

## **BRIGHTON TOWN COUNCIL MEETING MINUTES**

Tuesday, August 12<sup>th</sup>, 2025, at 6:30 pm

\*Approved at the Brighton Town Council Meeting on September 9<sup>th</sup>, 2025

### **ATTENDANCE**

Dan Knopp (Mayor and meeting chair)

Council Members: Keith Zuspan, Lise Brunhart, Jeff Bossard, Carolyn Keigley

Staff: Polly McLean, Cameron Platt, Nate Rockwood, Jane Martain, Kara John

Partners: UPD- Detective Anna Walker, Lieutenant Tyler Ackerman, Chief Jason Mazuran, UFA- Chief Craig Ellingson, Chief Dustin Dern, Brighton Resort- Mike Doyle, Solitude Resort- Ian Reddell, BCCA- Barbara Cameron, MSD- Alex Rudowski, Daniel Torres

Public: Laurie Hilyer, Nathaniel Dunlap, Angus Robertson, Morgan Sigafos, 801-891-2000, 801-661-1879, Mark, Kathy Anderson, Chad Smith, Wendy Smith, Daniel Schlehuber

### **ANNOUNCEMENTS. RECORDING 0:0:24**

- a. The Neighborhood Nodes Study Report can be found on the town website here:  
[brighton.utah.gov/media/5931](https://brighton.utah.gov/media/5931)

### **PUBLIC INPUT. RECORDING 0:0:35.**

- 1) Chad Smith noted he sent clarifying emails to Alex Rudowski and Kara John about his public comment from last meeting to be explained tonight.

### **MINUTES. RECORDING 0:2:01.**

Lise Brunhart moved to approve the minutes for the Town Council Meeting on July 8<sup>th</sup>, 2024, and Carolyn Keigley seconded the motion. The minutes were approved unanimously with the correction to Chad Smith's comment in the second Public Input section. The minutes in the packet read: "He was unsure if anyone visited the site, but they were charged \$60 every month this winter, even though they didn't have a building permit and nothing going on". After clarification from Chad Smith, and listening to the recording, "they were" was changed to "his assumption is they would have been charged" to reflect accuracy.

### **UPD. RECORDING 0:3:08.**

**Dispatch: 801-840-4000**

**Property checks: 385-468-9920**

Detective Anna Walker reported that during the month of July 2025, the Unified Police Department responded to 204 calls for service in the Town of Brighton. Most notably, there were 41 proactive patrols or property checks, 13 medical assists, 22 reports of watershed violations and 16 citizen assists. There were 23 reported parking issues, 8 reports of reckless drivers, and 25 traffic stops were performed. There were 3 search and rescue calls and 4 welfare checks performed. There were several citizens reporting strange occurrences by what they described as transient or suspicious persons on or around their properties. Several of

these citizens only reported the trespassers while interacting with our officers in person. So again, we encourage anyone who witnesses something strange or unsettling to call us at any time. It is not an inconvenience, and we would much rather respond and speak with a suspicious individual than try and play catch up later. Reports of suspicious activities have helped solve crimes, identify suspects and heighten police presence in requested areas. Several citizens approached asking how to request property checks. Kara will add the information to the Town of Brighton website. Citizens can email the request or call the Holladay precinct clerk at 385-468-9920.

#### **UFA. RECORDING 0:5:23.**

Chief Craig Ellingson reported that he is replacing Chief Dern as the liaison in Brighton. The battalion chiefs were rearranged to include a 14<sup>th</sup> chief by creating a 4<sup>th</sup> battalion. This change will alleviate some of the tasks since some of the chiefs were covering 9 stations. Chief Ellingson will cover Midvale, the two Cottonwood Heights stations, and Big and Little Cottonwood Canyons. A recruit camp started on August 4<sup>th</sup> with 24 new personnel. He noted the recent fire restrictions and that we're in wildfire season throughout the state, but there is nothing immediate to us at this time. The Utah Task Force 1 was deployed to New Mexico during the floods, and they've since returned home. On August 1<sup>st</sup>, UFA created a low acuity unit staffed with EMTs to respond to calls in the county for things like lifts and lift assists. They respond in a Suburban to keep the heavy apparatus' in service. UFA offers public CPR courses. They are educating communities on the What Three Words App that they use. It works in the back country and any place in the county with wireless signal to your cell phone. The entire earth is mapped out in a grid of 10-foot squares and assigned three words separated by a period. This allows them to find someone down to a 10-foot square. The dispatch center has coached people to download the app and install it while they're waiting for crews' arrival because it helps to locate the person. This is the slow season for calls in the area. Most have been for injured bikers and standard things.

#### **SKI RESORTS**

##### **Solitude. RECORDING 0:10:29.**

Ian Reddell, Director of Planning and Projects, reported for Amber Broadaway, who was away. They hosted the Total Archery Challenge, and Pro Downhill events with great turn out, and all went well despite a power outage. Upcoming is a disc golf tournament on August 23 and 24<sup>th</sup> and the Highland Games on August 29-31<sup>st</sup>. They have wine pairing dinners every other Thursday and locals get 50% off. After Labor Day, they'll reduce operations to Fridays-Sundays for mountain biking, the adventure park, and some food outlets. They have three major construction projects. They installed four more remote avalanche control systems (RACKS) in Honeycomb Canyon. This doubles the number of towers they have for remotely triggering avalanches. He thanked the council for support on this because it's a great asset to keep patrollers safe. They had helicopters to fly workers to the job site since they are in such remote locations. They are building another bike trail off Moonbeam that will tie into the trail system. It may not be completed until next year, but they may allow bikers on it by September/October. They are also installing a snowmaking pipeline from just below Twin Lakes Dam at 9,400 feet down to 8,100 feet to the existing pump house by the vehicle shop. It's about 10,500 feet long

and about 50% complete. So far, it's been easy digging, but they will be getting into difficult locations that require blast trenching on the upper portion of the Solbright trail. Ian has been communicating the blasting updates with Lise for the town's social media. They've had to close some Forest Service trails around Silver Lake for visitors' safety, but they try to keep it minimal. The project is expected to be completed by September/October.

## **Brighton**

None

## **BUSINESS**

### **a. A Resolution Admitting the City of Holladay as a Member of the Central Wasatch Commission. For discussion and possible action. (Pages 14-15). RECORDING 0:16:58.**

Dan Knopp explained that to allow Holladay to become a member of the CWC it must be done by Resolution. He was unsure why they weren't initially involved, but they want to be a part of it now.

Jeff Bossard moved to approve Resolution 2025-R-8-1, admitting the City of Holladay as a member of the Central Wasatch Commission. Carolyn Keigley seconded the motion. The motion passed unanimously.

Jeff Bossard: Aye

Carolyn Keigley: Aye

Dan Knopp: Aye

Lise Brunhart: Aye

Keith Zuspan: Aye

### **b. Resolution Adopting Stage 2 Fire Restrictions within the Town of Brighton. For discussion and possible action. (Pages 16-17). RECORDING 0:18:00.**

Polly McLean explained that we've implemented fire restrictions on other dry years. We are matching the state restrictions. The Forest Service just started stage 1 restrictions, which restricts fires to improved fire pits which are only at campgrounds. Their campgrounds have a camp host on site.

Carolyn Keigley noted the summary of restrictions that Barbara Cameron provided as well as links to the Forest Service website, and the state page:

- <https://utah-fire-info-utahdnr.hub.arcgis.com/pages/active-fire-restrictions>
- <https://www.fs.usda.gov/r04/uinta-wasatch-cache/newsroom/releases/stage-1-fire-restrictions-begin-friday-uinta-wasatch-1>

## **GENERAL FIRE RESTRICTIONS IN THE TOWN OF BRIGHTON**

- *Campfires should be 25 ft away from structures or combustible materials.*
- *Fuel area cannot exceed 3 ft diameter by 2 ft in height.*
- *Burn only dry, clean, natural materials...no garbage, tires, oil or construction waste.*
- *Have a method of extinguishment readily available.*

- *All fires must be constantly attended.*
- *Campfires must be extinguished at conclusion of event.*
- *No residential open burning of trash or agricultural waste is allowed in all of Salt Lake County.*
- *Campfires in Short-Term-Rentals are always prohibited, unless by actual owner.*

#### **NO BURN RESTRICTION STAGE 1**

- *No campfires except in permanent fire pits at private homes with running water present.*
- *No campfires or open fires of any kind on private vacant lots.*
- *No smoking except within an enclosed vehicle or building.*
- *No operating chainsaws, motorcycles, or ATVs without a working spark arrestor.*
- *Outdoor grills are OK with proper clearance of flammable materials.*
- *Fireworks in the canyon are always prohibited.*
- *Campfires in Short-Term-Rentals are always prohibited, unless by actual owner.*

#### **NO BURN RESTRICTION STAGE 2**

- *All of the Stage 1 Restrictions*
- *No campfires of any kind including charcoal grills, pellet grills, or ash-producing fuel (USFS campfires in approved pits are permitted)*

Carolyn emphasized that fires are not allowed on vacant lots. She knows of a fresh fire ring with ashes on Solitude's newly purchased property, so she will show the site to UPD.

Lise Brunhart moved to approve Ordinance 2025-O-8-1 establishing Stage 2 fire restrictions within the town boundaries. Jeff Bossard seconded the motion, and it passed unanimously.

Lise Brunhart: Aye

Jeff Bossard: Aye

Dan Knopp: Aye

Keith Zuspan: Aye

Carolyn Keigley: Aye

#### **c. Special Event Process. Presented by Daniel Torres, MSD. For discussion. (Pages 18-20). RECORDING 0:23:19.**

Daniel Torres from the MSD provided an update on the process for special event permitting. The town adopted an ordinance in 2022. In January 2025, the MSD absorbed the engineering department and one staff member from the county to process special events. They've met with Polly and Cameron and have reviewed the ordinance for clarity. As of now, permits must be processed through their City Works system, which is the same one for building and land use permits, until a better permitting platform is obtained. They've also tailored the application to be specific to Brighton since we have different uses and restrictions than the other cities.

Knowing there are various jurisdictions that require gathering permits, the MSD has built in questions on the application to make sure the applicant is obtaining permits from the different agencies such as UDOT, Forest Service, UPD, and then they submit those approvals to the MSD for final permit approval from the town. The resort events aren't required to go through this process since events are part of their land use permit. The goal is to maintain good relationships with the resorts so they notify us of any events that may spill outside of their boundaries. Now that the MSD has taken over permitting, they will connect with the other entities to ensure communication is happening about all events in the town boundaries so that even if an applicant begins the process with one of the other entities, they get turned over to the MSD to complete the process. The application mirrors the ordinance requirements and asks for the name of the applicant, the sponsoring venue or organization, the number of attendees, site plans, bathroom plans, traffic control plans, etc. At the end of the process, it will be shared with the council through the clerk so it can be verified and added to the town's event calendar to prevent overlapping events. In addition, the MSD can add to their operations to notify the town at the beginning of an application and again when it's complete. The updated application will be live in about 14 days. The MSD will take direction from the council about parameters for noise, time restrictions, participant threshold, environmental cleanup and bonds, requiring town coordination and traffic control and annual event caps or schedule limits. Jeff Bossard observed that the number of portable bathrooms varies significantly per event and wondered if that can be more uniform. Daniel will investigate the standard engineering practices for bathrooms. Other conversations have considered costs which can't be assigned arbitrarily but must reflect the cost of coordination and staff time expended. Jeff would also like to see that no race starts before 6am because the impact on the community begins before that, such as buses shuttling people up around 5am. Polly recommended having a special event subcommittee meeting with all the stakeholders to prepare for next year by looking back at this year's operations. It will be an opportunity to standardize things that the other entities require such as bathrooms and emergency services. It was recommended that Daniel report back after the subcommittee meeting.

**d. Mosquito Abatement is seeking a tax increase. Presented by Jeff Bossard.**

**Informational. (Page 21). RECORDING 0:40:09.**

Jeff Bossard represents the town on the Mosquito Abatement board, and he presented information on the small tax increase that can be expected on the property tax bill. The increase to the average home will be \$0.99. They will hold a public hearing on December 8<sup>th</sup> at 6pm as part of the truth in taxation requirement.

**e. Amendment to 2025 Fee Schedule for the Long-Term Rental Permit Fee. For discussion and possible action. RECORDING 0:41:30.**

Polly McLean explained that we set the long-term rental fee to \$50 at the last council meeting per the MSD's recommendation for the cost to process the fee. At a prior meeting, it was considered to set the fee at \$25, which would result in the town subsidizing some of the fee. Jeff Bossard has promoted affordable housing through the Lease to Locals and Turns for

Tenants grant programs, so he supports making it more affordable for people to become landlords. Polly reported on the relatively easy application process for obtaining a long-term rental license through the MSD. The application includes proof of business name and registration if operating under a business name. From there, it goes through the standard building and planning review process; no inspections are required. The applicant would pay the fee, and the MSD would check the address for any current violations that could impact rental approval.

The council agreed to change the fee to \$25. Before a vote was taken, item f was presented so that a vote could be made considering both proposals to change the fee schedule, however, no changes were made to the SWPPP.

RECORDING 1:02:25. Lise Brunhart moved to approve Ordinance 2025-O-8-2, Repealing and Replacing the Town of Brighton Fee Schedule Effective July 14, 2025, with a Brighton Fee Schedule Effective August 12, 2025. Carolyn Keigley seconded the motion, and the ordinance was approved unanimously.

Lise Brunhart: Aye  
Carolyn Keigley: Aye  
Dan Knopp: Aye  
Jeff Bossard: Aye  
Keith Zuspan: Aye

**f. Update on and consideration of fees related to SWPP for the fee schedule. Presented by Alex Rudowski. Discussion and possible action. (Pages 22-23).**

Alex Rudowski is the MSD's grading, floodplain, and stormwater manager. He discussed the \$60 stormwater fee that's been discussed at previous meetings. The initial intent behind this was to apply this fee when applicants need to close out their projects, it can also be applied if an applicant gets their permit before their project starts. When a project starts and it's of a certain size or meets a certain threshold, then it's required for them to apply for an NOI, a Notice of Intent, with the state. This happens if the disturbance is over an acre, or if collectively in a subdivision if the disturbance will be over an acre. Mayor Knopp noted the DEQ website that specifies if a subdivision was built before 1992, it doesn't apply. The personal experience of Dan and Jeff Bossard was that a Stormwater Pollution Prevention Plan (SWPPP) was required for their current building projects although they don't meet these specific criteria. Alex explained there was new legislation that went into effect in January, and again in May of this year. Now they can't be more stringent than the Clean Water Act, so they won't be requiring SWPPPs. There are instances that will require it, such as building in a wetland. Alex explained there are two types of SWPPP inspections. One, an applicant who's filed for the NOI, is required to have site inspections based on the interval under the CGP, Construction General Permit, that all permits are bound by. This allows them to sandbag their site for the winter, if it is stabilized. The MSD is under the MS4 with the responsibility to do oversight inspections, which must continue throughout the duration of the project, even if no work is being done in the winter.

This is a state statutory requirement. It was questioned whether the SWPPP fee should be charged per month or per inspection. Alex explained it is rare that a site would fail an inspection except during run off season, and if it occurs that a site needs to be cleaned up and re-inspected then another fee may be charged in the same month. The mayor and council agreed to leave the language as per inspection. They don't want to charge inspections. It's more of an incentive to close out a permit, or a disincentive to get a permit before being ready to start construction. Next year's fee schedule can reflect this intent. Alex noted we have mostly class B soils in the canyon, which is the second best on a scale of A-D, and it drains very well. Dan added that different areas need to be treated differently because Pine Tree, for instance is very wet soil from the Bear Trap runoff. Water retention on a property contributes to the problem. Alex noted the general best solution is to reduce soil disturbance.

## **PUBLIC INPUT**

None

## **REPORTS**

### **Mayor's Report. RECORDING 1:03:35.**

Dan Knopp reported he met with our lobbyist and state Senator Kurt Cullimore to mainly discuss transportation. They understand our goals to limit cars in the canyon and the need to move the parking structure at the mouth into the BCC EIS. The CWC Transportation Committee has a big upcoming meeting about how to handle the Olympics. UDOT has already started planning, so discussions are for us to get ahead of it. Regarding the RMP project, B. Jackson is beginning to pull cable through the conduit, and then they'll be ready to put the roads back together starting in Cardiff. They'll get the switch gear in place, then splice and energize. They'll take down the old conductors overhead to roll up and recycle them and then cut the poles. They'll give the telecoms a certain amount of time before removing poles completely. The hope is to get energized before winter. They still need to do the Brighton loop. These changes will make the service much more reliable. The two ways for an outage will be if someone hits one of the switch gears with a car, or if a contractor digs into a conduit. Natural causes like a tree falling over on power lines will no longer effect service. The Forest Service will start on fuels reduction next summer. They have a \$1M budget per year for 7 years. Dan has asked them to start in areas around homes. There was a fire in Broad's Fork from a lightning strike that hit a tree. It burned for several days. The FS dumped water on it from helicopters, and it didn't spread much. It's a very rocky area and it wasn't much of a concern. Dan did an interview on KUTV and was able to address everything from transportation to fuels reduction. There had been an article on KSL expressing fire concern, so this was a chance to address that and educate that we are a Firewise community. In the next two weeks, he'll do an interview with the Council of Mayors to discuss his experience as mayor.

## **Council Members' Reports**

Carolyn Keigley reported there is a house in Forest Glen A that would like to rent to a long-term tenant. Contact Carolyn or Barbara with interest. There are two upcoming SLVLESA meetings so nothing further to report until then.

Jeff Bossard reported on the Mosquito Abatement meeting that discussed how West Nile virus is becoming more prevalent in Utah county every summer. The Animal Services board is hosting their annual “Spade-ghetti” fundraiser on October 10<sup>th</sup> at the Sheridan hotel.

Lise Brunhart just returned from three weeks of travel. She reported on town business at the BCCA meeting last night. Prior to her departure she attended the Tri-Canyons Trails plan presented by Adam Shaw, Chelsea, and Zinnia. It can be reviewed at [Tri-Canyon Trails Plan - Tri-Canyon Trails Plan](#). The comment period is open, and comments can be made by clicking on portions of the interactive map. Phase 1 is trails in use needing finalization. Phase 2 are difficult trails that cross private land and need engineering. Phase 3 are proposed trails that go into use more readily. BCCA asked if the town could sponsor a golf hole at Brighton’s tournament for \$250 to raise money for avalanche rescue dogs. The council agreed, and the amount is under the threshold that an agenda item is not needed. Additionally, the town has supported the Skimo world cup event and Dan needs to follow up on our logo visibility. It was stated that the community doesn’t want to be recognized. Something like a small banner or a shout out to support our local kids when they are on the podium. Lise has been announcing on social media the stage 2 fire restrictions, and e-bike regulations, and reposting relevant things that come up on her feed. Blue sky now has 10 followers.

Keith Zuspan reported our Zion’s bank account has \$46,765 which includes the state disbursements for the first month of the fiscal year in the amount of \$26,985. The resort community tax generated \$25,000 and the transient room tax was \$1,933. Our PTIF has \$6.63M including interest earnings of \$24,596 which equates to approximately 4.46% annually. WFWRD added new containers to the Silver Fork site; there are now 2 recycle bins and 4 trash bins. Momentum glass costs \$240 per month and records a 95% fill rate. We approved the neighborhood speed limits, so the MSD is working with Salt Lake Public Works to get signs made and placed. While engineering is installing the signs, they will look at options for traffic calming on the highway. UDOT has said to lower the speed limit it would require a study of the current speed people are driving, which might unintentionally increase the limit because they must set it at the average speed. Dan will take the Town of Brighton signs to Shawn at UDOT to install.

### **Emergency Management Report**

Jane Martain reported that 74 properties participated in Chipper Days. That is complete and crews are working on the property assessments for fire mitigation. People put in 1,225 hours voluntarily clearing their own properties. People spent \$4,250 on tree services for dead trees. Additionally, she’s sent out communications about the Broad’s Fork fire and about the blasting for Solitude’s construction project. She will be in communication with Brian Buckhout on the evacuation plan they’ve been writing.



## **Community Engagement Coordinator Report**

None

### **BCCA Report**

Barbara Cameron reported that the fire mitigation assessment team is working in Mill D on 7 homes this week, and another 7 next week. That puts us at about 14 homes that will be done this year, out of 67 homes on the list. It's a slow process and these teams do two hours of work on people's properties. Barbara is telling US Forest Fire and State Lands that the UFA crews are knowledgeable and are doing a great job and it would be great if they could do the assessments next year because they know us and they know what's involved. Chelsea Felipe from the US Forest Service came to field questions and get our input on the new Tri Canyons Trails Master Plan. The public comment period will close this Friday, so google [tricanyontrails.org](http://tricanyontrails.org) to review and comment. Some quick takeaways for Brighton phase 1 include no E-bikes permitted anywhere except Mineral Fork. Donut Falls reroute will take the trail out of the water and harden a formal destination to reduce waterfall climbing, and they will be putting in a new bridge there. They also expect to formalize trails that circle around lakes Mary, Catherine, Desolation and Willow Lake. They want to design a family friendly trail to connect Majestic lift with Lake Mary trail, and they want to continue resort partnerships that support visitation to resort infrastructure. They're optimistic that projects could begin in the summer of 2026, although Forest Services lost funding. Other trail projects like the Storm Mountain Overlook, Lake Solitude loop and Cardiff to Brighton community trail are on hold for more study and funding. We also learned that the America the Beautiful path, can be used to access these trails and parking lots that cross through concessionaire campgrounds in the summer, so that opens easier access to more summer trails. Barbara was previously stopped by the Storm Mountain concessionaire, but she's had better luck with the Redman concessionaire. BCCA received a donation from the Revel marathon for \$4,100 to be used for the community. It's an acknowledgement of the inconvenience to residents caused by this event. They have always contributed this much but forgot last year. We must thank our mayor and the town council for calling them back to support the community. Barbara noted the amount probably doesn't cover the loss Dan has to the Silver Fork Lodge on race day, but the money will go to the Brighton Institute to cover costs for programs and events in Brighton. The upcoming Brighton Institute programs include an exciting Beaver Symposium, and we must thank Brighton resort for a generous donation to the beaver projects that we've been running for three years now. Other things that are going on are the Qigong exercise sessions, Open Mic Night and Community Threads. Last month, BCCA organized the Fourth of July parade. Brighton Institute sponsored the Brighton Days event, which drew around 1,100 visitors both days at Brighton resort and Solitude resort.

### **PROPOSALS FOR FUTURE AGENDA ITEMS**

- a. Presentation on current Implementation of Wildland Urban Interface code. Presented by Brian Tucker. Informational.
- b. Follow up on Visioning Meeting. Presented by Nate Rockwood.

\*Noise reduction cameras were mentioned, but the mayor would rather see how it works in other communities before considering it as an agenda item.

### **CLOSED SESSION**

Lise Brunhart moved to go into closed session and Jeff Bossard seconded the motion. The motion passed unanimously.

- a. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))
- b. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(f))
- c. Discuss the character, professional competence, or physical or mental health of an individual (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))
- d. Discuss pending or reasonably imminent litigation (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

### **ADJOURN**

Carolyn Keigley moved to close the Closed Session and adjourn the meeting. Jeff Bossard seconded the motion. The meeting was unanimously adjourned at 8:45pm.

  
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Submitted by Kara John, Town Clerk