

## **John Hancock Charter School Board Meeting Minutes**

### **24 June 2025**

Location: John Hancock Charter School, 125 N. 100 E., Pleasant Grove, Utah 84062

Time: 7:00 P.M.–8:30 P.M.

Attendees: Kim Frank, Jolene Romero, Kyle Tippetts, Wendy Morgan, Megan Johnson, and Joe Spencer (Others: Julie Adamic and Craig Frank)

### **Proceedings**

- Wendy Morgan moved to approve the 14 May 2025 meeting minutes. Jolene Romero seconded. Unanimously approved.
- No public comments.
- Julie Adamic presented the Executive Report. Enrollment is approximately 1,115 students. The target is 1,045.
- Craig Frank presented the Finance Committee Report. He reported school financials as of May 31, noting checking and savings balances, as well as PTIF and cash on hand. A final state allotment (~\$700,000) and \$50,000 in remaining grant funds are expected.
- Julie Adamic presented for board approval the FY26 Budget. The budget is based on 1,045 students. A net revenue of \$200,000 is projected. Joe Spencer moved to approve the FY26 budget as presented. Wendy Morgan seconded. Unanimously approved.
- The FY25 fraud risk assessment was completed. JHCS remains in the low-risk category. Training information will be shared with board members. Kyle Tippetts moved to approve the FY25 Fraud Risk Assessment. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented the 2025 Teacher and Student Success Framework Policy for board review and approval. The framework focuses on increasing math and ELA scores. Megan Johnson moved to approve the TSSA Framework Policy as outlined. Joe Spencer seconded. Unanimously approved.
- Julie Adamic presented for board review an updated Admissions and Enrollment Policy. The policy included updates for year-round enrollment, toilet training expectations, and homeschool coordination. Jolene Romero moved to approve the revised policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for a second reading and approval the Board of Directors Code of Ethical Conduct, which reinforces professionalism and legal compliance.

Wendy Morgan moved to approve the code as presented. Jolene Romero seconded. Unanimously approved.

- Julie Adamic presented for a first reading the Conflict of Interest and Federal Awards Policy, which ensures compliance with federal grant requirements.
- Julie Adamic presented for a second reading and approval the Facilities Usage Policy. This was tabled for further work with the Facilities Committee.
- Julie Adamic presented for a second reading and approval the Paid Professional Hours for Educators Policy, which enables stipends for teachers completing professional learning outside school hours. Kyle Tippetts moved to approve the policy as presented. Joe Spencer seconded. Unanimously approved.
- Julie Adamic presented for a second reading and approval the Safe Schools, Discipline, and Behavior Policy, and Emergency Safety Interventions. This was updated to align with state law. Jolene Romero moved to approve the policy and interventions as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for a second reading and approval the Salary Supplement for Highly Needed Educators Policy (SHINE), which designates stipends for high-need roles (SPED, secondary math/science, computer science). Megan Johnson moved to approve the policy as presented. Joe Spencer seconded. Unanimously approved.
- Julie Adamic presented for board approval a one-year pilot transportation program for Eagle Mountain. Wendy Morgan moved to approve the program as presented. Kyle Tippetts seconded. Unanimously approved.
- Chair Kim Frank appointed an ad hoc Transportation Committee: Kim Frank, Megan Johnson, Jolene Romero, with input from Julie Adamic and David Adamic.
- Julie Adamic presented for board approval the Fee Schedule and Waiver Policy. This policy includes the following fees: busing (\$25/month per student), Lagoon (\$50), aftercare (\$15–20/day), and Social Leadership and Friendship Days (optional). Kyle Tippetts moved to approve the fee schedule and waiver policy as presented. Wendy Morgan seconded. Unanimously approved.
- Julie Adamic presented for consideration and approval a \$200/month stipend for board members with 3+ years of service. This stipend would be distributed via 1099-NEC, with members able to apply funds toward insurance premiums. Wendy Morgan moved to approve the compensation as presented. Jolene Romero seconded. Unanimously approved. Craig Frank will amend the budget to reflect the \$14,400 line item.

- Julie Adamic presented a request for a geological survey on EM property. Any board decision will be postponed pending contractor Sheldon's feedback. The survey will only proceed with his approval.
- Julie Adamic presented for board review and approval the Early Learning Plan (2025–26). The plan, pre-approved by the state, includes the following plan for ELA and math: CKLA + 95% Group interventions and Savvas Envision + Ready Set Math. The goal is to increase the kindergarten composite math score by 11 points and to grow second grade computation by 4–6%. Megan Johnson moved to approve the plan as presented. Joe Spencer seconded. Unanimously approved.
- Julie Adamic presented for board review the outcomes of the 2024-2025 Early Learning goals. The outcomes included the following: second-grade math composite scores increased from 18 to 37; oral reading fluency improved across all 5 classrooms; growth ranged from 3.96 to 7.92 points; RISE scores (language) pending and expected by October.
- Wendy Morgan moved to adjourn. Jolene Romero seconded. Unanimously approved.