

**Park City School District
December 9, 2014
Regular Session 4:00 PM**

Members present

Maurice Hickey, Nancy Garrison, Michael Boyle, and Tania Knauer

Staff Present:

Ember Conley, Todd Hauber and Lorie Pearce

Meeting called to order at 4:02 PM

Board President Hickey called the meeting to order at 4:02 PM. Member Boyle led the pledge of allegiance.

Consent Calendar

Member Boyle made the motion to approve the consent calendar as presented. Member Garrison seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

- A. Closed Minutes of November 18, 2014
- B. Regular Session Minutes of November 18, 2014
- C. Account Payable Registers of November 11, and November 18, 2014
- D. Acceptance of Audit Report
- E. Approval of the 2015-2016 and 2016-2017 School Calendar
- F. Approval of the Proposed Changes to the Land Trust Plan at Parley's Park Elementary
- G. November Revenue and Expenditures
- H. Personnel

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Emma Call	JRES	Inst. Asst. I – Kinder/ After-School	Part-time
Jessica Creek	JRES	Inst. Asst. I – Kinder	Part-time
Jennifer Pagano	MPES	Inst. Asst. II – Special Education	Part-time
Yaneth Renteria	MPES	Inst. Asst. I – Kinder	Part-time
Kathleen Tarmina	TSES	Inst. Asst. I – Kinder	Part-time

Monthly Reports

PCEA - Jim Fleming thanked Michael Boyle for his service on the Board. Jim revisited an old issue, elementary prep time. "What is happening at a few of the schools is a violation of the Licensed Professional Agreement". Jim believes that article 4.2.1 is in violation. District or state mandated activities are causing teachers to lose their prep time. Conversations have happened with the administrators, but to date, the violation is still happening. This issue needs to be addressed immediately per the LPA. Most concerns are

coming from Trailside and Parley's Park.

EIG - Todd Klarich shared with the Board that two members of EIG had invited Board Members to shadow them during their work time for take a Board Member to work. He invited Dave Hallock to speak. Dave said that having a Board Member work with him for the day was a great experience. He thanked Member Hickey for spending time at the Eccles Center with him to see what he does on a daily basis. Todd stated that EIG is looking forward to working with the Board and Superintendent for the upcoming negotiations. He thanked Members Boyle and Cunningham for their service to the district.

PCCEA - Maryann Gilmore was filling in for PCCEA Leadership who was not present. On behalf of PCCEA, Maryann thanked Michael Boyle for his service and presented him with a gift. She also wished Julie and JJ good luck as they join the Board.

Student Council - Successful white out game that raised funds for the American Heart Association. They are also collecting food for the food drive until next Thursday.

Member Knauer wanted to put in a plug for the Holiday Extravaganza next Thursday and Friday night at Park City High School.

Member Boyle said that he has enjoyed his years on the Board and it is certainly a bittersweet experience. Working with people that are focused and dedicated to doing what is right for children is invigorating.

Superintendent Report

Superintendent Conley presented her monthly report stating that each and every day she learns more about the district and she is excited about the years to come. We are going to start posting our mission statement in more places throughout the district.

In looking at data, there are two overarching goals, which are: Below proficient students meet grade level expectations and grade level and high performing students will continue to show growth and performance.

By May 2020, Park City School District will be a Model Professional Learning Community District. Also SMART Goals will be implemented in PCSD by 2015.

National Board Certified Teachers, Melissa Nikolai, Mark Parker and Meghan Zarnetske were recognized. Jen King explained the process for becoming a National Board Certified teacher. The certificate is centered around five areas: Committed to all students, know the subject area, responsible for managing student learning, think systematical and be a member of the learning community.

Mark Parker thanked the district and the Park City Education Foundation who supported them in this endeavor.

Dalton Clift was recognized for completing his Eagle Scout Project, which was to build a storage shed for the Park City Day Care. He was very diligent and did a fantastic job. Dalton thanked Todd Hansen for his support.

Judy Tukuafu, Community Education Director was before the Board to recognize Marisol Sandoval for completing her adult education diploma.

The next Community Forum will be a discussion about DLI, held at Ecker Hill Middle School on January 12, 2015 at 6:00 PM.

Representatives from Leadership Class 15, consisting of thirty members, took on the task of completing a children's book. They illustrated, published, and wrote the book High Five Park City. This book explores the rich history of Park City. To date, 1350 books have been provided to Park City students. Copies have gone to Summit County Library's including the Bookmobile. These books are for sale at various outlets with the proceeds going to the next years project.

Jason Mecham was recognized as the Classified Employee of the Month from Parley's Park Elementary. Jason has been working at Parleys Park for the last 2 years as the evening custodian. Mr Gomez stated in a letter that Jason has a work ethic that is incredible, and he pushes himself to greatness.

Angie Dufner was recognized as the Licensed Employee of the Month. Angie is in her 19th year of teaching; six of those years have been here in the PCSD. A few of the wonderful things she brings to Parley's Park Elementary; Angie understands individual learner differences and cultural and linguistic diversity. She engages in professional learning to enhance knowledge and skill, to contribute to the knowledge and skill of others, and to work collaboratively to advance professional practice.

Questions from the community: School boundaries to date conversations have not occurred. This is not on the Master Planning agenda. If or when it does, correspondence will be generated through the website, radio, flyers, etc.

Board Member Recognition

Superintendent Conley thanked Member Boyle for his work on the Board. The support that he has given to the district as well as the student is appreciated, and she is grateful for the support that he has given her as well as the students in the district.

Each Board Member and Superintendent Conley took a few minutes to thank Member Boyle and Member Cunningham for their service.

Reports

Parley's Park Elementary School Professional Learning Communities Update

Joe Demers presented the Professional Learning Community for Parley's Park Elementary. Several things that Parley's has implemented include:

Shared Understanding and Commitment to High Goals

Week at a Glance Email-Weekly emails to staff keep everyone apprised on events and expectations for the week.

SMART Goals School SMART Goals are tied to the District- SMART goals and help drive instruction.

Establish Collective Agreements In January 2015 - we plan on establishing these in our first and third PLC whole staff meeting.

Surveys - The leadership team uses surveys to help drive our direction with our PLC meetings.

PLC 1st and 3rd Friday - Whole School We adhere to the district guidelines of whole staff PLC meetings on the first and third Fridays of the month.

Areas that they are working on:

Open Communication and Collaborative Problem Solving

Professional and Personal Learning

Continuous Assessment for Teaching and Learning

Resources to Support Teaching & Learning

Curriculum and Instruction

At Parley's Park, we are committed to providing learning for all our students. As a staff, through constant assessment of our student's needs and using best current teaching practices, we feel confident we can continue to service our students thus enabling them to be college and career ready.

Master Planning Update

Superintendent Conley introduced Sean Morgan, as member of the Master Planning Committee; Sean offers a great source of expertise to the committee.

The committee has been meeting every two weeks for the past few weeks. It is apparent that the district needs a Master Plan. This would include looking at student capacity for years to come, current and future facilities needs, traffic issues, and big picture stuff. What is evident, look hard at Treasure Mountain Junior High. This facility is at its useful life and we will continue putting money into it without much gain. An architect will need to be brought online to help in the planning, so that the Board can move forward with a bond. Information needs to be communicated to the community as we move forward. The plan is to use existing capital funds to pay for an architect and planner to help move this along. As far as a timeline the committee will be meeting for a workshop on December 18, bringing in VCBO to help facilitate the meeting. One of the goals is to define the rebuild of TMJH and develop a scope of work. Talk about priorities, determine and prioritize our long-term facility needs. The second step is to come to the Board in January and provide clear recommendations. Looking for a Board vote on the construction vote in the summer of 2015. The bond vote would happen in November of 2015 with the completion of TMJH in 2017, which is a very aggressive timeline.

Moving forward is basically two projects. Treasure Mountain is going to require an architect. The second piece is a whole Master Plan. This could be one in the same, but Sean explained that it is really two different pieces.

Member Garrison is requesting some resources to understand the bond process as we move forward. Sean mentioned that the community has a lot to say, and that we need to engage them early in the process.

Discussion

Facility Modification

Annie Wallace, Ecker Hill Teacher is requesting that the Board approve a facilities modification. The first part of the request is a storage shed to be built by Kellie Yates' CTE class. Students will be learning how to use plans, purchasing materials and build the shed. Funds for the shed have been generously provided by the PCEF.

The second part of the request is a fence to help block the wind. Annie is proposing the use of a windbreak using recycled pallets to help protect the plants.

Dolby Family Foundation Donation

Glen Keiser, Director of the Dolby Institute was before the Board describing the sound system that they would like to donate to the Eccles Center. The Eccles has a lot of different needs for the community, and it was never designed for films so it is a little tricky to make it adequate for film playback. Last year Dolby installed a temporary system, which was a huge success for Sundance, and they are now proposing the installation of a permanent system. This would be the first installation at an educational facility. They are trying to get the system installed prior to the Sundance Film Festival.

Member Garrison made a motion to modify the agenda to change the Dolby Family Foundation Donation to a decision item. Member Boyle seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

Member Knauer made a motion to approve the Dolby installation. Member Garrison seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

Out of State Travel Request

Orchestra Teacher Scott Tanner is requesting permission to travel to Anaheim, California on March 12-15, 2015 with 55 students to perform at a Heritage Festival, which will allow students to perform at a national level.

Contract Proposal Process

Superintendent Conley and Todd Hauber have had several discussions regarding procurement laws and our current policy. Based on this procurement policy, transactions under \$5000 do not require a bid or contract. Between \$5,000 and \$20,000 you have to have three phone bids. From \$20,000-\$50,000 you need to receive written bids. Above \$50,000 you will need to have an RFP, RFI, RFQ, etc.

The discussion tonight is to determine at which point the Board would like to have these contracts brought before them for approval. The procurement policy will be forwarded to the Policy Committee and then it will come back to the Board for review.

Public Comment

Julie Rosen-Carone-PCCAPS Program – Julie wanted to clarify her comments that were published in the Park Record editorial section. She believes that the program is innovative, and has value. Her opposition is the program costs. She understands that this is a way of preparing for college and career readiness, but the cost per student is too high. She questions whether or not this is the right program at this time. Would it be better to use these funds for all students? She has heard from students that have said that this program was not as beneficial as they thought it would be as they moved on to college. The program doesn't have the teeth yet to help them get into the colleges that they are applying for. Not sure it is right for us at this time.

Decision

Open and Closed School Discussion

Todd Hauber has updated the information regarding school capacity for the district. Looking at the elementary projections for next year, all schools fall under the threshold enrollment except Trailside Elementary. Park City High School will be above the threshold, and can be determined closed for the 2015-2016 year. At PCHS, there are 16 out of boundary students. At TMJH there are 17 out of boundary students, 11 of them are in 9th grade.

Todd is encouraging a review of the Policy 10010 Student Enrollment to make sure that we understand the policy.

Member Boyle made a motion to close Trailside Elementary to new out of boundary enrollment for next year. Member Knauer seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

Member Garrison made a motion to close PCHS to out of boundary enrollment for next year. Member Knauer seconded the motion.

Discussion: Member Boyle would like to have Policy 10010 cleaned up by the Policy Committee before closing the school to out of boundary requests.

Yeas, Member Garrison and Member Knauer. Nays, Member Boyle and Member Hickey. Motion Failed

Academic Decathlon State Competition

Park City High School Teacher Matt Nagel is requesting permission to travel with 10-12 students to St. George, Utah in March of 2015 to attend the Academic Decathlon State Competition.

Member Boyle made a motion to approve the Academic Travel to St. George in March. Member Knauer seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

Academic Decathlon National Competition

Park City High School Teacher Matt Nagel is requesting permission to travel with 10 students to Garden Grove, California on April 15-19, 2015 to attend the Academic Decathlon National Competition.

Member Boyle made a motion to approve the travel to California if the team qualifies. Member Garrison seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

High School Cheerleading Nationals

Cheerleading Coach Amy Mahoney and Jackie Fine are requesting permission to travel with 32 students to Las Vegas, Nevada on February 19-21, 2015 to attend the High School Cheerleading Nationals.

Member Boyle made a motion to approve the travel the cheerleading. Member Knauer second the motion. Motion passed unanimously noting the absence of Member Cunningham.

Adjourn

Meeting adjourned at 6:22 pm

Member Garrison made a motion to adjourn to Special Regular Session on January 6, 2015 at 4:00 pm. Member Knauer seconded the motion. Motion passed unanimously noting the absence of Member Cunningham.

Maurice Hickey, President

Michael Boyle, Vice President

Nancy Garrison, Member

Tania Knauer, Member

ABSENT
Charles Cunningham, Member

Todd Hauber, Business
Administrator