



North Star Academy Board Meeting Minutes

Date: June 25, 2025

Time: 4:30PM

Anchor Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

Board Members in Attendance: Sidney Warnick, Kammie LaFevre, Jordan Shields, Barton Sloan, Bob Bell
Others in Attendance: Diana Seidel, Tana Archer, Nicole Jones, Cathie Hurst, Hannah Dorius

4:30 PM Call to Order Sidney Warnick called the meeting to order at 4:41 PM.

4:35 PM Public Comment (Comments will be limited to 3 minutes each.)

- 2025-2026 Fee Schedule (2nd public comment period)

This was the second public comment period for the amended Fee Schedule. There were no public comments.

4:45 PM Reports

- Director Report

Tana Archer reported on End of Year Celebrations, Sex Education Curriculum Report, Gifted and Talented Report, Gifted and Talented Report, Charter Goals – Charter Effectiveness Goals, DLT Plan, Behavior and Citizenship, Early Learning Plan, Assessment Data, and Attendance Data. Tana reviewed end of year data in detail for the board. Enrollment numbers for the 2025-2026 school year are in review. The school is fully staffed and there are no openings currently. Diana Seidal reported on the generator project and AC install over the gymnasium. It will be finished in July 2025. Diana Seidal also reported on the SAGE/RISE Math and Science scores. The board is pleased with the scores from this year.

- Financial Review

Cathie Hurst reported on the Fraud Risk Assessment to the board. North Star Academy falls in the “Very Low Risk” category. Cathie explained the scoring items and how duties are separated to prevent fraud on all fronts.

5:15 PM Consent Items

- May 22, 2025, Board Meeting Minutes

Jordan Shields made a motion to approve the May 22, 2025, Board Meeting Minutes. Kammie LaFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.

5:16 PM Business Items

- Final Amended Budget SY 2024/2025

Cathie Hurst presented the final amended budget for the 2024-2025 school year. Cathie said there were very

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2024-2025 School Wide Improvement Goal

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minimal changes needed to amend the budget. The board had no questions.

- **Proposed Budget SY 2025/2026**
Cathie Hurst presented the proposed budget. Cathie presented highlighted the differences from the previous school year's budget. The board had no questions.
- **Audit Engagement Letter**
Cathie Hurst presented the Audit Engagement Letter. This letter is meant to engage with Eide Bailly to perform the school audit for the 2024-2025 school year. Eide Bailly had the best price compared to other firms. Tana Archer will sign the Audit Engagement Letter.

Jordan Shields made a motion to approve Final Amended Budget SY 2024/2025, Proposed Budget SY 2025/2026, Tana Archer to sign the Audit Engagement Letter. Kammie LaFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.

- **2025-2026 Fee Schedule**
This was the second opportunity for the public to comment on the 2025-2026 Fee Schedule. The changes to the fee schedule were reviewed by the board and they had no questions.

Jordan Shields made a motion to approve 2025-2026 Amended Fee Schedule. Kammie LaFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.

- **Paid Parental and Postpartum Recovery Leave Policy**
Tana Archer presented the Paid Parental and Postpartum Recovery Leave Policy. This policy aligns the school with state regulations for parent and postpartum leave. Employees Engaging in Private Activities Related to Public Education will also be added to the Employee Handbook.

Jordan Shields made a motion to approve the Employee Handbook with the addition of Paid Parental and Postpartum Recovery Leave Policy and Employees Engaging in Private Activities Related to Public Education. Kammie LaFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

Barton Sloan joined the meeting at 5:25pm.

- **Electronic Resources Policy**
Tana Archer presented the Electronic Resources Policy. The policy includes some extra parameters around enforcing the use of smart watches within schools.

Kammie LaFevre made a motion to approve the Electronic Resources Policy. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

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- Summer Purchases

- Bluum

- The Bluum quote is to replace Chromebooks for students. This invoice will be paid through the Digital Teaching and Learning Plan and Grant.

Jordan Shields made a motion to approve the Bluum purchase not to exceed \$50,000. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

- iReady

- iReady purchase is for iReady Curriculum. This invoice will be paid with money received from a grant. The invoice will be paid to Curriculum Associates for the iReady curriculum.

Kammie LeFevre made a motion to approve the iReady Curriculum Associates purchase not to exceed \$19,000. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

- Apple Education Store

- This purchase will be paid for with the School LAND Trust Grant. Half of the teachers received new computers last year and this invoice is for the second half of the teaching staff that is in need of new computers.

Kammie LeFevre made a motion to approve the Apple Education Store purchase not to exceed \$24,500. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

- Kinder Play Shade

- After a students and parent survey was conducted, the main action item from that survey was to add shade in the kindergarten play area. This purchase with Little Tikes is to add that a shade structure in the play area.

Kammie LeFevre made a motion to approve the Apple Kinder Play Shade from Little Tikes purchase not to exceed \$14,000. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

Bob Bell joined the meeting at 5:39pm.

- Door Replacement

- Tana Archer presented the need to replace the doors in the school and the doors that go into the gymnasium. It will give the interior of the school a nice new look since the doors are quite outdated.

Kammie LeFevre made a motion to approve the Door Replacement from Moonlight Plumbing & Backflow Services not to exceed \$70,000. Jordan Shields seconded. The motion passed unanimously. The votes were

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as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye; Bob Bell, Aye.

- **Related Services Contract**
 - **Speech and Language Pathology Contract**
Aspen Hill comes highly recommended. This is the only
 - **Nurse Contract**
This contract was in place previously and the board and administration is happy with the service provided by this contract.
 - **Occupational Therapy Contract**
This contract was in place previously and the board and administration is happy with the service provided by this contract.
 - **Psychologies Contract**
This contract was in place previously and the board and administration is happy with the service provided by this contract.
 - **Social Worker Contract**
This contract was in place previously and the board and administration is happy with the service provided by this contract.
 - **Custodial and Day Porter**
This contract was in place previously and the board and administration is happy with the service provided by this contract.

Bob Bell made a motion to approve the Speech and Language Pathology Contract, Nurse Contract, Occupational Therapy Contract, Psychologist Contract, Social Worker Contract, Custodial and Day Porter. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye; Bob Bell, Aye.

- **Movie Request – Intro to Astronomy Elective**
Tana Archer presented the request to approve The Martian is the movie and approve parents rights to opt out. The Common Sense media breakdown will be sent to parents. The board debated the risks of showing the movie and the board decided to review the disclosure to parents with the legal team at AW Services. Strong language and inappropriate scenes will be removed.

Kammie LeFevre made a motion to approve the Movie Request – Intro to Astronomy Elective as discussed. Jordan Shields seconded. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye; Bob Bell, Nay. The motion passed.

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5:55 PM Calendaring:

The next board meeting is September 4th, 2025 @ 4:30 PM.

6:00 PM Adjourn Meeting:

At 5:56 PM Bob Bell made a motion to adjourn. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Bob Bell, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Barton Sloan, Aye.

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