



Board of Education Regular Meeting
Monday, August 11, 2025 at 6:00 PM

1. INTRODUCTORY ITEMS - 6:00 PM

Vice President Whitmore welcomed everyone and called the meeting to order at 6:00 PM

A. Board Members in attendance were:

1. Board Member Eckert
2. Board Member Woolstenhulme
3. Board Member Metcalf
4. Vice President Whitmore
5. Excused - President Weller

B. Guests in attendance were:

1. Superintendent Maughan
2. Business Administrator Robinson
3. Board Assistant McMillan
4. Student Board Member Goecke
5. Brian Jacketta
6. Kena Rydalch
7. Rebecca Williams
8. Laci McCormick
9. Lisa Flinders
10. Stephanie Clegg

C. Pledge of Allegiance

Board Member Metcalf led the Pledge of Allegiance.

D. Vision Statement and Mission Statement

Vice President Whitmore reviewed the Vision and Mission Statements.

Vision Statement:

South Summit School District - valuing individuals and preparing them for success.

Mission Statement:

We support, empower, and inspire individuals to promote and achieve academic and character excellence.

2. DISTRICT UPDATES

A. Director Reports

1. Athletic Director Title IX Presentation: Brian Jacketta

- a. Girls vs Boys participating in sports
- b. Fee structure
- c. Title IX priorities for the Athletic Department at the HS are equitable participation and resource allocation
- d. [2024-25 Report on Interscholastic Sports.pdf](#) 

2. Elementary Learning Plan: Principal Flinders

- a. By June 1, 2026 SSSD will decrease the number of students that fall one level by 3%.
- b. There is a reading and math goal for each grade.
- c. The board does not need to approve the District Elementary Learning Plan, but it does need to be presented in an open Board Meeting.

[SSSD 2025-2026 Early Learning Goals.pdf](#) 

[Early Learning Plan 2025-2026.pdf](#) 

3. Data Reporting: South Summit Elementary School - Principals Flinders presented.

- a. Mission Statement is LEARN; Love, Engage, Aspire, Respect, and Never Give Up.

- b. Core Values: Committed teachers and staff, respect for self and others, academics, happy school, and kindness
- c. A place where all students learn, master, and achieve at high levels.
- d. Collective agreements with staff.
- e. Areas of strength: in the 2023-2024 school year 1 student passed the WIDA Test. In the 2024-2025 school year 10 students passed the WIDA Test.
- f. RISE Scores: in 2023-2024 3rd and 4th grades together Math was 34% proficient, in 2024-2025 there were 51% proficient. 6th grade was 62% proficient.
- g. Trustlands Goal: By June 1, 2025 grades K-4 will have a 5% decrease in students who have below and well below indicators in Reading Acadience Testing. The goal was 5% and there was a decrease of 8%. In Math, the goal was a decrease of 5% and there was a decrease of 20%.
- h. Areas of Growth for 2025-2026 school year are increasing the percentage of K-4th Grade students reading at grade level to 70% mastery. Improving the 4th grade student's mastery of the Utah Science Standards.

B. Superintendent Items

- 1. Policy/Procedure Review: Item count
[2025 Policy Review.pdf](#) 
- 2. Calendars Updated with Parent Teacher Conferences, Graduation Dates, preschool start and end dates, and notation of 1/2 Day on the last day of school
[2025-2026 Calendar.pdf](#) 
[SSA 25-26 Calendar.pdf](#) 
- 3. August 15th
 - a. Convocation: for teachers from 8:00-11:00
 - b. Benefits Fair: all day in the gym at the middle school
 - c. De-escalation training: all employees who work directly with students are required to receive this training.
 - d. Lunch: all full time employees welcome.
- 4. Measles Information: Amanda Monaco, Head Nurse and Superintendent met with the county health department about the measles protocol for staff and students.
 - a. Board Member Woolstenhulme asked if the district office had received any feedback from parents regarding the notification of the measles protocol. There has been no feedback.
- 5. Student Enrollment
 - a. There are still families enrolling new students. The numbers that Superintendent reported to the board are likely to change between now and the official October 1 count.
 - i. SSES: 449 enrolled
 - ii. SSMS: 429 enrolled
 - iii. SSHS: 526 enrolled
 - iv. SSA: 80 enrolled
 - v. SSE: 47 enrolled
- 6. NSBA: Registration opens August 20th.
 - a. Board Assistant McMillan will register everyone and book rooms.
- 7. District Mentoring Program Launched August 11, 2025. Seasoned teachers will receive a stipend for mentoring other teachers in their building.

C. Business Administrator Items

- 1. Risk Assessment [SSSD Fraud Risk Assessment FY25.pdf](#) 
- 2. The Fraud Risk for the district is 355 currently low risk according to the form.

D. Master Planning Update

- 1. Background and Context: The South Summit School District master plan is a compilation of data used to provide a dynamic long-term plan to

guide future growth and long-term sustainability of the district's property, facilities, and delivery of education.

- a. The South Summit Aquatic and Fitness Center (SSAFC) Project: CAL Wadsworth is the only company that was interested in this project. They are a JOC Contractor through Gordian, which is a State approved Contracted Vendor that uses the state approved pricing. Approval is requested for \$1,425,000.00 which includes some additional contingency as well as adds a fix to hot tub leaking pipes.
 - i. This includes electrical renovation, lighting renovation, wall sealing, replacement water circulation pumps, crack repairs in masonry, roof deck gap closures and restroom addition. Funding was previously approved at \$804,700.00 plus \$125,000.00 for the restroom addition (\$69,743 of which is funded by the RAP Tax).
- b. The SSAFC Cleaning Contract Bids:
 - i. Merchants (Winning Bid): Year 1 \$131,472.00, Year 2 \$136,728.00, Year 3 \$136,728.00 Total Contract = \$404,928.00
 - ii. Jani Serv Inc.: Year 1 \$135,072.00, Year 2 \$135,072.00, Year 3 4135,072.00 Total Contract = \$405,216.00
 - iii. SBT Services: Year 1 \$156,263.25, Year 2 \$156,263.00, Year 3 \$156,263.25 Total Contract = \$468,789.75
- c. Additional Recommended FY25-26 Project: The Rec Center has two boilers that heat the whole building and heat the water in the pool area. One of the boiler's heat exchangers went out last month. There are no replacement parts for these boilers that are over 22 years old. There is a temporary fix available, however, it was recommended to replace them instead of pumping funds into a temporary fix. It is recommended that the contract is modified with Heath Engineering to design and commission the new boilers. This would be adding to the HS Boiler contract we already have with Heath Engineering.
- d. Financial Implications: The additional costs for Design and commissioning fees are: \$54,000.00. This is for two boilers. Replacement of the two boilers is estimated to be \$650,000.00. Total cost: \$704,000.00.

3. Procedural Update:

1. Review Only NO Revision

- a. [6052-A Student Acceptable use of Internet and Technology Resources](#) ⓘ
2. 1st Review: Many of the changes in the procedures were based off the model policy that were legislative changes.
 - a. Procedure [3007-B Public Use of Buildings and Grounds Procedure](#) ⓘ
 - b. Procedure [4001-A Curriculum and Instructional Materials](#) ⓘ
 - c. Procedure [4002-A Health and Sex Education Curriculum](#) ⓘ
 - d. Procedure [4072-A Utah's Statewide Online Education Program Procedure](#) ⓘ
 - e. Procedure [4073-A Parental Participation](#) ⓘ
 - f. Procedure [5005-A Classified Emp Extra Duty Assignment](#) ⓘ
 - g. Procedure [6001-A Student Enrollment and Admission](#) ⓘ
 - h. Procedure [6001-B Admissions and Attendance \(Kindergarten\)](#) ⓘ
 - i. Procedure [6001-C Student Toilet Training](#) ⓘ
 - j. Procedure [6005-A Student Attendance Procedures](#) ⓘ
 - k. Procedure [6007-A Student Fees and Fines](#) ⓘ
 - l. Procedure [6022-A Student Records](#) ⓘ
 - m. Procedure [6026-A Concussion Management](#) ⓘ
 - n. Procedure [6029-A Safe School Procedures](#) ⓘ

- o. Procedure [6029-F Positive Behaviors Plan](#) 
- p. Procedure [6029-G Emergency Safety Intervention](#) 
- q. Procedure [6029-H Substance Use and Possession](#) 
- r. Procedure [6029-I Interrogations, Searches, and Law Enforcement](#) 
- s. Procedure [6051-A Personal Electronic Devices / Cell Phones](#) 
- t. Procedure [6065-A Student Bullying, Cyber-Bullying, Hazing, and Abusive Conduct](#) 
- u. Procedure [6070-A Mental Health Care](#) 

3. 2nd Review

- a. Procedure [6001-D Confirmation of Toilet Training Form](#) 

4. PUBLIC INPUT: None

5. RECESS: None

6. ACTION ITEMS:

A. Consent Agenda

1. Meeting Minutes

- a. [June 9, 2025 Board Meeting Minutes](#) 
- b. [Jun 26 2025 Budget Hearing Minutes](#) 

2. Financial Reports and Payment Requests

- a. June 2025 and July 2025 Check Summary [JUN2025 CHECKS - PUBLIC VIEW.pd](#)  [JUL2025 CHECKS - PUBLIC VIEW.pdf](#) 
- b. June 2025 and July 2025 Revenue Report [JUN2025 REVENUE.pdf](#)  [JUL2025 REVENUE.pdf](#) 
- c. June 2025 and July 2025 Expenditure Report [JUN2025 EXPENSE.pdf](#)  [JUL2025 EXPENSE.pdf](#) 

3. New Hires

a. SSAFC Hires

- i. Jacki Ruf
- ii. Jean Hopkinson
- iii. Calvin McMurray
- iv. Elijah Ward
- v. Alyse Avery
- vi. Gabriella Bishop

b. Teachers

- i. Madisen Rose
- ii. Kimber Finch

c. Substitute Teachers

- i. Cathryn Provines

d. Education Support Professionals

- i. Alyson Gowdy
- ii. Shantai Anderson
- iii. Amanda Keddington
- iv. Natalie Whitmore
- v. Madison Hill
- vi. Sally Cevallos

e. Other Hires

- i. Joe Keddington
- ii. Dan Limb
- iii. Lorie Miner
- iv. Cydnee Williams
- v. Kyler Louder
- vi. Amanda Shepperson
- vii. Jennifer Burr
- viii. FALL COACHES

4. Volunteers - with approved background checks

5. Homeschool Affidavits

- a. 7th Grade

6. Policies for 2nd Reading

- a. Policy [5005 Extra Duties](#) 

7. Miscellaneous

- a. Foreign Exchange Student(s)

Motion to approve the Consent Agenda to include the June 9, 2025 Meeting Minutes, the June 26 Budget Hearing Minutes; the June 2025 and July 2025 Checks, Revenue Report and Expense Report; the New Hires to include the SSAFC New Hires, the New Teachers, the Substitute Teachers, the New Education Support Professionals, the Other Hires, the volunteers with approved background checks; the Homeschool Affidavits, Policy 5005 - Extra Duties for 2nd Reading, and the Foreign Exchange Student.

Moved by: Ty Metcalf

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

B. Risk Assessment

- 1. Request Approval of Fraud Risk Assessment: [SSSD Fraud Risk Assessment FY25.pdf](#) 

Motion to approve the FY 2025 South Summit School District Fraud Risk Assessment with the total score of 355 added to the document.

Moved by: Ty Metcalf

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

C. South Summit Aquatic and Fitness Center (SSAFC) Renovation Project

- 1. Bid Document: [South Summit - CWC Proposal V2.pdf](#) 
- 2. Request approval of \$1,425,000 for the project.

Motion to approve the South Summit Aquatic and Fitness Center Renovation Project for \$1,425,000.00

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

D. SSAFC Boiler Project - Additional

- 1. Heath Engineering Document: [S. Summit High School Boiler Replacement Proposal AMENDED - 07-23-2025.pdf](#) 
- 2. Request approval to add 54,000 to the HS Boiler Contract for Design, construction management, and commission of the AFC Boilers.
- 3. Request approval for \$650,000.00 for replacement Boilers and Installation.
- 4. Total estimated cost of project: \$704,000.00

Motion to approve an additional \$704,000.00 for the Boiler Project at South Summit High School and South Summit Aquatic and Fitness Center.

Moved by: Ty Metcalf

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

E. Rec Center Cleaning Project

1. Review Document: [AFCS Cleaning Contract Review Document.pdf](#) 

2. Need approval to enter into a 3 year contract with option to extend to 5 years for the amount of \$404,928.00 (3 year contract amount).

Motion to approve the bid for the South Summit Aquatic and Fitness Center cleaning contract for 3 years to Merchants for the amount of \$404,928.00

Moved by: Wade Woolstenhulme

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

F. RETIRE Policy 2005 - Construction Management Contracts

[2005 Construction Management Contracts](#) 

1. Background and Context: The information in this policy was included in Policy [2004 Procurement Policy](#)  when it was recently revised.

Motion to retire Policy 2005 Construction Management Contracts

Moved by: Ty Metcalf

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

G. Policy 1006 - Board Meeting - 1st Reading

[1006 Board Meeting](#) 

1. Background and Context: The date on the code was updated from 2021 to 2025 and the requirement to post on social media was removed. It is not required by Utah Code.

Motion to approve Policy 1006 - Board Meeting for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

H. Policy 2006 - Ethics in Public Contracting - 1st Reading

1. Bckground: Robinson based it off model policy and matched code

[2006 Ethics in Public Contracting](#)

Motion to approve Policy 2006 - Ethics in Public Contracting for 1st Reading.

Moved by: Dan Eckert

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

I. NEWPolicy 3058 Flags on School Property - 1st Reading

1. Maughan - due to recent legislation. New policy. Flags that are approved to be displayed on school property.

[3058 Flags on School Property](#)

Motion to approve Policy 3058 - Flags on School Property for 1st Reading.

Moved by: Ty Metcalf

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

J. NEW Policy 4072 - Utah's Statewide Online Education Program - 1st Reading

1. New policy. Policy for equitable access to online education. Required by state rule and code.

[4072 Utah's Statewide Online Education Program](#)

Motion to approve Policy 4072 - Utah's Statewide Online Education Program - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

K. NEWPolicy 4073 - Parental Participation - 1st Reading

1. This policy focuses on providing access for parents who are not fluent in English. It requires that the district has interpreters for parents to participate in parent teacher conferences, meetings with teacher, administrators, etc. It is required for each school.

[4073 Parental Participation](#)

Motion to approve Policy 4073 - Parental Participation - for 1st Reading.

Moved by: Ty Metcalf

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

L. Policy 6026 - Concussion Management - 1st Reading

1. The codes and admin rules were updated. No substantive changes.

[6026 Concussion Management](#)

Motion to approve Policy 6026 - Concussion Management - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

M. Policy 6051 - Personal Electronic Devices - Cell Phones - 1st Reading

1. Background and Context: Updated to meet new Legislative Requirements.

[6051 Personal Electronic Devices / Cell Phones](#)

Motion to approve Policy 6051 - Personal Electronic Devices - Cell Phones - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

N. Policy 6052 Student Acceptable Use Policy - 1st Reading

1. Background and Context: Updated to meet new Legislative Requirements.
2. Supt suggest changing the word fee to the word fine in the policy. Item I - change word.

[6052 Student Acceptable Use of Internet and Technology Resources](#)

Motion to approve Policy 6052 - Student Acceptable Use Policy - for 1st Reading. With a word change from "fee" to "fine".

Moved by: Ty Metcalf

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 4-0

O. Policy 6061 Participation in Extracurricular Activities - 1st Reading

1. Designated as male, female, coed, or mixed to participate in extracurricular activities.

[6061 Participation In Extracurricular Activities](#)

Motion to approve Policy 6061 - Participation in Extracurricular Activities - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

- P. Policy 6067 - Sexual Harassment Student Policy - 1st Reading
1. Prohibits a school or district from not allowing a student to participate in extracurricular activities. Title IX.

[6067 Sexual Harassment Student Policy](#) 

Motion to approve Policy 6067 - Sexual Harassment Student Policy - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

- Q. Policy 6068 - Use of Sex Designated Facilities - 1st Reading
1. Specifies that male students may not benefit from anything designated for females. Same is true vice-versa.

[6068 Use of Sex-Designated Facilities](#) 

Motion to approve Policy 6068 - Use of Sex Designated Facilities - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

- R. Policy 6069 - Student Privacy and Modesty - 1st Reading
1. Schools can't require a student to change without privacy.
 2. District's are required to have a plan in place to meet current state codes for privacy and modesty.

[6069 Student Privacy and Modesty](#) 

Motion to approve Policy 6069 - Student Privacy and Modesty - for 1st Reading.

Moved by: Ty Metcalf

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

- S. Policy 6070 Mental Health Care
1. This policy ensures that mental health services are safe ethical and aligned with Utah law. Requires informed parental consent.

[6070 Mental Health Care](#) 

Motion to approve Policy 6070 - Mental Health Care - for 1st Reading.

Moved by: Wade Woolstenhulme

Seconded by: Dan Eckert

For: Dan Eckert, Lynda Whitmore, Ty Metcalf, and
Wade Woolstenhulme

Motion Carried 4-0

7. BOARD ITEMS:

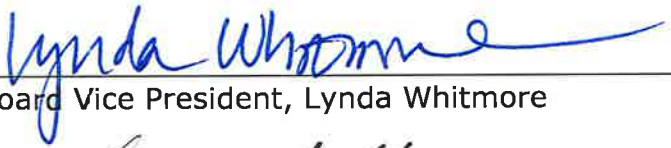
A. Board Items

1. NSBA Count - Dawn will make reservations and register everyone.
2. Spirit Wear \$150 limit per board member, turn in receipt
3. Board Member Eckert will not be at Convocation Friday.
4. Board Member Metcalf: Should the data review show against benchmarks and or goals? The board would like a reference point to compare the data.

8. MOTION TO ADJOURN:

Motion to adjourn at 7:51 PM

Moved by: Dan Eckert



Board Vice President, Lynda Whitmore



Business Administrator Robinson