

Ephraim Public Library Board

Agenda for Board Meeting held at the Ephraim Public Library

30 South Main, Ephraim, Utah

Tuesday, August 27th, 2024 @ 5:30 pm

1. Call to order, Roll Call, Review/Vote to approve minutes from the last meeting. Present: Dana Bagnall, Jenny Harris, Audrey Thompson, Michael Thompson, Marissa May, Mat Barreiro. Absent: Anthony Beal. Quorum is present. Jenny motions to approve minutes from last meeting; Dana seconds.
2. Public Input: None.
3. Michael Thompson - Library Director Reports
 - a. Statistics Quarterly Review (Inclusive of Ephraim Checkout Total)
 - b. Changes will be made to the circulation categories. No items are being eliminated from circulation, but circulation categories are being reclassified.
 - c. Received 3 health kits from the American Heart Association and two sets of pickleball equipment from the Ephraim Recreation Center for checkout.
 - d. Proposed draft of the Code of Conduct: Discussion on food and beverage policy and children's safety provisions. Food and safety policy will remain as written unless it becomes necessary to make changes. Noise level and cell phone policy will be changed to be "should be kept at a low volume."
4. House Bill 29
 - a. Review of the law/Review of banned books for Utah schools: KSL News printout ("13 Books Removed from All Public School Libraries In Utah") and text of HB 29.
 - b. Discussion of Ephraim Public Library posture: It is recognized that Ephraim City Library is a separate entity and serves a slightly different population than public school libraries and needs vary. As such, the Library will continue to acquire materials it deems fit. A challenge form is available to those that would like to petition to have a book considered for removal.
5. Dana Bagnall - Resignation of Board Chairperson
 - a. Dana Bagnall is officially resigning from the Ephraim City Library Board. There is some confusion as to how a vacancy in the board will be filled. Michael will check with the city manager as to how to go about this. The board will compile a

list of proposed board members by Friday, August 30th. September 17th will be Dana Bagnall's last meeting as Board Chairperson.

6. Closing: Audrey motions to adjourn the meeting, Jenny seconds.

7. Action Items

- a. Michael will upload all current Library policies (including book challenge form) to the shared Library Google Drive.
- b. Michael will talk with Sean Lewis, Ephraim City Manager, about the appointment process for a new board member to replace Dana.
- c. The board will compile a list of proposed board members by Friday, August 30, 2024.

Note: The Board may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5. This facility is wheelchair accessible, and handicapped parking is available. Requests for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the library at 283-4544 for information or assistance.

From time to time, matters are discussed that do not appear on the posted agenda. Items that require/request action taken will appear in the Action Items section of each posted agenda. Submitted Action Items for the agenda must be submitted to the Library Board Secretary by the Friday prior to the meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the Board reserves the right to postpone the hearing of any item such documentation has been submitted.

CERTIFICATION OF POSTING

The undersigned, duly appointed Library Board Chairperson, does hereby certify that the above notice and agenda were posted on this 22nd day of August 2024.

Dana Bagnall, Library Board Chairperson