

**Huntington City Planning Commission
Minutes
August 14, 2025**

The Huntington City Planning Commission met at a public meeting August 14, 2025 at Huntington City Hall located at 20 South Main Street. The meeting started at 5:30 p.m.

Item #1 – Roll call included the following attendance record:

Commission Chair: Don Gordon

Commission Members: Trevor Cowley, Patrick Fehlberg, Shantelle Kay, Stacy McElprang

Alternate: Brad Hansen

City Council: Tom Kay

Zoning Administrator/Code Enforcement: Gary Arrington

City Recorder: Brandy Wagner

Item #2 – Approval of June 12, 2025 minutes

SHANTELE KAY MOVED TO APPROVE THE JUNE 12, 2025 MINUTES; MOTION SECONDED BY TREVOR COWLEY AND CARRIED.

Zoning Administrator Gary Arrington emphasized the need to update the code book to include only enforceable ordinances. **Don Gordon** noted that Castle Dale has begun issuing fines, but Gary explained he prefers to work directly with residents and has not found fines effective in the past. He plans to send reminder letters to mobile home parks regarding property maintenance.

Gary also raised concerns about the setback requirements outlined in Code 9-7.1.3. **Don Gordon** initiated a discussion on 50-foot frontage lots, to which Gary responded that a few legal lots with 50-foot frontages do exist.

Item #3 – Discuss/approve/deny: Discuss and formalize request change of duties for planning and zoning commission from city council.

Patrick Fehlberg noted a discrepancy in the code book regarding procedures for variances and annexations.

He stated that the current language directs such matters to proceed directly to the City Council. Mr. Fehlberg recommended revising the wording to align with other sections of the code, specifically to state that these items should be "reviewed and a recommendation made to the City Council" by the Planning and Zoning Commission.

PATRICK FEHLBERG MOVED TO APPROVE DISSUS AND FORMALIZE REQUEST CHANGE OF DUTIES FOR PLANNING AND ZONING COMMISSION FROM CITY COUNCIL; MOTION SECONDED BY TREVOR COWLEY AND CARRIED.

Item #4- Discuss/approve/deny: 9-8-2 Section G Livestock

The Commission reviewed Section G of the zoning ordinance related to livestock. Concerns were raised regarding outdated language, zoning classifications, and measurement standards. It was acknowledged that clarification is needed to address inconsistencies and potential contradictions within the section. Further discussion and possible revisions will be considered at the next meeting.

Item #5 – Discussion of items to be added to next meeting

Going over issues Gary Arrington brought to planning and zoning
Board of adjustments assignment
Chapter 8 Section 9-8-2 G

City Council Member Tom Kay noted that Mayor Norton has requested a representative from the Planning and Zoning Commission to serve on the Board of Adjustments. **Chairman Don Gordon** opened the floor to ask if any member was interested in volunteering. No members expressed interest at this time.

Recorder Brandy Wagner informed the Commission that Patrick Fehlberg’s term has expired. The vacancy will be advertised in the local newspaper in accordance with standard procedures.

Item #6 – Adjournment

STACY MCELPRANG MOVED TO ADJOURN; MOTION SECONDED BY SHANTELL KAY AND CARRIED. THE MEETING WAS ADJOURNED AT 6:35 P.M.

Brandy Wagner, Huntington City Recorder