



MINUTES – Library Board

Tuesday, August 12, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:31 PM by Chairman Meredith Sager McNett.

Roll Call: A quorum was present.

Present:

Board Members: Trevyn Sagucio, Meredith Sager McNett, Michael Hinckley.

Staff: Melissa Grygla, Library Director.

Public Input: No comments were made.

REPORTS

1. **Friends of the Library** –Not in attendance.

BUSINESS ITEMS

1. **Approval of Minutes for July 8, 2025**

Motion made by Michael Hinckley to approve the minutes of July 9, 2025. Seconded by Trevyn Sagucio.

Yes: Meredith Sager McNett, Trevyn Sagucio, Michael Hinckley.

No: None.

Absent: Stacy Taylor and Todd Carpenter.

Motion passed 3-0.

DIRECTOR'S UPDATE

1. **Budget**

A budget update was provided and discussion was held regarding the beginning of a new budget year.

2. **Director Report.**

A monthly report was provided and the Library Board reviewed it.

3. **Draft communication plan with public relations.**

- i. Tentative moving dates are contingent upon access to the facility.
- ii. Closure dates are tentatively approved.
- iii. Still pending approval on FAQs.

4. **Summer Reading Program.**

- a. 600 people at the ending event.

5. **Announcements**

- a. Next Meeting: Tuesday, September 9, 2025.


ADJOURNMENT

Motion made by Meredith Sager McNett to adjourn the meeting. Seconded by Michael Hinckley.
Yes: Meredith Sager McNett, Trevyn Sagucio, Michael Hinckley.
No: None.
Absent: Stacy Taylor and Todd Carpenter.
Motion passed 3-0.

Meeting adjourned at 6:44 p.m.

09/09/2025

Date of Approval


Library Director
Melissa Grygla


Library Board Secretary
Stacy Taylor