

TINTIC SCHOOL DISTRICT BOARD OF EDUCATION MINUTES – JUNE 2025 MEETING

Date: June 16, 2025
Time: 3:30 p.m.
Location: Tintic School District Offices
Eureka, UT

The meeting of the Tintic Board of Education was called to order by President Rowley at 3:30 p.m. President Rowley instructed the Business Administrator to call the roll which indicated the following Board members were in attendance:

Members Present:

Jeana Rowley	President
Ryan Despain	Member
Jessica Nielsen	Member
Jordan Grimstead	Member
Greg Thornock	Superintendent
Jeremy Snell	Business Administrator

Members Excused: Lyndsay Garbett Member

Work Session

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session from 2:30 p.m. to 3:30 p.m., in which the following items were reviewed and discussed:

Consent Agenda Review

Minutes: May 19, 2025 Meeting Minutes
Warrants: May #000010906 to #00010985

There were no questions regarding the minutes.

Mr. Jeremy Snell, Business Administrator, discussed various warrants from the May check register. Member Grimstead asked regarding payment to Webster Store. Mr. Snell explained that a new oven for the Eureka Elementary lunchroom was purchased from this company. Member Grimstead asked regarding payment to Yesco. Mr. Snell stated this company made repairs to the high school marquee. There were no further questions regarding the warrants.

Board Development

Board members discussed their professional development reading assignment from the book *Trusted Leader*. Board members decided to read the rest of the book for discussion at the next board meeting and bring a board related personal goal to the July meeting.

Member Garbett arrived at 2:46 p.m.

Member Grimstead stated that he and Member Despain will be emailing information to the rest of the board members for the July meeting.

Member Grimstead stated the Safety Committee information will be discussed during the closed session portion of the meeting.

Mr. Snell stated that there will be a redistricting meeting with Juab County on Wednesday, June 18, 2025.

Member Despain reported attending the USBE pre-delegate assembly where they worked on finalizing proposals for the legislative session. Member Despain reported there will be a leadership conference in September.

July Board Meeting Discussion

Board members discussed topics for the agenda.

Board members discussed that strategic plans and portrait of a graduate have been delegated to third party companies by some other districts.

Superintendent Thornock stated he would like to discuss, for clarification, the responsibilities of the board members and the Superintendent at the July board meeting.

Member Despain stated that a representative from USBA would come and teach about oversight and overreach during the meeting. Board members stated they would like this training. Member Despain stated he would schedule it for the July board meeting.

Superintendent Report

Superintendent Report was moved to the regular session in the interest of time.

Regular Meeting

Call to Order and Recognition of Guests

President Rowley called the meeting to order at 3:30 p.m.

1. Pledge of Allegiance

Member Garbett led those in attendance in the Pledge of Allegiance.

2. Budget Hearing

Mr. Jeremy Snell, Business Administrator, presented and explained the 2025-2026 Proposed Budget and the 2024-2025 Final Budget. There were no questions regarding the budgets.

Mr. Brett Callister, CTE Director, presented information on the past year of the CTE program as well as future plans and goals to offer more opportunities to students. Mr. Callister stated his appreciation to the Tintic staff for their support of the programs.

Mrs. Karen Kramer, Elementary Schools Principal, presented information on a science fair that took place at West Desert Elementary school as part of the after school 4-H program, run by Mrs. McKenzie Wardle, who is a teacher aide at the school.

3. Board Communications

Board members discussed attending the following activities:

Tintic High School graduation, talent show, and T night.

Eureka Elementary lip sync battle, and Preschool and Kindergarten graduations.

West Desert High School graduation.

Tintic School District's staff appreciation activity at Thanksgiving Point, and the Eureka City Miss Tintic competition and Flag Day event.

4. Public Comments

There were no public comments.

5. Unfinished Business

Superintendent Report

Superintendent Thornock stated he enjoyed attending all of the previously mentioned activities.

Superintendent Thornock reported visiting the West Desert campuses with Mr. Snell and Mr. Hansen, the new Maintenance Director.

Superintendent Thornock stated he will be at conferences the rest of the week.

Superintendent Thornock thanked the administrators for their efforts with the students and activities at the end of the school year.

President Rowley asked regarding a letter from Central Utah Educational Services stating the Superintendent Thornock has been nominated to serve as President for fiscal year 2026.

Superintendent Thornock explained that CUES provides services to small districts and that it is common for superintendents to serve on the Board of Directors.

President Rowley asked board members to be prepared to present something they learned at the National School Board Association conference during the July board meeting.

6. Action Items

Consent Agenda

Member Grimstead offered a motion to approve the Consent Agenda as presented. Member Despain seconded the motion. Motion carried with all members voting unanimously.

Budget Hearing - Approval of 2025-2026 Proposed Budget & 2024-2025 Final Budget

Member Garbett offered a motion to approve the 2025-2026 Proposed Budget & 2024-2025 Final Budget as presented. Member Nielsen seconded the motion. Motion carried with all members voting unanimously.

Superintendent Thornock CUES Regional Chair FY 2026 Nomination

Member Despain offered a motion to approve the Superintendent Thornock CUES Regional Chair FY 2026 Nomination as presented. Member Garbett seconded the motion. Motion carried with all members voting unanimously.

LEA-Specific Licensees

Member Grimstead offered a motion to approve the LEA-S Licensees as presented. Member Despain seconded the motion. Motion carried with all members voting unanimously.

7. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the character and professional competence of individuals, as provided for in Utah Code § 52-4-205(1)(a) was offered by Member Grimstead, seconded by Member Despain with the voting as follows:

Member Garbett	Aye
Member Despain	Aye
Member Nielsen	Aye
Member Grimstead	Aye

Motion to return the meeting to a Regular Session was offered by Member Despain, seconded by Member Grimstead, with the voting as follows:

Member Garbett	Aye
Member Despain	Aye
Member Nielsen	Aye
Member Grimstead	Aye

Time of the Closed Executive Session was from 5:10 p.m. to 6:27 p.m.

I, Jeana Rowley, certify that I am the member of the Board of Education for the Tintic School District who presided at the closed meeting of the Board of Education held on June 16, 2025. I hereby affirm, pursuant to Utah Code §52-4-206(6), that the sole purpose of holding this closed meeting was to discuss the character and professional competence of individuals, or physical or mental health of an individual.

Attest:



Jeana Rowley
Board President

8. Issuance of Business Administrator Contract

Member Grimstead offered a motion to approve the Issuance of Business Administrator Contract as presented. Member Nielsen seconded the motion. Motion carried with all members voting unanimously.

9. Executive Session

Motion to adjourn to Closed Executive Session to review and discuss the deployment of security personnel, devices, or systems was offered by Member Grimstead, seconded by Member Nielsen with the voting as follows:

Member Garbett	Aye
Member Despain	Aye
Member Nielsen	Aye
Member Grimstead	Aye

Motion to return the meeting to a Regular Session was offered by Member Despain, seconded by Member Nielsen, with the voting as follows:

Member Garbett	Aye
Member Despain	Aye
Member Nielsen	Aye
Member Grimstead	Aye

Time of the Closed Executive Session was from 6:27 p.m. to 6:55 p.m.

I, Jeana Rowley, certify that I am the member of the Board of Education for the Tintic School District who presided at the closed meeting of the Board of Education held on June 16, 2025. I hereby affirm, pursuant to Utah Code §52-4-206(6), that the sole purpose of holding this closed meeting was to discuss the character and professional competence of individuals, or physical or mental health of an individual.

Attest:



Jeana Rowley
Board President

10. Adjournment

The meeting adjourned at 6:55 p.m.

The next regularly scheduled meeting of the Tintic School District Board of Education will be held on July 18-19, 2025 at 10:00 a.m. at the Staybridge Suites, 3380 Triumph Blvd, Lehi, UT 84043.

Minutes submitted by:

Jeremy Snell
Business Administrator