

South Summit Cemetery Maintenance District

48 E. 100 North | P.O. Box 782

Kamas, Utah 84036

May 20, 2025

Work Meeting Minutes

Those present: Chair Cindy Butterfield, Board Members Kristie Bair, Rhonda Fitzgerald, Donna Ure, and Clerk Brinedette Howick. Board Member Jack Clegg was absent.

Cindy called the meeting to order. The task at hand was the creation of 34 silk flower arrangements for the cemeteries. No district business was discussed during the hour.

May 20, 2025

Board Meeting Minutes

Those present: Chair Cindy Butterfield, Board Members Kristie Bair, Jack Clegg, Rhonda Fitzgerald, Donna Ure, and Clerk Brinedette Howick.

Guests Present: None.

Call meeting to order: Cindy called the meeting to order.

Public Input: None.

Discussion and potential Motion re: policy pertaining to the repurchase of grave sites: Cindy said this all came about with the recent repurchase because the right to bury had been purchased at the non-resident price and the rules do not say anything about what price the District is buying them back at. This is what Cindy would like the Board to discuss. Cindy asked if anyone had any thoughts on this issue.

Kristie asked if there is a reason we do not give them back their money.

Cindy said she felt it is more a matter of tracking. Cindy pointed out the District does not pay people who purchased the right to bury for \$25 each, we pay them \$100. Cindy felt the District needs to have a policy in place so the Board can look at it and know the policy that was adopted. Cindy said whatever the Board decides should just be in a policy.

Kristie asked if the policy is to state the repurchasing price only.

Jack said his opinion is the policy needs to list the current price the graves are sold for; meaning, whatever amount the District is selling them for at the time they are repurchased.

Donna asked how the Board will know about the non-residence purchases.

Jack said there are so few of them, he felt the Board would know if they were a non-residential purchase. Jack said there have only been a few since he has been on the Board.

Riley Rockhill arrived at Jack's invitation. Cindy invited Riley to address the Board under Public Input. Jack stated he invited Riley to attend as he is building on top of Woodland, so Jack thought it a good idea to begin speaking about maintaining the road and who is going to do what. There is another homeowner who is currently on a mission but will be building up there when they return and Earl McNeil has a child who will build up there in a year or two. Jack said the Board and homeowner(s) need to talk about maintenance. Jack asked if any of the Board Members had been able to go up to Woodland recently.

Cindy has been up there.

Jack said the water company has not yet cleaned it up. Jack said it was supposed to be cleaned up in May.

Riley said his house is not going to be finished until July. Riley asked if the road is going to remain in its current condition.

Jack said they are supposed to bring gravel down the road.

Riley said the road is his only access. When you go up the road to the left is his access. It does not go into the Cemetery.

Cindy said she went up on Monday to see the roads we are talking about.

Riley said the Board is welcome to drive the entire road.

Jack said the reason it needs to be addressed is because when they start living there, the District maintains the road for burials in the winter, but now the road is going to need to be plowed and kept open.

Riley said he has a backhoe and does not mind doing it.

Kristie asked if there is an HOA.

Riley answered there is no HOA. He is just a homeowner. Riley said he does not mind plowing if that is contribution he can make, he does not mind plowing or whatever the Board needs him to do.

Cindy asked Jack what his thoughts were.

Jack said the District will need to push the road to get to the Cemetery. Jack wondered if the District wanted to have Brad [Georgi] push to the cemetery and let the homeowners pay for the difference and have Brad keep that out of the bill, so the homeowners do not pay for anything pushed in the Cemetery.

Riley said he has no problem with Brad pushing the road if that works out better.

Jack said we have to push the road to the Cemetery, and we already have a contract for that with Brad Georgi.

Riley said it may be better to eventually pave it.

Jack agreed but said the Board will have to wait for that.

Riley said it is a bummer that trucks have damaged the road much more than passenger cars will.

Jack said the Board allowed the water company to do that project. Jack said that was the Board's screw up and is too late now. Jack said there is no sense doing anything with the road right now.

Riley said you have to go pretty slow up there now. Riley said he wanted to make sure the Board knows who he is, and he is willing to work something out that will work for everyone. Riley said there is one place on the top left that the District's sprinklers are making it very muddy on his side of the fence and if that could be adjusted, Riley would appreciate that.

Cindy thanked Riley for letting the Board know of the sprinkler overspray, so we can fix it and not waste water.

Donna will check with Jeff [Peterson] about adjusting the sprinkler.

The Board thanked Riley for attending and being willing to begin discussions. Riley dismissed himself.

Cindy redirected the Board back to the previous discussion regarding policy for repurchasing right to bury stating she understood the Board is in agreement that if anyone sells back their right to bury to the District, they would be paid whatever price they are currently being sold for residents and non-residents would be paid the amount they purchased a right to bury for. The Board agreed.

Kristie made a Motion to pay residents the going price per grave and to pay non-residents the price they paid to purchase the right to bury; Donna second said Motion; and, Motion carried unanimously.

Discussion and potential Motion re: price increase of non-resident right to bury: Cindy stated she was not sure why this was on the agenda.

Brin stated it was discussed in the last meeting and was written on her list of agenda items, so she placed it on the draft for potential discussion, if necessary.

Kristie said the current price for non-residents to purchase a right to bury is \$3,000 per grave.

Donna said the price is a pretty good deterrent.

Cindy asked if there were any other thoughts on the matter.

Donna suggested the price be left as is.

Rhonda and Jack both expressed their agreement.

Cindy agreed and stated the Board is in agreement not to make any change to the price for non-residents.

Update re: Map Boards: Cindy confirmed with Jack that Board Members need to get to him the lists, correct. Cindy understood we will put them on a flash drive.

Jack confirmed he has a flash drive he will take to the printer.

Cindy said the Board is able to download the reports from Cemsites.

Krsitie reported they tested the reports from Cemsites, and it seemed to work well.

Donna said she put an asterisk next to the names of veterans on her report and found that an easy way to mark them. Donna said she downloaded Woodland to Excel but it could easily be formatted to PDF for printing.

Jack thought the Board should reprint them all then if they are easily downloaded from Cemsites.

Jack will get the flash drive to Cindy who will download the reports, and Jack will get them printed.

Update re: South Kamas and New Washington Water Companies' improvements to Lois Lane, the Woodland Cemetery road: Jack showed the Board some drawings and photos from the water company and explained they now want to run a culvert across the road here [indicating drawing]. Jack said up above the road is a grate that goes into a culvert that crosses the road here and then sticking out of the side of the mountain where it used to go back into the ditch now there is no ditch. Jack said the State approved the culvert down 200' and they put a collection box here and hook not the end of the culvert and run down to the side of the road where the area is deeper into the bar pit so it will drain. Jack reported that Scott is willing to do it if the District purchases the material.

Donna asked what the alternative is.

Jack said there is no alternative. The water would run on the road he guessed. Jack said there is still a trough all the way down the side or if the culvert were to get plugged.

Cindy said the culvert is not big enough to hold the water.

Jack said they have damned the culvert. Jack reported water running up country half a mile.

Donna said she was there Friday, and the water seemed to be fine.

Kristie asked if the water was from spring runoff.

Jack said the water company has access to the headgates.

Kristie said the water company postponed the first water turn to the first of May.

Jack said the water company told him they want to dig up and place more pipe upstream.

Donna asked why.

Jack responded they thought it would be better for holding it.

Donna understood they want to start the pipe further upstream.

Jack said they have to fuse the pipe so they will probably have to dig up the road again in order to pull the pipe up to fuse it then roll it into the trench as they go. Jack said it is probably flexible enough to do that. Jack said his was 28" and theirs is 4'.

Donna said they would not be doing that this year, would they? They cannot shut the water down in the middle of the summer season.

Jack said there is standing water and all of that running across and down the road. Jack said he followed it up the road half a mile, so he did not know. Jack said there is a headgate that crosses the road where Kamas and Washington split. Jack said he did not know why the water company could not shut that down.

Cindy said the water is running down the road because they cannot put anymore into the pipe.

Donna asked if the pipe is too small.

Kristie said the engineers come in and look and do their calculations by the book on paper and tell us what we need.

Cindy agreed they are only using book smarts.

Jack said if they had done what they were doing initially it would have been great, but trying to run the whole thing into a pipe is not working.

Donna said the pipe is obviously too small.

Cindy asked if, for Memorial Day, there is a way we can cut it back, so the water does not run across the road because it was a mess when she was up there.

Jack said Scott would place road base, but that will not do any good if the water washes it out.

Kristie said she would talk to the water company and Scott tomorrow and let the Board know what they say.

Jack said we do not need to dig on the road, just hook onto the pipe that was used to run into the ditch and then pipe it further down.

Cindy asked what the cost would be.

Jack said it would likely cost \$30 to \$40 per foot now a days.

Krsitie asked if Scot said what he thought it would cost.

Jack said Scott is willing to put it in if the District buys the materials.

Kristie asked if we need the cost prior to making a motion.

Jack said we may have to bid the materials. Jack said if Scott does it, it would be about \$25 per hour, and the cost would be about \$200 per hour for a contractor to do it.

Cindy asked about the dirt and stuff up on top.

Jack said they were supposed to be getting that all out. Jack said it looks like they tried to smooth it all out.

Donna said they started at the bottom, but there is still a lot to do on the top.

Jack said there is still concrete that was not supposed to be up there at all that needs to be removed. Jack said they have not done anything up there and have not done anything with the pile. Jack did not think they would have it out and now they have pulled gas lines up there. Jack said once it is done the gate needs to be locked. If the water company needs to get into the tank for maintenance, they can walk in.

Donna asked if that was the area to the east of the Cemetery.

Jack answered yes. There is a gate there and the District does not want people up there.

Sexton Reports: Rhonda sold three spaces to Randy Barton. The check has been deposited, but she needed help with creating the certificate. Rhonda confirmed her laptop does not work at the Peoa Cemetery. Rhonda said she is good for flags for Memorial Day and will get them up tomorrow.

Jack reported that Brad Pitt dug out six pretty big bushes in Marion, which cost \$1,400. Jack said he is about half-way finished and there will be another invoice. Jack said Myricks had a bunch that were repurchased. Jack said there were two headstones under the bushes. Jack said there is

another big one on the end he will have pulled out. Jack said it looks much better minus the bushes. Jack reported Brad has dug the roots out and filled them with dirt. The other issue Jack had to discuss is the people wanting to purchase rights to bury for their children. Jack said they can buy them, but they are buying them for their kids too, so Jack did not know how the Board is going to deal with that. Jack said he sold three recently to someone who said they were for mom and dad and stepsister. Jack reminded the Board that Marion right now is only supposed to be selling two.

Cindy asked if the rights to bury being purchased for kids are being purchased by someone that can purchase at a residential price, rather than non-residential if their children no longer live here.

Jack said Sherry Pappas purchased two for her girls. Craig Carpenter has a lot for he and his wife and wants to buy a bunch for kids – which I should not sell more because he already has two.

Jack said the kids do not live here. They cannot afford to.

Cindy said at the same time, she buried Pudge Woolstenhulme in Oakley who did not live here because his family had a plot for him.

Jack asked who's lot he was buried in.

Cindy answered in Dick's. Cindy said he traded graves so he would have a place for Pudge.

Donna said this is a very subjective issue.

Jack asked the Board what they thought.

Cindy asked the Board how many questions do you ask?

Jack said he made the lady who purchased for her parents and stepsister bring her tax statement to prove residency.

Cindy said she always asks for proof if she does not personally know the person is a resident. Cindy did not feel she would want to drill a patron about who they are buying rights to bury for.

Kristie said she hates policing the matter.

Cindy said she would hate to police the issue.

Jack said it would require even more rules.

Cindy said the kids do not seem to be as tied to this valley as their parents.

Jack said he asked Glad for property tax statement to purchase for his kids.

Rhonda said she thought he lived in Idaho.

Jack said he does, but he owns some of his dad's land here. He sent a copy of the tax statement that is what we got off. Ack said it is just like the lady who sent him a tax statement to buy one for her dad, stepmother and daughter, who is already dead and buried two people on one gravesite. Jack said it does not help his situation in Marion that he does not have any room. Jack said he did repurchase Harvey and Franks' that was a total of 14, so that was helpful, and he used those for the sale.

Kristie said Marion is a popular Cemetery.

Jack said he is trying to fill a lot full that he repurchased. Then he has to deal with Clay who tried to buy from his great aunt, and he called her to buy some of her lots as she is going to Oregon. Jack said folks do not understand they have to resell them to the District – they cannot sell them to the public. Jack talked to Clay about reclaiming them, then Sherry bought some and asked why Clay was getting eight of them. Sherry said she was okay with the six. All looping around the fact that Jack did not think making more rules would be a good idea.

Cindy said the Board has used their best judgment and suggested the Board continue to do so.

Jack will tell him the Board talked about it, and he has two so Jack cannot sell him anymore. If the kids get property and are paying taxes on property, they can purchase two. Jack said he will not be happy.

Cindy said often parents buy them for children and the children are not here and the graves do not get used.

Jack reported he had reserved the facilities for Memorial Day.

Brin reported the invoice has arrived and is on the registry to be paid tonight.

Cindy said the facilities are nice and the public appreciate them being there.

Jack told Kristie she would need to go gas up the generator in the morning and then just let it run out of gas and go back the following morning.

Cindy they are nice.

Jack you will have to gas up the generator up. Let it run out of gas and go gas it up in the morning.

Jack reported he ordered more flags. He forgot we ordered flags in November for the Wreaths Across America so we will have surplus of flags, but they will be here Thursday for anyone who needs to change their flag before the holiday.

Cindy said the flag in North Bench did not look bad and would not need to be changed.

Kristie said she will need to change the flag in Lower Francis.

Jack asked Kristie if she thought she would want numbers in the Lower Francis.

Kristie answered she was not yet sure.

Jack said the way they laid it out the walkways are all marked.

Kristie said now that she has Tamsyn Webster to measure from, but using Cemsites and even with the Map Board having numbers might be more helpful for visitors.

Jack said to let him know if she wants numbers and Jim can build and install them quickly.

Kristie stated she has a concern regarding Mark Hoyt who sent she and James an e-mail and does not know where the gravesite is – it is not recorded in Cemsites and is not in the book. Kristie expressed concern that she is going to sell someone's right to bury to another person. Kristie said hers was not recorded for forever and she worries there may be others.

Jack discussed ordering smoke bombs for the rodents as necessary in the District and leaving them at the office for the Board Members to collect and use as necessary.

Donna reported her need for some smoke bombs for Woodland, reporting large rodent holes out there. Donna had no deaths to report. She did go out and review the headstones and found the missing lady in the cemetery. The company called and they were going to set the headstone, and Donna had no record of it. Donna went out where they thought it was and it is actually right next to Johnny McKenzie, but there were no records in the software – but she is in the ground. Donna updated the software with her information.

Jack asked when she died.

Donna answered she thought it was 2023 but was not positive off the top of her head.

Jack said that it would have been JP.

Donna said there was no deed or any record.

Cindy asked if Jack wanted to bring up Sanders – speaking of headstones.

Jack reported that Doug is still building headstones, but he will not set them anymore. He sold his truck. A guy called and said Robertson's wanted him to bring his skid steer up to set a headstone. Jack met them in Marion on Sunday. Jack told him he appreciated the call. Jack said he laid out some planks to drive on it. They got Sharron's headstone set, but after that Jack called Doug and said Doug needs to call the Sexton or call someone to set them. Jack said Brad is willing to set headstones for Doubt for \$500 if Doug will call the Board and tell us where it is

going and get ahold of Brad and have him set them. Doug agreed to tell patrons when he builds a headstone that the cost is \$500 to set the stone and it will be done by Georgi Construction.

Cindy asked if there were any problems with them setting the stone themselves.

Jack said they got the stone set but remember Daphne's stone was leaning and the top tipped off on one of the kids and thought he broke his arm. Jack had left because they thought they were done. Jack said they did the same thing when she died. They pushed the snow off and then when it was time to bury her Brad could hardly dig the grave because they pushed the snow off and the ground was frozen.

Cindy said for liability issues, the District needs to make sure people do not bring their own equipment and set headstones.

Kristie said Spanish Fork was sued before of a shepherd hook situation. She worries about that for the District.

Cindy said that is why we need to make sure our policies are in place, and we are following them.

Jack said Brad will set headstones for Doug in the future.

Cindy said she is having a burial in North Bench. She is going to pull the fence out in North Bench rather than moving it back. She said she is ready to start selling further back. Cindy said she will need more markers for the back section when she gets to that point. Cindy asked if it has been surveyed.

Jack confirmed it has been surveyed and there should be markers in the corners. Jack said it should be easy to find the rebar.

Cindy said she will get the fence pulled out first, then tackle the posts next. Cindy confirmed she does not want to lease the area anymore. Cindy asked what she should do with the gate panels.

Jack said just move them back for now. Jack said she may want to look at finishing the fence on the back. Jack said it is not a very big section and maybe Cindy does not want the same fencing there.

Cindy confirmed she would like the consistency of the fence matching. Cindy asked about the water ticket.

Jack said we cannot get it out of there to use it. Jack said in Franics the District gets a day and a half of watering on six acres. That's one day and 21 hours every 14-15 days now.

Cindy said that it is funny how the water showed up so suddenly.

Jack said he has been on the Board for 15 years and fought for that water every year wondering where it was being delivered to. All of a sudden, we have all kinds of water. We put in a 2” pipe from the well and now we have two days of irrigation water.

Cindy reported she asked Scot for a mowing schedule and forwarded the same to the Board via text. Cindy said Scot asked the Board to let him know when you have a burial, so he is not mowing on that day and disturbing a service.

Cindy reported that Jenny Simpson has volunteered to place the flags on the veteran graves in Francis, but this would be the last year she does so.

Accounts Payable Register dated 5/20/25 review and approval: **Kristie made a Motion to approve and pay the Accounts Payable as listed; Jack second said Motion; and, Motion carried unanimously.**

Meeting Minutes dated 4/15/25 review and approval: **Kristie made a Motion to approve the Board Meeting Minutes of April 15, 2025, as revised; Jack second said Motion; and, Motion carried unanimously.**

Adjournment: **Rhonda made a Motion to adjourn.** Meeting is adjourned.