



PROVIDENCE HALL BOARD OF TRUSTEES MINUTES

08/14/2025

Location: Providence Hall Junior High School Library Address: 4558 W Patriot Ridge Dr., Herriman, UT 84096

WORK SESSION

5:07 PM

Roll Call

Kim Crandall	Board Chair	present	
Lorena Iorg	Board Vice Chair	present	
Liz Starley	Board Secretary	present	
Rich Wilson	Board Treasurer	excused	
Candice Janney	PTO Liaison	present	left at 6:04pm
Stacy Hurst	Board Member	present	
Gary Arndt	Board Member	present	
Mindy Fotheringham	Board Member	present	voted in on Work Session item #2

1) VOTE: Existing Board Members for Second Terms

- a) Liz Starley motioned vote Kim Crandall, Lorena Iorg, and Candice Janney in for their second terms.
Gary Arndt seconded.
Roll Call Vote.
Rich Wilson was not present to vote.
Approved by unanimous Vote.

2) VOTE: New Board Member

- Stacy Hurst motioned to approve vote in Mindy Fotheringham as a new board member.
Candice Janney seconded.
Roll Call Vote.
Rich Wilson was not present to vote.
Approved by unanimous Vote.

3) VOTE: Board Member Positions

- The Board discussed Kim Crandall moving to Vice Chair and Lorena Iorg moving to Chair. They engaged in more discussion on if any other Board members were interested in these two positions.
- a) Kim Crandall motioned that Kim Crandall moves to Vice Chair and Lorena Iorg moves to Chair.
Stacy Hurst seconded.
Roll Call Vote.
Rich Wilson was not present to vote.
Approved by unanimous Vote.

4) Recognition

- Chris Winfree (Junior High School Principal) recognized new English Language Arts teacher, Jamie Drew.

5) Committees Board Assignments

- The Board discussed which committees to be on for the 25-26 school year, with the goal for each member to be on at least two committees, knowing there may be some adjustments as the year begins.

6) Define Internal Board Committees

- The Board will call this committees up as needed and continue to discuss this topic in future meetings.

7) Audit Committee Dates

- Nate Marshall (Executive Director) will send out calendar invites for these and will include a link for virtual meeting.

8) School Board Representative Assignments and Events

- Each board member was assigned to one of the campuses, or the LEA, for them to focus on as a representative for the school year.

9) [25-26 School Year \(SY\) Goals](#)

- Elementary: Michael Fry (Elementary School Principal) summarized the 25-26 SY goals for the Elementary School.
- Junior High: Chris Winfree (Junior High School Principal) summarized the 25-26 SY goals for the Junior High School.
- High School: Tabled until the next month due to Melissa McPhail (High School Principal) not being present.
- LEA: Nate Marshall (Executive Director) summarized the 25-26 SY goals for the LEA.

10) RFSQ Junior High Renovation

- Moved to the Board meeting - School Updates section.

11) RFSQ Performing Arts Center

- Moved to the Board meeting - School Updates section.

12) Reporting Measures and Frequency

- Tabled until next month.

13) Reporting Format and Structure

- Tabled until next month.

Work Session Ended at 6:07pm

The Board and other attendees walked the Junior High School renovation area during the break.



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Location: Providence High School Library

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BOARD MEETING

6:30 PM

Roll Call

Lorena Iorg	Board Chair	present	
Kim Crandall	Board Vice Chair	present	
Liz Starley	Board Secretary	present	
Rich Wilson	Board Treasurer	excused	
Candice Janney	PTO Liaison	excused	left at 6:04pm
Stacy Hurst	Board Member	present	
Gary Arndt	Board Member	present	
Mindy Fotheringham	Board Member	present	

Pledge of Allegiance

Public Comments

Kira Wilson (Parent, Email): Regarding dress code and it becoming overly relaxed and generalized, thus wondering if it just should be removed.

Routine Business Items

1) [School Updates](#)

RFSQ Junior High Renovation

Nate Marshall (Executive Director) reviewed the scoring rubric and outcome of the rubric for the RFSQ as well as the entire process.

The Board agreed to have Nate Marshall (Executive Director) to NJRA for negotiations, the highest rated architectural firm.

RFSQ Performing Arts Center

Nate Marshall (Executive Director) reviewed the scoring rubric and outcome of the rubric for the RFSQ as well as the entire process.

The Board agreed to have Nate Marshall (Executive Director) reach out to CORE for negotiations, the highest rated architectural firm.

2) [June 2025 Financial Report](#)

Beverly Ledward (Business Administrator) summarized the June 2025 Financial Report, engaged in discussion with the Board and answered questions.

The June 2025 Financial Report is included in the UPN meeting notice other information section (meeting documents link).

3) Approval of 7/15/25 Meeting Minutes

Kim Crandall motioned to approve the 7/15/25 Meeting Minutes.

Gary Arndt seconded.

Roll Call Vote.

Rich Wilson and Candice Janney were not present to vote.

Approved by Unanimous Vote.

The approved 7/15/25 Meeting Minutes will be uploaded to UPN on that meeting date's notice.

4) Confirm 9/11/25 5pm Work Session & 6pm Board Meeting at the Elementary School and set Work Session Agenda items

The 9/11/25 5pm Work Session & 6pm Board Meeting at the Elementary School was confirmed.

The following items were set for the 9/11/25 5pm Work Session Agenda, with allowances for adjustments as needed:

- Junior High Renovation
- Performing Arts Center
- Online Platform Review & Enrollment
- Reporting Measures and Frequency
- Reporting Format and Structure
- Elementary Afterschool Program

Action Items (Require Vote)

1) [LEA Specific License/Endorsement Requests for 25-26 SY](#)

Suzanne Kirsch (Human Resources & Licensing Administrator) went over the LEA Specific License/Endorsement Requests for 25-26 SY, engaged in discussion with the Board and answered questions.

Lorena Iorg motioned to approve the LEA Specific License/Endorsement Requests for 25-26 SY.

Stacy Hurst seconded.

Roll Call Vote.

Rich Wilson and Candice Janney were not present to vote.

Approved by Unanimous Vote.

The LEA Specific License/Endorsement Requests for 25-26 SY will be submitted to the Utah State Board of Education.

2) [Update: Student Electronic Device and Acceptable Use Policy](#)

Nate Marshall (Executive Director) reviewed the updates to the Student Electronic Device and Acceptable Use Policy, engaged in discussion with the Board and answered questions.

Kim Crandall motioned to approve the updated Student Electronic Device and Acceptable Use Policy.

Liz Starley seconded.

Roll Call Vote.



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Rich Wilson and Candice Janney were not present to vote.

Approved by Unanimous Vote.

The updated Student Electronic Device and Acceptable Use Policy will be posted to the Providence Hall website.

3) Designate Reliance Trust Group as 401k Trustee

Ian Falkner (Human Resources Director) , explained the reason for designating Reliance Trust Group as 401k trustee, engaged in discussion with the Board and answered questions.

Liz Starley motioned to designate Reliance Trust Group as the new 401k Trustee.

Lorena Iorg seconded.

Roll Call Vote.

Rich Wilson was not present to vote.

Approved by Unanimous Vote.

Discussion Only Items

1) Board Training: Open & Public Meetings Act

Board members were to complete this training prior to this meeting and record the date of completion in the tracking spreadsheet.

Suzanne Kirsch (Human Resources & Licensing Administrator) had been acting as secretary and managing all UPN postings. She is going to get the Board Secretary set up with a UPN login and trained on how to utilize UPN for postings.

2) Interview Potential Board Member(s)

One board candidate was interviewed - Katie Jelitto

7:28pm Roll Call to move to Closed Session

Liz Starley motioned to move to closed session to discuss the character, professional competence, or physical or mental health of an individual.

Stacy Hurst seconded.

Rich Wilson, Candice Janney and Kim Crandall were not present to vote.

Approved by Unanimous Vote.



Closed Session Sworn Statement

As the presiding Board of Trustees member, I presided at a closed meeting of the Providence Hall Charter School Board of Trustees meeting on 8/14/25 (date). Pursuant to 52-4-206(6)(a) Utah Code annotated, 1953 as amended,

I hereby sign this sworn statement and affirm that the sole purpose for the closed meeting was to discuss (<https://le.utah.gov/xcode/Title52/Chapter4/52-4-S205.html>)

- ☒ the character, professional competence or physical or mental health of an individual.
- ☐ collective bargaining.
- ☐ pending or imminent litigation.
- ☐ the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would 1) disclose the appraisal or estimated value of the property under consideration; or 2) prevent the public body from completing the transaction on the best possible terms.
- ☐ the sale of real property, including any form of a water right or water shares, if 1) public discussion of the transaction would: a) disclose the appraisal or estimated value of the property under consideration; or b) prevent the public body from completing the transaction on the best possible terms; 2) the public body previously gave public notice that the property would be offered for sale; and 3) the terms of the sale are publicly disclosed before the public body approves the sale.
- ☐ deployment of security-related personnel, devices, or systems.
- ☐ investigative proceedings regarding allegations of criminal misconduct.
- ☐ certain (limited) deliberations relating to the procurement process (see 52-4-204 & 205).

SWORN to this 8/14/25 (DATE).

Lorena Iorg
Printed Name of Presiding Board of Trustees Member

[Signature]
Signature of Presiding Board of Trustees Member

Attest:

Elizabeth Stanley
Printed Name of Board of Trustees Member

[Signature]
Signature of Board of Trustees Member