



Municipal Building Authority / City Council Meeting

Minutes

Tuesday, August 12, 2025 at 7:00 pm

Attendees: Mayor Bayley Hedglin, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos (Excused), City Recorder Melissa Gill

Meeting Location: Hideout Community Center 648 S Hideout Way

Monticello City Council Meeting

1. Call to Order

Minutes:

Mayor Hedglin called the Monticello City Council meeting to order at 7 pm. The following visitors were present: SJC EMS Director Jeremy Hoggard, Gordon Kelley, Roddy Kelley, Scott Major, Tanner Holt, ReNee McDonald, Todd Westcott, Pam Fuller, Shawna Sherran

2. Invocation/Opening Remarks/Pledge of Allegiance

Minutes:

Mayor Hedglin invited any members of the audience or Council to offer an invocation. An invocation was given by Councilmember Rice. Mayor Hedglin led all present in the Pledge of Allegiance.

3. Consider Minutes Review / Approval (action)

Minutes:

MOTION to approve the minutes of 07-08-25 and 07-22-25 was made by Councilmember Rice and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

4. Consider Payment of Bills (action)

Minutes:

The Council asked clarifying questions regarding the payment of bills. MOTION to approve the bills as paid was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

5. Public Comment (discussion)

Minutes:

Jeremy Hoggard, San Juan County Emergency Medical Services Director, read a statement to the Council regarding the lack of Jet A for medical services transportation. A copy of his statement is included in the agenda packet.

Scott Major provided an update on 500 N. He stated that it has been graded and work has been conducted on the sewer manholes. He thanked the Council for their attention to the matter.

Gordon Kelley commented on the importance of the Air Hospital Service.

6. SJCPAC Community Volunteer Recognition

Minutes:

Mayor Hedglin presented Gordon Kelley with a community volunteer recognition. The nomination letter is included in the agenda packet. States the nominator, "Gordon has been a driving force behind "Recovery Day" in Monticello, dedicating his time and heart to creating a celebration of healing, hope, and second chances."

7. Consider for Approval: Resolution 2025-10 Interlocal Agreement with San Juan County for 2025 Municipal Elections (discussion/action)

Minutes:

City Manager Kulow presented Resolution 2025-10 and noted that the map on the printed agreement is incorrect but the Voter Election Site has the correct border. MOTION to approve Resolution 2025-10 Interlocal Agreement with San Juan County for 2025 Municipal Elections was made by Councilmember Dunn and seconded by Councilmember Skinner. Roll Call Vote: Councilmember Dunn, Aye Councilmember Rice, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

8. Consider for Approval: Resolution 2025-11 Enbridge Franchise Agreement (discussion/action)

Minutes:

This item was postponed to a future meeting.

9. Interlocal Agreement with San Juan County for Justice Court Services (discussion)

Minutes:

Kulow stated he had presented said agreement to the County Administrator and is waiting on their response. This item was postponed to a future meeting.

10. Culinary Water Rates (discussion)

Minutes:

Kulow reintroduced the water rate table that was initially introduced in April of this year. It will be used to prepare the City for upgrading the water treatment and distribution

system. The approximate cost increase will be 10% per account. The adjusted rates will include commercial as well as residential

11. Consider for Approval: Purchase of Golf Course Mower Attachments (discussion/action)

Minutes:

Kulow introduced two quotes for a replacement Verti-cut unit that is used on the John Deere mowers at the golf course. The Grounds Dept. requested the purchase of three. One quote was from R&R for \$1993.20. The other quote was from John Deere for \$5626.91. The quality of both machines was discussed in detail. MOTION to approve the purchase of three golf course mower attachments from R&R was made by Councilmember Dunn and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

12. Regime Engineering Update (discussion)

Minutes:

Regime Engineering stated they do not have any public comments at this time. Mayor Hedglin moved Agenda item 13 to below number 14 so follow up items could be discussed with the public present.

13. Consider for Consideration: Closed Session for the Purpose of Considering information that is designated as a trade secret, as defined in, Utah Code §13-24-2(4) if the public body's consideration of the information is necessary to properly conduct a procurement under Title 63, Chapter 6a, Utah procurement Code (action)

Minutes:

MOTION to move into a closed session was made by Councilmember Rice and seconded by Councilmember Dunn. Roll Call Vote: Councilmember Dunn, Aye Councilmember Rice, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously and Mayor Hedglin moved the Council into closed session at 7:49 pm.

Mayor Hedglin reconvened the public City Council meeting at 8:39 pm.

Vote results:

Ayes: 5 / Nays: 0

14. Follow Up Items

Minutes:

Councilmember Crowley inquired about the status of the Jet A system at the Monticello City Airport. Kulow stated that the fuel currently at the airport is unusable due to the time period that it set while the system was down. The fuel was purchased in 2022 while the system was repaired approximately at the end of 2023. He informed the Council that he was in communication with the fuel company and was discussing the best way to remove the fuel, clean the pump, and dispose of the fuel. He further stated that due to updates required by the FAA other projects have taken precedence. There was a great deal of discussion regarding the practicality and costs associated with

removal of the fuel currently in the tanks. Hoggard requested the Council consider purchasing a smaller system and outfitting it quickly so the medical transporters would be able to refuel as necessary. He further explained the factors involved in determining how much fuel will be needed to conduct a transport. He stated that companies have denied requests to transport patients because of the inability to refuel at the airport. The Council asked administration to make the issue of Jet A fuel at the airport a priority. Mayor Hedglin called for agenda item 13.

15. Governing Body / Administrative Communications

Minutes:

Kulow requested the Council have a special meeting to review the Monticello City General Plan with the Planning Commission on August 18, 2025 at 7 pm. He further stated the pool was expected to close after Labor Day.

16. Upcoming Agenda Items

Minutes:

Monticello City Public Meeting Policy - Enbridge Agreement - Justice Court Interlocal Agreement - Update on Airport - Draft Plan for Unpaved Roads Sept. Public Hearing Consolidated Fee Schedule Update (culinary water/golf rates)

17. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Hedglin adjourned the City Council meeting at 8:45 pm.

Vote results:

Ayes: 5 / Nays: 0

Municipal Building Authority Meeting

18. Call to Order

Minutes:

Mayor Hedglin called the MBA meeting to order at 8:46 pm. There were no visitors present.

19. Consider MBA Minutes Review / Approval (action)

Minutes:

MOTION to approve the minutes of 07/08/25 was made by Councilmember Rice and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

20. Consider Payment of MBA Bills (action)

Minutes:

MOTION to approve the bills as paid was made by Councilmember Crowley and

seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0

21. Adjourn (action)

Minutes:

MOTION to adjourn was made by Councilmember Rice and seconded by Councilmember Crowley. The motion passed unanimously and Mayor Hedglin adjourned the MBA meeting at 8:46 pm.

Vote results:

Ayes: 5 / Nays: 0

Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Audio File

<https://soundcloud.com/user-250815044/2025-08-12-city-council-complete>