

Hinckley Town Planning and Zoning Commission  
Town Council Chambers  
161 E 300 N, Hinckley, UT  
Wednesday, August 13, 2025  
Digital Recording  
Invocation: Joe Taylor

## **I. PLEDGE**

Commission Chairman Joe Taylor brought the Planning and Zoning Commission meeting to order at 7:05 pm and led those present in the Pledge of Allegiance.

## **II. ROLL CALL**

Commission Chairman Joe Taylor  
Commission Members: Margene Stevens and Joy Partridge, Planning & Zoning  
Secretary Dixie Talbot. Absent: Commission Member Clark Mortensen.

## **III. GUESTS**

Alan Miller, Josie Miller, Duane Walker

## **IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Commission Member Joy Partridge moved to approve the meeting minutes as presented for July 19, 2025. Commission Member Margene Stevens seconded the motion, all voted aye. Motion carried.

## **V. REPORT OF BOARDS – COMMITTEES**

## **VII. NEW BUSINESS**

- 1. Application to Appear – Duane Walker.** Building addition to existing home at 315 W. 700 N. Duane Walker addressed the Commission and stated his intention to build on to his existing home at 315 W 700 N. He presented his plans. After a short discussion, Mr. Walker added some measurements to the plans to clarify his setbacks. Commission Member Margene Stevens made a motion to accept Duane Walker's site plan to add to his existing home at 315 W. 700 N. Commission Member Joy Partridge seconded the motion
- 2. Municipal Code Update Initiative 2025 Draft Title 11 – Land Use.** The Commission reviewed the Municipal Code Update through Civiqlinq making changes and additions up to page 100. It was noted the Code has 220 pages and the three Commission Members present would each read 40 pages. Commission Member Joy Partridge would read pages 100-140. Commission Member Margene Stevens would read pages 141-180. Commission Chairman Joe Taylor would read the final 40 pages, 181-220. A special work meeting was scheduled for Thursday, August 28, 2025 at 5:15 pm to review the final 120 pages and make changes, additions and deletions to the Code.

## VIII. OUTSTANDING BUSINESS

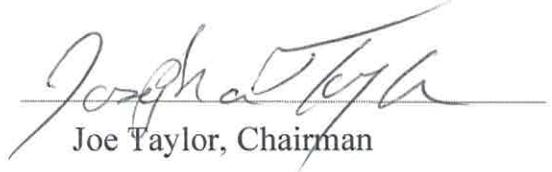
None.

## IV. ADJOURNMENT

Commission Member Joy Partridge made a motion to adjourn the meeting at 8:00 pm.  
Commission Member Margene Stevens seconded the motion, all voted aye.



Tresa Taylor, Hinckley Town Clerk  
Dixie Talbot, Planning and Zoning Secretary



Joe Taylor, Chairman