: H. Boundary Discussion**

*(Audio Timestamp 00:41:02)*

#### Summary:

- Triangle of Sunset View, Franklin and Spring Creek
- Just a discussion, no decisions now, any changes would not impact this year D
- Discussed transportation issues, safe routes, 1.5 mile distance
- State only pays for bus routes that are further than 1.5 miles (hazardous routes are unfunded)
- Depending on what boundary changes are made, the district will probably need to purchase a bus and will have added unfunded routes

**Discussion, Information: I. Large Purchase Requests: Devyn Dayley, Business Administrator** *(Audio Timestamp 00:03:38)*

Summary:

Per policy, any purchase over \$50,000 needs to be approved by the board. Tonight these items need to be reviewed and voted on:

1. Zion Engineering for the Centennial boilers replacement \$226,655.70
2. Safe Haven for interior window safety glaze at PHS for \$125,439.60

**Discussion, Information: J. Policy Review, First Readings: Superintendent Wendy Dau** *(Audio Timestamp 01:05:47)*

Summary:

[Policy Review Summary](#)

This presentation includes a summary of updates to this first reading of Policy 1103 as well as the 2nd readings listed in the next agenda item.

First reading review of Policy 1103 Vacancies on the Board of Education

**Discussion: K. Policy Review, 2nd Readings Multiple Policies: Superintendent Wendy Dau** *(Audio Timestamp 01:11:12)*

Summary:

[8.26.25 Policy Changes Summary](#)

Policy 5280 Disciplinary Action, Orderly Termination, Suspension, and Non-Renewal  
(Replaces 5280 and accompanying procedure)

Policy 3325 Equal Educational Opportunities

Policy 3360 District Notification of Juvenile (Student) Offenders

Policy 7055 Conduct on School Premises

Policy 3300 Gender Inclusive Schools (remove from business meeting - no vote: send back to policy committee to review, line ? except superintendent authorization)

Policy 3010 School Eligibility and Admissions Requirements (new policy)

\*Student Board Member Bailee Lindstrom arrived at 5:53pm *(Audio Timestamp 01:38:38)*

*\*Due to time constraints, the following policies will be discussed in the business meeting.  
(Audio Timestamp*

Policy 1001 Board Legal Status

Policy 1005 Board Powers and Duties

Policy 1008 Board Member Eligibility (missing from business meeting agenda, vote on in the next business meeting)

Policy 1110 Student Board Members (Procedure also updated and reviewed, no vote on procedures)

Policy 1100 Elections and Redistricting

**Action: L. Motion to Adjourn** *(Audio Timestamp 01:39::00)*

I move we adjourn the study session.

Motion by Melanie Hall, second NONE.

## **2. 6:00pm Business Meeting**

**Procedural: A. Welcome: President Jennifer Partridge**

Meeting called to order at 6:02pm

**Procedural: B. Roll Call** *(Audio Timestamp 00:22)*

Devyn Dayley, Business Administrator; Lisa Boyce, Board Member; Teri McCabe, Board Member; Gina Hales, Board Vice President; Jennifer Partridge, Board President; Wendy Dau, Superintendent; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Bailee Lindstrom, Student Board Member; Rachel Ryu, Student Board Member

**Action: C. Motion to Convene** *(Audio Timestamp 00:50)*

I move that we convene the business meeting.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Procedural: D. Pledge of Allegiance: Assistant Superintendent Jarod Sites** *(Audio Timestamp 01:08)*

## **3. Community Connections**

**Procedural: A. Public Input** *(Audio Timestamp 01:40)*

None

\*Remainder of Policies, Continued from Study Session

## **Discussion: Item K. Policy Review, Second Readings: Superintendent Wendy Dau, Continued** *(Audio Timestamp 01:53)*

Summary:

[8.26.25 Policy Changes Summary](#)

Policy 1001 Board Legal Status

Policy 1005 Board Powers and Duties

Policy 1008 Board Member Eligibility

- Missing from business meeting agenda, the board will vote on in the next business meeting

Policy 1110 Student Board Members

- Procedure also updated and reviewed, no vote on procedures

Policy 1100 Elections and Redistricting

## **4. Business Items**

### **Action: A. LEA Specific Licenses: Jason Cox, Deputy Superintendent**

*(Audio Timestamp 07:58)*

I move that we approve the LEA Specific Licenses as discussed in study session.

Motion by Megan Van Wagenen, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

### **Action: B. Consideration to Approve Large Purchase Request CMS**

#### **Boiler Replacement** *(Audio Timestamp 10:08)*

I move that we approve the large purchase request in the amount of \$226,655.70 for the Centennial Middle School Boilers replacements.

Motion by Lisa Boyce, second by Teri McCabe.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: C. Consideration to Approve Large Purchase Request for Window Safety Glazing** *(Audio Timestamp 11:13)*

I move that we approve the large purchase request in the amount of \$125,439.60 for interior window safety glaze.

Motion by Teri McCabe, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: D. Consideration to Approve Policy 5280 Disciplinary Action, Orderly Termination, Suspension, and Non-renewal** *(Audio Timestamp 12:54)*

I move that we approve revised Policy 5280 Disciplinary Action, Orderly Termination, Suspension, and Non-renewal as discussed in open board meetings tonight.

Motion by Emily Harrison, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: E. Consideration to Approve Policy 3325 Equal Educational Opportunities** *(Audio Timestamp 13:59)*

I move that we approve revised Policy 3325 Equal Educational Opportunities as discussed in open board meetings tonight.

Motion by Lisa Boyce, second by Teri McCabe.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: F. Consideration to Approve Policy 3360 District Notification of Juvenile (Student) Offenders** *(Audio Timestamp 14:42)*

I move that we approve revised Policy 3360 District Notification of Juvenile (Student) Offenders as discussed in open board meetings tonight.

Motion by Gina Hales, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: G. Consideration to Approve Policy 7055 Conduct on School Premises** *(Audio Timestamp 15:30)*

I move that we approve revised Policy 7055 Conduct on School Premises as discussed in open board meetings tonight.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: H. Consideration to Approve/Table Policy 3300 Gender Inclusive Schools** *(Audio Timestamp 17:24)*

I move that table this vote and send revised Policy 3300 Gender Inclusive Schools back to the policy committee as discussed in open board meetings tonight.

Motion by Teri McCabe, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: I. Consideration to Approve Policy 3010 School Eligibility and Admissions Requirements** *(Audio Timestamp 18:10)*

I move that we approve Policy 3010 School Eligibility and Admissions Requirements as discussed in open board meetings tonight.

Motion by Megan Van Wagenen, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: J. Consideration to Approve Policy 1001 Board Legal Status** *(Audio Timestamp 18:48)*

I move that we approve revised Policy 1001 Board Legal Status as discussed in open board meetings tonight.

Motion by Gina Hales, second by Teri McCabe.

Final Resolution: Motion Carries



Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: K. Consideration to Approve Policy 1005 Board Powers and Duties** *(Audio Timestamp 19:23)*

I move that we approve revised Policy 1005 Board Powers and Duties as discussed in open board meetings tonight.

Motion by Megan Van Wagenen, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: L. Consideration to Approve 1100 Election and Redistricting** *(Audio Timestamp 20:07)*

I move that we approve revised Policy 1100 Elections and Redistricting as discussed in open board meetings tonight.

Motion by Lisa Boyce, second by Teri McCabe.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: M. Consideration to Approve Policy 1110 Student Board Members** *(Audio Timestamp 21:23)*

I move that we approve revised Policy 1110 Student Board Members as discussed in open board meetings tonight.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**5. Adjourn** *(Audio Timestamp 22:16)*

**Action: A. Motion to Adjourn**

I move we adjourn the business meeting.

Motion by Melanie Hall, second NONE.