

**Utah Virtual Academy
Governing Board of Directors
Board Meeting**

Date: September 11, 2025

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

Zoom: <https://us06web.zoom.us/j/88146624618?pwd=5mb7ucFO2vJY84QzpW5qeHS8xPmDIU.1&from=addon>



In Attendance: Armante Gordon, Brian Maxell, Kellie Openshaw, Amberly Keeler, Marty Carpenter, Dallin Drescher

Others In Attendance: Meghan Meredith, Tiffany Allen, Lacey Robinson, LouAnn Charles, Lori Phillips, Joette Hayden, Jillian Hymas, Krystal Taylor, Brad Taylor, Chantel Wixon, Adam Hoff, Priscilla Stringfellow, Lisa Zyriek

Excused: Doug DeVore, Kristen Davidson

MINUTES

CALL TO ORDER

At 6:38pm the meeting was called to order.

PUBLIC COMMENT

There were no comments

SPOTLIGHTS

The board recognized Hayley McHam, Mentor & Engagement Lead, for her outstanding contributions to UTVA. Hayley organizes strong start orientations to help new students and families transition smoothly, leads schoolwide engagement efforts for both students and staff, and mentors colleagues through PLC collaboration and master mentor support. Now in her 8th year at UTVA, she is celebrated for her positivity, creativity, and dedication to ensuring every student and teacher feels connected and supported. A student highlight was provided for three students that are outstanding members of the UTVA community.

BUSINESS ITEMS (Discussion and Voting)

- Finance Report

Dallin Drescher joined the meeting at 6:45 PM.

Chantel Wixon presented the August financial updates to the board, reviewing the current budget status and key financial indicators. She highlighted spending trends, revenue updates, and answered board questions regarding the school's financial position. Overall expenses remain low at 8%, and six accounts exceed the year-to-date threshold due to annual or one-time payments. The board reviewed invoices for approval including IXL Learning (\$33,175) and UEPC (\$67,200), a contract with LD Expert, and September invoices from K-12 Management (\$655,290.25) and AW Services (\$41,933.34).

- Acceptance of State Revenue

Dallin Drescher made a motion to accept the state revenues. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- Bank Reconciliations and Payment and Deposit Registers
Armante Gordon made a motion to accept the bank reconciliations and payment and deposit registers. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- Invoice Approval for Purchases over \$25,000

Dallin Drescher made a motion to approve the IXL Learning invoice for \$33,175, and UEPC invoice for \$67,200. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- Service Provider Contracts
Dallin Drescher made a motion to approve the service contract with LD Experts. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- K12 / Stride Payment
- Academica West Payment

Dallin Drescher made a motion to approve the K12/Stride Payment and Academica West Payment. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- Director Report
 - Enrollment Update
 - School Improvement Plans SY25/26
Meghan Meredith presented her Director's Report, highlighting strong gains in state testing results across elementary, middle, and high school, including increased participation and rising proficiency in core subjects. She also updated the board on current and upcoming enrollment timelines, the school improvement plan, and recent community engagement efforts such as professional development and the school carnival.
- Board Business
 - August 14th, 2025 Board Meeting Minutes

Dallin Drescher made a motion to approve the August 14th, 2025 Board Meeting Minutes. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- LEA Specific Licenses

Heather Blue will require an LEA-Specific License in Secondary Math Level 4. This license is a temporary credential issued by the Utah State Board of Education at the request of the school when other licensing routes are not feasible, allowing her to teach while completing additional requirements.

Dallin Drescher made a motion to approve the LEA Licenses as discussed. Armante Gordon seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

- Board Member Terms & Elected Officers
- Amended By-Laws
- Amended Board Rules of Order

The board discussed amendments to the bylaws and rules of order to ensure alignment with current board policies, the existing board structure, and the Schedule A charter amendment.

Dallin Drescher made a motion to approve the Board Rules of Order, amended by-laws, and board member terms and officers as follows:

- *Dallin Drescher, Board President; Term Ending June 30, 2027*
- *Doug DeVore, Financial Coordinator; Term Ending June 30, 2028*
- *Marty Carpenter, Board Member; Term Ending June 30, 2028*
- *Amberly Keeler, Board Member; Term Ending June 30, 2028*
- *Kellie Openshaw, Board Member; Term Ending June 30, 2028*
- *Kristen Davidson, Board Member; Term Ending June 30, 2028*
- *Armante Gordon, Board Member; Term Ending June 20, 2027*
- *Brian Maxwell, Board Member; Term Ending June 30, 2027*

Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.

CALENDARING

- Next Board Meeting October 9, 2025, 6:30PM

ADJOURN

At 7:25 PM Brian Maxwell made a motion to adjourn. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Armante Gordon, Aye; Brian Maxell, Aye; Kellie Openshaw, Aye; Amberly Keeler, Aye; Marty Carpenter, Aye; Dallin Drescher, Aye.