Administrative Control Board Meeting
For the Box Elder and Perry City Flood Control
Special Service District
Perry City Offices – 1950 S Highway 89
Tuesday August 19, 2025, 5:15 p.m.

1. Welcome & Call to Order
2. Public Comments
   (1) Please speak only once (Maximum 3 Minutes) per agenda item.
   (2) Please speak in a courteous and professional manner.
   (3) Do not speak to a specific member(s) of the Board, Staff, or Public. (Please speak to the Chairman of the Board Members as a Group)
   (4) Please present possible solutions for all problems identified; and
   (5) No decisions will be made during this meeting if the item is not specifically on the agenda.
3. Discussion/Action Items
   A. Update on Fencing
   B. Update on State Inspection
   C. Update on Spring Cleaning
4. Approve Meeting Minutes
   - June 17, 2025
5. Motion to approve Invoice Payments (Roll Call Vote)
6. Board Member Items & Items for Next Agenda (Next regular meeting September 16th)
7. Adjournment

**Certificate of Posting**

The Undersigned Duly Appointed Official Hereby Certifies that a copy of the foregoing Agenda was sent to each Member of the Board and posted in Three Locations at the Perry City Offices, Dale Young Park, Perry City Park on this 14th day of August 2025. Any individual Requiring Auxiliary Services should contact the City Offices at least 3 days in advance (435-723-6461)

____________________________________
Tyra M Bischoff, Board Clerk

**Box Elder and Perry Flood Control Special Service District**
**Perry City Offices 1950 S Highway 89**
**5:24 PM Tuesday, June 17, 2025**

**Members Present:** Chairman Bryce Thurgood (phone) Vice Chairman Kevin Pebley, Board Member Paul Nelson, Board Member Taylor Clark

**Others Present:** Tyra Bischoff; Board Secretary, Matt Robertson (Jones and Associates)

**Members Excused:** Board Member Michael Harper

**1**. **Welcome and Call to Order**
Vice Chairman Kevin Pebley welcomed everyone and called to order the June 17, 2025, Box Elder and Perry Flood Control Special District meeting.

**2. Public Comment**
None.

**3. Discussion/Action Items**

**A. Update on Fencing Bid**

An update was provided on the fencing project by Chairman Bryce Thurgood. It was reported that all the fencing materials were ready, and the contractor was only waiting on a couple of parts and his post pounder. The board was informed that the contractor anticipated completing the fencing work the following week.

**B. Report on Pipe Fixed by Reeder**

The board discussed the pipe repair completed by Reeder. It was confirmed that the repair had been completed a few weeks prior to the meeting. Matt had sent an email with pictures verifying that the work had been inspected and was satisfactory. As a result, payment for the repair had been processed.

**C. Projects for Spring Cleaning**

Matt Robertson from Jones and Associates presented the bids for the spring cleaning of district-owned basins. The project included cleaning of Perry Canyon, Cherry Ridge, and Evans Canyon. Bids were solicited from 5 or 6 contractors, but only two responses were received.

Ormond Construction submitted a bid of $30,175, while Reeder Excavating's bid came in at $100,678. Matt explained that the significant difference in bids might be due to Reeder's unfamiliarity with the scope of work, as they hadn't performed this task before. Given Ormond's experience with the project in previous years and their competitive pricing, Matt recommended awarding the contract to Ormond Construction. The board discussed the recommendation and agreed that Ormond had provided good service in the past. They also discussed having them not start the project until after July when they have the state inspection.

**MOTION:** Board Member Paul Nelson motioned to accept the bid from Ormond Construction for $30,175. Board Member Taylor Clark seconded the motion.

**Roll Call:** Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Absent



**4. <u>Approving Meeting Minutes</u>**

- May 20, 2025

**MOTION:** Board Member Paul Nelson made a motion to approve the minutes. Board Member Taylor Clark seconded.

**Roll Call:** Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Absent

**5. <u>Motion to Approve Invoice Payments (Roll Call Vote)</u>**

- Tyra Bischoff – $78.38
- Jones and Associates – $1373.75

**MOTION:** Board Member Paul Nelson made a motion to approve the invoices. Board Member Taylor Clark seconded.

**Roll Call:** Chairman Bryce Thurgood, Absent
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Absent

**6. <u>Items for Next Agenda and Board Member Items</u>**

The board discussed several items:

- State Inspection: The board was informed about an upcoming state inspection of the 3 Mile Creek Dam scheduled for Wednesday, July 2nd at 10:30 a.m. Taylor agreed to be present for the inspection, and it was mentioned that Zach might also attend. The board reviewed the requirements for the inspection, including having proper access equipment and reviewing the emergency action plan and standard operating plan.
- July Meeting: The board discussed whether to hold a meeting in July. Given that there were no pressing matters to discuss, they decided to skip the July meeting and stick to the regular August schedule.

Vice Chairman Kevin Pebley reported the following account balances:

- Checking account $26,281.93
- Money Market $135,971.52
- CD (Maturing in July) approximately $57-58,000 (The board discussed whether to roll over the CD when it matures. After considering that they likely would not need the funds within the next month, they agreed to leave it in the CD).

**8. <u>Adjournment</u>**

**MOTION:** Board Member Paul Nelson moved to adjourn the meeting. Board Member Taylor Clark seconded.

All Board Members were in favor. The meeting ended at 5:38 p.m.

**FIRST COMMUNITY BANK UTAH**
12 South Main Street
LAYTON, UT 84041
801-813-1600
**Activity Statement**

**BOX ELDER COUNTY AND**
**PERRY CITY FLOOD CO**
1950 S HWY 89
PERRY UT 84302

Customer Number: BCF2474

Account Number: XXXXXXXXXXXX3754
Interest Rate: 4.000000 %

| Date | Tran Code | Description | Amount | Balance |
|---|---|---|---|---|
| 02/20/2024 | 1 | Initial CD Deposit | $200,000.00 | $200,000.00 |
| 07/17/2024 | 671 | Interest Added Back | $4,972.68 | $204,972.68 |
| 07/26/2024 | 625 | Withdrawal Balance Reduction | ($100,000.00) | $104,972.68 |
| 01/17/2025 | 671 | Interest Added Back | $2,630.71 | $107,603.39 |
| 01/23/2025 | 625 | Withdrawal Balance Reduction | ($50,000.00) | $57,603.39 |
| 07/17/2025 | 671 | Interest Added Back | $1,175.48 | $58,778.87 |

This temporary statement from FIRST COMMUNITY BANK UTAH is not a formal statement of your account.
These items will be reflected again on your regularly scheduled statement.

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

# Account Statement

Member FDIC

Date 5/28/25

Primary Account 744531187

**********AUTO**ALL FOR AADC 840 CO
2957 0.7607 AB 0.593 15 1 156
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

| | | | |
|---|---|---|---|
| PUBLIC FUNDS CHECKING | | Number of Enclosures | 5 |
| Account Number | 744531187 | Statement Dates 4/29/25 thru | 5/28/25 |
| Previous Balance | 9,399.41 | Days in the statement period | 30 |
| 1 Deposits/Credits | 20,000.00 | Average Ledger | 12,421.81 |
| 4 Checks/Debits | 3,117.63 | Average Collected | 12,421.81 |
| Service Charge | .00 | Interest Earned | .15 |
| Interest Paid | .15 | Annual Percentage Yield Earned | 0.01% |
| Ending Balance | 26,281.93 | 2025 Interest Paid | .85 |

------------------------------ Activity in Date Order ------------------------------

| Date | Description | | Withdrawals | Deposits | Balance |
|---|---|---|---|---|---|
| 4/29 | CHECK | 542 | 2,261.00- | .00 | 7,138.41 |
| 5/21 | DDA Regular Deposit | | .00 | 20,000.00 | 27,138.41 |
| 5/22 | CHECK | 546 | 106.88- | .00 | 27,031.53 |
| 5/28 | Interest Deposit | | .00 | .15 | 27,031.68 |
| 5/28 | CHECK | 545 | 475.00- | .00 | 26,556.68 |
| 5/28 | CHECK | 547 | 274.75- | .00 | 26,281.93 |

--------------------------- Summary by Check Number ---------------------------

| Date | Check No | Amount | Date | Check No | Amount |
|---|---|---|---|---|---|
| 4/29 | 542 | 2,261.00 | 5/22 | 546 | 106.88 |
| 5/28 | 545* | 475.00 | 5/28 | 547 | 274.75 |

* Denotes missing check numbers

------------------------------ Interest Rate Summary ------------------------------

| Date | Rate |
|---|---|
| 4/28 | 0.015000% |

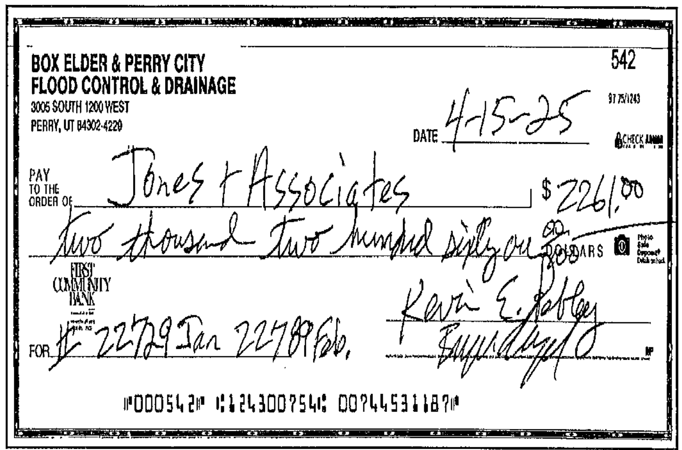
**Credit** **DDA Deposit**

| | | | |
|---|---|---|---|
| Bank: | Glacier Family of Banks | Date/Time: | 5/21/2025 11:16 AM |
| Branch #: | 7370 | Workstation: | FC07TEL01 |
| Branch Name: | FIRST COMMUNITY BANK - BRIGHAM | HIN #: | 927216370000024 |
| Teller ID: | JPORTER | Owner: | BOX ELDER COUNTY AND |
| Drawer #: | 19098 | | |
| Trans #: | 12 | | |
| Misc: | Trn Deposit, | | |

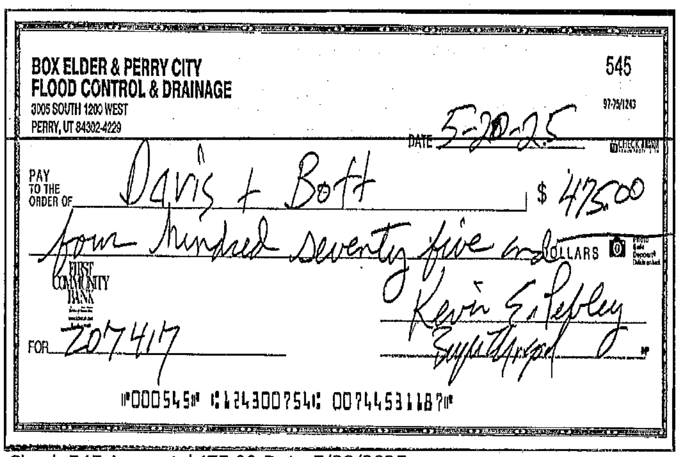
SUBSTITUTE IMAGE / VIRTUAL DOCUMENT

| AUXILIARY | R/T | ACCOUNT | PC/TC | AMOUNT |
|---|---|---|---|---|
| | 5001-0011 | 744531187 | 1 | $20,000.00 |

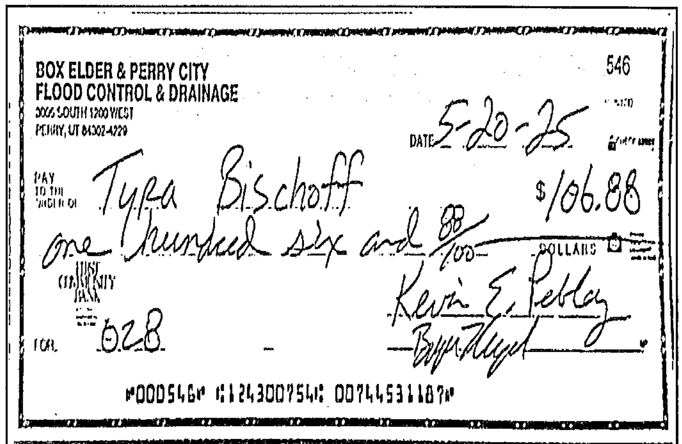
Amount $20,000.00 Date 5/21/2025


BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229
542
DATE 4-15-25
PAY TO THE ORDER OF Jones + Associates $2261.00
two thousand two hundred sixty one 00/100 DOLLARS
FIRST COMMUNITY BANK
FOR 22729 Jan 22789 Feb.
Kevin E. Pebley
⑈000542⑈ ⑆124300754⑆ 00744531187⑈

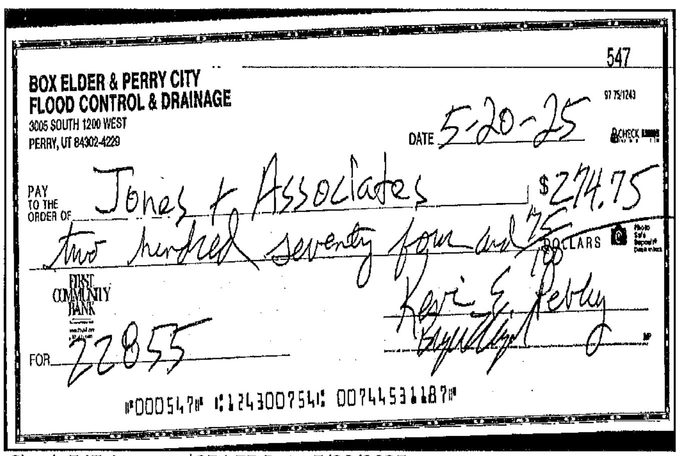
Check 542 Amount $2,261.00 Date 4/29/2025


BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229
545
DATE 5-20-25
PAY TO THE ORDER OF Davis + Bott $475.00
four hundred seventy five and DOLLARS
FIRST COMMUNITY BANK
FOR 207417
Kevin E. Pebley
⑈000545⑈ ⑆124300754⑆ 00744531187⑈

Check 545 Amount $475.00 Date 5/28/2025


BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229
546
DATE 5-20-25
PAY TO THE ORDER OF Tyra Bischoff $106.88
one hundred six and 88/100 DOLLARS
FIRST COMMUNITY BANK
FOR 028
Kevin E. Pebley
⑈000546⑈ ⑆124300754⑆ 00744531187⑈

Check 546 Amount $106.88 Date 5/22/2025


BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229
547
DATE 5-20-25
PAY TO THE ORDER OF Jones + Associates $274.75
two hundred seventy four and 75/100 DOLLARS
FIRST COMMUNITY BANK
FOR 22855
Kevin E. Pebley
⑈000547⑈ ⑆124300754⑆ 00744531187⑈

Check 547 Amount $274.75 Date 5/28/2025

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

# Account Statement

Member FDIC

Date 5/30/25
Primary Account


41250004268

*********AUTO**SCH 5-DIGIT 84302 CO
74089 0.7607 AV 0.545 255 1 240
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

| | | | |
|---|---|---|---|
| PREMIER BUSINESS MMDA | | Number of Enclosures | 1 |
| Account Number | 41250004268 | Statement Dates | 5/01/25 thru 6/01/25 |
| Previous Balance | 46,838.61 | Days in the statement period | 32 |
| 1 Deposits/Credits | 89,012.12 | Average Ledger | 80,218.15 |
| Checks/Debits | .00 | Average Collected | 80,218.15 |
| Service Charge | .00 | Interest Earned | 120.79 |
| Interest Paid | 120.79 | Annual Percentage Yield Earned | 1.73% |
| Ending Balance | 135,971.52 | 2025 Interest Paid | 663.92 |

------------------------------ Activity in Date Order ------------------------------

| Date | Description | Withdrawals | Deposits | Balance |
|---|---|---|---|---|
| 5/21 | DDA Regular Deposit | .00 | 89,012.12 | 135,850.73 |
| 6/01 | Interest Deposit | .00 | 120.79 | 135,971.52 |

------------------------------ Interest Rate Summary ------------------------------

| Date | Rate |
|---|---|
| 4/30 | 1.400000% |
| 5/21 | 1.900000% |

## Credit

## DDA Deposit

| | | | |
|---|---|---|---|
| Bank: | Glacier Family of Banks | Date/Time: | 5/21/2025 11:16 AM |
| Branch #: | 7370 | Workstation: | FC07TEL01 |
| Branch Name: | FIRST COMMUNITY BANK - BRIGHAM | HIN #: | 927216370000025 |
| Teller ID: | JPORTER | Owner: | BOX ELDER COUNTY AND |
| Drawer #: | 19098 | | |
| Trans #: | 12 | | |
| Misc: | Trn Deposit, | | |

SUBSTITUTE IMAGE / VIRTUAL DOCUMENT

| AUXILIARY | R/T | ACCOUNT | PC/TC | AMOUNT |
|---|---|---|---|---|
| | 5001-0011 | 41250004268 | 1 | $89,012.12 |

Amount $89,012.12 Date 5/21/2025

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

# Account Statement

Member FDIC

Date 6/27/25
Primary Account 744531187



*********AUTO**SCH 5-DIGIT 84302 CO
27177 0.6002 AV 0.545 80 1 227
BOX ELDER COUNTY AND PERRY CITY FLOOD CO
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

| | | | |
|---|---|---|---|
| PUBLIC FUNDS CHECKING | | Number of Enclosures | 1 |
| Account Number | 744531187 | Statement Dates 5/29/25 thru | 6/29/25 |
| Previous Balance | 26,281.93 | Days in the statement period | 32 |
| Deposits/Credits | .00 | Average Ledger | 24,039.43 |
| 1 Checks/Debits | 5,520.00 | Average Collected | 24,039.43 |
| Service Charge | .00 | Interest Earned | .31 |
| Interest Paid | .31 | Annual Percentage Yield Earned | 0.01% |
| Ending Balance | 20,762.24 | 2025 Interest Paid | 1.16 |

------------------------------ Activity in Date Order ------------------------------

| Date | Description | | Withdrawals | Deposits | Balance |
|---|---|---|---|---|---|
| 6/17 | CHECK | 544 | 5,520.00- | .00 | 20,761.93 |
| 6/29 | Interest Deposit | | .00 | .31 | 20,762.24 |

--------------------------- Summary by Check Number ---------------------------

| Date | Check No | Amount |
|---|---|---|
| 6/17 | 544 | 5,520.00 |

* Denotes missing check numbers

---------------------------- Interest Rate Summary ----------------------------

| Date | Rate |
|---|---|
| 5/28 | 0.015000% |

 Account: 744531187

BOX ELDER & PERRY CITY
FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

544

DATE 5-20-25

PAY TO THE ORDER OF Reeder Excavating $5520.00

fifty five hundred twenty and 00/100 DOLLARS

FIRST COMMUNITY BANK

FOR Inv 1073

⑈000544⑈ ⑆124300754⑆ 00744531187⑈

Check 544 Amount $5,520.00 Date 6/17/2025

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

# Account Statement

Member FDIC

Date 6/30/25
Primary Account


41250004268

*********AUTO**SCH 5-DIGIT 84302 CO
107069 0.4401 AV 0.545 233 1 402
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

Important Deposit Notice: Effective September 8th, the term Privacy Policy in the Deposit Terms and Conditions document will be updated to Privacy Notice.

| | | | |
|---|---|---|---|
| PREMIER BUSINESS MMDA | | Number of Enclosures | 0 |
| Account Number | 41250004268 | Statement Dates | 6/02/25 thru 6/30/25 |
| Previous Balance | 135,971.52 | Days in the statement period | 29 |
| Deposits/Credits | .00 | Average Ledger | 135,971.52 |
| Checks/Debits | .00 | Average Collected | 135,971.52 |
| Service Charge | .00 | Interest Earned | 205.27 |
| Interest Paid | 205.27 | Annual Percentage Yield Earned | 1.92% |
| Ending Balance | 136,176.79 | 2025 Interest Paid | 869.19 |

------------------------------ Activity in Date Order ------------------------------

| Date | Description | Withdrawals | Deposits | Balance |
|---|---|---|---|---|
| 6/30 | Interest Deposit | .00 | 205.27 | 136,176.79 |

------------------------------ Interest Rate Summary ------------------------------

| Date | Rate |
|---|---|
| 6/01 | 1.900000% |

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

# Account Statement

Member FDIC

Date 7/31/25

Primary Account 41250004268

*********AUTO**SCH 5-DIGIT 84302 CO
74337 0.4401 AV 0.593 172 1 241
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

Statement designs are being refreshed this fall, with updates starting in August. The new look is cleaner and easier to read, with all the important information you rely on still included.

| | | | |
|---|---|---|---|
| PREMIER BUSINESS MMDA | | Number of Enclosures | 0 |
| Account Number | 41250004268 | Statement Dates | 7/01/25 thru 7/31/25 |
| Previous Balance | 136,176.79 | Days in the statement period | 31 |
| Deposits/Credits | .00 | Average Ledger | 136,176.79 |
| Checks/Debits | .00 | Average Collected | 136,176.79 |
| Service Charge | .00 | Interest Earned | 219.74 |
| Interest Paid | 219.74 | Annual Percentage Yield Earned | 1.92% |
| Ending Balance | 136,396.53 | 2025 Interest Paid | 1,088.93 |

------------------------------ Activity in Date Order ------------------------------

| Date | Description | Withdrawals | Deposits | Balance |
|---|---|---|---|---|
| 7/31 | Interest Deposit | .00 | 219.74 | 136,396.53 |

------------------------------ Interest Rate Summary ------------------------------

| Date | Rate |
|---|---|
| 6/30 | 1.900000% |

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

# Account Statement

Member FDIC

Date 7/28/25
Primary Account 744531187



**********AUTO**ALL FOR AADC 840 CO
2922 0.6002 AB 0.641 10 1 151
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

## ******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

Statement designs are being refreshed this fall, with updates starting in August. The new look is cleaner and easier to read, with all the important information you rely on still included.
Important Deposit Notice: Effective September 8th, the term Privacy Policy in the Deposit Terms and Conditions document will be updated to Privacy Notice.

| | | | |
|---|---|---|---|
| PUBLIC FUNDS CHECKING | | Number of Enclosures | 2 |
| Account Number | 744531187 | Statement Dates 6/30/25 thru | 7/28/25 |
| Previous Balance | 20,762.24 | Days in the statement period | 29 |
| Deposits/Credits | .00 | Average Ledger | 20,401.00 |
| 2 Checks/Debits | 1,451.89 | Average Collected | 20,401.00 |
| Service Charge | .00 | Interest Earned | .25 |
| Interest Paid | .25 | Annual Percentage Yield Earned | 0.02% |
| Ending Balance | 19,310.60 | 2025 Interest Paid | 1.41 |

### Activity in Date Order

| Date | Description | | Withdrawals | Deposits | Balance |
|---|---|---|---|---|---|
| 7/18 | CHECK | 549 | 78.14- | .00 | 20,684.10 |
| 7/22 | CHECK | 548 | 1,373.75- | .00 | 19,310.35 |
| 7/28 | Interest Deposit | | .00 | .25 | 19,310.60 |

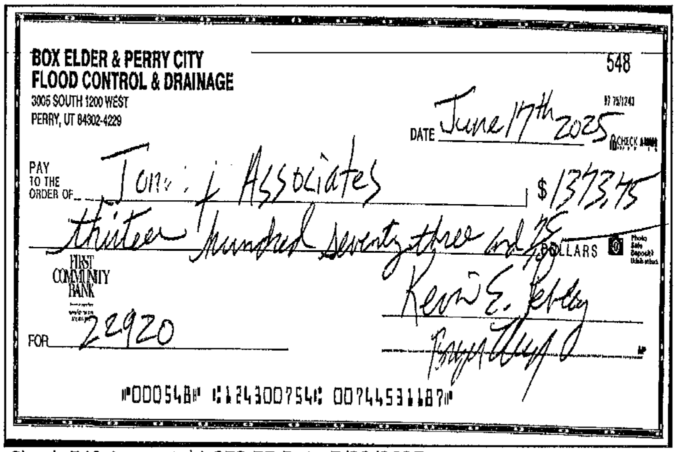
### Summary by Check Number

| Date | Check No | Amount | Date | Check No | Amount |
|---|---|---|---|---|---|
| 7/22 | 548 | 1,373.75 | 7/18 | 549 | 78.14 |

* Denotes missing check numbers

### Interest Rate Summary

| Date | Rate |
|---|---|
| 6/29 | 0.015000% |



BOX ELDER & PERRY CITY
FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

548

DATE June 17th 2025

PAY TO THE ORDER OF Jon[illegible] & Associates $ 1373.75

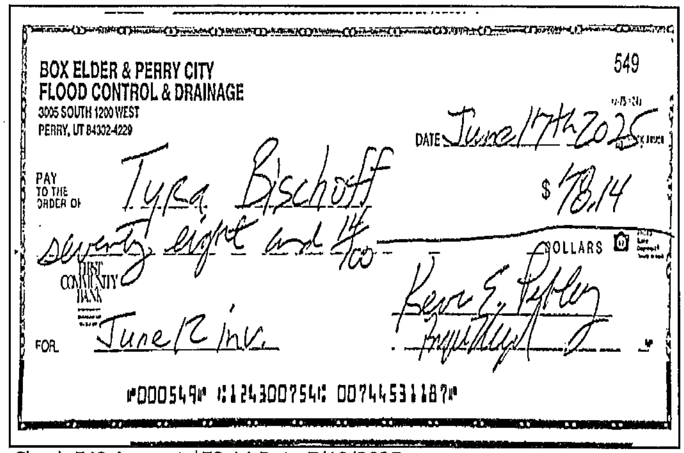
thirteen hundred seventy three and 75 DOLLARS

FIRST COMMUNITY BANK

FOR 22920

⑈000548⑈ ⑆124300754⑆ 00744531187⑈

Check 548 Amount $1,373.75 Date 7/22/2025



BOX ELDER & PERRY CITY
FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

549

DATE June 17th 2025

PAY TO THE ORDER OF Tyra Bischoff $ 78.14

seventy eight and 14/00 DOLLARS

FIRST COMMUNITY BANK

FOR June 12 inv.

⑈000549⑈ ⑆124300754⑆ 00744531187⑈

Check 549 Amount $78.14 Date 7/18/2025

JONES & ASSOCIATES CONSULTING ENGINEERS

Jones & Associates
6080 Fashion Point Dr
South Ogden, UT 84403-4851
(801) 476-9767

**PERRY FLOOD CONTROL DISTRICT**
ATTN: Tyra Bischoff - Secretary
3005 South 1200 West
Perry, UT 84302

**Date:** May 31, 2025

**Invoice number:** 22982

Professional Engineering Services rendered during the month of May, 2025 for work on the following projects:

**ENGINEERING CONSULTATIONS**

**2025 Basin Maintenance Project**

| | | |
|---|---|---|
| Emily A. Thomas, (Project Manager) | | 0.25 hrs. |
| Joseph D. Cloward, (Office Technician III) | | 6.75 hrs. |
| Matthew L. Robertson, P.E. (Senior Engineer II) | | 3.00 hrs. |
| Matthew S. Rigby, (Staff Engineer III) | | 1.00 hrs. |
| Subtotal | $ | 1,080.25 |

**Evans & Mathias Canyons Debris Basins Design & Permitting**

| | | |
|---|---|---|
| Matthew L. Robertson, P.E. (Senior Engineer II) | | 2.00 hrs. |
| Subtotal | $ | 314.00 |
| **SUBTOTAL ENGINEERING CONSULTATIONS** | **$** | **1,394.25** |
| **INVOICE TOTAL** | **$** | **1,394.25** |

JONES & ASSOCIATES
CONSULTING ENGINEERS

Jones & Associates
6080 Fashion Point Dr
South Ogden, UT 84403-4851
(801) 476-9767

**PERRY FLOOD CONTROL DISTRICT**
ATTN: Tyra Bischoff - Secretary
3005 South 1200 West
Perry, UT 84302

**Date:** June 30, 2025

**Invoice number:** 23046

Professional Engineering Services rendered during the month of June, 2025 for work on the following projects:

**ENGINEERING CONSULTATIONS**

| | | |
|---|---|---|
| **2025 Basin Maintenance Project** | | |
| Joseph D. Cloward, (Office Technician III) | | 1.00 hrs. |
| Matthew L. Robertson, P.E. (Senior Engineer II) | | 5.00 hrs. |
| Subtotal | $ | 855.00 |
| **Evans & Mathias Canyons Debris Basins Design & Permitting** | | |
| Matthew L. Robertson, P.E. (Senior Engineer II) | | 0.50 hrs. |
| Subtotal | $ | 78.50 |
| **SUBTOTAL ENGINEERING CONSULTATIONS** | **$** | **933.50** |
| **INVOICE TOTAL** | **$** | **933.50** |

# Perry Flood Control District Notes (June 30, 2025)

The following notes summarize the Engineering Services provided by Jones & Associates for the month of June 2025

| Date | Employee Type | Employee | Billed Units/Hours | Billed Amount | Notes |
|---|---|---|---|---|---|
| 27 Perry Flood Control District | | | 6.50 | 933.50 | |
| 300 Storm Drain<br>2025 Basin Maintenance Project | | | 6.00 | 855.00 | |
| 06/17/25 | Senior Engineer II | Matthew Robertson | 3.00 | 471.00 | Received bids for the project, went to the board meeting to review the bids with them, made recommendation for Ormond and followed up with the Contractor. |
| 06/12/25 | Senior Engineer II | Matthew Robertson | 0.50 | 78.50 | Coordination with Joe on bidders and reached out to Steve Ormond and others to see if they're planning to submit a bid. |
| 06/10/25 | Senior Engineer II | Matthew Robertson | 1.50 | 235.50 | Review of bidding documents, sent key dates to add to the docs to Joe, called contractors about the bid and sent emails and contact to Joe to send out. |
| 06/10/25 | Office Technician III | Joseph Cloward | 1.00 | 70.00 | Contacting contractors and emailing the bid set |
| 300 Storm Drain<br>Evans & Mathias Canyons Debris Basins Design & Permitting | | | 0.50 | 78.50 | |
| 06/17/25 | Senior Engineer II | Matthew Robertson | 0.50 | 78.50 | Follow up with Tyra on the installation of the pipe on the Peck property and final payment to the Contractor. |
| | | | 6.50 | 933.50 | |

# Perry Flood Control District Notes (May 31, 2025)

The following notes summarize the Engineering Services provided by Jones & Associates for the month of May 2025

| Date | Employee Type | Employee | Billed Units/Hours | Billed Amount | Notes |
|---|---|---|---|---|---|
| 27 Perry Flood Control District | | | 13.00 | 1,394.25 | |
| 300 Storm Drain<br>2025 Basin Maintenance Project | | | 11.00 | 1,080.25 | |
| 05/29/25 | Office Technician III | Joseph Cloward | 1.25 | 87.50 | Updating project manual to prepare for bidding |
| 05/27/25 | Office Technician III | Joseph Cloward | 3.00 | 210.00 | Took pictures of basins, updated 2025 maintenance plan sheets. |
| 05/27/25 | Senior Engineer II | Matthew Robertson | 0.50 | 78.50 | Follow up with Joe on putting together bid package. |
| 05/21/25 | Senior Engineer II | Matthew Robertson | 0.50 | 78.50 | Coordination on the preparation of bid documents and follow up on the board meeting. |
| 05/20/25 | Senior Engineer II | Matthew Robertson | 2.00 | 314.00 | Worked with Rigby and Joe to put together drawings for basin maintenance project. Looked at previous basins completed and those that would need attention this year. Coordinated with Joe to have him attend the board meeting in my place. |
| 05/20/25 | Office Technician III | Joseph Cloward | 2.50 | 175.00 | Meeting with the board to discuss 2025 maintenance. Preparation of maintenance plans |
| 05/20/25 | Staff Engineer III | Matthew Rigby | 1.00 | 112.00 | Create design sheets to show extents of 2025 Basin Maintenance project. Coordinate with Matt Robertson. |
| 05/01/25 | Project Manager | Emily Thomas | 0.25 | 24.75 | Updated project manual template |
| 300 Storm Drain<br>Evans & Mathias Canyons Debris Basins Design & Permitting | | | 2.00 | 314.00 | |
| 05/01/25 | Senior Engineer II | Matthew Robertson | 0.50 | 78.50 | Sent email to Bucky regarding the pipe repair and schedule to complete the work. |
| 05/20/25 | Senior Engineer II | Matthew Robertson | 1.50 | 235.50 | Spoke with Bucky Reeder about the amount of piping that was replaced on the Peck property and the connections on both ends. Also followed up with him on the repair of the erosion control mats. Sent email with invoice for the piping work to the Board. Coordinated with Joe on the latest updates on the project so that he could represent me at the board meeting. |
| | | | 13.00 | 1,394.25 | |

**Utah Local Governments Trust**
55 S Highway 89
North Salt Lake, UT 84054

UTAH LOCAL GOVERNMENTS TRUST
TRUST

Member #: 17260
Box Elder County / Perry City Flood Control & Drainage District
1950 S Highway 89
Perry, UT 84302

# Summary Statement

| Statement Date | Statement Period | Statement Number |
|---|---|---|
| 7/8/2025 | 8/2/2025 | 127635 |

## Summary

| Type | Due Date | Reference Number | Description | Amount |
|---|---|---|---|---|
| Invoice | 08/02/2025 | M1621090 | General Liability | $3,500.00 |
| Invoice | 08/02/2025 | M1621091 | Property | $1,337.93 |

*PLEASE PAY THIS AMOUNT →* **Total Due: $4,837.93**

Payments can be made online at: https://mytrust.utahtrust.gov

**Utah Local Governments Trust**
55 S Highway 89
North Salt Lake, UT 84054

UTAH LOCAL GOVERNMENTS TRUST
TRUST

Member #: 17260
Box Elder County / Perry City Flood Control & Drainage District
1950 S Highway 89
Perry, UT 84302

# Liability Invoice

| Policy Number | Effective Date | Expiration Date | Billing Type | Statement Date | Due Date | Invoice Number |
|---|---|---|---|---|---|---|
| 17260-LIABILITY | 7/1/2025 | 6/30/2026 | Annual | 7/3/2025 | 8/2/2025 | 1621090 |

**Invoice Total:** **$3,500.00**

Payments can be made online at: https://mytrust.utahtrust.gov

**Utah Local Governments Trust**
55 S Highway 89
North Salt Lake, UT 84054

UTAH LOCAL GOVERNMENTS TRUST
TRUST

Member #: 17260
Box Elder County / Perry City Flood Control & Drainage District
1950 S Highway 89
Perry, UT 84302

# Property Invoice

| Policy Number | Effective Date | Expiration Date | Billing Type | Statement Date | Due Date | Invoice Number |
|---|---|---|---|---|---|---|
| 17260-PROPERTY | 7/1/2025 | 6/30/2026 | Annual | 7/3/2025 | 8/2/2025 | 1621091 |

## Summary

| Description | Count | Premium |
|---|---|---|
| Equipment in the Open | 4 | $1,337.93 |

**Invoice Total: $1,337.93**

Payments can be made online at: https://mytrust.utahtrust.gov

## Annual Property Premiums

| Type | Invoice Date | Effective Date | Description | Location | Value | Premium |
|---|---|---|---|---|---|---|
| Equipment in the Open | 07/01/2025 | 07/01/2025 | Cherry Ridge Debris Basin Outlet | 1550 W 3400 S | $223,108 | $368.40 |
| Equipment in the Open | 07/01/2025 | 07/01/2025 | Evans Canyon Control Structure | 300 E 1800 S | $111,554 | $184.20 |
| Equipment in the Open | 07/01/2025 | 07/01/2025 | Mathias Canyon Basin Control Structure | 400 E 1700 S | $139,443 | $230.25 |
| Equipment in the Open | 07/01/2025 | 07/01/2025 | Perry Canyon Overflow Structure | 450 E 3000 S | $334,663 | $555.08 |

La Casa Construction
794 S 55 W
Willard, UT 84340
435-744-9170

# Invoice

Submitted on 07/19/2025

## Water District Fence

| Description | Qty | Unit price | Total price |
|---|---|---|---|
| 700 Feet 4-strand Barbed Wire Fence | 700 | $3.00 | $2,100.00 |
| * 8 Drill Pipe Braces | 8 | $200.00 | $1,600.00 |
| Tartar Gates installed | 2 | $275.00 | $550.00 |
| Old fence removal and WMA wire repair | | | $0.00 |
| | | Subtotal | **$4,250.00** |

* Note- 1 Additional Brace was required.

Amount Due: **$4,250.00**

Davis & Bott
Certified Public Accountants, L.C.

50 West Forest St, Suite 101
P.O. Box 369
Brigham City, UT 84302
(435) 723-5224

36 West 100 North
Tremonton, UT 84337
(435) 257-7898

Box Elder County Perry Flood Control
C/O Tyra Bischoff
1950 S Highway 89
Perry, UT 84302

| | |
|---|---|
| Date: | 7/31/2025 |
| Invoice Number: | 209317 |
| Client Number: | 187417. |

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Accounting Services Rendered Through 7/31/2025:

- Entered and reconciled transactions for April, May and June 2025.
- Preparation of 2024 financial report and submitted to state.
- Preparation of D&I report for 6/30/2025.

Invoice Total: $869.00

# Pay Now

Thank you for your business!

A FINANCE CHARGE OF 1.5% PER MONTH WILL BE CHARGED ON ANY ACCOUNT BALANCE
NOT PAID WITHIN 30 DAYS OF STATEMENT.

# INVOICE

**Tyra Bischoff**

DATE: AUGUST 14, 2025

Box Elder and Perry City Flood Control
Invoice #030

FOR: FLOOD CONTROL MINUTES & MISC. SERVICES

| DATE | DESCRIPTION | HOURS | LINE TOTAL |
|---|---|---|---|
| 06/17/2025 | Meeting | .75 | |
| 7/14/2025 | Emails/Posting canceled July meeting | .5 | |
| 8/5/2025 | Emails | .25 | |
| 8/14/2025 | Minutes/Agenda/Packet/PMN notice | 1.25 | |
| | **TOTAL** | 2.75 hours | X 28.50 |
| | Payment mismatch from June Invoice 78.38-78.14 | | .24 |
| | | **SUBTOTAL** | 78.62 |
| | | **SALES TAX** | 0 |
| | | **TOTAL** | 78.62 |

**THANK YOU**