

South Summit Cemetery Maintenance District
48 E. 100 North | P.O. Box 782
Kamas, Utah 84036

April 15, 2025
Board Meeting Minutes

Those present: Chair Cindy Butterfield, Board Members Kristie Bair, Rhonda Fitzgerald, Donna Ure, and Clerk Brinedette Howick. Board Member Jack Clegg was absent.

Guests Present: None.

Call meeting to order: Cindy called the meeting to order.

Public Input: None.

Review and potential motion awarding Weed Management and Fertilization bid: Cindy said last time there was some confusion on the bid submitted. It was misunderstood that the bid was \$9,795 for the season, but it actually was \$9,795 per application. That was more than the entire season expense was last year. Therefore, Jack reached out to Senske who submitted a bid for the same costs as previously paid for the same service as previously provided.

Kristie made a Motion to accept the bid from Senske for the same price and same application as the previous season; Donna second said Motion; and Motion carried unanimously with Jack absent the vote.

Discussion and potential motion re: Memorial Day Flowers: Cindy said she was thinking the other day that Marion looks so nice because Jack has a spot to plant flowers. Cindy said she has a spot in North Bench but there is no spot in Oakley, and she is not sure it is done freezing. Cindy would like to: 1) buy pots of flowers; or 2) buy some artificial flowers and put them in a pot. Cindy made an arrangement of artificial flowers, and her mom came over and had to touch them to know they were artificial. Cindy suggested artificial flowers may be the way to go because we don't have to worry about how to get water to them.

Rhonda said she does not have water by the rock in Peoa. Rhonda said some graves are decorated with silk flowers year-round.

Kristie suggested the District get Shepard hooks by the gate/rock but wondered if the flowers would be taken.

Ronda wondered if Shepard hooks by the gate would be taken.

Cindy suggested a single hook Shepard hook for each gate/opening and doing a hanging arrangement of artificial flowers. Cindy asked how many Shepard hooks would be needed.

The Board discussed and concluded as follows:

Kristie will need eight;
Rhonda will need two;
Donna will need four;
Cindy will need four;
Kamas will need two; and
Stevens will need one.

Cindy conducted a quick search on Amazon and found the flowers and basket for \$25. Additionally it was found that Shepard hooks standing 64” are \$10.98 at Home Depot right now for a single hook.

Rhonda found 76” single hooks being sold in a 2-pack for \$33.97.

While discussing the price of supplies, Cindy mentioned that Jenny Simpson may want to put the flags out on the graves again in Francis.

Kristie mentioned she would like to put the flags on the fence this year.

The following are anticipated costs for the project:

Hooks ~ \$250;
Flowers ~ \$225;
Baskets ~ \$250; and
Floral Foam ~ \$200.

Donna made a Motion to purchase supplies and create arrangements for the cemeteries for Memorial Day; Rhonda seconded said Motion; and Motion carried unanimously with Jack absent the vote.

Cindy will get the supplies ordered as the Board decided to have a work session before the May Board Meeting. The Board Meeting time switches to 7:00 in May, so the Board will meet in a working session at 6:00 to create the arrangements for Memorial Day.

Discussion and potential motion re: Barry Blazzard request for two grave sites: Rhonda said she had been thinking about this a lot since the last meeting. It is Rhonda’s opinion that he did the work. Somehow payment for the work slid between the cracks of multiple Board Members and such, but he did the work. Rhonda said the cost of two burial spots is \$200 and she suggested the District give him the rights to bury for the work he did.

Donna reported she had called Rick, she talked to her dad [Robert Ure] and she was told Barry did approach her dad but he has approached the Board a few times. Donna felt that Barry should be given the rights to bury for the work he completed, reminding the Board Barry is going to write off the balance of the bill.

Update re: Map Boards: Cindy reminded the Board about the names to be verified in the software and to be printed for the Map Boards. Jack said we can use the reports from the software.

Donna asked if the software alphabetizes the names.

Cindy answered yes, we just need to make sure the computer software is as correct as is possible. If we can get that we can push to get as much done as they can on the Map Boards before Memorial Day.

Rhonds said Peoa's missing row is in.

Kristie confirmed it was sent in.

Donna said she could three headstones that are not in the software at all. Donna asked the Board to give her a week to finish going through Woodland.

Kristie said she will go through hers in Francis as well.

Cindy said to take until next Tuesday as Jack is out of town this week. Cindy will come down and print them next week and get them to Jack to be printed for the size needed for the Map Boards.

Donna reported she has a few in the wrong spot in Woodland.

Update re: South Kamas and New Washington Water Companies' improvements to Lois Lane, the Woodland Cemetery road: Kristie reported that South Kamas and New Washington Water Companies are merging. Kristie said they are meeting with the State tomorrow and with UDoT about the draining to make sure they get that correct.

Donna asked if that would impact where the pipe comes out. Donna asked if the location of the pipe is what they are meeting about.

Kristie answered yes, it is.

Cindy reported that Jack has been talking to everyone who has purchased property to come up with an agreement of who is going to maintain the road and plow the snow and such.

Donna asked the Board if any of them had been up there. Donna also asked what the target completion date is.

Kristie said the bend has more boulders than they anticipated, but they plan to be done by May 2nd.

Donna asked if they are going to grade the road out once they have moved the equipment off of it.

Cindy asked how far being schedule they are.

Kristie said there is a meeting tomorrow and Friday. Kristie said she would keep the Board updated.

Review of County Code Cemetery Chapter 15: Cindy told the Board about the mandatory training that is upcoming on May 7 in Park City or via Zoom. The training is offered only once because it is also available via Zoom. The Board needs to report in writing that you have completed the training by June 2nd.

Cindy passed a template to the Board concerning a potential lot buy-back policy and asked the Board to take a look at it. Cindy explained it was created by AI technology, so she is not married to any of the language but thought it a good starting point. Cindy talked to other districts throughout the state and found the following: Springville buys back at 50% of the cost; Huntington buys back at original cost minus 20% fee; and Santaquin does not buy back at all.

Donna asked about grandfathering in the lady that reached out to her who had proof. Donna mentioned that some of the lot sites are not usable and that should be considered. There should be a way for the Sexton to deem a space unusable.

Cindy asked the Board to look at the document and to think about it. Cindy asked Brin to add the discussion and potential motion to the May Meeting Agenda.

Sexton Reports: Donna reported one burial – Evan Gines and one request for a headstone placement for which she cannot find a body. Donna wondered if it was a cremation and they want to place a headstone. Donna commented on the large rodent holes in Woodland; they are really big.

The Board suggested that Donna talk to Jack when he gets back about the rodent bombs from last year as they were quite successful.

Kristie reported one burial – Tamsyn Webster. Kristie talked to Brad Georgi who is going to put more dirt on all of the sunken graves. Kristie reported she, too, has started seeing rock chucks in Franics.

Rhonda had nothing to report for Peoa, saying things there are nice and quiet.

Cindy reported for Jack that he had one burial – Gertrude Gines.

Donna asked if the Board are supposed to record the headstones in the software.

Cindy answered it is nice if you put in the software the name of the company that placed the headstone, because then we have that information if ever it is needed.

Krsitie said someone placed an advertisement on the Map Board at the cemetery, which she removed.

Cindy asked who advertises at the cemetery. Cindy passed the prepared Spring Clean-Up signs to the Board to be hung in the cemeteries this week.

Accounts Payable Register dated 4/15/25 review and approval: **Kristie made a Motion to approve and pay the Accounts Payable as listed; Donna second said Motion; and Motion carried unanimously with Jack absent the vote.**

Meeting Minutes dated 3/18/25 review and approval: **Kristie made a Motion to approve the Board Meeting Minutes of March 18, 2025, as written; Donna second said Motion; and Motion carried unanimously with Jack absent the vote.**

Adjournment: **Donna made a Motion to adjourn.** Meeting is adjourned.