<u>Ephraim Public Library Board</u>

Agenda for Board Meeting held at the Ephraim Public Library

30 South Main, Ephraim, Utah

Tuesday, June 25th, 2024 @ 5:30 pm

1. Call to order, Roll Call, Review/Vote to approve minutes from the last meeting
    a. Present: Dana Bagnall, Audrey Thompson, Michael Thompson, Anthony Beal, Marissa May, Jenny Harris, Mat Barreiro
    b. Dana motions to approve last meeting's minutes as presented; Jenny seconded.
2. Public Input (if any): None official; Michael noted that multiple patrons have expressed happiness with recent library changes.
3. Michael Thompson - Library Director Reports
    a. Proposed Library Fee Changes: Includes eliminating late fees except for DVDs, inter-library loans, and lost book fees.
    b. Collection Development & Materials Acquisition: Still accepting donations but limit of two boxes total unless discussed with Michael.
    c. Statistics (for July 2023-April 2024 - next review will be quarterly): Numbers continue to increase to reflect greater number of patrons using library materials and resources.
4. Code of Conduct: Michael Thompson will act as author and will bring a draft to the board for feedback and commentary. He will review the weapons policy, civil dialogue, etc. and include relevant topics.
5. Strategic Plan Review Discussion
    a. Senior Community: Audrey motions to table this portion of the Strategic Plan discussion; Jenny seconded.
    b. Early Childhood Literacy (support of Athenian Academy): The State Library had asked Michael and the Ephraim Library to be the designated library for Athenian Academy. Discussion amongst board members indicated general feeling is leaning towards denial of this request if presented.
6. Monthly Board Calendar discussion: Jenny motions we don't meet in July and proceed straight to August 20th at 5:30pm; Mat seconded.
7. Dana motioned to close the meeting; Jenny seconded.
8. Action Items
    a. Michael will include the "Ephraim Checkout Total" added to the Stats report.
    b. Michael will author a draft of the Code of Conduct and present it to the board for commentary and feedback.

Note: The Board may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5.

This facility is wheelchair accessible, and handicapped parking is available. Requests for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the library at 283-4544 for information or assistance.

From time to time, matters are discussed that do not appear on the posted agenda. Items that require/request action taken will appear in the Action Items section of each posted agenda. Submitted Action Items for the agenda must be submitted to the Library Board Secretary by the Friday prior to the meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the Board reserves the right to postpone the hearing of any item such documentation has been submitted.

CERTIFICATION OF POSTING

The undersigned, duly appointed Library Board Chairperson, does hereby certify that the above notice and agenda were posted on this 17th day of June 2024.

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Dana Bagnall, Library Board Chairperson