



# Hawthorn Academy

## Board of Directors Meeting

**Date:** May 28, 2025

**Location:** 1437 W. 11400 S. South Jordan, UT 84095

**In Attendance:** Tammi Wright, Donald McNeill, Meggen Pettit, Tori Williams, Jamie Dickinson, Janielle Edwards, Heidi Scott

**Others In Attendance:** Floyd Stensrud, Mandy Kartchner, Stacee Phillips, Kim McVey, Chantel Wixon, Krystal Taylor

### MINUTES

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#### CALL TO ORDER

At 8:49AM Tammi Wright called the meeting to order.

#### PLEDGE OF ALLEGIANCE

#### PUBLIC COMMENT (limited to three minutes each)

- 2025-2026 Fee Schedule and Fee Waiver Policy

This was the second opportunity for the public to comment on the 2025-2026 Fee Schedule and Fee Waiver Policy. There were no comments.

#### REPORTS

- Director's Report
  - Title IX Athletics Report
  - Gifted and Talented Report
  - Positive Behaviors Plan

Floyd Stensrud reviewed the school based mental health grant. Hawthorn Academy opted to not take the gifted and talented grant, no report was needed at this time. Nic Bonham presented a counseling report. The school counseling program includes counselors Nic Bonham (grades 6-9 at West), Melanie Morales (K-5 at West), Shaunae Behunin (K-6 at South), and social worker Meg Cunningham (K-12 at both campuses). Their main focus is on providing tiered support—Tier 1 for all students, Tier 2 for targeted groups, and Tier 3 for intensive help. This past year had its ups and downs; on the bright side, the counselors met their goal to spend more than 80% of their time on direct student support, developed a crisis response plan, and saw a drop in failing grades for 9th graders. For the upcoming year, they plan to be more proactive by starting small study skills groups and early college and career readiness discussions for 9th graders.

- Budget Report
  - Fraud Risk Assessment
  - Annual Commitment to Ethical Behavior

Kim McVey presented the FY25 Fraud Risk Assessment to the board, reporting that Hawthorn Academy scored 375 out of 395 points. Based on the state's criteria, this places the school firmly in the "Very Low" risk category. Board members will also

sign the Annual Commitment to Ethical Behavior to be filed with the Fraud Risk Assessment.

## **CONSENT ITEMS**

- May 20, 2025, Board Meeting Minutes

*Meggen Pettit made a motion to approve the May 20, 2025 Board Meeting Minutes. Tori Williams seconded. Motion passed unanimously. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye.*

## **VOTING AND DISCUSSION ITEMS**

- 2025-2026 Fee Schedule and Fee Waiver Policy
- PTIF Transfer
- Audit Engagement Letter
- Amended 2024-2025 Budget
- Proposed 2025-2026 Budget
- Special Education Services Agreement
- 2025-2026 School Year Calendar
- Teacher Student Success Act Plan
- Sex Education Committee
- Policies:
  - Salary Supplement for Highly Needed Educators Program Policy
  - Paid Parental and Postpartum Recovery Leave Policy

The board held its second opportunity for public comment on the 2025–2026 Fee Schedule and Fee Waiver Policy, which will now move forward for approval. Due to costs associated with the new playground, no PTIF transfer will be made at this time. The board reviewed and accepted the audit engagement letter from Eide Bailly for the fiscal year ending June 30, 2025, covering financial statement audits, student enrollment procedures, and state compliance. The amended 2024–2025 budget was presented with updated projections, followed by the proposed 2025–2026 budget, which outlined anticipated revenues, expenditures, and funding priorities. Adjustments to the Special Education Services Agreement were discussed by Mandy Kartchner and Floyd and found to be mutually agreeable. No changes were made to the 2025–2026 School Year Calendar, and the item was tabled. The board reviewed the 2025–2026 Teacher and Student Success Act (TSSA) Plan, which includes strategic goals, evidence-based strategies for student growth, and professional development efforts aligned with state funding requirements. Attachments included detailed budget allocations for TSSA funds and metrics for evaluating progress toward established student outcomes. The composition of the Sex Education Committee was approved to include teachers, staff, and a health professional. The board reviewed two new policies: the Salary Supplement for Highly Needed Educators (SHiNE) Program Policy, replacing TSSP as of July 1, 2025, and the Paid Parental and Postpartum Recovery Leave Policy, developed to comply with H.B. 192 and aligned with state employee leave standards. Both policies will be added to handbooks.

*Meggen Pettit made a motion to approve the following: 2025–2026 Fee Schedule and Fee Waiver Policy; Audit Engagement Letter, authorizing Floyd Stensrud to sign; Amended 2024–2025 Budget; Proposed 2025–2026 Budget; Special Education Services Agreement, with the verbal changes discussed; Teacher Student Success Act Plans for both campus locations; Sex Education Committee; Salary Supplement for Highly Needed Educators Program Policy; and the Paid Parental and Postpartum Recovery Leave Policy. Donald McNeill seconded. Motion passed unanimously. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye.*

- **Board Terms and Elected Officers**

*The board reviewed current board terms and approved the renewal of Tori Williams, Jamie Dickinson, and Donald McNeill for new four-year terms, extending through June 30, 2029. Tori Williams will move into the role of Board Chair, while Tammi Wright will transition to a general board member position. All other board positions will remain unchanged.*

*Meggen Pettit made a motion to approve the board terms and elected officer as discussed. Jamie Dickinson seconded. Motion passed unanimously. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye.*

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

*At 9:50 AM Meggen Pettit made a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a) located in the library at Hawthorn South Jordan. Jamie Dickinson seconded. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye. Motion passed unanimously.*

*At 11:17 AM Tori Williams made a motion to move out of closed session Jamie Dickinson seconded. Motion passed unanimously. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye.*

## **VOTING AND DISCUSSION ITEMS**

- **Director Employment Agreement**

*There was no public discussion regarding this item.*

*Jamie Dickinson made a motion to approve the Director Employment Agreement. Janielle Edwards seconded. Motion passed unanimously. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye.*

## CALENDARING

- Next Meeting September 10, 2025, At West Jordan Campus

## ADJOURN

At 11:18 AM Tori Williams made a motion to adjourn. Jamie Dickinson seconded. Motion passed unanimously. Votes were as follows: Tammi Wright, Aye; Donald McNeill, Aye; Meggen Pettit, Aye; Tori Williams, Aye; Jamie Dickinson, Aye; Janielle Edwards, Aye; Heidi Scott, Aye.

### Hawthorn Academy Closed Session Statement

Meeting Date: May 28, 2025

Location: 1437 W. 11400 S. South Jordan, UT 84095



#### CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Hawthorn Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 28<sup>th</sup> day of May, 2025, at 1437 W. 11400 S. South Jordan, UT 84095.



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Tammi Wright, Board Chair