

Ephraim Public Library Board

Agenda for Board Meeting held at Ephraim City Hall, 5 South Main, Ephraim, Utah

Tuesday, April 15th, 2025 (5:30-6:30pm)

1. Call to order, Roll Call, Review/Vote to approve previous meeting minutes: Jenny Harris, Audrey Thompson, Mat Barreiro, Bonnie Tanner, Marissa May, Kim Powell, Michael Thompson. Absent: Anthony Beal and Lacey Hall. Observing: Kim Pyle and Heidi Bahlmann.
 - a. Kim motions to approve minutes as presented, Mat seconds.
2. Public Input: None.
3. Follow-up: IMLS executive orders (emailed), openings on holidays, memorial fund policy
 - a. IMLS: The entire state library faculty was put on administrative leave and there is no one that can answer questions about funding for next year. The state has received the funding for this fiscal year, but the expectation for next year (July 2025 to June 2026) is no funding. Michael expects this to affect Inter-Library Loan postage the most. 35% of the Utah State Library's budget is funded by IMLS.
 - b. Michael is still planning on talking with Mount Pleasant and Manti about potential holiday openings.
 - c. The Memorial Fund form has been created. The funds would be sent directly to the collection development budget to acquire the desired book (print or digital), audio/visual materials, or special collections. Donors would receive an acknowledgement and Michael would report on donated funds/materials. Mat motions to approve the Memorial Fund Policy and Bonnie seconds.
4. Erin Pyle - library project findings: Erin is a MPA student at Brigham Young University. She reviewed and researched diversity within the existing collection of the library to make suggestions to align book acquisitions with the current populations of Latinx, Pacific Islander, and African descent. Michael is focused on acquiring more diverse authors and

books, especially Spanish language books.

5. Summer Programming
 - a. Family Activities Center during Scandinavian Days: This will include reading initiatives and crafts.
 - b. Summer Reading will follow last year's program. There will be Kids Club activities twice a month. Activities will follow the "Color Your World" theme. August 2nd will be the end of summer reading party/Color Fest. Regular activities like Story time and Book Club meetings will continue through the summer.
 - c. Other planned activities include adult literacy nights, teen "Tinker" times, and a kindergarten prep course.
6. Scholastic Teachables & Bookflix: Based on limited to no usage, Michael is going to cancel both of these services.
7. Michael Thompson- additional Library Director Reports: Michael submitted the budget for the next fiscal year and is awaiting feedback from the city. Capital improvements will need to include painting the interior and power washing the exterior, and new exterior doors. New programming will include restarting Spanish story time. New door counters are giving more accurate numbers of patrons.
8. Plan next meeting
 - a. Tuesday, May 20th meeting is cancelled; next meeting will be Tuesday, June 3rd at 5:30 at City Hall; we will discuss the Internet Policy.
 - b. Mat motions to close the meeting, Jenny seconds.
9. Review Action Items

Note: The Board may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5. This facility is wheelchair accessible, and handicapped parking is available. Requests for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the library at 283-4544 for information or assistance.

From time to time, matters are discussed that do not appear on the posted agenda. Items that require/request action taken will appear in the Action Items section of each posted agenda. Submitted Action Items for the agenda must be submitted to the Library Board Secretary by the Friday prior to the meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the Board reserves the right to postpone the hearing of any item such documentation has been submitted.

CERTIFICATION OF POSTING

The undersigned, duly appointed Library Board Chairperson, does hereby certify that the above notice and minutes were posted on this 15h day of April, 2025.

Jenny Harris, Library Chairperson