

**MINUTES
HARRISVILLE CITY COUNCIL
August 19, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on August 19, 2025 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Karen Fawcett, Council Member Grover Wilhelmsen, Council Member Blair Christensen, Council Member Max Jackson, *Council Member Stephen Weiss via phone.*

Excused:

Staff: Jennie Knight, City Administrator, Jack Fogal, City Recorder, Mark Wilson, Chief of Police, Bryan Fife, Parks and Recreation Director, Jill Hunt, City Treasurer, Jesse Sainsbury, Storm Water Lead.

Visitors: Jason Hadley, Ben Palmer, Lily Hansen, Elisabeth Hansen, Tami Havey, Shawn Havey, Lane Monson, Kevin Karras, Anna Lopez, Perfecto Lopez, Mike Shinsel, Steve Mueller.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Fawcett opened with the Pledge of Allegiance.

3. Consent Items

- a. Approval of Meeting Minutes for July 8th, 2025 and August 5th, 2025 as presented.**

Motion: Council Member Christensen made a motion to approve the meeting minutes for July 8th, 2025 and August 5th, 2025 as presented, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

4. Appointment of Planning Commissioner

a. Advice and Consent to ratify Mayor's appointment of a Planning Commissioner

Christina Palmer is an ER nurse at Ogden Regional. Council Member Wilhelmsen inquired about her background. Christina Palmer stated she does not have qualifications for this position. She has a desire to learn and to help the city grow in the right direction.

Motion: Council Member Christensen made a motion to appoint Christina Palmer as a Planning Commissioner, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

5. Business Items.

a. YCC Presentation

Tami Havey helped with the Harrisville City Fair Booth. While planning for the booth she found out about the Harrisville YCC. She wanted the booth to involve the YCC and be interactive. The theme of the booth was summer camp. They asked people at the fair what their summer camp name was. Her inspiration was the Harrisville Cabin. The YCC members were camp counselors. Each YCC member made a little card explaining why they are members of the YCC and what they do for the city. Involving the kids was a large element of the fair booth. They had a lot of fun. There is a people's choice award for fair booths. There was a 5-way tie for first place and the Harrisville City booth was one of those 5.

Lily Hansen is a member of the YCC. She attended the 4H Council earlier this year. She helped teach a workshop about organization at the conference. It made her step out of her comfort zone. She thanked Tami Havey for allowing the YCC to participate at the fair. She thanked Council Member Wilhelmsen and Cynthia Benson for their support of the YCC. She thanked Elisabeth Hansen for being their leader. The YCC will have an election soon to elect their own mayor and councilors.

b. Discussion/possible action to approve storm water regulations update.

Jennie Knight stated this item comes from the new requirements for our storm water maintenance and permits. We must identify and locate all storm water connections. The locations must be reported to the state. We do not have the staffing to meet this requirement on our own. We have received a cost estimate from Jones and Associates to identify the storm water connections and map them with GIS. This was an unseen effect on the city's budget. We have a few options to cover this cost. We can forgo a part of our annual maintenance and use that towards the cost about \$25,000 and the remainder would come from capital projects; the second option is to take all of it from the capital projects. Council Member Wilhelmsen inquired is there a capital project line item the funding will come out of. Jennie Knight stated it would come from the storm water fund. Council Member Christensen stated you said this is mandated by the state are there grants we can apply for. Jennie Knight stated no there are not. Larger cities can do this because they have storm water teams and we have one storm water

employee. Jesse Sainsbury stated this is the documentation for who owns what storm drains and how they are maintained. They want documentation from 2002 to current. The state has recently gotten strict about this requirement. We do not have the documentation but Jones and Associates does. They can compile the information for us. Council Member Fawcett inquired do we not have them because we did not maintain them and will we be able to maintain it after. Jesse Sainsbury stated we did not maintain a lot of the documentation for a long time because we were not required. We will maintain it going forward. Council Member Wilhelmsen inquired what would pulling this money from the storm water fund do. Jennie Knight stated yearly we camera roughly 33% of the storm water system. We would camera less of the storm system and use some of those funds to cover the cost. Mayor Tait inquired if we delay the camera inspection and wait a year is this putting the city in danger. Jesse Sainsbury stated no it would not. Jennie Knight stated the state is auditing cities and the sooner we can be in compliance the better. Council Member Jackson stated he likes the idea of putting off the camera inspection for a year and not pulling it all from capital projects.

Motion: Council Member Wilhelmsen made a motion to approve storm water regulations update using \$25,000 from storm water and using the rest from capital projects for a total of \$43,045, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

c. Discussion/possible action to adopt Resolution 25-11; a resolution adopting the Fiscal Year 2026 Final Budget for Harrisville City, Harrisville Community Reinvestment Agency, and Four Mile Special Service District.

Jill Hunt stated in the packet there were 3 separate budgets; maintaining the rate, no change, and half the rate. We also made a change to the fee schedule, changing the verbiage on North View Fire and Weber Sewer Impact fee, and adding the fee for late financial disclosures which the state allows. Council Member Fawcett inquired about capturing the new growth. Jill Hunt explained if we want to capture the new growth, we need to maintain the rate. If we do not then we are getting the same revenue as the previous year and lowering the rate. Council Member Wilhelmsen inquired about the amount provided by the county for the new growth. Jill Hunt stated \$27,000 of the revenue is new growth. Jennie Knight stated let's use Ashlar Cove as an example. Last year the property tax was on the land. It is now subdivided and the homes are built. If we do not do Truth in Taxation our revenue stays the same but the rate lowers. We can choose to maintain the rate or the revenue. As home values increase the tax rate drops. Council Member Wilhelmsen stated we put the budget together and it is built upon services provided. Last meeting Jill Hunt stated maintaining the level of service with new growth can cause the cost to increase. So, we either maintain the levels of service or lower the tax rate. Jill Hunt stated you are correct. There are some unanticipated things we have to cover along with anticipated costs. If we do not look at this and review it yearly, we can get behind like what happened 3 years ago.

Motion: Council Member Wilhelmsen made a motion to adopt Resolution 25-11; a resolution adopting the Fiscal Year 2026 Final Budget for Harrisville City, Harrisville Community Reinvestment Agency, and Four Mile Special Service District with a certified tax rate of 0.001562, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, No
Council Member Jackson, No
Council Member Fawcett, No

The motion failed 2-3.

Motion: Council Member Jackson made a motion to adopt Resolution 25-11; a resolution adopting the Fiscal Year 2026 Final Budget for Harrisville City, Harrisville Community Reinvestment Agency, and Four Mile Special Service District with a certified tax rate of 0.001548, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Weiss No
Council Member Fawcett No
Council Member Jackson Yes
Council Member Christensen Yes
Council Member Wilhelmsen No

The motion failed 2-3.

Council Member Fawcett stated we need to have more discussion. We have all been contacted by members of the public asking us to not increase the tax rate. What does maintaining look like. How do we represent our constituents. Council Member Christensen stated after studying the budget he wanted to maintain the revenue and go with no change. After hearing about the new storm water requirements, he believes the half rate would be the best option. Council Member Wilhelmsen stated it has taken us many years to have a healthy rainy-day fund. He is concerned about maintaining the rate to keep the rainy-day fund healthy. If we do not maintain what we have we will start depleting our funds and it will come back to haunt us. We will have 2000 more people in the city in a few years. We will have to maintain the services we offer. He wants to keep the city healthy and working correctly. Bottom line is do we do without the service or raise the money to pay for these services. By not maintaining the rate we may be putting ourselves in a bad situation down the road. Council Member Weiss stated if we maintain it will cost every citizen in the city a small amount. His concern is he was here when the city had to do a tax increase. The city never did small increases. It forced us to do a large increase. If we do not maintain we will be forced to do another large increase later.

Motion: Council Member Jackson made a motion to adopt Resolution 25-11; with a certified tax rate of 0.001562, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, No
Council Member Jackson, Yes
Council Member Fawcett, No

The motion passed 3-2.

d. Discussion/possible action to accept Authorization, Assignment, and Assumption of the Master Development Agreement for Oak Hollow Development.

Jennie Knight stated this assignment is similar to the Summit View Subdivision. It is the same seller to the same purchaser. The City Attorney Brody Flint has reviewed the contract and gave it his approval. Staff recommends approval as well. Council Member Fawcett inquired about Oak Hollow's location. Jennie Knight stated it is by Larsen Ln and 700 North.

Motion: Council Member Weiss made a motion to accept Authorization, Assignment, and Assumption of the Master Development Agreement for Oak Hollow Development, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

e. Discussion/possible action for Parks Bathrooms.

Bryan Fife stated this is an opportunity to revisit the status of the park restrooms. We have had a lot of comments from park users inquiring why the park restrooms are not open. We are budgeting a lot of money every year for port-a-potties. He would like Council to advise on what they would like done. The restrooms by the splash pad were left unlocked overnight due to a staff accident. The bathroom was vandalized during that one night. They took the rubber door stop and melted it all over the walls, mirrors, and toilets. Council Member Christensen inquired about the cameras at the park. Jennie Knight stated we applied for a grant and were denied. We do not have the money for the cameras currently. We are working on other grants to cover the cost. It is about \$23,000 to install the cameras and then a monthly cost to run the cameras. Council Member Wilhelmsen inquired about cost of the vandalization. Bryan Fife stated the cost was \$2,817.69 for the bathroom. We have had someone try to burn down the bathrooms, spray paint, and stall doors ripped off. Council Member Wilhelmsen asked have we had to get a professional in to clean up the restrooms after vandalization. Bryan Fife stated yes, we have. We spend approximately \$9,000 on port-a-potties a year. Mayor Tait stated it is a gamble if the vandalism will outweigh the port-a-potties cost. Council Member Weiss inquired if a restroom was totally destroyed like what has happened in other cities would it be close to the port-a-potties cost. Bryan Fife stated yes, we could have a cost exceeding the port-a-potties. Council Member Wilhelmsen asked about the Fall Festival having the bathrooms open. Bryan Fife

stated we open them for events. Council Member Fawcett inquired do we have money in the capital projects fund to buy the cameras. Jennie Knight stated we do if Council decides to put the money towards cameras. Council Member Wilhelmsen asked will they help deter the vandalism. Chief Wilson stated they might. Council Member Wilhelmsen inquired how many port-a-potties do we have at the parks. Bryan Fife stated we have 4 at the Main Park and 1 at Millenium Park. He stated we had previously approached Council about using RAMP funds for the disc golf course, we could use those funds to the tune of about \$7,000 for cameras. Council Member Weiss asked can we do a social media campaign about why the restrooms are closed. Council Member Wilhelmsen inquired does this happen at every city. Bryan Fife stated it has hit a lot of neighboring cities and they are providing port-a-potties. Council Member Wilhelmsen stated he does not feel we have much of a choice right now.

Motion: Council Member Wilhelmsen made a motion to continue the use of port-a-potties at the parks, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

f. Discussion/possible action to adopt Resolution 25-12; Personnel and Procedures updates.

Chief Wilson asked to remove the officer progression scale out of city policy and put it into police policy. As they go through accreditation, they need to meet certain standards and having it in the police policy makes that easier.

Motion: Council Member Christensen made a motion to adopt Resolution 25-12; Personnel and Procedures updates, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

g. Discussion/possible action to adopt Resolution 25-09; Weber County Utah Pre-Disaster Mitigation Plan.

Jack Fogal stated this plan is a requirement for certain grants like BRIC, HMGP, and fire grants. Due to our population size, we must submit as a county for approval. He started working on this plan with the county in November of 2022. The plan was submitted to the state for approval at the end of 2024. The state gave their approval and sent the plan to FEMA for final approval. The

final step to completion is for all participating entities to adopt this plan. This includes all cities in Weber County, special service districts, and school districts. The plan required feedback from the community before submission. He thanked Council Member Wilhelmsen for allowing him to attend the senior luncheon and get their input. Many elements of Harrisville City's plan focus on how disasters can impact seniors due to their participation. Council Member Fawcett stated she read through a majority of the plan and was glad to see we are getting it in place, especially with the fire that occurred last week in North Ogden.

Motion: Council Member Fawcett made a motion to adopt Resolution 25-09; Weber County Utah Pre-Disaster Mitigation Plan, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

6. Public Comment

Mayor Tait opened the public comment period.

Kevin Karras wanted to make a point of clarification. If you had not voted for an increase, you would have collected \$1,054,000. This is \$27,000 more than last year. The increase you really did was \$19,000. Instead of saying you want to increase your rate you should say you want to increase your budget. You should line item out every cent of that increase. He walked away not knowing what the funds would be spent on. There needs to be more clarity. If you have additional costs, you should have it lined out. What are the essential items and what do we need to give up. You just decided you were going to give up a camera. He stated he got his numbers from the auditor's office. If the bathrooms are going to be closed then close all of them. He questioned the validity of the motion for the tax increase.

Steve Mueller inquired why the pond has not had the aeration system completed. The mosquitos around the pond are bad and this would help. You have the money to put up a fence around the public works building why not the pond aeration. If we have to pay tax to the city, why are you not open about how it is being spent.

Jason Hadley appreciated the discussion about the tax increase. He has some questions and concerns. He echoes Kevin Karras about the validity of the vote. We were told the addition of the bond money would not affect property tax. We are worried about building a building and not having enough money. That would be counter intuitive about what the public was told during that meeting. The last concern is how can a council member be present and on a phone call and allowed to vote.

Mayor Tait closed the public comment period.

7. Mayor/Council Follow-up

Mayor Tait asked Council to redo their motion for business item c.

Motion: Council Member Jackson made a motion to adopt Resolution 25-11; a resolution adopting the Fiscal Year 2026 Final Budget for Harrisville City, Harrisville Community Reinvestment Agency, and Four Mile Special Service District with a certified tax rate of 0.001562, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, No
Council Member Jackson, Yes
Council Member Fawcett, No

The motion passed 3-2

Chief Wilson stated accreditation is 90% completed. We are waiting for a couple of updates before the auditors come to review. It would be a great thing to be accredited. We are gearing up for the start of school. We are still in need of a crossing guard.

Bryan Fife stated the splash pad restrooms are open during the day per the health department. We have staffing there during splash pad hours. We do have the pond aeration on the list of plans to complete. If Council wants it done sooner, he can adjust the priorities of the projects.

Jennie Knight stated the city adopted a policy during covid that council members can participate electronically by phone or zoom as long as it is called out. We have a meeting next Tuesday for the Board of Canvassers. We will receive final results from the county the morning of the meeting.

Council Member Wilhelmsen inquired about who to contact about the large electrical box near his house being tagged. Jesse Sainsbury stated he will get the information and let Rocky Mountain know. Council Member Wilhelmsen stated if you notify mosquito abatement they will come out and spray. We can contact as a city or residents can make the call themselves.

Council Member Weiss stated he had some neighbors who are concerned about the weeds that are long and dry in the city. Can we help clear some of them out.

Mayor Tait stated she is thankful for North View Fire and the service they provide. It was great to see the community come together and deal with the fire in North Ogden. Council Member Wilhelmsen thanked Boyd Walters for creating a fire line in the fields around his house.

8. Adjournment

Motion: Council Member Fawcett motioned to adjourn the meeting, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes

Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 8:23 P.M.

ATTEST:



Jack Fogal
City Recorder

Approved this 9th day of September, 2025





MICHELLE TAIT
Mayor