

Gen Fund Budget Amendments - Revenue

		Current Budget	Budget Amendments	Comments	Proposed Amended Budget
<u>Revenue</u>					
100-3490-3491	Interdepartmental Admin Fees	223,550	29,975	Admin Fees: \$19,375 - Millcreek Center CRA \$10,150 - West Millcreek CRA \$ 450 - Woodland Ave CRA	253,525
100-3700-3710	Interfund Transfers	135,000	45,000	Increased sponsorships	180,000
100-3900-3920	Budgetary Use of Fund Bal	337,352	(74,975)		262,377
Total Budget Amendments - Revenue			<u>-</u>		

Gen Fund Budget Amendments – Expenditures

		Current Budget	Budget Amendments	Comments	Proposed Amended Budget
<u>Expenditures</u>					
Dept 100-4110	Mayor and Council	541,500	-	\$ 10,500 - Reclass within Dept	541,500
Dept 100-4210	City Manager's Office	347,050	-	\$ 1,000 - Reclass within Dept	347,050
Dept 100-4230	Legal	320,000	-	\$ 125 - Reclass within Dept	320,000
Dept 100-4510	Communications	981,475	-	\$ 5,700 - Reclass within Dept	981,475
Dept 100-4610	Economic Development	324,600	-	\$ 37,000 - Reclass within Dept	324,600
Dept 100-4720	Human Resources	135,750	-	\$ 3,500 - Reclass within Dept	135,750
Dept 100-4740	Business Licensing	192,650	-	\$ 16,000 - Reclass within Dept	192,650
Dept 100-4810	Facilities	1,511,050	-	\$ 9,500 - Reclass within Dept	1,511,050
Dept 100-4840	I.T.	682,000	-	\$130,000 - Reclass within Dept	682,000
Dept 100-4910	Planning & Zoning	1,378,000	-	\$ 1,000 - Reclass within Dept	1,378,000
Dept 100-5730	Public Markets	795,500	-	\$ 8,000 - Reclass within Dept	795,500
Dept 100-5740	Recreation Programs	736,000	-	\$ 3,500 - Reclass within Dept	736,000
Total Budget Amendments - Expenditures			<u>-</u>		

Interfund Admin Fees – CRAs due to Gen Fund

		Current Budget	Budget Amendments	Comments	Proposed Amended Budget
<u>Gen Fund Revenue</u>					
100-3490-3491	Interdepartmental Admin Fees	223,550	29,975	Admin Fees: \$19,375 - Millcreek Center CRA \$10,150 - West Millcreek CRA \$ 450 - Woodland Ave CRA	253,525
Increase in Gen Fund Admin for CRAs			<u>29,975</u>		
<u>Millcreek Center CRA</u>					
201-5310-2900	Administrative Expenses (5%)	37,750	19,375	YTD Increment = \$1,142,050 x .05 = \$57,103	57,125
<u>West Millcreek CRA</u>					
202-5310-2900	Administrative Expenses (4%)	74,800	10,150	YTD Increment = \$2,123,150 x .04 = \$84,926	84,950
<u>Woodland Avenue CRA</u>					
203-5310-2900	Administrative Expenses (5%)	500	450	YTD Increment = \$ 18,660 x .05 = \$ 933	950
Increase in Admin Exp based on Tax Increment			<u>29,975</u>		

Transfer – from Comm Foundation to Gen Fund

		Original Budget	Current Budget	Budget Amendments	Comments	Proposed Amended Budget
<u>Gen Fund Revenue</u>						
100-3700-3710	Interfund Transfers	135,000	135,000	45,000	Increase in sponsorships for VO events	180,000
Increase in Gen Fund Admin for CRAs				<u>45,000</u>		
<u>Millcreek Center CRA</u>						
250-3800-3830	VO! Sponsorships and Donation:	100,000	100,000	45,000	YTD = \$144,617.07	145,000
Increase in Sponors hips and Donations				<u>45,000</u>		
250-9000-9010	Transfer to Other Funds	135,000	135,000	45,000		180,000
Increase in Interfund Transfer to Gen Fund				<u>45,000</u>		

May 27, 2025 –City Council Meeting

FY2025 Budget Amendments - Other City Funds

- **Fund 450 – General CIP**
 - ✓ Increase in Interest Income – based on YTD actual
 - ✓ Recognition of RMP private grant
- **Fund 451 – Millcreek Common Phase II**
 - ✓ Interfund Transfer from Park Impact Fee Fund
 - ✓ Increase in Fed grant from \$2.4 mil to \$2.5 mil
- **Fund 460 – Park Impact Fee Fund**
 - ✓ Interfund Transfer of impact fee balance to Phase II
- **Fund 510 – Stormwater Utility Fund**
 - ✓ Increase in Interest Income – based on YTD actual
 - ✓ Create new account for Contracted Labor – Utility Billing Services

May 27, 2025 –CRA Meeting

Formally Adopt Interfund Loans and Debt Service Schedules

- UCA 10-5-120 Loans between funds
- Due to West Millcreek CRA / Due from Millcreek Center CRA
- Due to West Millcreek CRA / Due from Olympus Hills CRA
- Due to West Millcreek CRA / Due from Woodland Ave CRA

FY2025 Budget Amendments

- Millcreek Center CRA – increase in Tax Increment; % admin and % housing
- West Millcreek CRA – increase in Tax Increment; % admin and % housing
- Woodland Ave CRA – increase in Tax Increment; % admin and % housing
- Interfund Transfers to Gen Fund for % admin
- Interfund Transfers to Aggregate Housing Fund for % housing

May 27, 2025 – Community Foundation

FY2025 Budget Amendments

- Increase revenue for ZAP Grant
 - Increase exp for bank fees and charges (service fees on CC transactions)
-

Community Reinvestment Agency (CRA) Fund Budgets

Summary

	Millcreek Cntr Fund 201	West Millcreek Fund 202	Woodland Ave Fund 203	Olympus Hills Fund 204	MedTech Fund 205	CRA Housing Fund 220
<u>Revenue</u>						
Tax Increment - Millcreek Prop Taxes	136,100	254,900	3,400			
Tax Increment - Other Governments	1,005,900	1,868,250	15,500			
Interest Income		100,000				
Transfers-In Interfund Loan (new debt)	580,500		5,000	10,000		
Transfers-In Interfund Loan (debt service)		457,670				
Transfer from Other Funds - Housing						599,150
Total Revenues	1,722,500	2,680,820	23,900	10,000	-	599,150
<u>Expenditures</u>						
Tax Increment Commitments	50,000	500,000	1,500			
Housing Projects						
Administrative Expenses	57,150	85,000	950			
Professional Services				10,000		
Series 2019 Debt Svc - Principal Pymt	280,000					
Series 2019 Debt Svc - Interest Pymt	708,000					
Miscellaneous Exp.	1,000					
Transfers-Out Interfund Loan (new debt)		595,500				
Transfers-Out Interfund Loan (debt service)	455,000		2,670			
Transfer to CRA Housing Fund	171,350	425,000	2,800			
Total Expenditures	1,722,500	1,605,500	7,920	10,000	-	-
Addition to (Use of) Fund Balance	-	1,075,320	15,980	-	-	599,150
Fund balance - Beginning of year	251,123	6,959,666	11,173	2,712	-	488,750
Change in fund balance	-	1,075,320	15,980	-	-	599,150
Fund balance - End of year	251,123	8,034,986	27,153	2,712	-	1,087,900

Millcreek Center – Fund 201

Fund: 201 - Millcreek Center CRA

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Revenue					
201-3100-3101	Tax Increment - Millcreek Prop Taxes	91,560	136,145	136,100	Use CY rev until CTR is published
201-3330-3334	Tax Increment - Other Governments	654,009	1,005,891	1,005,900	Use CY rev until CTR is published
201-3600-3601	Miscellaneous Revenue	36			
201-3600-3610	Interest Income	1,341			
201-3700-3720	Interfund Loan from W Millcreek CRA	-	2,349,304	580,500	Interfund loan to cover Series 2019 debt service
Revenue Totals		746,946	3,491,340	1,722,500	
Expenditures					
201-5310-2700	Tax Increment Commitments	-	90,730	50,000	CY contains 2023 and 2024 tax commitments 2.5% x SLCo increment
201-5310-2900	Administrative Expenses (5%)	61,308	57,102	57,150	Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
201-5310-6100	Miscellaneous Exp.	882	1,000	1,000	
201-9000-5101	Series 2019 Debt Svc - Principal	-	140,000	280,000	budget according to debt service schedule
201-9000-5201	Series 2019 Debt Svc - Interest	721,804	718,300	708,000	budget according to debt service schedule
201-9000-9010	Transfer to CRA Housing Fund (15%)	-	171,305	171,350	Transfer to CRA Housing Fund - % taken from Proj Area Plan
New Acct	Interfund Loan Pymt to W Millcreek CRA	-	362,873	455,000	
Expenditure Totals		783,994	1,541,310	1,722,500	
Change in Fund Balance		(37,048)	1,950,030	-	
		Audited	Projected	Budgeted	

The Millcreek City Center CRA was created in 2019 to assist in creating Millcreek's new City Center, Millcreek Common. This project aims to create a downtown City Center and will include community gathering spaces, plazas, and a mix of uses to promote civic pride and enhance the city's tax base—all while supporting local businesses and helping them thrive. Over the next 20 years, 75-80% of all new property tax revenue will be reinvested back into this project area for improvements such as Millcreek Common and the implementation of new sidewalks, streetlights, planter boxes, parking spaces, and structures. For more information on this project, please visit <https://millcreekut.gov/275/Millcreek-Center-CRA>.

West Millcreek – Fund 202

Fund: 202 - West Millcreek CRA

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Revenue					
202-3100-3101	Tax Increment - Millcreek Prop Taxes	232,415	254,890	254,900	Use CY rev until CTR is published
202-3330-3334	Tax Increment - Other Governments	1,630,944	1,868,243	1,868,250	Use CY rev until CTR is published
202-3600-3610	Interest Income	154,325	250,000	100,000	
	Interfund Loan Pymnt from Millcreek Cntr CRA		362,873	455,000	
	Interfund Loan Pymnt from Woodland Ave CRA			2,670	
202-3900-3920	Budgetary Use of Fund Balance	-			
	Revenue Totals	2,017,684	2,736,006	2,680,820	
Expenditures					
202-5310-2700	Tax Increment Commitments	225,360	240,000	500,000	Artesian Springs; Opus Green
202-5310-2900	Administrative Expenses (4%)	223,500	74,534	85,000	Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
202-9000-2710	Housing Projects	100,000			FY24 housing = Howick
202-9000-9010	Transfer to CRA Housing Fund (20%)	-	424,630	425,000	Transfer to CRA Housing Fund - % taken from Proj Area Plan
					\$580,500 - Millcreek Center CRA
New Acct	Interfund Loan to Other CRA Proj Areas		300,000	595,500	\$ 5,000 - Woodland Ave CRA
					\$ 10,000 - Olympus Hills CRA
	Expenditure Totals	548,860	1,039,164	1,605,500	
	Change in Fund Balance	1,468,824	1,696,842	1,075,820	
		Audited	Projected	Budgeted	

The West Millcreek CRA was transferred to the Millcreek Community Reinvestment Agency from Salt Lake County at the beginning of 2019. This project area includes 184 acres of multi-residential, minor commercial, and light industrial uses and is bordered by 200 East, I-15, 3900 South, and Big Cottonwood Creek. Recent focuses of this CRA include the completion of the Artesian Springs apartment complex, and the development of the Opus Green townhomes project which will include a trail walk and a children's park. The goal of this CRA is to bring increased property tax revenue to the participating taxing entities, who will receive 20% of the tax increment until the project is complete. Until then, over the next 20 years, 80% will be reinvested into this project area by the Millcreek Community Reinvestment Agency. For more information on this project, please visit <https://www.millcreekut.gov/293/West-Millcreek-CRA>.

Woodland Ave - Fund 203

Fund: 203 - Woodland Ave CRA

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
Revenue					
203-3100-3101	Tax Increment - Millcreek Prop Taxes	1,412	3,394	3,400	Use CY rev until CTR is published
203-3330-3334	Tax Increment - Other Governments	6,731	15,260	15,500	Use CY rev until CTR is published
201-3700-3720	Interfund Loan Proceeds from W Millcreek CRA	-	5,000	5,000	Interfund loan to cover PY negative cash balance
Revenue Totals		8,143	23,654	23,900	
Expenditures					
203-5310-2700	Tax Increment Commitments	-	1,188	1,500	
203-5310-2900	Administrative Expenses (5%)	410	933	950	Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
203-5310-3100	Professional Services	12,625			
203-9000-9010	Transfer to CRA Housing Fund (15%)	-	2,798	2,800	Transfer to CRA Housing Fund - % taken from Proj Area Plan
New Acct	Interfund Loan Pymt to W Millcreek CRA	-	2,670	2,670	
203-9000-9020	Budgetary Addition to Fund Balance	-			
Expenditure Totals		13,035	7,589	7,920	
Change in Fund Balance		(4,892)	16,065	15,980	
		Audited	Projected	Budgeted	

The Woodland Avenue CRA lies within the boundaries of Millcreek's new City Center, but the parcels within the new CRA were only annexed into Millcreek in July 2020; thus, Millcreek needed to create a new CRA to capture the tax increment to support the new City Center. This project aims to assist the Millcreek City Center CRA in creating a downtown City Center that will include community gathering spaces, plazas, and a mix of uses to promote civic pride and enhance the city's tax base—all while supporting local businesses and helping them thrive. Millcreek plans on triggering the Woodland Ave CRA on or before March 1, 2023. Over the 20 years following the trigger date, 75-80% of all new property tax revenue will be reinvested into this project area for improvements such as Millcreek Common and the implementation of new sidewalks, streetlights, planter boxes, parking spaces, and structures. For more information on this project, please visit <https://millcreekut.gov/431/Woodland-Avenue-CRA>.

Olympus Hills – Fund 204

Fund: 204 - Olympus Hills CRA

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
Revenue					
204-3100-3101	Tax Increment - Millcreek Prop Taxes				
204-3330-3334	Tax Increment - Other Governments				
204-3700-3720	Interfund Loan Proceeds from W Millcreek CRA	-	10,000	10,000	Interfund loan to cover PY negative cash balance
	Revenue Totals	-	10,000	10,000	
Expenditures					
204-5310-2900	Administrative Expenses (5%)				Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
204-5310-3100	Professional Services	2,288	5,000	10,000	
204-9000-9010	Transfer to CRA Housing Fund (10%)				Transfer to CRA Housing Fund - % taken from Proj Area Plan
	Expenditure Totals	2,288	5,000	10,000	
	Change in Fund Balance	(2,288)	5,000	-	
		Audited	Projected	Budgeted	

The Mt. Olympus Shopping Center was completed in 1963, and Interstate 215 was completed on the east bench in 1969, leaving a narrow strip of undeveloped land between Wasatch Boulevard and the freeway. Elway Porsche would build their automobile dealership in a portion of that space if the community could help subsidize the costly parking structure required by the space constraints. The Olympus Hills CRA was put to work in 2023 to help gather property tax increment to reimburse Elway Porsche for this infrastructure. For more information on this project, please visit <https://millcreekut.gov/276/Olympus-Hills-CRA>.

MedTech CRA – Fund 205

Fund: 205 - MedTech CRA

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
Revenue					
205-3100-3101	Tax Increment - Millcreek Prop Taxes	-			anticipate tx increment on St Mark's north bldg addition
205-3330-3334	Tax Increment - Other Governments				
205-3700-3720	Interfund Loan Proceeds from W Millcreek CRA				Interfund Loan needs to be established
Revenue Totals		-	-	-	
Expenditures					
205-5310-2900	Administrative Expenses (5%)	-			Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
205-5310-3100	Transfer to CRA Housing Fund (15%)	-			Transfer to CRA Housing Fund - % taken from Proj Area Plan
Expenditure Totals		-	-	-	
Change in Fund Balance		-	-	-	
		Audited	Projected	Budgeted	

The MedTech CRA was adopted in the spring of 2021. This project area includes approximately 91 acres of commercial and institutional uses. This project aims to enable the development of a new medical tower with an enhanced façade at St. Mark's Hospital and influence the redevelopment of commercial and office space within the Project Area. This CRA aims to bring increased property tax revenue to the participating taxing entities, who will receive between 20-30% of the tax increment until the project is complete. Millcreek plans on triggering the MedTech CRA on or before March 1, 2025. Over the 20 years following the trigger date, 70-80% of all new property tax revenue will be reinvested into this project area for improvements such as the enhanced façade for St. Mark's Hospital and the implementation of new sidewalks, streetlights, and improved transit stops. For more information on this project, please visit <https://millcreekut.gov/392/MedTech-CRA>.

CRA Housing – Fund 220

Fund: 220 - Aggregate CRA Housing Fund

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
Revenue					
220-3900-3910	Transfer from Other Funds		488,750	599,150	\$171,350 - Millcreek Center CRA \$425,000 - Woodland Ave CRA \$ 2,800 - Olympus Hills CRA
Revenue Totals		-	488,750	599,150	
Expenditures					
220-9000-9020	Housing Projects Budgetary Addition to Fund Balance				
Expenditure Totals		-	-	-	
Change in Fund Balance		-	488,750	599,150	
		Audited	Projected	Budgeted	

By state law, each Community Reinvestment Area must use at least 10% of the tax increment collected to support the city's affordable housing goals. Some of Millcreek's CRA project areas have even budgeted 15% or 20% of their increment for this important cause. In 2024, the CRA Affordable Housing Account was created to act as a repository of the funds created from these disparate CRAs. Having the affordable housing dollars all in one place will make it easier for policy makers to effectively leverage them for the public good.

Millcreek Community Foundation Budget

Fund: 250 - Millcreek Community Foundation 501(c)(3)

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
250-3330-3331	Local Grants	2,500	2,500	2,500	
250-3700-3710	Transfer from Other Funds		1,500		
250-3800-3810	Promise - Sponsorships and Donations		15,000	15,000	
250-3800-3830	VOI Sponsorships and Donations	77,125	90,675	145,000	
250-3800-3835	VOI Non-cash Donations				
250-3800-3840	Arts - Sponsorships and Donations				
250-3800-3850	Monuments - Sponsorships and Donations				
250-3900-3920	Budgetary Use of Fund Balance		54,325		
	Revenue Totals	79,625	164,000	162,500	
<u>Expenditures</u>					
250-4250-8300	Promise Programs		1,500	1,500	Where were UTA bus passes posted?
250-5720-6100	Miscellaneous Expenditures	500	-		
250-5720-6200	Bank Fees and Charges	183	2,500	3,000	
250-9000-9010	Transfer to Other Funds		160,000	158,000	Interfund transfer from Comm Foundation to Gen Fund
250-9000-9210	Contribution to Millcreek	24,617	54,325		
	Expenditure Totals	25,300	218,325	162,500	
	Change in Fund Balance	54,325	(54,325)	-	
		Audited	Projected	Budgeted	

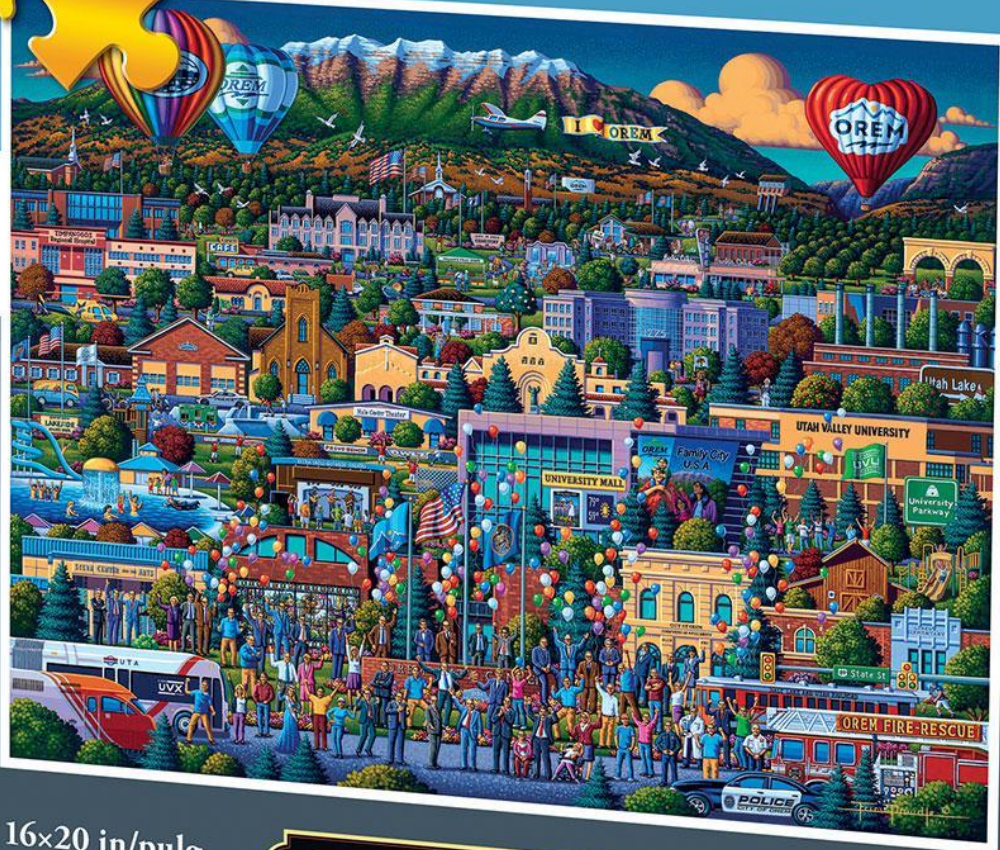


**What to do
when a city
turns 10?**

2016 - 2026

OREM CENTENNIAL

500



16x20 in/pulg
500 Pieces/Piezas

D·O·W·D·L·E



OREM CENTENNIAL



500

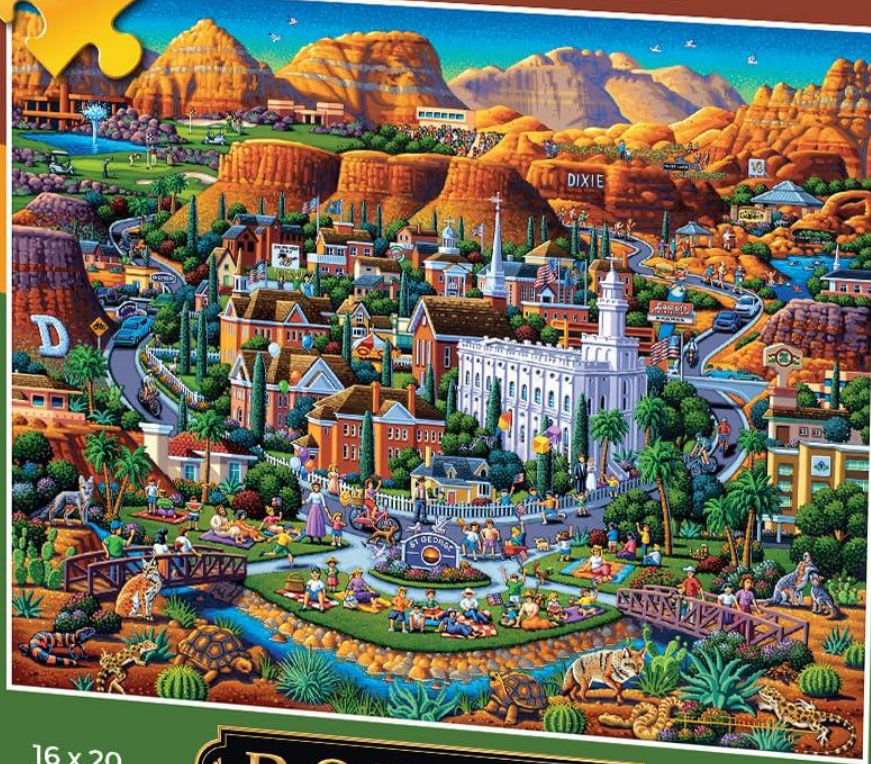
Dowdle Puzzles Include:

- High quality materials
- Assembly instructions
- Storage bag
- Assembly instructions

DowdlePuzzles.com

SUNNY ST. GEORGE

500



16 x 20
INCHES

D·O·W·D·L·E



SUNNY ST. GEORGE



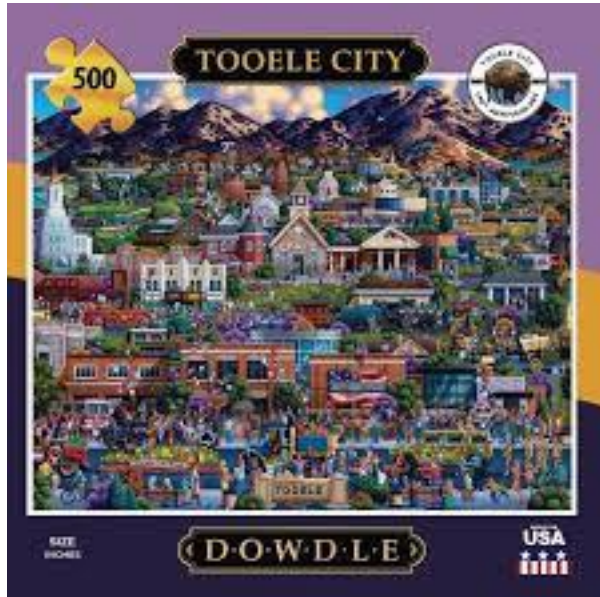
500

DOWDLE BRANDS
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There are two different sizes on the Original Art Price point.

A 24 in by 30 in. painting is **\$75,000**.

A 32 in by 40 in painting is **\$125,000**. At either price point, the following is also included in those price points:



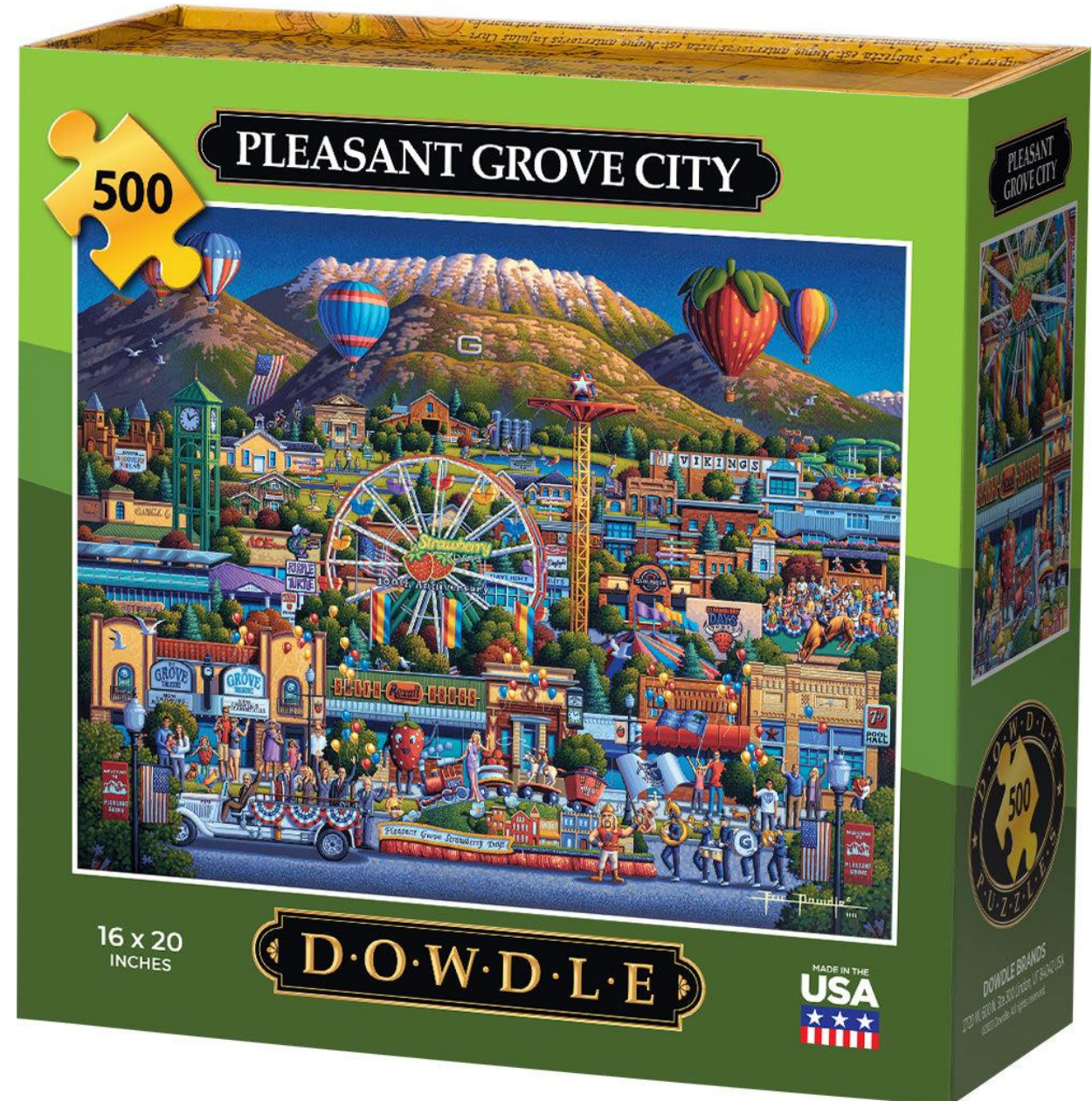
8 - 32 x 40 in Giclee Canvas
(framed) Special Edition Prints -
(valued at 1800 each)

The Unveiling Day

An 8 foot by 10 foot original wall
(with the 125,000 larger painting
only)

Limited License to market and sell
the painted image for additional
city promotions

Social Media Marketing and
Promotion





DOWDLE PUZZLE UNVEILING!

- Monday, November 18
- 5:30 PM
- Utah Cultural Celebration Center
1355 W 3100 S

Meet the artist!

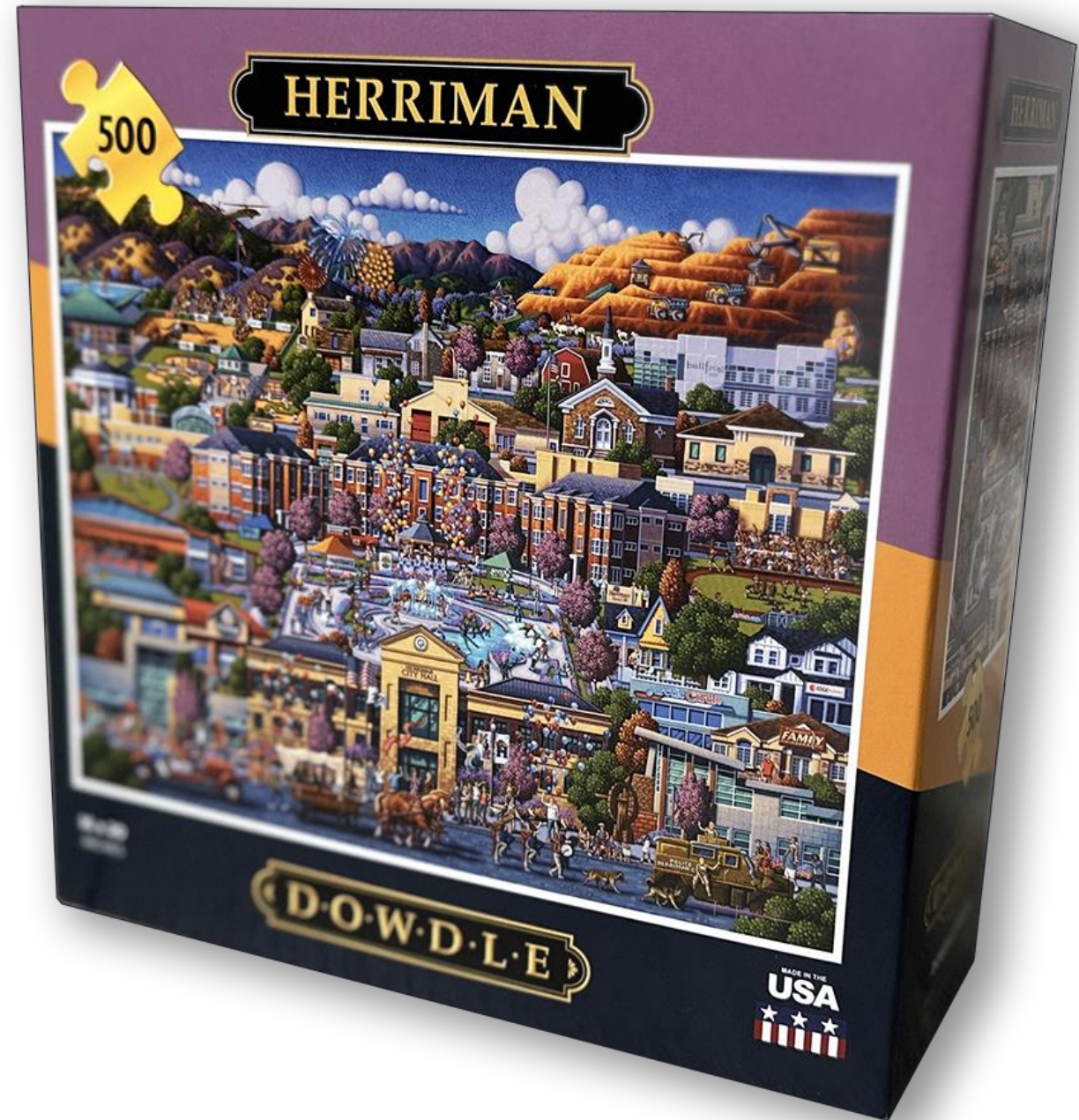
Have your puzzle signed!





Puzzles are separate. They are not required as part of the purchase. Minimum puzzle commitment is 2000 but the city can order more. Wholesale cost is 12.50 per puzzle. You can resell for whatever you want. Suggested retail is \$24.99

- Sell 6,000 at suggested retail and you recoup all costs both of the \$75k initial art price plus the costs of buying 6000 puzzles. As an example.
- Sell 10,000 and recoup \$125k.



10th Anniversary Marketing:

10-year logo created – Placement on

- Newsletter
- Front page heading
- E-newsletter heading
- Website
- Dowdle Puzzle artwork shown as a full spread
- “Find Milo” in the artwork (Milo’s Corner Article)
- Decorate utility boxes with sections

Swag

- Pins
- T-Shirt Design
- Holiday Ornament

Media

- Proclamation
- Artwork/Signage
- Giant Dowdle Artwork on the 2nd Floor of City Hall
- Window cling on City Hall and Hub with Logo



Events

- Independence Eve – Logo appears in Drone Show
- Community Picnic on July 5th (In conjunction with America 250)
- 10th anniversary incorporated in all public events hosted by Millcreek
- Skate Loop Legends in the July 4th Parade with logoed t-shirts
- Encourage a parade theme like “Parade of Eras”
- Days of 47 Parade Float?
- Anniversary connected to Community Champions, Business Council Gala
- Milo the Moose gets a new shirt with a 10-year logo



Activities completed in the 10th year

- Phase II Grand Opening
- Paseo Mural Completion
- Utility Boxes covered with Dowdle puzzle artwork
- Plan for collecting, displaying, and archiving Millcreek's History
- Youth writing contest, spoken word, or film festival
- Puzzle incorporated in employee holiday party (Cake)





Millcreek City

Connected By Nature

FY26 TENTATIVE BUDGET



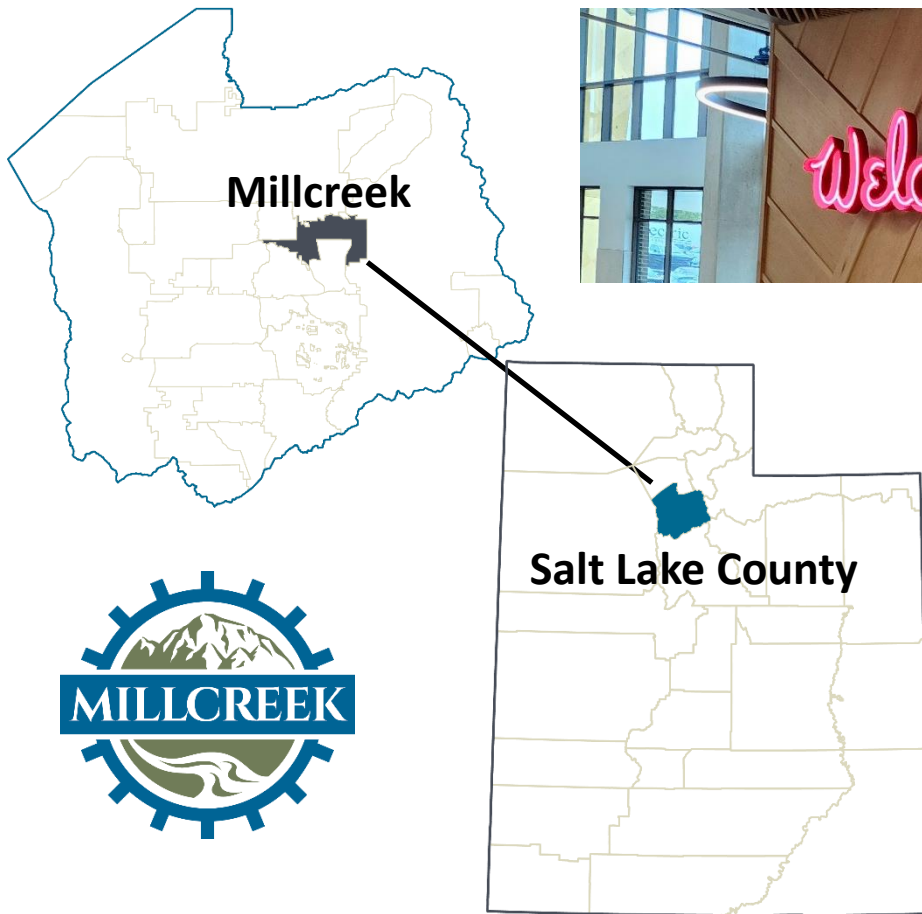
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VISION STATEMENT

Millcreek is a diverse community where residents and businesses are empowered to respectfully engage and interact with each other in governance and volunteerism to maintain a fiscally responsible, environmentally sustainable City that provides a “welcome home” feeling to everyone - past, present, and future.



Elected Officials



Jeff Silvestrini
Mayor



Silvia Catten
Councilwoman
District 1



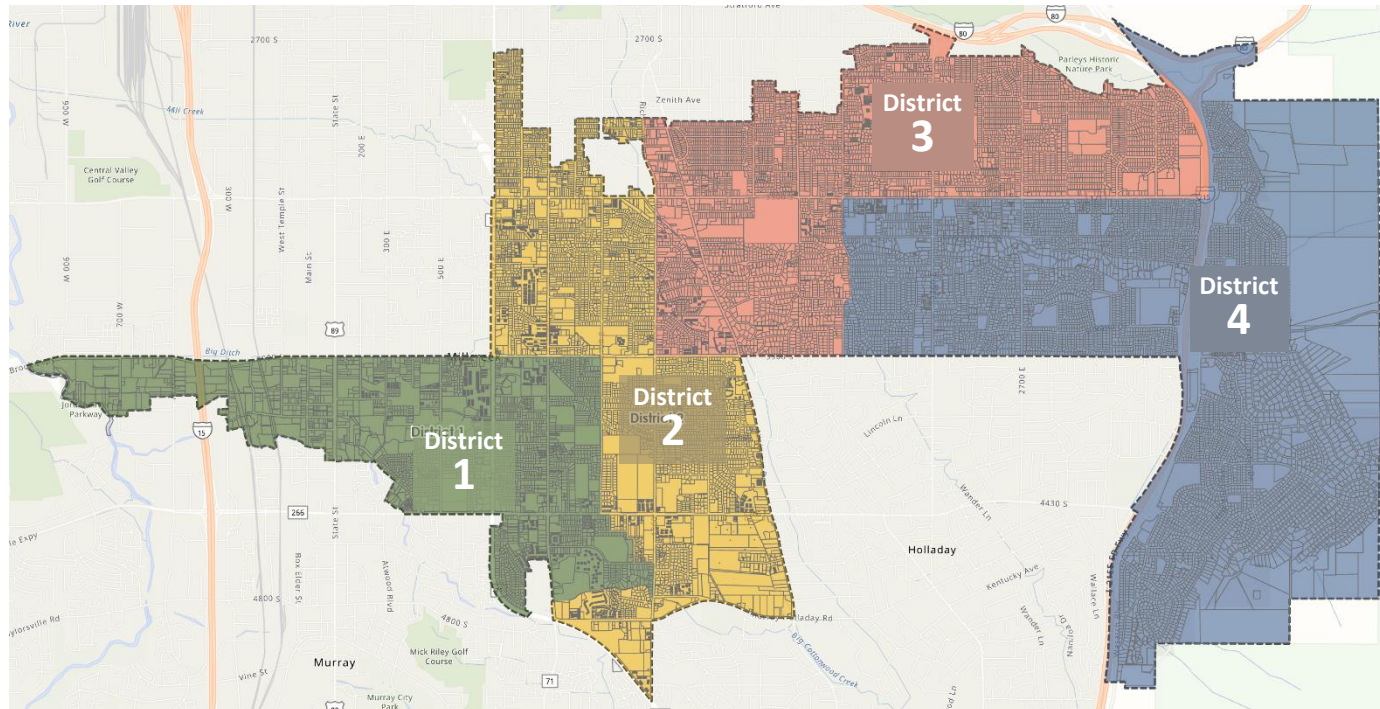
Thom DeSirant
Councilman
District 2



Cheri Jackson
Councilwoman
District 3



Bev Uipi
Councilwoman
District 4



MISSION STATEMENT

Millcreek provides superior and responsive municipal governance and services in a fiscally conservative and responsible manner that sustains and improves the quality of life for residents and stakeholders of the City.

Budget Message



We are pleased to submit for your consideration the FY2025-2026 Tentative Budget and are happy to announce that this budget does not include an increase in property tax revenue! Because the strength of the economy and the growth of the City's sales tax revenue is uncertain, the estimated revenues and expenditures in this budget are conservative.

GENERAL HIGHLIGHTS

Proposed revenues and expenditures are substantially higher than the current year's budget in anticipation of issuing \$24 million in new debt to complete the

Millcreek Common East phase of the City Center complex. Aside from the revenues and expenditures related to the debt issuance, the tentative budget is virtually flat with an increase of 1.4% over the current year's budget.

The General Fund was balanced with a \$157,500 budgetary use of fund balance. The City's fund balance is estimated to be at \$15.5 million, which is at 35% of the total projected revenue of the General Fund. This is near that state allowed maximum of 35% and provides for a solid cushion for a rainy day.

LAW ENFORCEMENT

The City's largest expenditure is its law enforcement contract with the Unified Police Department (UPD). By hosting the Millcreek Precinct and UPD Administration in our new City Hall building, the City was able to help curtail the increase in its law enforcement contract with UPD to 5% for FY2026.

PERSONNEL

While understanding the need to balance workloads with limited financial resources, requests from various departments for additional staffing (3 full-time positions) were eliminated from the tentative budget. With that in mind, the General Fund employee census remains flat while the employee count in the Stormwater Utility Fund increased by .5 FTE. This staffing increase represents the conversion of one GIS Intern to a full-time GIS Analyst position. Retaining talented and productive employees is a key focus of City management, as such the City recognizes that competitive pay is crucial to retention. To that end, this tentative budget includes a 3% cost of living adjustment (COLA) along with a 1.5% merit increase for all regular full-time and regular part-time employees.

Health insurance premiums increased by 7%. That increase is shared with the employees on an 85% City / 15% employee split. The City offers both high deductible and traditional health insurance plans.

PROJECTS

The tentative budget includes \$1 million for pavement preservation, in addition to the public works contract for routine road maintenance.

The tentative budget also includes an expenditure of \$1,145,525 to go towards the completion of Millcreek Common Phase II. This, paired with nearly \$9 million in grant funding, is an enormous leverage of city dollars for open space and recreational amenities.

Our recent financial audit generated no adverse findings and acknowledged that our city is well-managed, with appropriate financial controls and safeguards. We appreciate City Treasurer (and Councilwoman) Cheri Jackson, the members of our excellent Finance team, and all City employees who work hard to manage our budget in such a sound and prudent way. With confidence in the future, we present this budget to the Mayor and City Council for its consideration.



Mike Winder
City Manager



Lisa Dudley
Finance Director/Budget Officer



Budget Timeline

January 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 15, 2025

Council Special Meeting:

Annual Strategic Planning Meeting

January 15-28, 2025

Budget Officer prepares budget worksheets (operating accounts)

January 29, 2025

Open and amend FY25 Budget

Budget worksheets to Dept Heads (operating accounts)

HR requests staffing changes from departments

HR researches CPI for potential COLA

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

February 1-14, 2025

Budget Officer meets individually with Dept Heads to discuss FY26 needs

Data gathered regarding increases by outside providers

(e.g., UPD, SLCo PW & Animal Control, RMP, etc.)

February 12, 2025

HR completes FY26 Employee FTE Census

Department budget worksheets due back to Budget Officer

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 1-31, 2025

Project revenues

Prepare Capital Project Budgets (CIP & Parks Impact)

Prepare CRA Budgets

Prepare Stormwater Budget

Prepare Millcreek Community Foundation Budget

Prepare 5-yr Capital Plan

April 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 7, 2025

Council Work Meeting:

FY26 Budget Discussion

April 1-15, 2025

Budget Book prepared

April 21, 2025

Council Work Meeting:

FY26 Budget Discussion

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 12, 2025

Council Regular Meeting:

Present Tentative Budgets

Present Millcreek Municipal Fee Schedule & 5-yr Capital Plan

Tentatively adopt Tentative Budgets

Community Reinvestment Agency Meeting (CRA):

Present CRA Tentative Budgets

Tentatively adopt Tentative Budgets

Millcreek Community Foundation Meeting (MCF):

Present MCF Tentative Budget

Tentatively adopt MCF Fund Tentative Budget

May 27, 2025

Council Work Meeting:

FY26 Budget Discussion

Adopt Interfund Loan Schedules

Adopt 5-yr Capital Plan

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 9, 2025

Council Regular Meeting Public Hearings:

Tentative Budget

Elected Officials Payscale

Dept Heads and Deputy Directors Payscale

Municipal Employees Payscale

Date TBD

Council Special Meeting:

Adopt Certified Property Tax Revenue and Tax Rate

Before June 22, 2025

Complete TC693 (online at taxrates.ut.gov)

June 23, 2025 - If NOT raising property tax revenue

Council Regular Meeting:

Open and amend FY25 Budget

Adopt FY26 Final Budgets

CRA Meeting

Open and amend FY25 CRA Budgets

Adopt FY26 Final Budgets for CRA

MCF Meeting

Open and amend FY25 MCF Budgets

Adopt FY26 Final Budget for MCF

August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2025 - Only if raising property tax revenue

Council Regular Meeting:

Public Hearing - Truth in Taxation (date TBD by SLCo Auditor's Office)

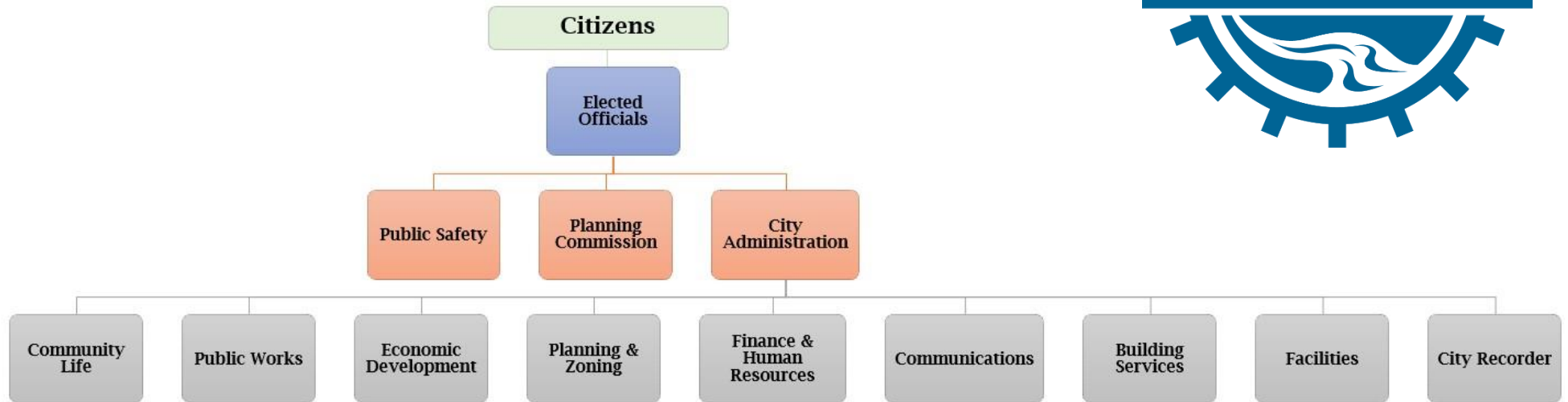
Adopt Property Tax Revenue and Tax Rate

Adopt Final Budget

Community Reinvestment Agency Meeting (CRA):

Adopt CRA Fund Final Budgets

Organization Chart



Strategic Plan Objectives

Great Connections

Millcreek strives to offer a range of pedestrian, bicycling, transit, and vehicle transportation choices through a cohesive network of safe and reliable streets and trails that connect all residents to their destinations.

Objectives:

- GC-1** Multimodally connect people and land uses regionally and locally throughout the City.
- GC-2** Establish and maintain convenient multimodal connections between neighborhoods, local destinations, employment and activity centers, and neighboring municipalities.
- GC-3** Proactively consider and incorporate the needs of senior and youth populations in all relevant transportation planning and project decisions.
- GC-4** Improve the safety and visual image of the community by enhancing the look and feel of major corridors and protecting our scenic viewsheds.
- GC-5** Preserve the transportation system for the future by implementing appropriate system maintenance and refurbishment.
- GC-6** Actively plan for advancing techniques and trends in transportation planning.
- GC-7** Lay the groundwork for intercity transit connections and for more robust, choice-based transit within the City and larger region.
- GC-8** Manage stormwater and flood control systems as a vital and integrated community asset.

Outdoor Lifestyle

Millcreek is the gateway to recreation with opportunities from the Wasatch Mountains to the Jordan River, including majestic views of the mountains, expansive parks, and accessible trails, creeks, and open spaces.

Objectives:

- OL-1** Improve access and quality of parks and open space for all areas of Millcreek.
- OL-2** Meet changing demographics by incorporating special use facilities in Millcreek parks.
- OL-3** Emphasize preservation of undeveloped open space and natural areas that combine the preservation of the most environmentally sensitive areas with other values including low impact recreation.
- OL-4** Update and create parks and recreation facilities to address changing needs and population growth.
- OL-5** Ensure adequate and sustainable funding for parks, recreation and open space assets.
- OL-6** Identify and maintain recreational access to Mill Creek Canyon, Neff's Canyon, Mt. Olympus, and Grandeur Peak for all residents and visitors.
- OL-7** Identify and maintain recreational access to Jordan River Parkway for all residents and visitors.
- OL-8** Develop an interconnected trail, park, and open space system within Millcreek.

Enhanced Culture

Millcreek embraces the cultural and demographic diversity of its residents and businesses, and supports and promotes a variety of arts, cultures, and education opportunities as essential parts of an engaged community and life-long learning.

Objectives:

- EC-1** Ensure the accessibility and diversity of arts and culture opportunities throughout the City.
- EC-2** Support affordable cultural spaces in all neighborhoods, especially Meadowbrook and villages where they are accessible to a broad range of people, and where they can help activate the public realm.
- EC-3** Make Millcreek a place where all residents feel they can attend community events and participate in neighborhood life, where they help each other, contribute to the vitality of the City, and create a sense of belonging.
- EC-4** Preserve and advance Millcreek's historic and cultural resources. When feasible, integrate themes and features into design and development that represent Millcreek's history and heritage.
- EC-5** Strengthen and diversify the range of educational and lifelong learning opportunities and resources in Millcreek.

Vibrant Gathering Places

Millcreek's centers are the heart of community activity, characterized by walkability, unique spaces, commercial areas, and character compatible with Millcreek neighborhoods.

Objectives:

- GP-1** Design new development to respond to and enhance the distinctive physical historic aesthetic and cultural qualities of its location, while accommodating growth and change.
- GP-2** Ensure that sign location and design are responsive to site context and compatible with the surrounding character.
- GP-3** Emphasize placemaking throughout the City with design and programming that supports a distinctive identity and experience.
- GP-4** Focus growth in a Citywide network of centers that provide healthy, equitable and sustainable access to services and housing and preserve the City's character and sense of place.
- GP-5** Continue to grow and support The City Center as the mixed-use, cultural, and economic heart of the City.
- GP-6** Continue to grow and support the Meadowbrook/Main Street Urban Center.
- GP-7** Continue to grow and support the identified village centers and maintain valley and mountain views.
- GP-8** Create unique, desirable, and vibrant places and features in Millcreek.
- GP-9** Support complementary infill development and land use investment in the mature and developed areas of the city.

Thriving Economy

Millcreek's economic diversity thrives by being inviting, supporting local businesses, attracting an innovative and adaptive workforce, investing in amenities that promote a better quality of life, and encouraging a range of business sizes and types.

Objectives:

- TE-1** Diversify and expand Millcreek's economic base to create a robust economy that offers a wide range of employment opportunities, goods, and services.
- TE-2** Cultivate a business culture that allows existing establishments to grow in place, draws new firms to Millcreek and encourages more homegrown enterprises.
- TE-3** Build on Millcreek's emerging recreation and outdoor lifestyle identity as an economic development strategy.
- TE-4** Leverage the City's livability as a workforce and economic driver; create a city brand that supports growth and leverages existing community and economic assets.
- TE-5** Enhance the physical environment by creating new amenities that help attract and retain new businesses and residents.
- TE-6** Provide high-quality infrastructure and technology Citywide.
- TE-7** Promote environmentally sustainable efforts and initiatives in the public and private sector.

Health & Environment

Millcreek supports environmental and human health by establishing and protecting open spaces; protecting healthy fish and wildlife habitats; providing active transportation options; improving local water and air quality; improving access to nutritious foods; and other sustainable practices.

Objectives:

- HE-1** Ensure access to nutritious, affordable, and safe food for an active, healthy life.
- HE-2** Promote a healthy and diverse tree canopy to enhance neighborhood livability, provide habitat, and improve air and water quality.
- HE-3** Creatively increase green space throughout the City to give more residents opportunities to enjoy nature.
- HE-4** Commit to green design, efficient energy use, wise water use, and high performing buildings and landscapes throughout Millcreek.
- HE-5** Promote sustainable practices in the preservation, development, and maintenance of Millcreek's natural and built environments.
- HE-6** Implement standards, policies, and practices that encourage and support enhanced air and water quality.
- HE-7** Require that new development protects the treasured views of Mount Olympus, the Oquirrh Mountains, the Great Salt Lake, and other significant viewsheds from roadways, frequented public areas, community gateways, and other public places.
- HE-8** Strengthen resiliency to natural disasters and climate realities through development patterns, hazard mitigation, and education.

Unique Neighborhoods

Millcreek is a city of attractive, proud, stable, unique, and emerging neighborhoods that offer a variety of home types, vibrant gathering areas, and access to quality community amenities.

Objectives:

- UN-1** Preserve and enhance the physical elements that define each neighborhood's character.
- UN-2** Strive for a variety of housing choices in types, styles, and costs of housing throughout Millcreek.
- UN-3** Prioritize the development of effective neighborhood-scale plans and programs for those areas with the most potential for change and need for protection.
- UN-4** Inform and engage with neighborhoods, community councils, and individual residents during zoning and rezoning processes, capital improvement planning, and decisions on City facilities and services.
- UN-5** Support unique and innovative community design elements and features such as community gardens, live/workspaces, and neighborhood gathering places.
- UN-6** Encourage and support the integration of appropriate mixed-use development in selected neighborhoods.
- UN-7** Enhance mobility and connectivity between neighborhoods across Millcreek.

Engaged Community

Millcreek seeks community engagement through communication and transparency to achieve long-term sustainable outcomes, processes, and relationships.

Objectives:

- ENC-1** Respond to the needs and concerns of the community in a professional and respectful manner.
- ENC-2** Provide ample opportunities for community volunteerism and participation.
- ENC-3** Support an environment of open, two-way communication with citizens and stakeholders.

Fiscally Responsible Government

Millcreek supports a fiscally responsible government through compliance with the Utah Fiscal Procedures Act along with a transparent budget process, conservative spending, and meticulous debt management.

Objectives:

- FG-1** Ensure strict compliance with the Utah Fiscal Procedures Act and Generally Accepted Accounting Principles (GAAP).
- FG-2** Conservatively use debt for only long-term capital project needs.
- FG-3** Maintain a fund balance of at least 15% of the current general fund budget.

General Fund Revenue & Expenditure Budget Summary

	FY26 Bdgt Estimated Rev/ Exp Requests	General Gov't	UPD Contract	Other Public Safety	PW/ Roads	Public Markets	Recreation	Events	Total / Hash
Revenue									
Property Taxes (all types)	12,581,575		12,581,575						12,581,575
Property Taxes	80,000		80,000						80,000
General Sales and Use Tax	15,350,000	15,350,000							15,350,000
Energy Sales and Use Tax	3,700,000		3,700,000						3,700,000
Transient Room Tax	8,500	8,500							8,500
Transit & Highway Tax	1,350,000				1,350,000				1,350,000
SLCo 5th 5th Local Option Sales Tax	-								-
Cable & Telecom Taxes	860,000		860,000						860,000
Business Licenses	765,000	765,000							765,000
Building Permits; Plan Checking & Other Fees	1,542,500			1,542,500					1,542,500
Encroachment & Special Event Permits	350,000				350,000				350,000
Federal Grants (Emergency Mgmt)	9,000	9,000							9,000
State Grants	400,000	400,000							400,000
Class C Roads	2,500,000				2,500,000				2,500,000
State Liquor Allotment	90,000		90,000						90,000
Local Grants	169,500	169,500							169,500
Planning & Zoning Fees	140,000	140,000							140,000
Public Market Revenue	285,000					285,000			285,000
Recreation - HUB Admissions & Equip Rental	605,000						605,000		605,000
Recreation - HUB & VO Taxable Sales	7,000						3,500	3,500	7,000
Recreation & VO Programming	50,000						20,000	30,000	50,000
CL Events Admissions	55,000							55,000	55,000
Lease Rev - Business Leases	94,400	94,400							94,400
Rentals - Booth/Equipment	14,000	4,000				10,000			14,000
Rentals - Venues	253,000							253,000	253,000
Leave Rev - Econ Development Properties	34,000	34,000							34,000
Interdepartmental Admin Fees - CRAs and SWUF	291,200	291,200							291,200
Code Compliance Fines	30,000			30,000					30,000
Miscellaneous Revenue	15,180	15,180							15,180
Interest Income	505,000	505,000							505,000
Contributions from Private Sources	225,000	160,000					65,000		225,000
Proceeds from Series 2025A & 2025B Bonds	24,361,085	24,361,085							24,361,085
Interfund Transfers-In	1,297,400	1,139,400						158,000	1,297,400
Budgetary Use of Fund Balance	157,500	157,500							157,500
	68,175,840	43,603,765	17,311,575	1,572,500	4,200,000	295,000	693,500	499,500	68,175,840

General Fund Revenue & Expenditure Budget Summary —cont'd

	FY26 Bdgt Estimated Rev/ Exp Requests	General Gov't	UPD Contract	Other Public Safety	PW/ Roads	Public Markets	Recreation	Events	Total / Hash
<u>Expenditures</u>									
Mayor & Council	536,000	536,000							536,000
City Manager	330,000	330,000							330,000
Justice Court	135,000	135,000							135,000
Legal Department	440,000	440,000							440,000
Public Safety	17,585,500		16,825,000	750,500				10,000	17,585,500
Promise Program	488,050	488,050							488,050
Recorder	219,700	219,700							219,700
Building Department	1,457,950			1,457,950					1,457,950
Communications	1,139,000	1,139,000							1,139,000
Emergency Management	151,875	151,875							151,875
Economic Development	433,000	433,000							433,000
Finance Department	834,000	834,000							834,000
Cost of Issuance - Series 2025A	286,100	286,100							286,100
Cost of Issuance - Series 2025B	75,000	75,000							75,000
Human Resources	265,700	265,700							265,700
Non Departmental	301,500	301,500							301,500
Business Licensing	190,500	190,500							190,500
Facilities Management	1,585,250	1,585,250							1,585,250
Fleet Management	156,500	156,500							156,500
IT Management	730,000	730,000							730,000
Planning & Zoning	1,351,500	1,351,500							1,351,500
Engineering / PW	6,841,000				6,841,000				6,841,000
Pavement Preservation	1,000,000				1,000,000				1,000,000
CL - Admin	363,740	363,740							363,740
CL - Events	1,203,000							1,203,000	1,203,000
CL - Public Markets	817,200					817,200			817,200
CL - Recreation	792,250						792,250		792,250
Series 2021 Debt Service	1,785,000	1,785,000							1,785,000
Series 2025A Debt Service	785,000	785,000							785,000
Series 2025B Debt Service	200,000	200,000							200,000
UDOT Debt Service	400,000	400,000							400,000
Contributions to Other Governments	151,000	61,000	90,000						151,000
Transfer to Other Funds - East Common	24,000,000	24,000,000							24,000,000
Transfer to Other Funds - Phase II	1,145,525	1,145,525							1,145,525
	68,175,840	38,388,940	16,915,000	2,208,450	7,841,000	817,200	792,250	1,213,000	68,175,840
	0	5,214,825	396,575	(635,950)	(3,641,000)	(522,200)	(98,750)	(713,500)	0

General Fund Revenue Budget

Revenue					
Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
100-3100-3101	Property Tax - Current	11,907,811	11,911,573	11,911,575	
100-3100-3101	New Growth			80,000	Budget based on tax year 2024 new growth
100-3100-3102	Property Tax - PY Delinquent	199,882	200,000	200,000	
100-3100-3103	Property Tax - Fee in Lieu	430,551	450,000	450,000	
100-3100-3104	Property Tax - Misc Collections	38,713		20,000	
100-3130-3131	Sales and Use Tax	15,213,873	15,350,000	15,350,000	
100-3130-3132	Energy Sales & Use Tax - Electricity	1,932,025	2,364,182	2,200,000	RMP has announced an 18% rate increase Budget includes a conservative 13% increase
100-3130-3133	Energy Sales & Use Tax - Natural Gas	1,782,847	1,500,000	1,500,000	Enbridge decreased rates - % UKN
100-3130-3135	Transient Room Taxes	10,274	13,381	8,500	
100-3130-3138	Transit & Highway Taxes	1,363,117	1,350,000	1,350,000	
100-3140-3141	Franchise Taxes - Cable	548,288	516,257	500,000	Franchise taxes from cable trending down over past 5 years
100-3130-3142	Municipal Telecom Taxes		90,000	360,000	Effective 04-01-2025
100-3200-3210	Business Licenses	780,990	750,000	750,000	
100-3200-3211	Alcohol Beverage Licenses		4,388	15,000	
100-3200-3213	Special Event Permits	550	500	-	
100-3200-3221	Building Permits	1,678,662	1,200,000	1,000,000	Higher interest rates have projects delayed some projects Anticipated projects: Hotel; St. Marks projects;
100-3200-3226	Encroachment Permits	380,192	350,000	350,000	
100-3310-3311	Federal Grants	133,710	25,300	9,000	EMP award = \$9,000
100-3320-3321	State Grants	3,300	7,500	400,000	HB244 Distribution - to be used for debt svce on UDOT loan
100-3320-3325	Class C Road Funds	2,653,837	2,781,423	2,500,000	distribution six times a year; decreased budget as more electric cars on the roads
100-3320-3327	State Liquor Allotment	64,227	82,076	90,000	Avg annual increase 14.5% over past 5 yrs FY26 estimated rev = 9.7% increase over FY25
100-3330-3331	Local Grants	1,197	120,000	169,500	\$94,500 - SLCo Promise Grant expected again \$75,000 - TRCC for Arts Master Plan
100-3420-3422	Inspection Fees		7,000	7,500	
100-3420-3423	Other Building Dept Fees		31,513	35,000	
100-3420-3425	Plan Checking Fees	919,162	400,000	500,000	65% x commercial permits; 45% x residential permits; 25% x repeated floor plans on MFDs
100-3420-3426	Zoning and Subdivision Fees	242,883	150,000	140,000	Higher interest rates have projects delayed
100-3440-3443	Sales Rev - Public Markets	92,896	260,000	285,000	\$260,000 - Consignment sales \$ 25,000 - wristband sales
100-3450-3451	Recreation Admissions - Adv Hub	392,069	450,000	375,000	
100-3450-3452	Recreation Equip Rentals - Adv Hub	260,835	210,000	230,000	
100-3450-3453	Rec Taxable Sales - Adv Hub & VO!	5,315	7,000	7,000	mark up limited to 10% > cost

General Fund Revenue Budget —cont'd

Revenue

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
100-3450-3455	Recreation Programs Reg Fees - Adv Hub		30,000	20,000	
100-3450-3456	Recreation Programs Reg Fees - VO!		34,500	30,000	
100-3450-3458	Comm Life Events Admissions		60,000	55,000	
100-3460-3460	Lease Rev - Business Leases - % x Sales		40,000	38,000	\$20,000 - Noodlehead Vouchers % of sales \$18,000 - Pizza House Vouchers % of sales \$ 0 - Millcreek Coffee Vouchers - waived unless > \$20K
100-3460-3461	Lease Rev - Business Leases - Flat Rent	11,023	6,000	56,400	\$18,000 - Noodlehead Vouchers - non-cash rent \$18,000 - Pizza House Vouchers - non-cash rent \$14,400 - Millcreek Coffee Vouchers - non-cash rent \$ 6,000 - Normal Ice Cream - cash rent
100-3460-3462	Rentals - Booth/Equip - Bus Council Mkts	8,748	4,000	4,000	Two business markets (fall & spring)
100-3460-3464	Rentals - Booth/Equip - CL Events & Mkts	1,094	10,000	10,000	
100-3460-3466	Rentals - Venue - Sixth Floor	22,183	120,000	156,000	
100-3460-3467	Rentals - Venue - Adventure Hub	5,039	20,000	24,000	
100-3460-3468	Rentals - Venue - Millcreek Common Plaza	32,734	40,000	45,000	
100-3460-3469	Rentals - Catering & Beverage		18,000	17,000	
100-3460-3470	Rentals - Comm Partner Events			11,000	
100-3460-3475	Lease Rev - Econ Dev Properties		45,000	34,000	\$24,000 - Verizon (lease expires 12/31/25) \$ 9,663 - Cell Tower - annual pymt
100-3490-3491	Interdepartmental Admin Fees	394,218	223,550	291,200	\$115,000 from SWUF \$176,200 from CRAs
100-3500-3520	Code Compliance Fines	34,594	45,000	30,000	FY24 and FY25 have unusually large code enforcement fines
100-3600-3601	Miscellaneous Revenue	10,696	10,000	3,680	
100-3600-3602	Cash Over and Short		-	-	
100-3600-3610	Interest Income	1,381,408	700,000	500,000	Interest is first received in Gen Fund and then allocated to other funds based on cash balances at month end
100-3600-3611	Interest - Property Taxes	4,780	52,000	5,000	
100-3600-3612	Building Surcharge - .15% x 1%	2,518	1,500	1,500	
100-3600-3615	Reimbursements & Rebates	39,207	25,600	10,000	Insurance rebates - do not anticipate a PEHP rebate
100-3620-3621	Donations	180,985	60	-	
100-3800-3810	Contributions - Promise Program		156,000	150,000	United Way contribution to Promise
100-3800-3820	Contributions - Bus Council Sponsorships		13,500	10,000	
100-3800-3835	Contributions - Comm Life Private Grants		500	-	
100-3800-3840	Contributions - Other	18,000	57,500	-	CY includes the following: GLPKT05487 \$ 2,000 - US Figure Skating GLPKT05948 \$25,429 - Utah VO!!
100-3800-3850	Naming Rights	65,000	-	65,000	Naming Rights - budgeted according to Granite CU contract terms

General Fund Revenue Budget —cont'd

Revenue

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
100-3700-3710	Interfund Transfers-In		135,000	1,297,400	\$ 158,000 - from Comm Foundation for events & activities \$1,139,400 - from Millcreek Comon East for debt service
New Account	Proceeds from Series 2025A Tax-Exempt Bond			18,575,000	
New Account	Proceeds from Series 2025A Bond Premium			711,085	
New Account	Proceeds from Series 2025B Taxable			5,075,000	
100-3900-3920	Budgetary Use of Fund Balance			157,500	
Total Revenues		43,249,433	42,429,803	68,175,840	

Internal Financing for Law Enforcement

Acct #	Account Description	PY Actual	Projected	Tentative
100-3100-3101	Property Tax - Current	11,907,811	11,911,573	11,911,575
100-3100-3101	New Growth - Unknown at this point	-	-	80,000
100-3100-3102	Property Tax - PY Delinquent	199,882	200,000	200,000
100-3100-3103	Property Tax - Fee in Lieu	430,551	450,000	450,000
100-3100-3104	Property Tax - Misc Collections	38,713	-	20,000
100-3130-3132	Franchise Fees: Energergy Sales & Use - Power	1,932,025	2,364,182	2,200,000
100-3130-3133	Franchise Fees: Energergy Sales & Use - Natural Gas	1,782,847	1,500,000	1,500,000
100-3140-3141	Franchise Fees: Cable	548,288	516,257	500,000
100-3130-3142	Franchise Fees: Telecom Taxes	-	90,000	360,000
100-3320-3327	State Liquor Tax Allotment	90,000	90,000	90,000
		16,930,116	17,122,012	17,311,575

General Fund Expenditure Budget

Mayor & City Council

Fund: 100 - General Fund

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Mayor and Council					
100-4110-1100	Salaries - Reg FT & PT Employees	107,993	92,563	112,500	
100-4110-1400	Employee Benefits	89,727	78,263	100,000	
100-4110-2100	Books, Subscriptions & Memberships	129,883	130,610	155,000	\$51,500 - ULCT; \$75,000 - Central Wasach Commission; \$ 4,150 - JR Commission \$34,350 - Other (FY23 audited amt had 2 years of ULCT)
100-4110-2230	Conferences & Training Registration	6,175	8,547	7,500	
100-4110-2235	Employee Travel	8,620	16,686	10,000	
100-4110-2240	Uniforms	356	108	1,000	
100-4110-2245	Meeting Expenses	3,888	4,534	3,500	
100-4110-3100	Professional Services	132,658	107,500	143,000	\$30,000 (\$2,500 x 12 months) - Capstone Strategies, LLC \$96,000 (\$8,000 x 12 months) - James Barker \$17,000 - Other
100-4110-6100	Miscellaneous Expenditures	1,655	647	1,000	
100-4110-8200	Events	1,773		2,500	
Department Totals		482,727	439,457	536,000	

City Management

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
City Manager's Office					
100-4210-1100	Salaries - Reg FT & PT Employees	233,451	181,266	240,000	
100-4210-1400	Employee Benefits	53,662	51,310	70,000	
100-4210-2100	Books, Subscriptions & Memberships			2,500	UCMA and ICMA (2 employees)
100-4210-2230	Conferences & Training Registration	1,905	1,680	3,000	UCMA and ICMA (2 employees)
100-4210-2235	Employee Travel	3,375	520	5,500	UCMA, ICMA, ULCT, NLC (2 employees)
100-4210-2240	Uniforms			200	
100-4210-2245	Meeting Expenses	814	4,874	5,000	
100-4210-2400	Office Supplies			300	
100-4210-6100	Miscellaneous Expenditures	6,952		3,500	
Department Totals		300,159	239,650	330,000	

Justice Court, Legal Services, and Public Safety

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Justice Court					
100-4220-3200	Contracted Services - Justice Court	113,047		135,000	PY Actual = \$113,000
	Department Totals	113,047	-	135,000	
Legal Department					
100-4230-2100	Obsolete Acct - Books, Subscriptions & Memberships				
100-4230-2230	Obsolete Acct - Conferences & Training Registration		118		
100-4230-3100	Professional Services	235,088	244,175	440,000	5% increase for City Attorney
100-4230-3200	Obsolete Acct - Contracted Services	80,000			
100-4230-6100	Obsolete Acct - Miscellaneous Expenditures				
	Department Totals	315,088	244,293	440,000	
Public Safety					
100-4240-3200	Obsolete Acct - Contracted Services	150,017			
100-4240-3210	Law Enforcement - UPD Contract	15,007,003	14,680,005	16,825,000	request is 5% > current year contract + Prop & Evidence, LCSW, International School Cross Guards
100-4240-3215	Law Enforcement - Events & Security	7,888	1,988	10,000	
100-4240-3220	Contracted Svcs - Animal Control	461,097	729,447	750,500	\$739,618 = 4.25% increase to \$11.89 per capita (62,205) \$ 10,328 = urban wildlife + rounding
	Department Totals	15,626,005	15,411,440	17,585,500	

Promise Program

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Promise Program					
100-4250-1100	Salaries - Reg FT & PT Employees	179,156	199,107	280,000	
100-4250-1200	Wages - Non-Benefit PT & Seasonal	40,444	7,538		Two unpaid U of U Interns (paid by the U) help supervise childcare at Bud Bailey; also will develop LT volunteer staffing program
100-4250-1300	Overtime	713	1,224	1,000	
100-4250-1400	Employee Benefits	79,311	85,089	118,000	
100-4250-2100	Books, Subscriptions & Memberships			250	
100-4250-2230	Conferences & Training Registration	5,062	1,436	5,000	2 EEs - Health Coalition Conf (in state but out of SLCo) 1 EE - x Digit Equity Conf (out of state)
100-4250-2235	Employee Travel	3,025	1,191	5,000	2 EEs - Health Coalition Conf (in state but out of SLCo) 1 EE - x Digit Equity Conf (out of state)
100-4250-2240	Uniforms		323	1,000	
100-4250-2245	Meeting Expenses	324	618	2,000	
100-4250-2400	Office Supplies	125	99	150	
100-4250-2450	Printing	28	60	150	
100-4250-2605	Sm Tools, Minor Equip, Supplies				
100-4250-3100	Professional Services		313	500	10-8-2 Study (UTA passes; Scholarships)
100-4250-3200	Contract Labor			10,000	\$8,100 - to host one Americorps EE (SLCo EE) to supervise childcare at Bud Bailey Apartments \$1,900 - photography
100-4250-6100	Miscellaneous Expenditures	15	3,097	6,000	Promise SWAG for VO giveaways
100-4250-8105	High School Scholarships (10-8-2 expenditure)			8,000	\$1,000 ea (2 students x 4 high schools)
100-4250-8200	Events	37,403	15,357	20,000	Canyon Rim Day of Service 911 Day of Service Welcoming Week - incoming refugees and immigrants Volunteer Appreciation Sub for Santa Art Show Case (after school programs) Interfaith Harmony Event Resource Fair (at Bud Bailey)
100-4250-8250	Youth Council		4,732	10,000	Spy Hop
100-4250-8300	Programs	6,237	11,821	21,000	Garden Share Digital Literacy
Department Totals		351,844	332,004	488,050	

City Recorder

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
City Recorder's Office					
100-4310-1100	Salaries - Reg FT & PT Employees	90,543	101,489	135,000	
100-4310-1300	Overtime		946	1,500	
100-4310-1400	Employee Benefits	22,782	23,796	40,000	
100-4310-2100	Books, Subscriptions & Memberships	455	350	700	2 x EE - UMCA, GSLCRA, IIMC; 1 x EE - Utah Notary Test
100-4310-2230	Conferences & Training Registration	685	985	1,500	2 x EE - UMCA Fall Conference, UMCA Academy, ULCT Recorder's Day, GSLCRA Athenian Dialogue
100-4310-2235	Employee Travel		605	1,000	2 x EE - UMCA Fall Conference
100-4310-2400	Office Supplies	37	10	150	
100-4310-2415	Advertising and/or Public Notices		48	1,000	
100-4310-2510	Software		129	1,500	
100-4310-3200	Contracted Services	31,909	8,750	37,000	\$32,000 - Nov 2025 base election fee \$ 5,000 - Election administration
100-4310-6100	Miscellaneous Expenditures	514	41	350	
Department Totals		146,924	137,150	219,700	

Building Services and Code Enforcement

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Building Services & Code Enforcement					
100-4410-1100	Salaries - Reg FT & PT Employees	809,905	753,433	952,500	Request for .5 FTE shared w/ Planning Request for increased staffing removed from Tentative Budget
100-4410-1300	Overtime	3,337	153	1,500	
100-4410-1400	Employee Benefits	324,483	307,567	410,000	
100-4410-2100	Books, Subscriptions & Memberships	2,953	3,168	4,000	
100-4410-2230	Conferences & Training Registration	9,033	9,781	12,000	\$ 7,600 - CEC x 8 \$ 900 - Gen CEU x 12 \$ 1,200 - UCICC x 2 \$ 1,600 - UOCA x 4 \$ 800 - ICC ABM x 1 EE Hotel, flight, and per diem
100-4410-2235	Employee Travel	3,586	540	6,500	\$ 1,300 - UCICC x 2 \$ 2,400 - UOCA x 4 \$ 2,600 - ICC ABM x 1 11 EEs (3 in office; 8 in field)
100-4410-2240	Uniforms	1,883	2,975	5,700	\$ 900 - Office staff (\$300 x 3) \$4,800 - Field staff (\$600 x 8)
100-4410-2245	Meeting Expenses	389	533	750	
100-4410-2400	Office Supplies	788	296	1,500	
100-4410-2450	Printing	483	120	500	
100-4410-2605	Sm Tools, Minor Equip, Supplies	787	233	1,000	
100-4410-3100	Professional Services	36,139	29,292	50,000	increased ALJ Services; fewer 3rd-Party Plan Reviews
100-4410-3200	Contracted Services	3,150	3,105	10,000	Abatement mitigation for Code Enforcement Romac (shopping cart retrieval)
100-4410-6100	Miscellaneous Expenditures	256	708	2,000	
Department Totals		1,197,172	1,111,905	1,457,950	

Communications and Information Center

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Communications					
100-4510-1100	Salaries - Reg FT & PT Employees	221,116	387,350	528,000	
100-4510-1200	Wages - Non-Benefit PT & Seasonal		9,385		
100-4510-1300	Overtime	857	2,005	3,500	
100-4510-1400	Employee Benefits	90,481	149,891	200,000	
100-4510-2100	Books, Subscriptions & Memberships	715	307	1,000	PRSA 3CMA National A of Gov't Communicators Project Mgt Institute Utah PIO Conference
100-4510-2230	Conferences & Training Registration	629	3,534	2,000	3CMA Project Mgt Institute
100-4510-2235	Employee Travel		700	1,250	Utah PIO Conference in St. George
100-4510-2240	Uniforms	260	529	750	
100-4510-2245	Meeting Expenses	404	1,272	1,500	
100-4510-2400	Office Supplies	417	726	2,500	
100-4510-2410	Postage & Shipping	66,079	102,971	120,000	Newsletter postage ~\$10,000 x 12 months
100-4510-2415	Advertising and/or Public Notices	2,207	23,685	30,000	Newsletter/City website photography and Winter Banners \$7,000 x 12 months for news letter
100-4510-2450	Printing	83,692	81,134	120,000	\$3,000 x 9 school months (inside 4 pages) \$3,000 x 3 summer months (VO)
100-4510-2605	Sm Tools, Minor Equip, Supplies	11	203	500	
100-4510-3100	Professional Services	14,769	925	47,500	10-8-2 Studies (approximately 10 studies/yr)
100-4510-3200	Contracted Services		428		
100-4510-6100	Miscellaneous Expenditures	2,960	6,266	1,500	
100-4510-8100	Community Councils	4,000	12,723	29,000	4 Community Councils Millcreek Arts Council / Theater
100-4510-8105	Comm Grps & Other 10-8-2 Contributions		40,225	40,000	Misc. requests (e.g., Trails UT) HS scholarships moved to Promise Youth Council moved to Promise Department
100-4510-8200	Events	5,720			
100-4510-8300	Community Programs	38,232		10,000	Rain barrel program
Department Totals		532,550	824,259	1,139,000	

Emergency Management

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Emergency Management					
100-4520-1100	Salaries - Reg FT & PT Employees	84,170	71,699	95,000	
100-4520-1300	Overtime	471	-	1,000	
100-4520-1400	Employee Benefits	33,478	20,502	33,500	
100-4520-2100	Books, Subscriptions & Memberships	93	414	300	\$ 80 - UEMA \$215 - IAEM FEMA - Independent Study Webinars
100-4520-2230	Conferences & Training Registration	931	621	3,000	\$400 - UEMA \$4,000 - Nat'l Emerg Mgmt Advanced Academy (4 x \$1,000) \$1,000 - Local Tabletop Exercises for City staff participation \$500 - Nat'l CERT training Tentative Budget: reduce training budget by half
100-4520-2235	Employee Travel	1,856	850	5,000	\$ 500 - International Association of Emergency Mgmt \$1,000 - National Emergency Mgmt Advanced Academy \$2,500 - International Assoc of Emerg Mgmt
100-4520-2240	Uniforms	486	240	500	
100-4520-2400	Office Supplies	100	62		
100-4520-2450	Printing	737		1,075	
100-4520-2605	Sm Tools, Minor Equip, Supplies	5,579	3,560	5,700	EOC Equipment: \$4,200 - ham radio equip and antenna \$1,500 - portable generator; ham radio antenna
100-4520-2670	Utilities - Starlink		3,488	4,800	\$4,680 = \$390/month x 12
100-4520-6100	Miscellaneous Expenditures	338	222	2,000	
100-4520-8200	Events	223	1,000		
Department Totals		128,461	102,659	151,875	
OBSOLETE DEPARTMENT - Info Center					
100-4530-1100	Salaries - Reg FT & PT Employees	60,788			
100-4530-1200	Wages - Non-Benefit PT & Seasonal	39,306			
100-4530-1300	Overtime	802			
100-4530-1400	Employee Benefits	29,652			
100-4530-2100	Books, Subscriptions & Memberships	188			
100-4530-2240	Uniforms	69			
100-4530-2400	Office Supplies	1,339			
100-4530-2410	Postage & Shipping	3,131			
100-4530-2605	Sm Tools, Minor Equip, Supplies	16			
Department Totals		135,291	-	-	

Economic Development

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Economic Development					
100-4610-1100	Salaries - Reg FT & PT Employees	53,955	153,308	208,000	
100-4610-1300	Overtime	920	146	750	
100-4610-1400	Employee Benefits	16,929	50,753	70,000	
100-4610-2100	Books, Subscriptions & Memberships	534	1,355	2,000	\$695 - Utah Alliance for Economic Development \$300 - URA
100-4610-2230	Conferences & Training Registration	2,635	1,580	3,500	Utah Alliance for Economic Development UVU's Economic Development Training
100-4610-2235	Employee Travel	902	2,992	3,000	Utah Alliance for Economic Development
100-4610-2240	Uniforms	250	203	250	
100-4610-2245	Meeting Expenses	2,686	1,459	4,000	
100-4610-2400	Office Supplies	372	379	500	
100-4510-2415	Advertising and/or Public Notices			30,000	Signage for Chambers Ave & Highland Dr
100-4510-2450	Printing			3,500	
100-4610-2600	Bldg Maint / Utilities - Rental Properties		17,411	34,000	see offsetting revenue acct 100-3460-3475
100-4610-2605	Sm Tools, Minor Equip, Supplies		16	500	
100-4610-3100	Professional Services	33,740	-	45,000	includes \$5,000 engineering for Eagle Sculpture
100-4610-6100	Miscellaneous Expenditures	7,128	3,113	8,000	
100-4610-8200	Business Council Expenditures			5,000	Business Council Board activities
100-4610-8205	Business Council Gala			5,000	
100-4610-8210	Business Council Markets	16,018	13,273	10,000	Spring & Fall Markets
Department Totals		136,068	245,989	433,000	

Finance

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Finance Department					
100-4710-1100	Salaries - Reg FT & PT Employees	425,642	476,941	515,000	Dept Request for FTE - Procurement Manager Request for increased staffing removed from Tentative Budget
100-4710-1200	Wages - Non-Benefit PT & Seasonal	40,512			
100-4710-1300	Overtime	5,604		5,500	
100-4710-1400	Employee Benefits	122,713	161,456	235,000	
100-4710-2100	Books, Subscriptions & Memberships	2,297	225	2,500	UGFOA (3 employees) National GFOA (1 employee) AGA (1 employee)
100-4710-2230	Conferences & Training Registration	3,419	4,281	12,000	UGFOA (3 employees - held in April) National GFOA (1 employee - held in June) AGA (1 employee) Women in Gov't Finance (3 employees) Grants Training (2 employees) Tyler Technology Users Conference (2 employees - held in May) Tyler Tech - training for additional modules AP and 1099 Certification (1 employee)
100-4710-2235	Employee Travel	4,129	3,473	10,000	UGFOA (3 employees) National GFOA (1 employee) - held in June Tyler Technology Users Conference (2 employees) - held in May Grants Training Misc mileage reimbursement for local travel
100-4710-2240	Uniforms	451	123	500	
100-4710-2245	Meeting Expenses	884	535	1,000	
100-4710-2400	Office Supplies	1,683	1,405	1,500	
100-4710-2510	Software		147	10,000	additional Tyler (AIS) modules
100-4710-2605	Sm Tools, Minor Equip, Supplies	455		500	
100-4710-3100	Professional Services	34,608	37,625	40,000	Annual audit; Accounting/Tax Services
New Account	Cost of Issuance			361,100	Series 2025A and Series 2025B Bonds
100-4710-6100	Miscellaneous Expenditures	416	142	500	
100-4710-6200	Obsolete Acct - Bank Fees & CC Processing Fees	5			now in non-departmental
Department Totals		642,819	686,352	1,195,100	

Human Resources

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Human Resources					
100-4720-1100	Salaries - Reg FT & PT Employees			102,000	
100-4720-1200	Wages - Non-Benefit PT & Seasonal			-	
100-4720-1300	Overtime			250	
100-4720-1400	Employee Benefits			40,000	
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100-4720-2100	Books, Subscriptions & Memberships	439		1,000	Annual Memberships: HRCI x 1; SHRM / SLSHRM x 2; Certification Renewals: PHR Certification renewal x 1; SHRM-CP Certification renewal x 1
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100-4720-2230	Conferences & Training Registration	935	118	2,500	Boost HR Certification x 2Leadership Training x 1
100-4720-2235	Employee Travel	17		500	
100-4720-2245	Meeting Expenses	101	65	500	
100-4720-2400	Office Supplies	330	646	500	
100-4720-2410	Postage & Shipping				
100-4720-2415	Advertising and/or Public Notices	65		500	
100-4720-2450	Printing			500	
100-4720-2455	Recruitment	4,599	917	5,000	
100-4720-2605	Sm Tools, Minor Equip, Supplies	9		250	
100-4720-3100	Professional Services	8,624	7,630	6,000	
100-4720-3205	Drug Screenings & Backgrnd Checks		2,077	15,000	additional screening for volunteers 2024 HB267
100-4720-4200	Insurance - Workers Comp	25,989	20,157	35,000	
100-4720-6100	Miscellaneous Expenditures	1,113	850	500	
100-4720-8200	Employee Benefits Fair			1,000	EE Benefits Fair held in May
100-4720-8300	Tuition Reimbursement Program		6,151	15,000	3 Ees currently using the tuition reimbursement program
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100-4720-8301	Wellness Program		38,400	32,500	Dept request was for 12 months of Epic Fitness contract; Tentative Budget includes 6 months of gym contract
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100-4720-8302	Safety Program		1,860	7,200	
Department Totals		42,220	78,870	265,700	

Non-Departmental

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Non-Departmental					
100-4730-2100	Books, Subscriptions & Memberships	1,236	1,405	1,500	Costco, Amazon, & Kahoot! Memberships
100-4730-2210	Employee Engagement	27,120	18,424	20,000	
100-4730-2400	Office Supplies	10,244	6,919	12,000	Central Purchasing - office supplies
100-4730-2410	Postage & Shipping	16,137	6,347	17,500	Central Purchasing - Postage & shipping
100-4730-2450	Printing	2,403		2,000	Central Purchasing - envelopes, bus cards, etc.
100-4730-2605	Sm Tools, Minor Equip, Supplies	2,399	665	1,000	
100-4730-3100	Obsolete Acct - Professional Services	15			
100-4730-4100	Insurance - Liability	63,504	89,500	120,000	
100-4730-4105	Insurance - Property		16,446	22,500	
100-4730-6100	Miscellaneous Expenditures	871	621	5,000	
100-4730-6200	Bank Fees & CC Processing Fees	76,885	54,427	100,000	iWorq; Clover; basic banking fees
Department Totals		200,814	194,753	301,500	

Business Licensing

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Business Licensing					
100-4740-1100	Salaries - Reg FT & PT Employees	131,720	111,091	138,000	
100-4740-1300	Overtime	3,096	225	750	
100-4740-1400	Employee Benefits	73,446	41,296	47,500	
100-4740-2100	Books, Subscriptions & Memberships	195	50	500	ULBA (2 employees)
100-4740-2230	Conferences & Training Registration	240	195	1,500	ULBA (2 employees)
100-4740-2235	Employee Travel	103	1,166	1,500	ULBA (2 employees)
100-4740-2240	Uniforms		95		
100-4740-2400	Office Supplies	63	41	250	
100-4740-2605	Sm Tools, Minor Equip, Supplies				
100-4740-4150	Obsolete Acct Insurance - Prop & Crime				
100-4740-6100	Miscellaneous Expenditures			500	
Department Totals		208,863	154,159	190,500	

Facilities Administration

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Facilities Management					
100-4810-1100	Salaries - Reg FT & PT Employees	128,834	228,220	280,000	
100-4810-1200	Wages - Non-benefit PT & Seasonal		6,025	35,000	
100-4810-1300	Overtime		2,953	5,000	
100-4810-1400	Employee Benefits	50,098	96,145	125,000	
100-4810-2100	Books, Subscriptions & Memberships	491	761	2,000	Looking for opportunities for memberships and training
100-4810-2230	Conferences & Training Registration	434	643	3,500	Looking for opportunities for memberships and training
100-4810-2235	Employee Travel			1,500	Looking for opportunities for memberships and training
100-4810-2240	Uniforms		1,692	2,500	3 FT and two PT employees
100-4810-2245	Meeting Expenses	94	112	250	
100-4810-2400	Office Supplies	285	1,890	500	
100-4810-2450	Printing	47			
100-4810-2605	Sm Tools, Minor Equip, Supplies	89,993	46,191	115,000	
100-4810-2610	Janitorial Supplies		14,761	10,000	
100-4810-2615	Testing & Chemicals		4,572	100,000	Chemicals and testing for splash pad, fire sprinkler system, City Hall water system and soft water
100-4810-2650	Maint - Machinery & Equip		2,600	10,000	
100-4810-2655	Maint - Bldgs and Grounds	15,250	262,246	250,000	\$220,000 - City Hall / HUB / MC maintenance \$ 5,000 - HVAC; elevator & fire inspections; \$ 25,000 - re-staining laminated posts & beams on 6th FL balcony
100-4810-2670	Utilities - Water & Sewerage	163,320	26,192	50,000	
100-4810-2675	Utilities - Natural Gas		38,772	75,000	
100-4810-2680	Utilities - Electricity		137,884	225,000	RMP announced 18% rate increase
100-4810-2690	Utilities - Garbage and Recycling		11,635	50,000	
100-4810-3100	Obsolete Acct - Professional Services	51,733			
100-4810-3200	Contracted Services	145,687	165,351	200,000	Landscaping / Gardening Services for MC Common (includes Mount Aire Streetscape) Janitorial contract Storage Units
100-4810-6100	Miscellaneous Expenditures	5,278	7,523	20,000	Medical Cabinets shredding bins / flags
100-4810-7300	Cap Outlay: Other Improvements	548	9,306	-	Dept Request was for \$30,000 for permanently constructed items to City Hall & MC e.g., shade structures Not included in Tentative Budget
100-4810-7400	Cap Outlay: Furniture, Fixtures, & Equip	121,034	9,710	25,000	additional furniture and cabinets
Department Totals		773,127	1,075,183	1,585,250	

Fleet and I.T. Management

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Fleet Management					
100-4830-2605	Sm Tools, Minor Equip, Supplies	744	2,602	5,000	
100-4830-2620	Fuel	26,000	16,591	40,000	all fuel for Gen Gov't vehicles - all departments
100-4830-2650	Vehicle Maintenance	26,293	23,560	40,000	\$5,000 - full year of Ford Pro
100-4830-4100	Insurance - Auto		20,209	25,000	
100-4830-6100	Miscellaneous Expenditures	196	578	1,500	
100-4830-7500	Vehicle Purchases	152,585	40,794	45,000	Bldg Dept truck > 100,000 miles No vehicle needed for new FTE requests
Department Totals		205,817	104,334	156,500	
I.T. Management					
100-4840-2510	Software	202,482	237,981	350,000	City-wide software managed by IT Dept
100-4840-2605	Sm Tools, Minor Equip, Supplies	15,000	73,553	30,000	
100-4840-2670	Utilities - Internet	43,167	92,613	60,000	
100-4840-26XX	Utilities - Office Desk Phones			20,000	GoTo phones (desk phones)
100-4840-26XX	Utilities - Cell Phones			35,000	City-issued cell phones
100-4840-3100	Professional Services	193,969	164,092	165,000	Les Olson IT management and cyber security fees
100-4840-3200	Contracted Services				
100-4840-6100	Miscellaneous Expenditures				
100-4840-7450	Cap Outlay: IT Equipment	116,063		70,000	Capital computer equipment (servers, computers) Capital audio/visual equipment
Department Totals		570,681	568,239	730,000	

Planning and Zoning

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Planning & Zoning					
100-4910-1100	Salaries - Reg FT & PT Employees	840,185	684,450	860,000	Request for .5 FTE shared w/ Bldg Dept Request for increased staffing removed from Tentative Budget
100-4910-1300	Overtime	23,146	24,472	10,000	
100-4910-1400	Employee Benefits	306,871	257,487	335,000	
100-4910-2100	Books, Subscriptions & Memberships	4,339	1,450	3,500	\$3,200 - APA memberships (6) \$ 250 - Incidental books and materials \$ 50 - rounding
100-4910-2230	Conferences & Training Registration	8,390	6,297	7,000	\$1,350 - UT APA fall or spring for Planning Commissioners \$1,750 - UT APA fall or spring conference (6) \$ 750 - Local conferences for engineers \$ 450 - local conferences for planners \$2,700 - National Conference (3)
100-4910-2235	Employee Travel	6,634	6,578	6,000	National Conference (3)
100-4910-2240	Uniforms		140	500	
100-4910-2245	Meeting Expenses	4,225	3,645	5,000	
100-4910-2400	Office Supplies	135	106	500	
100-4910-2410	Postage & Shipping	9	9,404	2,000	
100-4910-2450	Printing		816	1,000	
100-4910-2510	Software		17,500	12,500	50% ESRI (PW / Planning)
100-4910-2605	Sm Tools, Minor Equip, Supplies	426	160	1,000	
100-4910-3100	Professional Services	103,066	67,147	100,000	
100-4910-3200	Contracted Services	5,796	6,642	6,000	SLCo surveying and addressing
100-4910-6100	Miscellaneous Expenditures	227	264	1,500	
Department Totals		1,303,448	1,086,558	1,351,500	

Public Works and Engineering

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Engineering / Public Works					
100-5110-1100	Salaries - Reg FT & PT Employees	487,861	429,605	495,000	Dept Request for addition FTE for GIS support Request for increased staffing removed from Tentative Budget
100-5110-1200	Wages - Non-Benefit PT & Seasonal	13,085	17,308	5,000	Engineering Intern
100-5110-1300	Overtime	1,270	356	1,000	
100-5110-1400	Employee Benefits	207,621	170,837	215,000	
100-5110-2100	Books, Subscriptions & Memberships	3,187	365	2,500	\$ 210 - PE (3) \$ 750 - ASCE (3) \$ 600 - AASHTO; \$ 285 - ITE \$ 650 - MUTCD & APWA Manuals; Misc. Books
100-5110-2230	Conferences & Training Registration	1,270	5,961	10,500	Asphalt Conf, APWA Conf, UDOT Conf, SW Conf, LTAP
100-5110-2235	Employee Travel	1,402	1,292	4,500	Varies by Conference
100-5110-2240	Uniforms	4,434	686	2,500	
100-5110-2245	Meeting Expenses	1,199	864	1,000	
100-5110-2400	Office Supplies	1,281	265	1,500	
100-5110-2510	Software		23,052	12,500	50% ESRI (PW / Planning)
100-5110-2605	Sm Tools, Minor Equip, Supplies	2,862	1,439	2,500	
100-5110-2670	Utilities - Signals; St Lights; Parkstrips	23,836	30,118	40,000	CY budget too low; RMP 18% increase; SLC water for parkstrips
100-5110-3100	Professional Services	9,008	4,250	300,000	Transportation Master Plan - can be pushed Routine Engineering Services Rebudget TUF study (budgeted in FY25; contract to be awarded in June)
100-5110-3200	Contracted Svcs - SLCO PW Contract		3,434,662	5,310,000	SLCo numbers TBD - John M will supply
	Pavement Preservation			1,000,000	
100-5110-3205	Contracted Svcs - SLCO Parks Maint		305,909	435,000	SLCo Parks contract includes watering in 4 parks: Canyon Rim; Fortuna; Scott Ave (Ben Franklin); Sunnyvale
100-5110-6100	Miscellaneous Expenditures	694	207	2,500	
Department Totals		759,011	4,427,176	7,841,000	

Community Life Administration

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Community Life - Administration					
100-5710-1100	Salaries - Reg FT & PT Employees	114,908	98,634	127,500	
100-5710-1400	Employee Benefits	47,347	42,008	57,000	
100-5710-2100	Books, Subscriptions & Memberships		3,333	9,500	\$ 260 - Spotify \$3,800 - Music Licensing \$5,000 - Now Playing Utah \$ 300 - URPA
100-5710-2230	Conferences & Training Registration	395	725	500	URPA (1 employee - St. George) IMEX America (1 employee - Las Vegas)
100-5710-2235	Employee Travel	4,063	1,177	4,000	URPA (1 employee - St. George) IMEX America (1 employee - Las Vegas)
100-5710-2240	Uniforms		94	500	
100-5710-2245	Meeting Expenses	437	1,053	1,000	
100-5710-2400	Office Supplies	79	127	300	
100-5710-2410	Postage & Shipping				
100-5710-2415	Advertising and/or Public Notices			30,000	General advertising MC & Grandview
100-5710-2510	Software			50,500	\$ 1,100 - Sling \$43,000 - Roller \$ 3,600 - Constant Contact \$ 2,000 - VO website \$ 360 - Bubble \$ 360 - Craft my PDF
100-5710-2605	Sm Tools, Minor Equip, Supplies				
100-5710-3100	Professional Services	56,290	20,000		moved to contracted services
100-5710-3200	Contracted Services	47,700	27,267	77,940	
100-5710-6100	Miscellaneous Expenditures	2,771	9	5,000	
Department Totals		273,989	194,427	363,740	

Community Life Events & Programs

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Community Life - Events					
100-5720-1100	Salaries - Reg FT & PT Employees	188,095	190,906	270,000	
100-5720-1200	Wages - Non-Benefit PT & Seasonal	44,993	55,262	50,000	Private events & special permits - additional person Requested additional staffing removed from Tentative Budget
100-5720-1300	Overtime	4,996	860	2,500	
100-5720-1400	Employee Benefits	56,515	65,426	100,000	
100-5720-2100	Books, Subscriptions & Memberships	3,432	3,024	5,000	\$3,000 - Prissm - layout software \$ 780 - When I work - "Scheduling software" \$1,000 - Other / rounding
100-5720-2230	Conferences & Training Registration	1,268	890	1,000	URPA (2 employees - St. George) IMEX America (2 employee - Las Vegas) registration is free
100-5720-2235	Employee Travel	497	1,553	8,000	URPA (2 employees - St. George) IMEX America (2 employee - Las Vegas)
100-5720-2240	Uniforms	353	2,008	2,000	
100-5720-2245	Meeting Expenses	466	215		Not needed - meetings are included in 100-5710-2245
100-5720-2400	Office Supplies	111	194		Not needed - meetings are included in 100-5710-2245
100-5720-2410	Postage & Shipping				
100-5720-2415	Advertising and/or Public Notices	29,622	22,833		Expenditures are now in specific event budget lines
100-5720-2450	Printing	10,532	3,953		Expenditures are now in specific event budget lines
100-5720-2605	Sm Tools, Minor Equip, Supplies	4,033	9,639	25,000	Tents, tables, sandwich boards, etc.
100-5720-3200	Janitorial Svcs for Venue Rentals		5,235	20,000	6th Floor private event rentals
100-5720-6100	Miscellaneous Expenditures	314	82	5,000	
100-5720-8200	Obsolete Acct - Events	662,025			
100-5720-8210	Comm Partnerships - Cultural		57,449	141,000	\$15,000 - Dia de Los Muertos \$33,000 - PI Skate Night \$27,000 - MiGente \$ 2,500 - Indigenous \$ 8,500 - Black History \$ 2,500 - Women's History \$31,500 - Juneteenth and brunch \$ 6,000 - Pride \$15,000 - Cinco de Mayo \$6,000 - Arts Festival
100-5720-8220	Comm Partnerships - Art, Music, Theater, Literature		5,307	16,000	\$2,500 - Curbside Theater \$7,500 - ICON Nights (3 events)

Community Life Events & Programs cont'd

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Community Life - Events					
100-5720-8230	Comm Partnerships - Recreation,Sports,Athletics		19,667	30,000	\$25,000 - Doxie Derby \$ 5,000 - Tournaments
100-5720-8240	Comm Partnerships - Private Entity Fundraising			3,000	
100-5720-8250	Comm Partnerships - Holidays		7,365	18,500	\$5,500 - Tree Lighting / Santa \$5,500 - Lunar New Year \$2,500 - July 4th Parade \$2,500 - Hanukkah / Solstice \$2,500 - Pie and Rootbeer Day
100-5720-8260	Comm Partnerships - Education		4,009	5,500	Earth Day
100-5720-8265	Comm Partnerships - Food		479	12,000	\$6,000 - Friday Food Trucks \$6,000 - Dinner with Strangers
100-5720-8270	Obsolete Acct - Venture Out! City-wide Activities	9,835			
100-5720-8271	Venture Out! Festivals		15,335	81,000	
100-5720-8272	Venture Out! Movies		7,211	16,500	
100-5720-8273	Venture Out! Camp Tracy		80,327	90,000	
100-5720-8274	Venture Out! Night Out Against Crime		2,625	5,500	
100-5720-8275	Venture-Out! Street Parties		3,366	10,500	
100-5720-8279	Venture-Out! Non-Cash Sponsorship Fulfillment			5,000	
100-5720-8281	Holidays - Hearts Afire		10,435	11,000	
100-5720-8282	Holidays - Independence Eve		45,908	38,000	
100-5720-8283	Holidays - Millfreaks		22,031	23,000	
100-5720-8284	Holidays - Magic Ice Show		60,944	63,000	
100-5720-8285	Holidays - Big Boom Bash & Early Eve		44,455	43,000	
100-5720-8286	Holidays - Hoiliday Decorations		66,589	65,000	3rd Christmas tree pymt (Winter 2023,2024,2025)
100-5720-8290	Events: Miscellaneous Events		4,059		
100-5720-8291	Events: Bingo		10,428	12,000	
Department Totals		1,017,084	830,066	1,178,000	

Community Life Public Markets

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Community Life - Public Markets					
100-5730-1100	Salaries - Reg FT & PT Employees	29,226	129,319	190,000	
100-5730-1200	Wages - Non-Benefit PT & Seasonal	40,387	44,783	38,500	Specialty Mkt Supervisors, Bus Dvlpmnt Job Expansion
100-5730-1300	Overtime	8,989	8,717		
100-5730-1400	Employee Benefits	21,142	43,970	75,000	
100-5730-2100	Books, Subscriptions, Memberships		100	500	Department of Agriculture
100-5730-2230	Conferences & Training Registration		54	3,000	Farmers Market training (4 employees)
100-5730-2235	Employee Travel			4,000	Farmers Market training (4 employees)
100-5730-2240	Uniforms	115	919	2,000	
100-5730-2245	Meeting Expenses		438	750	
100-5730-2400	Office Supplies		289	750	
100-5730-2410	Postage & Shipping	14		100	
100-5730-2415	Obsolete Acct - Advertising and/or Public Notices	21,820	7,413		moved to specific markets
100-5730-2450	Obsolete Acct - Printing	5,719	5,391		moved to specific markets
100-5730-2510	Software			1,500	Market Wurks
100-5730-2605	Sm Tools, Minor Equip, Supplies	8,230	9,399	10,000	
100-5730-3100	Obsolete Acct - Professional Services	6,783			moved to contract labor
100-5730-3200	Contracted Services	20,903	64,227	100,000	\$48K Public Market consultant / \$48K Marketing consultant
100-5730-6100	Miscellaneous Expenditures	1,119	568	1,000	
100-5730-6200	Bank Fees & CC Processing Fees	3,869	12,587	20,000	
100-5730-7400	Cap Outlay: Furniture, Fixtures, & Equip	25,797	69,823		\$25K - Checkout Desk - try to fit into FY25 budget \$75K Buildout 4 Storefronts - Pro Shop only \$20,000
100-5730-8200	Farmers / Harvest Markets	83,598	21,902	25,000	\$25K - Operations / No consignment Sales
100-5730-8203	Front-end Vendors		2,103	3,000	\$0.00 - Operations / \$3K - consignment Sales

Community Life Public Markets cont'd

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Community Life - Public Markets					
100-5730-8205	1330 Design Collective		17,708	22,000	\$15K - Operations / \$10K - Consignment Sales
100-5730-8210	Art Market		13,171	32,000	\$15K - Operations / \$20K - Consignment Sales
100-5730-8215	Craft Lake Makers Mart		21,285	32,000	\$15K - Operations / \$20K - Consignment Sales
100-5730-8216	Earth Market / Pollinator Palooza		6,251	9,500	\$ 7K - Operations / \$2.5K - Consignment Sales
100-5730-8217	Farmers' Market SNAP / DBL UP			600	
100-5730-8218	Great Outdoors Market		3,773	22,000	\$15K - Operations / \$10K - Consignment Sales
100-5730-8219	Holiday Shoppes		80,017	110,000	\$20K - Operations / \$90K - Consignment Sales
100-5730-8220	Chambers in Common Mkt		975	22,000	\$15K - Operations / \$10K - Consignment Sales
100-5730-8221	Millcreek Mercantile		12,542	35,000	\$20K - Operations / \$15K - Consignment Sales
100-5730-8222	Mini Markets			10,000	\$10K - Operations / No Consignment Sales
100-5730-8223	Vinyl Revival		28,399	27,000	\$15K - Operations / \$15K - Consignment Sales
100-5730-8224	Electric Alley Arcade		12,915	20,000	\$25K - Operations / No Consignment Sales
Department Totals		277,710	619,037	817,200	

Community Life Recreation

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Community Life - Recreation					
100-5740-1100	Salaries - Reg FT & PT Employees	208,122	191,349	280,000	
100-5740-1200	Wages - Non-Benefit PT & Seasonal	192,014	165,754	200,000	
100-5740-1300	Overtime	10,043	2,467	5,000	
100-5740-1400	Employee Benefits	75,988	80,144	130,000	
100-5740-2100	Books, Subscriptions & Memberships	2,465	3,490	2,500	Climbing Wall Association US Figure Skating Association Learn to Skate Coaches memberships Olympic Oval memberships
100-5740-2230	Conferences & Training Registration	6,094	6,177	8,000	URPA (6 employees) Certification w/ National Alliance for Youth Sports (6 employees) Rollercon (1 employees) Las Vegas Climbing Wall Training (on site) Climbing Wall Summit (local training) North Am Rink Conf & Expo (NARCE - 1 employee) Buffalo NY
100-5740-2235	Employee Travel	1,461	6,483	4,000	URPA (6 employees) Rollercon (1 employees) Las Vegas North Am Rink Conf& Expo (NARCE - 1 employee) Buffalo NY
100-5740-2240	Uniforms	10,041	2,894	10,000	
100-5740-2245	Meeting Expenses	501	518	1,000	Recreation Team meetings
100-5740-2400	Office Supplies	1,120	606	3,000	
100-5740-2410	Postage & Shipping	1,276		250	
100-5740-2415	Advertising and/or Public Notices	12,146	4,972		Advertising for specific programs is charged to that program
100-5740-2450	Printing	2,588	3,343	3,000	
100-5740-2520	Purchase of Resale Items	2,579	545	3,000	
100-5740-2605	Sm Tools, Minor Equip, Supplies	54,323	30,075	50,000	skates, climbing, and mini golf gear
100-5740-3200	Contracted Services	4,430		10,000	Climbing wall setup / take down / refinishing
100-5740-6100	Miscellaneous Expenditures	878	727	2,500	\$5K ask is a repeat of CY budget; 4-08-25 YTD actual = \$506
100-5740-8300	Obsolete Acct - Recreation Programs		25,429		
100-5740-8301	Community Rec Programs			15,000	Playtivities, Summer Camp, Birthday Parties
100-5740-8302	Rollerskating Programs			20,000	
100-5740-8303	Ice Skating Programs			20,000	
100-5740-8304	Climbing Wall Programs			20,000	
100-5740-8305	Mini Golf / Skate Canyon Programs			5,000	
Department Totals		586,066	524,973	792,250	

Community Life Recreation cont'd

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
OBSELETE DEPARTMENT - Adventure Hub Facility					
100-5750-1100	Salaries - Reg FT & PT Employees	111,700			
100-5750-1200	Wages - Non-Benefit PT & Seasonal	54,800			
100-5750-1200	Wages - Non-benefit PT & Seasonal	54,800			
100-5750-1300	Overtime	4,923			
100-5750-1400	Employee Benefits	44,797			
100-5750-2100	Books, Subscriptions & Memberships	880			
100-5750-2230	Conferences & Training Registration	252			
100-5750-2235	Employee Travel				
100-5750-2240	Uniforms	1,572			
100-5750-2400	Office Supplies	99			
100-5750-2605	Sm Tools, Minor Equip, Supplies	60,651			
100-5750-2670	Utilities	99,485			
100-5750-3200	Contracted Services	31,744			
100-5750-6100	Miscellaneous Expenditures	15,935			
100-5750-7250	Cap Outlay: Bldg Improvements	14,386			
100-5750-7400	Cap Outlay: Furniture, Fixtures, & Equip	14,028			
Department Totals		510,052	-	-	

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Other Financing Uses

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Other Financing Uses					
100-9000-5101	Series 2021 Debt Svc - Principal Pymt	715,000		785,000	debt service schedule
100-9000-5201	Series 2021 Debt Svc - Interest Pymt	1,065,262		1,000,000	debt service schedule + accrued interest
	Series 2025A Debt Svc - Principal			-	debt service schedule
	Series 2025A Debt Svc - Interest Pymt			785,000	debt service schedule + accrued interest
	Series 2025B Debt Svc - Principal			-	debt service schedule
	Series 2025B Debt Svc - Interest Pymt			200,000	debt service schedule + accrued interest
	UDOT Loan - Principal			315,000	debt service was originally in CIP
	UDOT Loan			85,000	debt service was originally in CIP
100-9000-9010	Transfer to Other Funds - MC East			24,000,000	Transfer to Millcreek East Common - Cap Proj Fund
100-9000-9010	Transfer to Other Funds - Phase II	7,500,000	2,919,500		
100-9000-9020	Budgetary Addition to Fund Balance				
100-9000-9150	Lease Payments	73,124		1,145,525	
100-9000-9210	Contribution to Other Governments	375,227	143,076	151,000	\$61,000 to SLC for "meat cleaver" property \$90,000 (estimate) to UPD for alcohol enforcement
Department Totals		9,728,613	3,062,576	28,466,525	

Community Reinvestment Agency (CRA) Fund Budgets

Summary

	Millcreek Cntr Fund 201	West Millcreek Fund 202	Woodland Ave Fund 203	Olympus Hills Fund 204	MedTech Fund 205	CRA Housing Fund 220
<u>Revenue</u>						
Tax Increment - Millcreek Prop Taxes	136,100	254,900	3,400			
Tax Increment - Other Governments	1,005,900	1,868,250	15,500			
Interest Income		100,000				
Transfers-In Interfund Loan (new debt)	580,500		5,000	10,000		
Transfers-In Interfund Loan (debt service)		457,670				
Transfer from Other Funds - Housing						599,150
Total Revenues	1,722,500	2,680,820	23,900	10,000	-	599,150
<u>Expenditures</u>						
Tax Increment Commitments	50,000	500,000	1,500			
Housing Projects						
Administrative Expenses	57,150	85,000	950			
Professional Services				10,000		
Series 2019 Debt Svc - Principal Pymt	280,000					
Series 2019 Debt Svc - Interest Pymt	708,000					
Miscellaneous Exp.	1,000					
Transfers-Out Interfund Loan (new debt)		595,500				
Transfers-Out Interfund Loan (debt service)	455,000		2,670			
Transfer to CRA Housing Fund	171,350	425,000	2,800			
Total Expenditures	1,722,500	1,605,500	7,920	10,000	-	-
Addition to (Use of) Fund Balance	-	1,075,320	15,980	-	-	599,150
Fund balance - Beginning of year	251,123	6,959,666	11,173	2,712	-	488,750
Change in fund balance	-	1,075,320	15,980	-	-	599,150
Fund balance - End of year	251,123	8,034,986	27,153	2,712	-	1,087,900

Millcreek Center – Fund 201

Fund: 201 - Millcreek Center CRA

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
201-3100-3101	Tax Increment - Millcreek Prop Taxes	91,560	136,145	136,100	Use CY rev until CTR is published
201-3330-3334	Tax Increment - Other Governments	654,009	1,005,891	1,005,900	Use CY rev until CTR is published
201-3600-3601	Miscellaneous Revenue	36			
201-3600-3610	Interest Income	1,341			
201-3700-3720	Interfund Loan from W Millcreek CRA	-	2,349,304	580,500	Interfund loan to cover Series 2019 debt service
Revenue Totals		746,946	3,491,340	1,722,500	
<u>Expenditures</u>					
201-5310-2700	Tax Increment Commitments	-	90,730	50,000	CY contains 2023 and 2024 tax commitments 2.5% x SLCo increment
201-5310-2900	Administrative Expenses (5%)	61,308	57,102	57,150	Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
201-5310-6100	Miscellaneous Exp.	882	1,000	1,000	
201-9000-5101	Series 2019 Debt Svc - Principal	-	140,000	280,000	budget according to debt service schedule
201-9000-5201	Series 2019 Debt Svc - Interest	721,804	718,300	708,000	budget according to debt service schedule
201-9000-9010	Transfer to CRA Housing Fund (15%)	-	171,305	171,350	Transfer to CRA Housing Fund - % taken from Proj Area Plan
New Acct	Interfund Loan Pymt to W Millcreek CRA	-	362,873	455,000	
Expenditure Totals		783,994	1,541,310	1,722,500	
Change in Fund Balance		(37,048)	1,950,030	-	
		Audited	Projected	Budgeted	

The Millcreek City Center CRA was created in 2019 to assist in creating Millcreek's new City Center, Millcreek Common. This project aims to create a downtown City Center and will include community gathering spaces, plazas, and a mix of uses to promote civic pride and enhance the city's tax base—all while supporting local businesses and helping them thrive. Over the next 20 years, 75-80% of all new property tax revenue will be reinvested back into this project area for improvements such as Millcreek Common and the implementation of new sidewalks, streetlights, planter boxes, parking spaces, and structures. For more information on this project, please visit <https://millcreekut.gov/275/Millcreek-Center-CRA>.

West Millcreek – Fund 202

Fund: 202 - West Millcreek CRA

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
Revenue					
202-3100-3101	Tax Increment - Millcreek Prop Taxes	232,415	254,890	254,900	Use CY rev until CTR is published
202-3330-3334	Tax Increment - Other Governments	1,630,944	1,868,243	1,868,250	Use CY rev until CTR is published
202-3600-3610	Interest Income	154,325	250,000	100,000	
	Interfund Loan Pymnt from Millcreek Cntr CRA		362,873	455,000	
	Interfund Loan Pymnt from Woodland Ave CRA			2,670	
202-3900-3920	Budgetary Use of Fund Balance	-			
	Revenue Totals	2,017,684	2,736,006	2,680,820	
Expenditures					
202-5310-2700	Tax Increment Commitments	225,360	240,000	500,000	Artesian Springs; Opus Green
202-5310-2900	Administrative Expenses (4%)	223,500	74,534	85,000	Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
202-9000-2710	Housing Projects	100,000			FY24 housing = Howick
202-9000-9010	Transfer to CRA Housing Fund (20%)	-	424,630	425,000	Transfer to CRA Housing Fund - % taken from Proj Area Plan
					\$580,500 - Millcreek Center CRA
New Acct	Interfund Loan to Other CRA Proj Areas		300,000	595,500	\$ 5,000 - Woodland Ave CRA \$ 10,000 - Olympus Hills CRA
	Expenditure Totals	548,860	1,039,164	1,605,500	
	Change in Fund Balance	1,468,824	1,696,842	1,075,820	
		Audited	Projected	Budgeted	

The West Millcreek CRA was transferred to the Millcreek Community Reinvestment Agency from Salt Lake County at the beginning of 2019. This project area includes 184 acres of multi-residential, minor commercial, and light industrial uses and is bordered by 200 East, I-15, 3900 South, and Big Cottonwood Creek. Recent focuses of this CRA include the completion of the Artesian Springs apartment complex, and the development of the Opus Green townhomes project which will include a trail walk and a children's park. The goal of this CRA is to bring increased property tax revenue to the participating taxing entities, who will receive 20% of the tax increment until the project is complete. Until then, over the next 20 years, 80% will be reinvested into this project area by the Millcreek Community Reinvestment Agency. For more information on this project, please visit <https://www.millcreekut.gov/293/West-Millcreek-CRA>.

Woodland Ave – Fund 203

Fund: 203 - Woodland Ave CRA

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
Revenue					
203-3100-3101	Tax Increment - Millcreek Prop Taxes	1,412	3,394	3,400	Use CY rev until CTR is published
203-3330-3334	Tax Increment - Other Governments	6,731	15,260	15,500	Use CY rev until CTR is published
201-3700-3720	Interfund Loan Proceeds from W Millcreek CRA	-	5,000	5,000	Interfund loan to cover PY negative cash balance
Revenue Totals		8,143	23,654	23,900	
Expenditures					
203-5310-2700	Tax Increment Commitments	-	1,188	1,500	
203-5310-2900	Administrative Expenses (5%)	410	933	950	Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
203-5310-3100	Professional Services	12,625			
203-9000-9010	Transfer to CRA Housing Fund (15%)	-	2,798	2,800	Transfer to CRA Housing Fund - % taken from Proj Area Plan
New Acct	Interfund Loan Pymt to W Millcreek CRA	-	2,670	2,670	
203-9000-9020	Budgetary Addition to Fund Balance	-			
Expenditure Totals		13,035	7,589	7,920	
Change in Fund Balance		(4,892)	16,065	15,980	
		Audited	Projected	Budgeted	

The Woodland Avenue CRA lies within the boundaries of Millcreek's new City Center, but the parcels within the new CRA were only annexed into Millcreek in July 2020; thus, Millcreek needed to create a new CRA to capture the tax increment to support the new City Center. This project aims to assist the Millcreek City Center CRA in creating a downtown City Center that will include community gathering spaces, plazas, and a mix of uses to promote civic pride and enhance the city's tax base—all while supporting local businesses and helping them thrive. Millcreek plans on triggering the Woodland Ave CRA on or before March 1, 2023. Over the 20 years following the trigger date, 75-80% of all new property tax revenue will be reinvested into this project area for improvements such as Millcreek Common and the implementation of new sidewalks, streetlights, planter boxes, parking spaces, and structures. For more information on this project, please visit <https://millcreekut.gov/431/Woodland-Avenue-CRA>.

Olympus Hills – Fund 204

Fund: 204 - Olympus Hills CRA

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
204-3100-3101	Tax Increment - Millcreek Prop Taxes				
204-3330-3334	Tax Increment - Other Governments				
204-3700-3720	Interfund Loan Proceeds from W Millcreek CRA	-	10,000	10,000	Interfund loan to cover PY negative cash balance
	Revenue Totals	-	10,000	10,000	
<u>Expenditures</u>					
204-5310-2900	Administrative Expenses (5%)				Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
204-5310-3100	Professional Services	2,288	5,000	10,000	
204-9000-9010	Transfer to CRA Housing Fund (10%)				Transfer to CRA Housing Fund - % taken from Proj Area Plan
	Expenditure Totals	2,288	5,000	10,000	
	Change in Fund Balance	(2,288)	5,000	-	
		Audited	Projected	Budgeted	

The Mt. Olympus Shopping Center was completed in 1963, and Interstate 215 was completed on the east bench in 1969, leaving a narrow strip of undeveloped land between Wasatch Boulevard and the freeway. Elway Porsche would build their automobile dealership in a portion of that space if the community could help subsidize the costly parking structure required by the space constraints. The Olympus Hills CRA was put to work in 2023 to help gather property tax increment to reimburse Elway Porsche for this infrastructure. For more information on this project, please visit <https://millcreekut.gov/276/Olympus-Hills-CRA>.

MedTech CRA – Fund 205

Fund: 205 - MedTech CRA

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
205-3100-3101	Tax Increment - Millcreek Prop Taxes	-			anticipate tx increment on St Mark's north bldg addition
205-3330-3334	Tax Increment - Other Governments				
205-3700-3720	Interfund Loan Proceeds from W Millcreek CRA				Interfund Loan needs to be established
Revenue Totals		-	-	-	
<u>Expenditures</u>					
205-5310-2900	Administrative Expenses (5%)	-			Admin expenditure is a revenue in Gen Fund - % taken from Project Budget
205-5310-3100	Transfer to CRA Housing Fund (15%)	-			Transfer to CRA Housing Fund - % taken from Proj Area Plan
Expenditure Totals		-	-	-	
Change in Fund Balance		-	-	-	
		Audited	Projected	Budgeted	

The MedTech CRA was adopted in the spring of 2021. This project area includes approximately 91 acres of commercial and institutional uses. This project aims to enable the development of a new medical tower with an enhanced façade at St. Mark's Hospital and influence the redevelopment of commercial and office space within the Project Area. This CRA aims to bring increased property tax revenue to the participating taxing entities, who will receive between 20-30% of the tax increment until the project is complete. Millcreek plans on triggering the MedTech CRA on or before March 1, 2025. Over the 20 years following the trigger date, 70-80% of all new property tax revenue will be reinvested into this project area for improvements such as the enhanced façade for St. Mark's Hospital and the implementation of new sidewalks, streetlights, and improved transit stops. For more information on this project, please visit <https://millcreekut.gov/392/MedTech-CRA>.

CRA Housing – Fund 220

Fund: 220 - Aggregate CRA Housing Fund

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
220-3900-3910	Transfer from Other Funds		488,750	599,150	\$171,350 - Millcreek Center CRA \$425,000 - Woodland Ave CRA \$ 2,800 - Olympus Hills CRA
	Revenue Totals	-	488,750	599,150	
<u>Expenditures</u>					
	Housing Projects				
220-9000-9020	Budgetary Addition to Fund Balance				
	Expenditure Totals	-	-	-	
	Change in Fund Balance	-	488,750	599,150	
		Audited	Projected	Budgeted	

By state law, each Community Reinvestment Area must use at least 10% of the tax increment collected to support the city's affordable housing goals. Some of Millcreek's CRA project areas have even budgeted 15% or 20% of their increment for this important cause. In 2024, the CRA Affordable Housing Account was created to act as a repository of the funds created from these disparate CRAs. Having the affordable housing dollars all in one place will make it easier for policy makers to effectively leverage them for the public good.

Millcreek Community Foundation Budget

Fund: 250 - Millcreek Community Foundation 501(c)(3)

Account #	Account Description	FY2024 Actual	FY25 Projected	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
250-3330-3331	Local Grants	2,500	2,500	2,500	
250-3700-3710	Transfer from Other Funds		1,500		
250-3800-3810	Promise - Sponsorships and Donations		15,000	15,000	
250-3800-3830	VO! Sponsorships and Donations	77,125	90,675	145,000	
250-3800-3835	VO! Non-cash Donations				
250-3800-3840	Arts - Sponsorships and Donations				
250-3800-3850	Monuments - Sponsorships and Donations				
250-3900-3920	Budgetary Use of Fund Balance		54,325		
	Revenue Totals	79,625	164,000	162,500	
<u>Expenditures</u>					
250-4250-8300	Promise Programs		1,500	1,500	Where were UTA bus passes posted?
250-5720-6100	Miscellaneous Expenditures	500	-		
250-5720-6200	Bank Fees and Charges	183	2,500	3,000	
250-9000-9010	Transfer to Other Funds		160,000	158,000	Interfund transfer from Comm Foundation to Gen Fund
250-9000-9210	Contribution to Millcreek	24,617	54,325		
	Expenditure Totals	25,300	218,325	162,500	
	Change in Fund Balance	54,325	(54,325)	-	
		Audited	Projected	Budgeted	

Capital Improvement Fund Budget

Summary

	General CIP Fund 450	Phase II Fund 451	East Common Fund 452	Park Impact Fund 460
<u>Revenue</u>				
Federal Grants	225,000			
State & Local Grants				
Impact Fee Revenue				75,000
Interest Income	100,000		50,000	15,000
Transfer - In from General Fund		1,250,000	24,000,000	
Transfers-In from Park Impact Fee Fund		670,000		
Total Revenues	325,000	1,920,000	24,050,000	90,000
<u>Expenditures</u>				
Land Acquisition	-			
General CIP	670,000			
MC Phase II		1,920,000	11,941,000	
Millcreek East Common				
Transfer-Out to Gen Fund for Series 20254 debt svc			1,139,400	
Transfer-Out				670,000
Miscellaneous Exp.				
Total Expenditures	670,000	1,920,000	13,080,400	670,000
Addition to (Use of) Fund Balance	(345,000)	-	10,969,600	(580,000)
Fund balance - Beginning of year	3,624,552	-	-	736,877
Change in fund balance	(345,000)	-	10,969,600	(580,000)
Fund balance - End of year	3,279,552	-	10,969,600	156,877

General Capital Improvement Projects (CIP) – Fund 450

Fund: 450 - Capital Improvement Projects

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
450-3310-3311	Fed CDBG - Reimbursable Grant		482,105	225,000	
450-3310-3312	Intergovernmental Revenue	818,822	3,181		\$3,181 CY Actual = Central Utah Water landscape grant
450-3320-3321	State Grant - HB 244		500,000		HB244 state grant rev moved to General Fund
450-3600-3610	Interest Income	837,388	500,000	100,000	
450-3700-3730	Proceeds from Sale of Land	1,671,509	14,200		
450-3800-3840	Contributions - Private Grants	460,000	40,640		CY amt is RMP grant
450-3900-3910	Transfer from Other Funds	7,500,000	1,918,000		
	Revenue Totals	11,287,718	3,458,126	325,000	
<u>Expenditures</u>					
450-5410-5210	Obsolete - HB 244 Loan - Debt Svc Pymt	300,164	312,757		Debt service moved to General Fund
450-5410-5215	Obsolete - HB 244 Loan - Interest Exp	95,203	82,610		Debt service moved to General Fund
450-5410-7100	Land Acquisition	181,304	2,535,000		
450-5410-7310	General PW Capital Projects	4,797,398	551,526		
450-5410-7311	HB244 Transportation Projects	938,546	2,810,000		
450-5410-7315	CDBG Projects		227,565	225,000	
450-5410-7320	Sidewalk Projects	171,713	295,000	295,000	New C,G,S projects: Birch Drive and 2700 E
450-5410-7321	50/50 Sidewalk Program		50,000	50,000	
450-5410-7330	Traffic Calming Projects	49,140	100,000	50,000	
450-5410-7350	Active Transportation Projects	1,768,074	312,982		
450-5410-7360	Lighting Projects		24,391	50,000	request sufficient for ~ 3 lights
450-5410-7370	City Center Plaza	20,887,094	59,895		Does not include Phase II
450-5410-7375	Parking Structure		5,500,000		Parking Structure shared w/ Cottonwood Residential
450-5410-7380	Park & Open Space Projects/Amenities		736,648		Parks & Open Space projects (not including Phase II)
450-5410-9010	Transfer to Other Funds		2,500,000		FY25 budget transfer is \$2.5 mil for Phase II
	Expenditure Totals	29,188,635	16,098,373	670,000	
	Change in Fund Balance	(17,900,917)	(12,640,247)	(345,000)	
		Audited	Projected	Budgeted	

CIP Millcreek Common Phase II - Fund 451

Fund: 451 - Millcreek Common Phase II - CIP

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
451-3310-3312	Federal Grants - Capital	-	2,500,000		
451-3330-3332	Local Grants - Capital	-	1,500,000		
451-3900-3910	Transfer from Other Funds	-	3,500,000	1,920,000	\$1250,000 - from Gen Fund \$ 670,000 - from Park Impact Fees
	Budgetary Use of Fund Balance				
	Revenue Totals	-	7,500,000	1,920,000	
<u>Expenditures</u>					
451-5410-7370	MC Phase II - Design & Construction	-	7,500,000	1,920,000	
451-9000-9010	Budgetary Addition to Fund Balance				
	Expenditure Totals	-	7,500,000	1,920,000	
	Change in Fund Balance	-	-	-	
		Audited	Projected	Budgeted	

CIP Millcreek East Common - Fund 452

Fund: 452 - Millcreek East Common - New Fund

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
452-3600-3610	Interest Income			50,000	
452-3900-3910	Transfer from Other Funds			24,000,000	Trnsfr from Gen Fund - Proceeds from Bond Issues less COI
	Revenue Totals	-	-	24,050,000	
<u>Expenditures</u>					
					\$ 50,000 - move Fine Art Inn (FAI) to new location \$280,000 - TI for FAI at temp space
452-XXXX-XXXX	Relation of Existing Businesses			457,000	\$ 52,000 - Rent for FAI \$ 25,000 -FAI moving incentive \$ 50,000 - move SLC Fitness to new location
452-XXXX-XXXX	Building Allowance			3,500,000	Bldg allowance for Adib
452-XXXX-XXXX	Property Acquisition			3,100,000	Purchase of Millcreek Common North
452-XXXX-XXXX	Construction - Parking Structure			4,884,000	
452-9000-XXXX	Transfer to Other Funds			981,400	Trnsfr FY26 Series 2025 Bond Interest pymt to Gen Fund
	Expenditure Totals	-	-	12,922,400	
	Change in Fund Balance	-	-	11,127,600	
		Audited	Projected	Budgeted	

Park Impact Fee Budget

Fund: 460 - Park Impact Fee Fund

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Notes Supporting Request
<u>Revenue</u>					
460-3420-3421	Park Impact Fees	333,638	75,000	75,000	estimated # of new construction dwelling units x fee
460-3600-3610	Interest Income	34,735	15,000	15,000	
Revenue Totals		368,373	90,000	90,000	
<u>Expenditures</u>					
452-9000-XXXX	Transfer to Other Funds			670,000	Transfer to Phase II CIP - Fund 452
Expenditure Totals		-	-	670,000	
Change in Fund Balance		368,373	90,000	(580,000)	
		Audited	Projected	Budgeted	

Storm Water Fund Budget

Fund: 510 - Storm Water Fund

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Budget Notes
<u>Revenue</u>					
510-3310-3311	Federal Grants	-		1,135,125	Reimbursable grant rev will be based on timing of work performed for Neff's Cyn Debris Basin
510-3420-3420	Storm Water Fees	3,227,158	3,335,250	3,375,000	SW Fees to be updated every 3-5 years 2.3% annual increase in SW utility fee
510-3600-3601	Miscellaneous Revenue	15,122		100	
510-3600-3610	Interest Income	204,832	195,373	50,000	
	Budgetary Use of Fund Balance			2,212,900	
	Revenue Totals	3,447,112	3,530,623	6,773,125	
<u>Expenses</u>					
510-5610-1100	Salaries - Reg FT & PT Employees	443,383	429,892	535,000	SW GIS FTE
510-5610-1200	Wages - Non-benefit PT & Seasonal	-	10,622	15,000	Seasonal, Interns, other non-benefited PT
510-5610-1300	Overtime	3,170	1,760	4,500	
510-5610-1400	Employee Benefits	111,963	132,736	160,500	
510-5610-2100	Books, Subscriptions & Memberships	3,150	4,404	5,000	
510-5610-2230	Conferences & Training Registration	3,248	6,542	5,000	
510-5610-2235	Employee Travel	4,241	7,970	7,500	projected based on PY actual
510-5610-2240	Uniforms	-	113	1,000	
510-5610-2400	Office Supplies	-	223	500	
510-5610-2410	Postage & Shipping	155	-	-	
510-5610-2450	Printing	-	-	-	
510-5610-2510	Software	15,239	18,752	20,000	
510-5610-2605	Sm Tools, Minor Equip, Supplies	11,067	4,594	20,000	
510-5610-2620	Fuel	5,242	4,056	10,000	
510-5610-2650	Vehicle Maintenance	3,095	563	10,000	

Storm Water Fund Budget —cont'd

Fund: 510 - Storm Water Fund

Account #	Account Description	FY2024 Actual	FY25 Projected 05-08-25	FY26 Tentative Budget	Budget Notes
510-5610-2800	Depreciation Expense	506,258	-	-	
510-5610-2900	Administrative Expenses	110,000	112,000	115,000	Admin fee is 2.3% increase over current year
510-5610-3100	Professional Services	119,196	84,027	409,000	\$ 50,000 - Outside engineering \$250,000 - Storm Drain Master Plan update \$ 25,000 - FY26 SW fee analysis \$ 84,000 - Green Valley \$ 22,500 - Other
510-5610-3200	Contracted Services	85,024	333,794	1,000,000	SLCo contracted SW maintenance
510-5610-3205	Contracted SW Billing Service	-	84,000	100,000	New Account for RMP billing fees \$7000 x 12 months = \$84,000
New Acct	SW System Repairs and Maintenance			200,000	Emergency Repairs
510-5610-6100	Miscellaneous Exp.	3,978	4,012	10,000	
510-5610-7340	Cap Outlay - Storm Drain System	709,896	1,397,489	3,000,000	2000 E Phase II
510-5610-7345	Cap Outlay - Grant Expenditures	-	-	1,135,125	FY25 New Account for grant expenditures Neff's Canyon Debris Basin
510-5610-7450	Cap Outlay - IT Equipment	-	-	10,000	
510-5610-7500	Vehicle Purchases	-			
510-5610-9020	Budgetary Addition to Fund Balance	-			
	Expense Totals	2,138,304	2,637,549	6,773,125	
	Operating Income	1,308,808	893,074	-	
		Audited	Projected	Budgeted	

Employee Census

Department	FY26	FY25	FY24	FY23	FY22
Mayor & City Council	2.50	2.50	2.50	2.50	2.50
Mayor	0.50	0.50	0.50	0.50	0.50
City Council	2.00	2.00	2.00	2.00	2.00
Administration	1.00	1.00	1.00	1.00	1.00
City Manager	0.50	0.50	0.50	0.50	0.50
Assistant City Manager	0.50	0.50	0.50	0.50	0.50
Promise Program	4.00	3.50	4.00	4.00	4.00
Promise Program Manager	0.00	1.00	1.00	1.00	1.00
Promise Program Director	1.00	0.00	0.00	0.00	0.00
Promise Economic Wellbeing Coordinator	1.00	1.00	1.00	1.00	1.00
Promise Health Coordinator	1.00	1.00	1.00	0.00	0.00
Promise Education Coordinator	1.00	0.00	0.00	0.00	0.00
Promise Intern	0.00	0.50	1.00	2.00	2.00
City Recorder	1.25	1.25	1.25	1.25	1.25
City Recorder	1.00	1.00	1.00	1.00	1.00
Deputy City Recorder	0.25	0.25	0.25	0.25	0.25
Building Services	11.00	11.00	10.00	10.00	10.00
Building Services Director/Building Official	1.00	1.00	1.00	1.00	1.00
Plans Examiner	1.00	1.00	1.00	1.00	1.00
Building Inspector	3.00	3.00	3.00	3.00	3.00
Business License Inspector	1.00	1.00	0.00	0.00	0.00
Permit Technician	1.00	1.00	1.00	2.00	2.00
Code Compliance Inspector	3.00	3.00	3.00	3.00	3.00
Building Services Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Communications	7.00	7.00	7.00	5.00	6.00
Communications Director	1.00	1.00	1.00	1.00	1.00
Marketing Manager	1.00	1.00	1.00	0.00	0.00
Marketing & Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Emergency/Risk Manager	1.00	1.00	1.00	1.00	1.00
Public Information Manager	1.00	1.00	1.00	0.00	0.00
Information Center Manager	1.00	1.00	1.00	1.00	1.00
Information Center Technician	1.00	1.00	1.00	1.00	2.00
Economic Development	1.50	1.50	1.50	1.50	1.50
Economic Development Director	0.50	0.50	0.50	0.50	0.50
Economic Development Assistant	1.00	1.00	1.00	1.00	0.00
Economic Development Assistant/Business Council Administrator	0.00	0.00	0.00	0.00	1.00
Millcreek Common	27.75	25.50	22.00	21.00	15.00
Millcreek Common Executive Director	1.00	1.00	1.00	1.00	1.00
Event Manager	1.00	1.00	1.00	1.00	1.00
Special Events Planner	1.00	0.00	0.00	0.00	0.00
Private Events Planner	0.50	0.00	0.00	0.00	0.00
Event Planning Assistant	0.00	1.00	1.00	1.00	0.00
Event Assistant	1.75	0.50	0.00	0.00	0.00
Event Production Manager	1.00	1.00	1.00	1.00	0.00
Event Production Supervisor	1.00	0.00	0.00	0.00	0.00

Employee Census —cont'd

Department	FY26	FY25	FY24	FY23	FY22
Event Production Assistant	0.00	0.50	1.00	0.50	0.00
Business Development Manager	1.00	1.00	1.00	0.00	0.00
Public Market Operations Supervisor	0.50	0.00	0.00	0.00	0.00
Public Market Supervisor/Planner	1.00	0.00	0.00	0.00	0.00
Public Market Sales Associate	3.00	5.50	2.00	0.00	0.00
Senior Recreation Manager	1.00	1.00	1.00	0.00	0.00
Recreation Manager	2.50	2.00	2.00	3.00	1.00
Climbing Wall Supervisor	0.50	0.00	0.00	0.00	0.00
Adventure Hub Crew Lead	3.00	3.00	3.00	2.50	2.50
Adventure Hub Crew Member	8.00	8.00	8.00	11.00	9.50
Finance & Human Resources	7.75	6.75	7.25	6.25	5.75
HR/Finance Director	1.00	1.00	1.00	1.00	1.00
Deputy Treasurer	1.00	0.00	0.00	0.00	0.00
Senior Accountant	0.00	1.00	1.00	0.00	0.00
HR/Finance Coordinator	0.00	0.00	0.50	0.50	0.00
HR/Finance Technician	1.00	1.00	1.00	1.00	1.00
Finance Technician	1.00	0.00	0.00	0.00	0.00
Human Resource Manager	1.00	1.00	1.00	1.00	1.00
Grants Manager	1.00	1.00	1.00	1.00	1.00
Business License & Lease Administrator	0.75	0.75	0.75	0.75	0.75
Deputy Business License Administrator	1.00	1.00	1.00	1.00	1.00
Facilities Administration	4.00	4.00	5.00	4.00	2.00
Facilities Director	1.00	1.00	1.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Facilities Support Manager	0.50	0.50	0.50	0.50	0.00
Facilities Assistant	1.00	1.00	1.00	0.00	0.00
Zamboni Driver	0.50	0.50	1.50	1.50	0.00
Planning & Zoning	8.50	8.50	8.50	8.50	9.50
Planning & Zoning Director	0.50	0.50	0.50	0.50	0.50
Long Range Planning Manager	1.00	1.00	1.00	1.00	1.00
Current Planning Manager	1.00	1.00	1.00	1.00	1.00
Planner	2.00	2.00	3.00	3.00	3.00
Planning Permit Technician	1.00	1.00	0.00	0.00	1.00
Deputy City Engineer	1.00	1.00	1.00	1.00	1.00
Development Review Engineer	2.00	1.00	1.00	1.00	1.00
Development Review Specialist	0.00	1.00	1.00	1.00	1.00
Public Works	11.50	11.50	10.50	10.50	9.00
Public Works Director/City Engineer	1.00	1.00	1.00	1.00	1.00
Public Works Operations Manager	1.00	1.00	1.00	1.00	1.00
Public Works Permit Manager	1.00	1.00	1.00	1.00	1.00
Staff Engineer	1.00	1.00	1.00	1.00	1.00
Stormwater Engineer	1.00	1.00	1.00	1.00	1.00
Stormwater Operations Coordinator	0.00	1.00	1.00	1.00	1.00
Stormwater Operations Manager	1.00	0.00	0.00	0.00	0.00
Stormwater Inspector	2.00	2.00	2.00	2.00	1.00
Construction Inspector	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	1.00	0.00	0.00	0.00	0.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00
GIS Intern	0.50	1.50	0.50	0.50	0.00
Total Full-Time Equivalent Employees	87.75	84.00	80.50	75.50	67.50

Fee Schedule

#	DESCRIPTION	CODE	FEE
BUILDING PERMIT FEES			
All valuations are calculated using the current International Code Council (ICC) Building Valuation Data, except under certain circumstances, which are calculated by project cost. *Current ICC Building Valuation Data			
Permit Types			
1	Building Permit	15-08-030	*Based on current ICC Valuation Table
2	Demolition Permit	15-08-030	*Based on current ICC Valuation Table
3	Mechanical, Electrical, Plumbing Permits (Circuit, Electrical Service Charge, Power to Panel, Temporary Panel, Furnace/AC, Ductwork, Water Heater, Re-Pipe, etc.)	15-16-020	\$70.00
4	Mechanical, Electrical, Plumbing Permits - Additional Appliances, Fixtures, etc.	15-16-020	\$20.00/additional item
5	Grading Permit	15-08-030	*Based on current ICC Valuation Table
6	Retaining Wall Permit	15-08-030	*Based on current ICC Valuation Table
7	Manufactured Home Permit	15-08-030	\$200.00
Solar Permits			
8	Base Solar Permit (Charged with KWA Fee)	15-08-030	\$70.00
9	KWA (In addition to Base Solar Permit)	15-08-030	\$30.00
10	Plan Review Fee (Solar)	15-08-030	\$100.00
Re-Roof Permits			
11	Re-roof (Residential)	15-08-030	\$70.00
	Re-roof (Commercial) based on valuation below:		
12	\$1-\$9,999	15-08-030	\$150.00
13	\$10,000-\$49,999	15-08-030	\$300.00
14	\$50,000-and up	15-08-030	\$500.00
Window and Door (Replacement only with no other work) Permits			
15	Window and Door (Residential)	15-08-030	\$70.00
16	Window and Door (Commercial)	15-08-030	*Based on current ICC Valuation Table
Plan Review Fees			
17	Plan Review Fee (Hourly)	15-08-030	\$120.00/hour
18	Plan Review Fee (Identical Plans)	15-08-030	\$100.00
19	Plan Review Fee (Residential)	15-08-030	40% of Building Permit Fee
20	Plan Review Fee (Commercial)	15-08-030	65% of Building Permit Fee
21	Substantial Improvement/Substantial Damage Determination	15-08-040	\$120.00
Inspection Fees			
22	Re-inspection	15-08-040	\$75.00
23	Overtime/After Hour/Same Day Requests	15-08-040	\$120.00/hour
Administrative Fees			
24	Canceled Building Permit Fee	15-08-040	25% of Building Permit Fee
25	Building without Permit Penalty	15-08-040	100% of Building Permit Fee
26	Permit Re-instatement Fee	15-08-040	1/2 of Building Permit Fee or \$200.00, whichever is less
27	Board of Appeals Hearing	15-08-040	\$300.00
State Surcharge			
28	Applicable State Surcharge on all permits	15-08-040	1% of Building Fees
BUILDING PERMIT AND INSPECTION FEES VALUATION TABLE			
Value of Project		Bldg Permit Fee	
29	Less Than \$2,000	15-08-030	\$76.50
30	\$2,001 to \$25,000	15-08-030	\$76.50 for the first \$2,000 + \$16.50 for each additional \$1,000 or fraction thereof, up to and including \$25,000
31	\$25,001 to \$50,000	15-08-030	\$456 for the first \$25,000 + \$12 for each additional \$1,000 or fraction thereof, up to and including \$50,000
32	\$50,001 to \$100,000	15-08-030	\$765 for the first \$50,000 + \$8.50 for each additional \$1,000 or fraction thereof, up to and including \$100,000

#	DESCRIPTION	CODE	FEE
33	\$100,001 to \$500,000	15-08-030	\$1,181 for the first \$100,000 + \$6.50 for each additional \$1,000 or fraction thereof, up to and including \$500,000
34	\$500,001 to \$1,000,000	15-08-030	\$3,781 for the first \$500,000 + \$5.50 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
35	Over \$1,000,001	15-08-030	\$6,531 for the first \$1,000,000 + \$4.50 for each additional \$1,000 or fraction thereof
BUSINESS LICENSE FEES			
Annual Business Licensing Fees (new business license or annual renewals)			
36	Home Business	5-08-080	\$55.00
37	Home Based Daycare	5-08-080	\$145.00
38	Group Homes	5-08-080	\$145.00
39	Booth Rental	5-08-080	\$55.00
40	Short-Term Rental	5-19-060	\$145.00
41	Seasonal License	5-08-080	\$200.00
42	Temporary License	5-08-080	\$115.00
43	Large Scale Event Temporary License	5-08-080	\$125.00
44	Solicitor ID	5-17-060	\$65.00
45	Penalty Fee for Renewal Fees Outstanding After 30 Days of Original Notice Date	5-08-080	25% of Renewal Fee
46	Penalty Fee for Renewal Fees Outstanding After 60 Days of Original Notice Date	5-08-080	100% of Renewal Fee
Disproportionate License Fees - In addition to a \$145.00 base licensing fee, the City Council has determined that a disproportionate level of municipal services are provided to certain businesses within the City in comparison with those level of services provided to other businesses and residents within the City, based on the disproportionate use of police services. The following businesses are subject to the associated fees related to the disproportionate cost of police services.			
47	Business License - Annual Base Fee (applicable disproportionate fee shown separately)	5-08-040	\$145.00
48	Annual Disproportionate Fees (in addition to the \$145.00 Base License Fee):		
49	Assisted Living	5-08-040	\$10/bed
50	Automotive Dealers - if < 1 Acre	5-08-040	\$344.00
51	Automotive Dealers - if > 1 Acre	5-08-040	\$400.00
52	Automotive and Transportation Services	5-08-040	\$344.00
53	Bank/Finance	5-08-040	\$825.00
54	Business and Professional Services	5-08-040	\$178.00
55	Contracted Services - Construction, Landscaping, etc.	5-08-040	\$172.00
56	Convenience Store	5-08-040	\$1,970.00
57	Day Care	5-08-040	\$272.00
58	Education and Clubs	5-08-040	\$230.00
59	Entertainment	5-08-040	\$185.00
60	Grocery Stores	5-08-040	\$1,543.00
61	Legal Services	5-08-040	\$178.00
62	Movie Theaters	5-08-040	\$1,900.00
63	Gyms	5-08-040	\$205.00
64	Industrial, Manufacturing, and Wholesale	5-08-040	\$230.00
65	Lodging	5-08-040	\$1,000.00
66	Massage	5-08-040	\$130.00
67	Medical Center	5-08-040	\$2,294.00
68	Medical Professional	5-08-040	\$130.00
69	Personal and Home Services	5-08-040	\$130.00
70	Restaurant w/ Alcohol	5-08-040	\$275.00
71	Fast Food and Take-Out	5-08-040	\$275.00
72	Restaurants and Food (no Alcohol)	5-08-040	\$240.00
73	Retail - if < 5,000 sq. ft.	5-08-040	\$142.00
74	Retail - between 5,001-25,000 sq. ft.	5-08-040	\$446.00
75	Retail - if > 25,001 sq. ft.	5-08-040	\$1,579.00
76	Storage Units	5-08-040	\$150.00

#	DESCRIPTION	CODE	FEE
77	Sexually Oriented Business	5-08-040	\$1,970.00
78	Outcall Service Businesses	5-08-040	\$250.00
Long Term Rental Fees - include an annual fee and a disproportionate fee based on number of units			
79	Long-Term Rentals - Annual Base Fee	5-08-040	\$40.00
80	Annual Disproportionate Fees (in addition to the \$40.00 Base License Fee)	5-08-040	\$20.00/unit
Alcohol Related Licensing Fees (new alcohol license or annual renewal)			
81	Single Event	6-10-110	\$110.00
82	Off-premise Beer Retailer	6-10-110	\$60.00
83	Beer-Only Restaurant	6-10-110	\$60.00
84	On-Premise Beer Tavern	6-10-110	\$60.00
85	Resort	6-10-110	\$60.00
86	Wholesale Beer	6-10-110	\$60.00
87	Restaurant Liquor	6-10-110	\$60.00
88	Manufacturing	6-10-110	\$155.00
89	Recreational On-Premise Beer Retailer	6-10-110	\$60.00
90	Limited Restaurant Liquor	6-10-110	\$60.00
91	Club Liquor	6-10-110	\$60.00
92	Reception Center	6-10-110	\$60.00
93	Temporary Beer Event	6-10-110	\$100.00
CODE ENFORCEMENT FINES AND FORFEITURES			
94	Civil Penalty - From 11 to 30 Days	1-18-230	\$100.00/day out of compliance
95	Civil Penalty - After 30 Days	1-18-230	\$200.00/day out of compliance
96	Abatement	1-18-265	Actual Cost
97	Code Enforcement Re-inspection	1-18-185	\$75/re-inspection
PUBLIC WORKS FEES			
Administrative Fees - Public Works (PW)			
98	50/50 Curb, Gutter, Sidewalk (CGS) Program Application Fee	14-12-027	No fee
99	Incomplete PW Application / Non-compliance	14-16-030	\$50.00
100	Penalty for working without a permit in the Public Right of Way (in addition to permit fee)	14-16-035	100% of permit
101	Excavation Permit Administrative Fee	14-16-040	\$50.00
Right of Way Improvement Fees [3.48.010]			
Right of Way Excavation / Encroachment Permits			
102	Dumpster / Moving Pod (up to 7 days)	14-16-040	no charge
103	Penalty for Dumpster / Moving Pod (greater than 7 days)	14-16-040	\$50/day
104	Paved Surfaces (all hard surfaces)	14-36-010	\$250.00 minimum + \$0.50/sq. ft. over 500 sq. ft.
105	Unpaved Surfaces (grass, dirt, gravel, etc.)	14-36-010	\$125.00 minimum + \$0.25/sq. ft. over 500 sq. ft.
106	Permit Extensions for excavations and encroachments	14-16-040(a)	1/2 of original fee
107	Sidewalk Closure Fee (after 72 hour grace period; includes emergency repairs)	14-16-040	\$25.00/day for full or partial closure
108	Traffic Control or Obstructions on local roads (remaining after 72-hr grace period)	14-16-040	\$100.00/day for full or partial lane
109	Traffic Control or Obstructions on arterial and major collector roads (daily fee / lane or partial lane, which is closed or obstructed)	14-16-040	\$125.00/day for each lane or partial lane
110	Traffic Control or Obstructions for emergency repairs on any road (remaining after 72-hr grace period)	14-16-040(b)	\$50.00/day for each lane or partial lane
111	Bicycle Lane or Shoulder Obstruction Fee (daily fee for each lane or shoulder which is closed or obstructed)	14-16-040	\$25.00/day for full or partial closure
DEVELOPMENT FEES			
Bond Fees			
Administrative Fees - Engineering Bond			
112	Bond Administration Fee	3-56-060	\$100.00
113	Bond Forfeiture [see Bond Agreement]	3-56-060	up to 100% of bond amount
114	Partial Release Inspection	3-56-070	\$100.00
115	Bond Re-inspection Fee	3-56-080	\$100/re-inspection
Administrative Fees - Landscape Bond			
116	Bond Administration Fee	3-56-060	\$100.00

#	DESCRIPTION	CODE	FEE
117	Bond Forfeiture [see Bond Agreement]	3-56-060	up to 100% of bond amount
118	Partial Release Inspection	3-56-070	\$100.00
119	Bond Re-inspection Fee	3-56-080	\$100/re-inspection
LAND USE FEES			
Legislative Decisions			
120	General Plan Text Amendment	18-15-010 (a)	\$1,000.00
121	General Plan Future Land Use Map Amendment	18-15-010 (a)	\$2,000.00
122	Land Use Code Text Amendment	18-15-010 (b)	\$1,000.00
123	Zoning Map Amendment	18-15-010 (c)	\$2,000.00
124	Development Agreement	18-15-010 (d)	\$1,500.00
Administrative Decisions - Subdivisions			
125	Minor Subdivision - Regular Residential with Optional Pre-Application Consultation and Concept Review	18-15-020 (a)	\$1,200.00
126	Minor Subdivision - Regular Residential without Optional Pre-Application Consultation and Concept Review	18-15-020 (a)	\$2,000.00
127	Minor Subdivision - All Other Minor Subdivisions	18-15-020 (a)	\$1,200.00
128	Major Subdivision - Regular Residential with Optional Pre-Application Consultation and Concept Review	18-15-020 (b)	\$2,000.00
129	Major Subdivision - Regular Residential without Optional Pre-Application Consultation and Concept Review	18-15-020 (b)	\$3,000.00
130	Major Subdivisions - All Other Major Subdivisions	18-15-020 (b)	\$2,000.00
131	Subdivision Amendment for Minor Plat Adjustments	18-15-020 (d)	\$1,000.00
132	Boundary Adjustment	18-15-020 (e)	\$500.00
133	Public Street or Municipal Utility Easement Vacation - By Plat	18-15-020 (g)	\$500.00 plus applicable subdivision fee
134	Public Street or Municipal Utility Easement Vacation - By Ordinance	18-15-020 (g)	\$1,000.00
Administrative Decisions - Other Land Use Decisions			
135	Conditional Use Permit	18-15-030 (a)	\$1,200.00 plus site plan approval fee, if applicable
136	Site Plan Approval for Fences and Accessory Buildings, Excluding Accessory Dwelling Units	18-15-030 (b)	\$250.00
137	Site Plan Approval for All Other Developments in Sensitive Lands	18-15-030 (b)	\$1,600.00
138	Site Plan Approval for All Other Developments - Not in Sensitive Lands	18-15-030 (b)	\$800.00
139	Change of Use Permit for Home Businesses	18-15-030 (c)	\$100.00
140	Change of Use Permit for All Other Uses	18-15-030 (c)	\$500.00
141	Minor Site Plan Amendment	18-15-030 (d)	\$500.00
142	Compliance Determination for an Internal or Attached Accessory Dwelling Unit	18-15-030 (e) 18-74-040 (d)	\$250.00
143	Compliance Determination for a Detached Accessory Dwelling Unit	18-15-030 (e) 18-74-040 (d)	\$250.00 plus site plan approval fee
143	Permitted Use Approval or Reasonable Accommodation Determination for Residential Facilities for Persons With a Disability	18-15-030 (f)	\$1,000.00 plus site plan approval fee
144	Eligible Facility Request for a Wireless Telecommunications Facility	18-15-030 (g)	\$800.00
145	Sign Permit for a Single Sign	18-15-030 (h)	\$250.00
146	Sign Permit for Multiple Signs	18-15-030 (h)	\$250.00 plus site plan approval fee
147	Temporary Use Permit	18-15-030 (i)	\$250.00
148	Classification Request	18-15-030 (j)	\$500.00
149	City Council Review of a Classification Request Determination	18-15-030 (j)	\$1,000.00
Administrative Decisions - Nonconformities and Variances			
150	Nonconformities Determination	18-15-040 (a)	\$500.00
151	Expansion or Enlargement of a Noncomplying Structure	18-15-040 (b)	\$600.00
152	Variances	18-15-040 (c)	\$600.00
Other Administrative Fees			
153	Neighborhood Compatibility Modification	18-34-090, 18-36-090, 18-37-090, 18-66-100	\$250.00
154	Legal Status of a Lot or Parcel	18-12-020 (a)	\$100.00
155	Zoning Compliance Letter	18-12-020 (a)	\$100.00
156	Extensions of Land Use Approvals	18-12-030	\$500.00
157	Street Dedication as Part of a Building Permit, Site Plan Approval, Change of Use Permit, Minor Site Plan Amendment, or Conditional Use Approval	15-28-030	\$100.00

#	DESCRIPTION	CODE	FEE
158	Appeals of Land Use Decisions	18-04-010	\$600.00
159	Public Notice Mailings	18-13-060 (e)	\$1.50 per notice
Small Wireless Facility Deployment License and Application Fees			
160	Collocate existing or replacement utility poles or wireless support structures	16-20-070	\$100.00/collocation
161	Install, modify, or replace a utility pole in connection with a permitted use	16-20-070	\$250.00/utility pole
162	Install, modify, or replace a utility pole in connection with a discretionary use	16-20-070	\$1,000.00/utility pole
163	Master Site Agreement and Site License	16-20-070	See Agreements
Planning and Engineering Plan Checking Fees			
<i>Planning and Engineering Checking Fee for Subdivision Development:</i>			
164	Engineering Review Fee for Subdivision Development	3-48-020	6% of Engineering bond
165	Planning Review Fee for Subdivision Development	3-48-020	6% of Landscape bond
<i>Planning and Engineering Checking Fee for Non-Subdivision Development:</i>			
166	Engineering Review Fee for Non-Subdivision Development	3-48-030	4.5% of Engineering bond
167	Planning Review Fee for Non-Subdivision Development	3-48-030	4.5% of Landscape bond
168	Road dedication without plat	3-48-040	\$150.00
Address Change Fees			
169	SLCo Assignment of Address	3-42-010	Actual SLCO Cost must be paid in advance
Surveying Review Fees:			
170	Surveying Charge		Actual SLCO Cost must be paid in advance
171	Review of Geologic and/or Technical Reports		Actual Cost must be paid in advance
172	Traffic and Parking Study	11-26-040	Actual Cost must be paid in advance
STORMWATER QUALITY FEE, PENALTY, AND FINE SCHEDULES			
Control Measure Fine (By Violation)			
173	Working without a SWPPP permit	17-22-180	\$500.00/occurrence
174	Best management practice failure	17-22-180	\$500.00/occurrence
175	Tracking mud on roadway	17-22-180	\$300.00/occurrence
176	Failure to clean up or report spills	17-22-180	\$250.00/occurrence
177	Failure to conduct stormwater inspections	17-22-180	\$100.00/occurrence
178	Failure to maintain stormwater records	17-22-180	\$100.00/occurrence
179	Plan Administration - Each SWPPP application requires administration and written documentation such as but not limited to; inspections, training, SWPPP amendments, closeout documents etc.	17-22-180	\$1,000.00
Illicit Discharge Fine (By Violation) - Stormwater violation schedule for illicit discharges common to construction and maintenance activities. It is a violation to discharge pollutants. The presence of BMP's does not excuse an illicit discharge. Illicit discharges are divided into the following categories.			
180	Sediment	17-22-180	\$250.00/day
181	Cementations material	17-22-180	\$500.00/day
182	Paints and solvents	17-22-180	\$500.00/day
183	Solid waste	17-22-180	\$500.00/day
184	Sanitary waste	17-22-180	\$2,000.00/day
185	Fuels	17-22-180	\$1,000.00/day
186	Fertilizers	17-22-180	\$500.00/day
187	Organics	17-22-180	\$250.00/day
188	Cleaners	17-22-180	\$500.00/day
189	Remediation fee (if City services are utilized)	17-22-180	\$5,000.00
Stormwater Utility Fee			
190	Monthly - based on residential unit	17-30-070	\$10.73
191	Stormwater ERU Credit Application Review Fee	17-30-070	\$40.00
IMPACT FEES			
Park Impact Fees			
192	Single-Family Residential	Ordinance 19-08	\$494.68

#	DESCRIPTION	CODE	FEE
193	Multi-Family Residential	Ordinance 19-08	\$440.75
MISCELLANEOUS FEES			
Labor costs for GRAMA requests			
194	Commensurate Services Rendered - Salary of the lowest paid employee who has the necessary skill and training to perform the request	3-12-040	First 15 minutes free
195	Audio, video, photographs, or other media	3-12-030	Actual Cost
196	CDs	3-12-030	Actual Cost
197	Thumb Drives	3-12-030	Actual Cost
198	Fee for Delivery: USPS	3-12-050	Actual Cost
Copies (Including copies for GRAMA requests)			
199	Copies - Black & White (up to 11x17)	3-12-030	\$0.50
200	Copies - Color (up to 11x17 in)	3-12-030	\$1.00
201	Copies - Black & White (larger than 11x17in)	3-12-030	\$2.50
202	Copies - Color (larger than 11x17 in)	3-12-030	\$5.00
203	Plotter copies (Bond paper)	3-12-030	\$2.00/sq. ft.
204	Plotter copies (Photo paper)	3-12-030	\$5.00/sq. ft.
Business Council Event Fees			
205	Booth Rental	3-12-030	\$50.00
206	Canopy	3-12-030	\$100.00
207	Table and 2 Chairs	3-12-030	\$25.00
208	Booth Equipment Package (includes booth rental, canopy, table, and 2 chairs)	3-12-030	\$175.00
Election Fees			
209	Candidate Declaration Filing Fee (includes write-ins) - May be waived with Affidavit of Impecuniosity	2-11-020	\$50.00
210	Nomination Petition Filing Fee - May be waived with Affidavit of Impecuniosity	2-11-020	\$50.00
211	Campaign Finance Statement Penalty	2-11-010	\$50.00
Miscellaneous Fees			
212	Declaration of Mutual Commitment	2-10-050	\$10.00
213	Postage	3-12-030	Actual Cost - USPS
RECREATION FEES			
Millcreek Common Rentals			
214	Ice Skates, Roller Skates, or Climbing Equipment	3-54-010	\$5.00/session (sessions vary)
215	Skate Helper	3-54-010	No fee
216	Chalk Bag	3-54-010	\$2.00
217	Locker, 12"x12"x12"	3-54-010	\$2.00 for every 90 minutes
218	Ice Skate Sharpening Service	3-54-010	\$10.00/pair
Millcreek Common Admission			
219	Ice Skating (admission only)	3-54-010	\$7.00/session (sessions vary)
220	Roller Skating (admission only)	3-54-010	\$7.00/session (sessions vary)
221	Climbing Wall (admission only)	3-54-010	\$7.00/session (sessions vary)
222	Ice Skating Punch Pass (admission only)	3-54-010	\$50.00 (10 sessions)
223	Ice Skating Punch Pass (admission + equipment rental)	3-54-010	\$100.00 (10 sessions)
224	Roller Skating Punch Pass (admission only)	3-54-010	\$50.00 (10 sessions)
225	Roller Skating Punch Pass (admission + equipment rental)	3-54-010	\$100.00 (10 sessions)
226	Climbing Wall Punch Pass (admission only)	3-54-010	\$50.00 (10 sessions)
227	Climbing Wall Punch Pass (admission + equipment rental)	3-54-010	\$100.00 (10 sessions)
228	Season Ice Skate Access Pass (admission only)	3-54-010	\$150.00
229	Season Roller Skate Access Pass (admission only)	3-54-010	\$150.00
230	Season Climbing Wall Access Pass (admission only)	3-54-010	\$150.00
231	Season Ice Skate Pass (includes admission, ice skate rental, estimated 100 skating days, excludes blackout dates)	3-54-010	\$250.00
232	Season Roller Skate Pass (includes admission, roller skate rental, estimated 180 skating days, excludes blackout dates)	3-54-010	\$250.00
233	Season Climbing Wall Pass (includes admission, climbing equipment rental, excludes blackout dates)	3-54-010	\$250.00
234	Special Millcreek Events (roller skating, ice skating, and climbing)	3-54-010	No fee
235	Special Event Discount (includes sponsored events and specified holidays)	3-54-010	Free admission, \$5.00/skate rental

#	DESCRIPTION	CODE	FEE
236	School Groups and After-School Group Discount (includes admission and equipment)	3-54-010	\$5.00/person
237	Group Discounts - Roller Skating, Ice Skating, or Climbing (for groups of 25 or more)	3-54-010	\$2.00 off regular admission price
238	Military/First Responder Discount for Single Day /Single Activity (ID must be presented)	3-54-010	\$2.00 off regular admission price
239	Military/First Responder Discount for Roller Skating, Ice Skating, or Climbing Season Passes (ID must be presented)	3-54-010	10% off regular season pass price
240	Millcreek City and Millcreek Precinct Unified Police Department Employees Discount (does not apply to season passes)	3-54-010	No fee
Millcreek Common Event - Tickets			
241	Holiday Event Ticket	3-54-010	\$3.00 - \$5.00/person
242	Community Event Tickets	3-54-010	\$3.00 - \$25.00/person
243	Summer Day Camp	3-54-010	\$185.00/Session
244	Special Event Admission	3-54-010	\$5.00 - \$25.00/person
245	Climbing Course: Top Rope Climbing - 2 hours	3-54-010	\$14.00 + \$5.00 equipment rental (if applicable)
246	Climbing Course: Lead Climbing - 4 hours	3-54-010	\$28.00 + \$5.00 equipment rental (if applicable)
247	Climbing Course: Basic Climbing Skills -1 hour	3-54-010	\$7.00 + \$5.00 equipment rental (if applicable)
248	Full Experience Holiday Event Ticket (includes 6th floor)	3-54-010	\$25.00/person
Millcreek Common Event - Venue Rental			
249	Conference Room Only, 8:00 a.m. - 4:00 p.m. (Cleaned up by 4:00 p.m., 2 hour minimum)	3-54-010	\$100.00/hour
250	Conference Room Only, 4:00 p.m. - 10:00 p.m. (Cleaned up by 11:00 p.m., 2 hour minimum)	3-54-010	\$200.00/hour
251	Sun Deck Only, 8:00 a.m.-4:00 p.m. (Cleaned up by 4:00 p.m., 2 hour minimum)	3-54-010	\$100.00/hour
252	Sun Deck Only, 4:00 p.m. - 10:00 p.m. (Cleaned up by 11:00 p.m., 2 hour minimum)	3-54-010	\$200.00/hour
253	Entire Plaza Buy-Out, 8:00 a.m. - 4:00 p.m., M-TH, Must be approved by Mayor and City Council (Cleaned up by 4:00 p.m.)	3-54-010	\$3,500.00 (6-hour minimum)
254	Entire Plaza Buy-Out, 4:00 p.m. - 10:00 p.m., M-TH, Must be approved by Mayor and City Council (Cleaned up by 11:00 p.m.)	3-54-010	\$6,000.00 (6-hour minimum)
255	Cultural Community Partner Event Plaza Rental	3-54-010	\$1,500.00
256	Community Room, Prefunction 1, Green Room, Balcony, 8:00 a.m. - 4:00 p.m. (Cleaned up by 4:00 p.m.)	3-54-010	\$1,900.00 Mon-Wed, \$2,250 Thurs-Sun
257	Community Room, Prefunction 1, Green Room, Balcony, 4:00 p.m. - 10:00 p.m. (Cleaned up by 11:00 p.m.)	3-54-010	\$2,500.00 Mon-Wed, \$3,200 Thurs-Sun
258	Multipurpose Room, 8:00 a.m. - 4:00 p.m. (Cleaned up by 4:00 p.m.)	3-54-010	\$800.00
259	Multipurpose Room, 4:00 p.m. - 10:00 p.m. (Cleaned up by 11:00 p.m.)	3-54-010	\$1,000.00
260	Kitchen	3-54-010	\$200.00
261	City Hall Forum, 8:00 a.m. - 4:00 p.m. (Cleaned up by 4:00 p.m.) Limited Availability	3-54-010	\$1,000.00
262	City Hall Forum, 4:00 p.m. -10:00 p.m. (Cleaned up by 11:00 p.m.) Limited Availability	3-54-010	\$1,000.00
263	Catering Commission	3-54-010	10% of food + nonalcoholic beverage sales
264	Not for Profit Discount on Venue Rental (Cannot be combined with any other discounts)	3-54-010	50% off original cost
265	Millcreek Resident Discount on Venue Rental (Cannot be combined with any other discounts)	3-54-010	20% off original cost
266	Millcreek City Employee Discount on Venue Rental and Dance Floor #1 (Cannot be combined with any other discounts; not taxable according to IRS)	3-54-010	20% off original cost
267	Millcreek City Employee Discount on Venue Rental and Dance Floor #2 (Cannot be combined with any other discounts; taxable fringe benefit in accordance with IRS)	3-54-010	75% off original cost
268	Government Discount - City Supported (as defined by City policy)	3-54-010	100% off original cost
269	Gold Sponsorship Room Discount	3-54-010	50% off original cost
Millcreek Common Event - Birthday Parties			
270	Birthday Parties	3-54-010	\$40.00 - \$300.00
271	Additional Guest Party Favors	3-54-010	\$3.00/person
Booth Fees During Special Events			
Tier 1 (estimated attendance over 1,000+):			
272	Vendor	3-54-010	\$150.00
273	Food	3-54-010	\$250.00
274	Specialty Market	3-54-010	10% of table sales
Tier 2 (estimated attendance under 1,000):			
275	Vendor	3-54-010	\$75.00
276	Food	3-54-010	\$100.00
Tier 3:			
277	Farmers Market - Farms	3-54-010	\$25.00
278	Farmers Market - Farm Season Pass	3-54-010	\$270.00
279	Farmers Market - Prepared Foods	3-54-010	10% of sales
280	Farmers Market - Food Trucks/Tent	3-54-010	10% of sales

Fee Schedule —cont'd

#	DESCRIPTION	CODE	FEE
281	Farmers Market - Craft Vendors	3-54-010	\$25.00
282	Specialty Mini Market	3-54-010	10% of table fees or 10% of sales of organizer
<i>Micro-Retail Storefronts (Public Market at Millcreek Common)</i>			
283	10' x 10' Market Store Fronts	3-54-010	25% of sales from consigned goods
<i>Central Market Stands (Public Market at Millcreek Common)</i>			
284	8' x 8' Market Stands	3-54-010	25% of sales from consigned goods
Millcreek Common Miscellaneous Rentals and Services			
285	21' x 21' Dark Maple Dance Floor	3-54-010	\$400.00
286	Booth Power connection	3-54-010	\$45.00/piece
287	Built in AV Services with no support staff	3-54-010	No fee
Recreation Fees - Venture Out Programs			
288	Camp Tracy:		
289	Cabin and Tent Rental	3-54-010	\$150.00 - \$300.00
290	Campsite Rental	3-54-010	\$100.00 - \$150.00
291	Day Passes	3-54-010	\$10.00/pass
292	Meals	3-54-010	\$5.00 - \$16.00/person
293	Crafts and Classes	3-54-010	\$1.00 - \$10.00
294	Activity Fees	3-54-010	\$5.00 - \$10.00
295	Discount for Non-Profits (excluding food purchases)	3-54-010	50% off original cost
Permits			
296	Special Event Permits	14-58-090	\$50.00

FY26 Budget Prepared By:

Jeff Silvestrini, *Mayor*

Mike Winder, *City Manager/Economic Development Director*

Francis Lilly, *Assistant City Manager/Planning & Zoning Director*

Lisa Dudley, *HR/Finance Director*

Kurt Hansen, *Facilities Director*

Jim Hardy, *Building Services Director*

Rita Lund, *Communications Director*

Aimee McConkie, *City Events Director/Millcreek Common Director*

John Miller, *Public Works Director/City Engineer*

Elyse Sullivan, *City Recorder*

Nicole Pack, *Deputy Treasurer*

Stephanie Bond, *HR Manager*



1330 E. Chambers Ave

Millcreek, UT 84106

(801) 214-2700

millcreekUT.gov



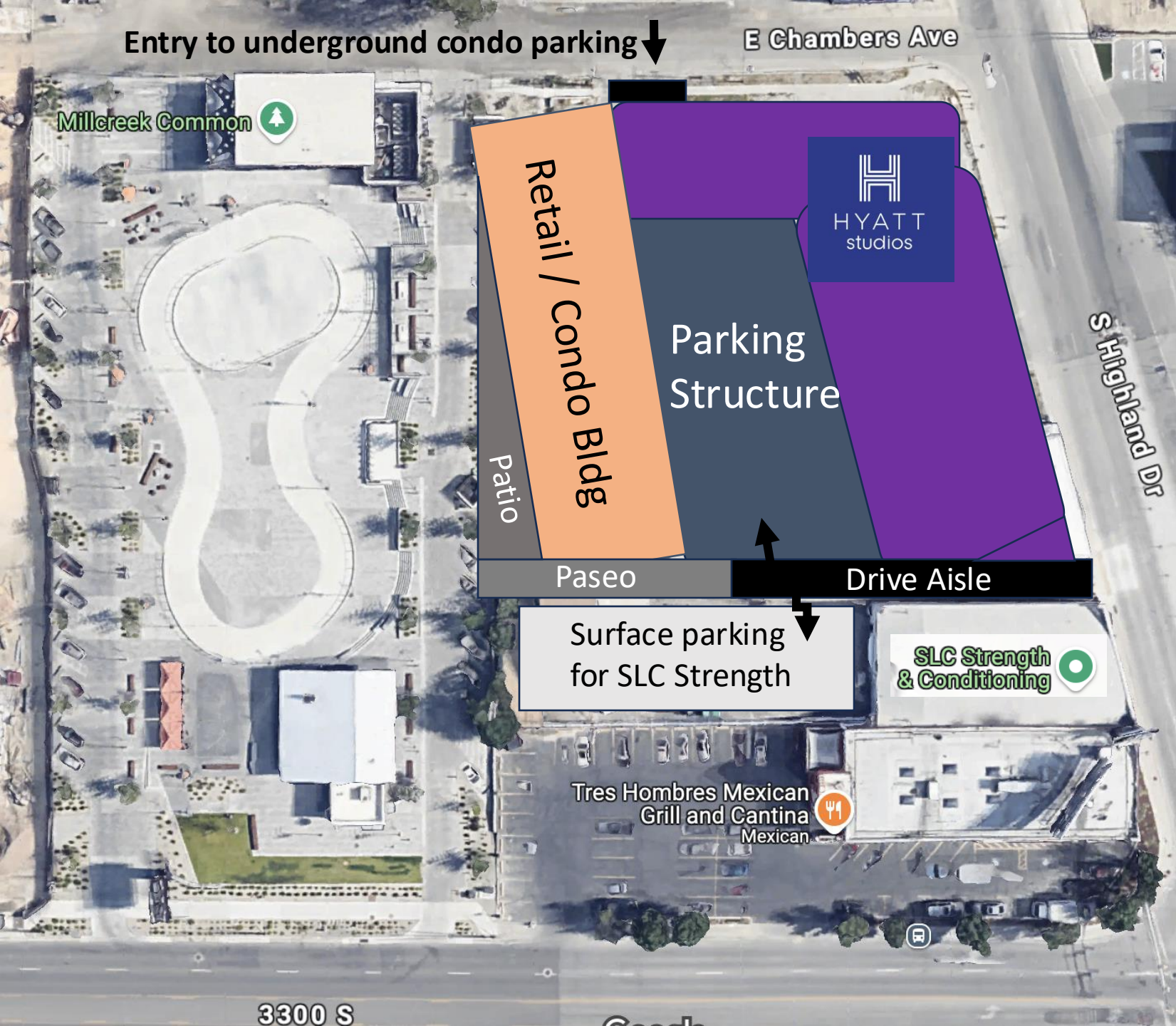
Step One

Fine Art Inn moves to
temporary leased
location by Dec 2025



Step Two

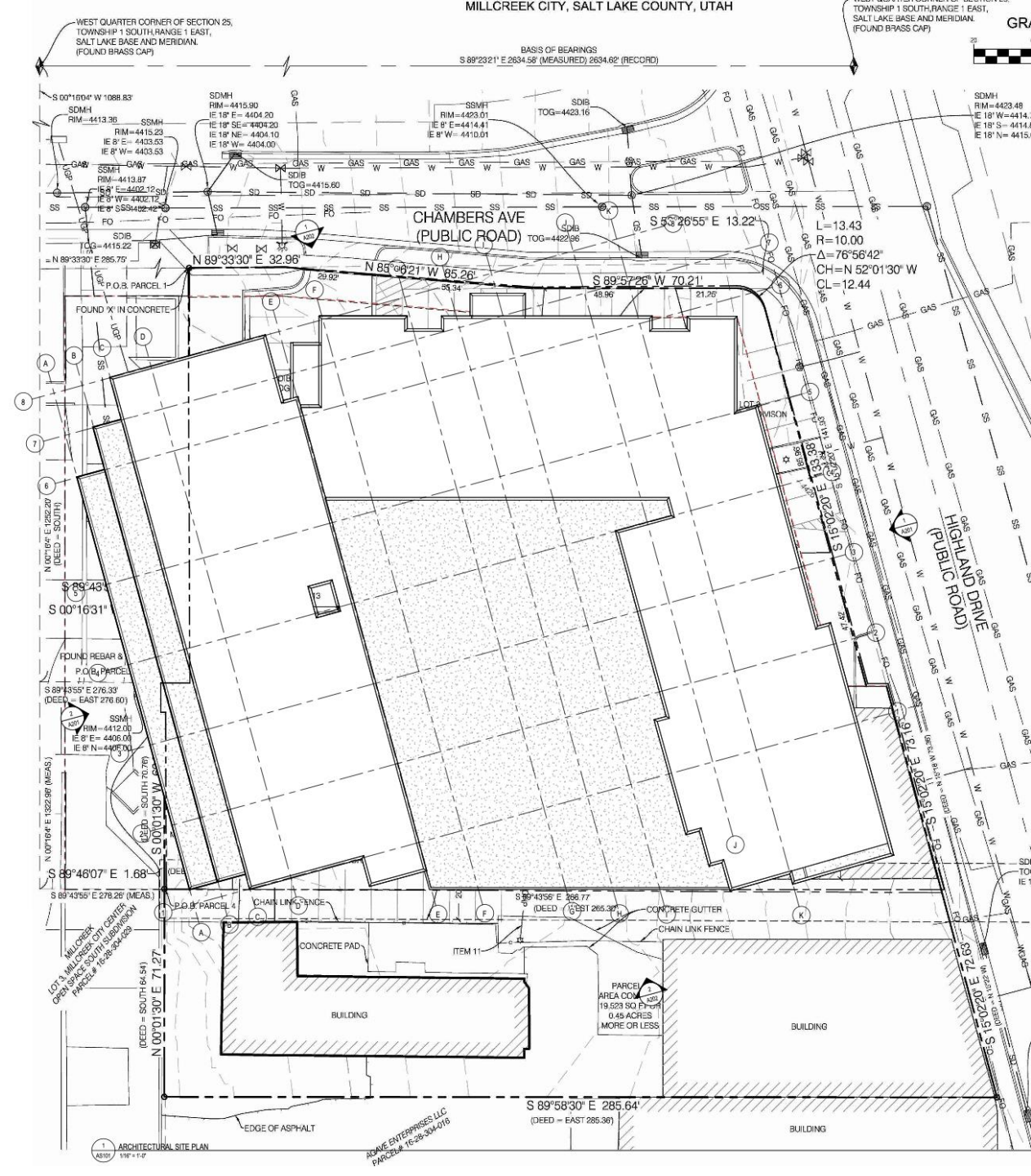
In Jan 2026, Hamid Adib contributes his SLC Strength property & gains the Fine Art Inn property & money to rehab the site

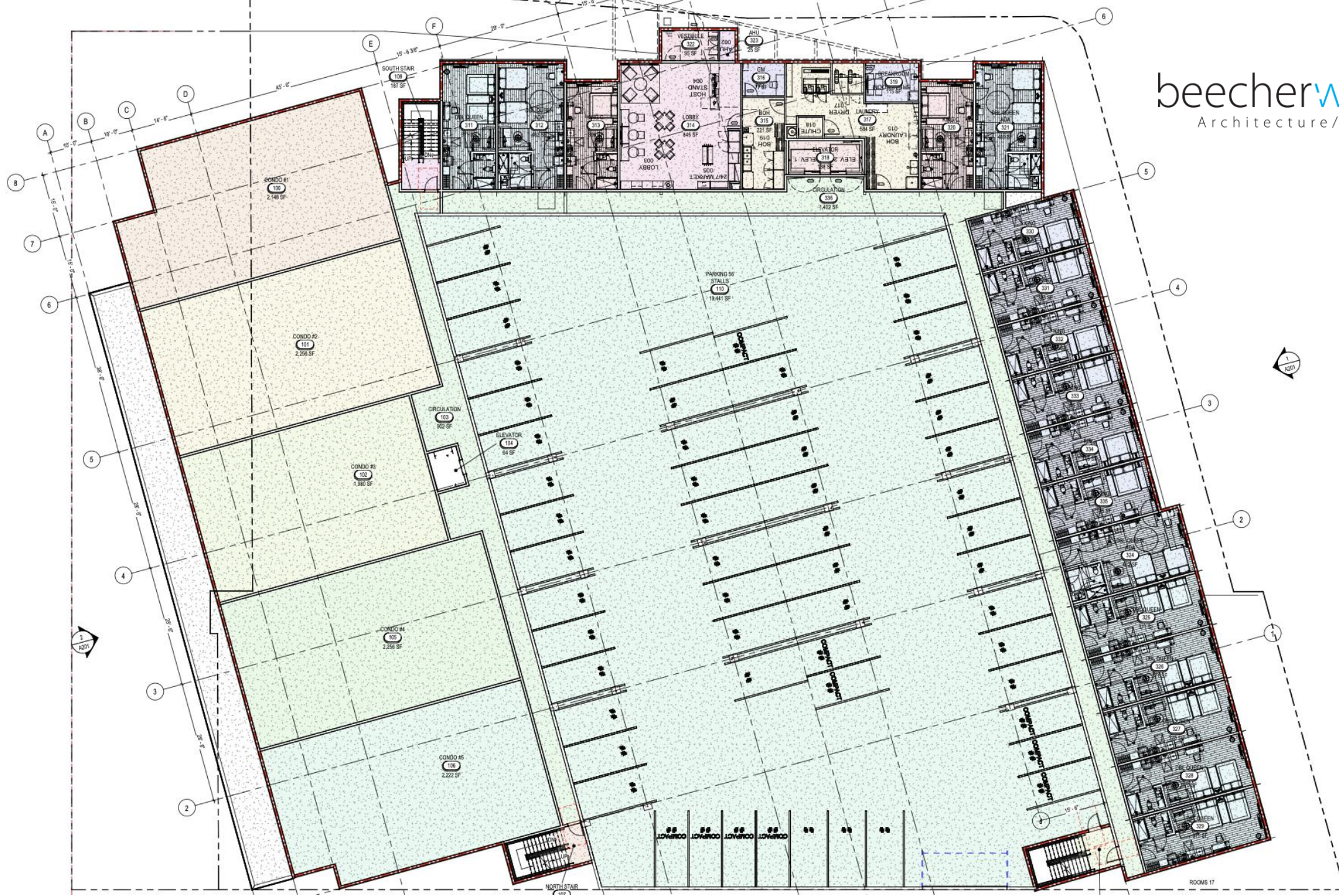


Step Three

July 2026 Construct:

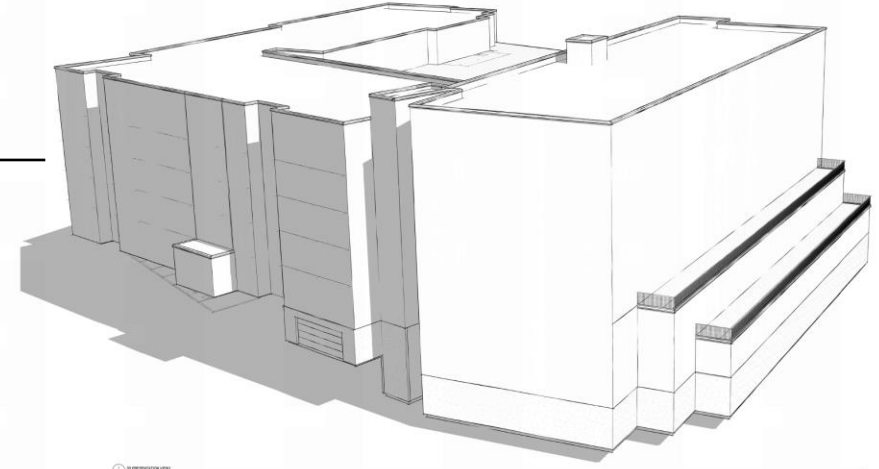
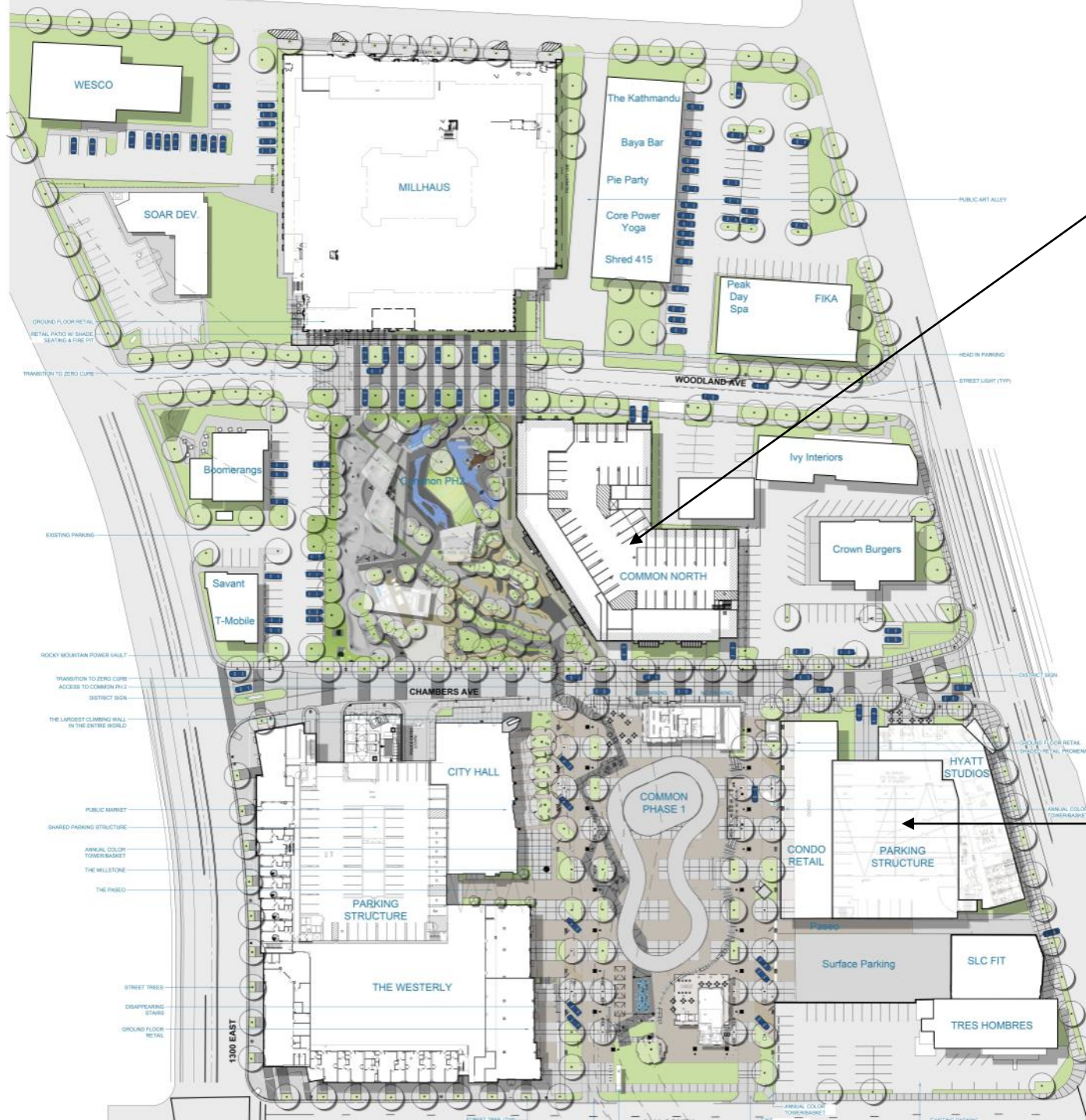
- ✓ Retail / Condo Building
- ✓ Hyatt Studios Hotel
- ✓ Parking Structure





**Millcreek will purchase the
Millcreek Common North site
from Cottonwood Residential for
\$3.1 million**

Would be parking during east
block construction.



Temporary Parking Lot

April 2025 – July 2028

LEGEND



PROPOSED MILLCREEK PARKING



PROPOSED TRAFFIC FLOW



PROPOSED ASPHALT



PROPOSED MILLINGS

PRELIMINARY DRAFT NOT FOR CONSTRUCTION

EXISTING CONDITION

EX MILLCREEK PARKING =
122 TOTAL STALLS
= 5 TRAILERS PARKED
= 117 FUNCTIONAL STALLS

CONCEPT PROPOSED

MILLCREEK PARKING = 106 STALLS
TWO-WAY DRIVE AISLE = 24' MIN
ONE-WAY DRIVE AISLE = 12' MIN
STALL WIDTH = 9 FT
STALL DEPTH = 20 FT

NOTES

PROTECT ANY EXISTING UTILITY AS APPLICABLE AND NECESSARY

APPLY MILLINGS AT SUFFICIENT DEPTH
COORDINATE WITH ENGINEER

APPLY ASPHALT AND UTBC OVER PROPERLY
PREPARED SUBGRADE AT 95% PROCTOR
COMPACTION AT SUFFICIENT DEPTH
COORDINATE WITH ENGINEER

ADJUST THE CONCEPT PLAN BASED ON
OBSERVED PARKING BEHAVIOR WHERE
NECESSARY FOLLOWING THE STANDARD
DIMENSIONS

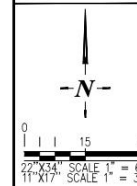


PUBLIC WORKS
DEPARTMENT
ENGINEERING SECTION
100 N. CENTER ST. SUITE 200
MILLCREEK, UT 84043

NO.	DATE	REVISIONS

DRAWN BY: TMS
DESIGNED BY: TMS
CHECKED BY: JTS

PHASE II PRELIMINARY DRAFT
TWO-WAY CIRCULATION SITE LAYOUT CONCEPT





Millcreek Common North

- CCOZ Pre-Application
- Cottonwood Residential
- 58 Dwellings
- 12,117 SF Commercial Area
- 116 Parking Stalls

Millcreek would:

-Use CRA affordable housing dollars to buy down the land

-City finds development partner to construct Affordable First Time Homebuyer Condominiums

-City retains ownership and control of ground floor retail

-City controls the pacing of when development happens

	2026-2056
REVENUES	
Ensign Purchase	1,400,000
Hotel purchase	1,500,000
Parking rent (condos)	3,156,896
Parking rent (hotel)	5,617,322
Retail rent	14,116,410
Basement rent	4,033,260
Retail rent (MC North)	13,242,180
Cell antannea rent	909,888
Hotel sales tax est	2,464,280
Transient Room Tax est	1,895,600
Retail POS sales tax est	379,120
Affordable Housing (CRA) transfer	3,500,000
Transfer from Gen Fund (Bond)	24,361,085
Support from Gen Fund	2,050,000
Interest on Project Balance	1,795,344
TOTAL REVENUES	80,421,386

EXPENSES	-
Moving Fine Art out	(50,000)
TI for Fine Art temp space	(280,000)
Fine Art Rent	(260,000)
Building allowance for Adib	(3,500,000)
Parking Structure	(10,560,000)
Retail Buildout (vanilla shell)	(2,800,000)
Basement Buildout (vanilla shell)	(2,100,000)
Retail Tenant Improvements	(840,000)
Moving Fine Art back	(50,000)
Moving SLC Fitness to new location	(50,000)
Purchase Millcreek Common North	(3,100,000)
MC North Retail Buildout	(2,000,000)
Fine Art Moving Incentive	(500,000)
Millcreek Common West Mural	(100,000)
MC North Retail Tenant Imprvmts	(600,000)
Series 2025 Bond Principal & Interest	(48,747,129)
TOTAL EXPENSES	(75,537,129)

\$22,935,000

MILLCREEK COMMUNITY REINVESTMENT AGENCY, UTAH

Sales Tax Revenue Bonds, Series 2025
(East Common Block Development 5.12.2025)



LEWIS | ROBERTSON | BURNINGHAM

Sources & Uses

Dated 08/14/2025 | Delivered 08/14/2025

Sources Of Funds

Par Amount of Bonds	\$22,935,000.00
Reoffering Premium	1,362,853.70
Total Sources	\$24,297,853.70

Pricing Summary

Total Underwriter's Discount (0.550%)	126,142.50
Debt Service Coverage Analysis	171,250.00
Deposit to Project Construction Fund	24,000,000.00
Rounding Amount	461.20
Total Uses	\$24,297,853.70

Debt Service Coverage Analysis

Millcreek Common

City Hall

East Block Dev.



LEWIS | ROBERTSON | BURNINGHAM

Fiscal Year Ending 6/30	Local Option Sales Tax Revenues	<u>Series 2019</u>		<u>Series 2021</u>		<u>Series 2025</u>		Total Annual Debt Service	Debt Service Coverage Ratio
		Principal	Interest	Principal	Interest	Principal	Interest		
2017	2,384,051								
2018	9,900,601								
2019	10,518,731								
2020	11,211,027	-	603,505	-	-	-	-	603,505	18.58
2021	13,227,389	-	721,800	-	-	-	-	721,800	18.33
2022	14,836,842	-	721,800	840,000	938,361	-	-	2,500,161	5.93
2023	15,206,134	-	721,800	680,000	1,099,250	-	-	2,501,050	6.08
2024	15,213,873	-	721,800	715,000	1,065,250	-	-	2,502,050	6.08
2025	15,213,873	140,000	718,300	750,000	1,029,500	-	-	2,637,800	5.77
2026	15,213,873	280,000	707,800	785,000	992,000	-	955,730	3,720,530	4.09
2027	15,213,873	395,000	690,925	825,000	952,750	-	1,198,825	4,062,500	3.74
2028	15,213,873	520,000	668,050	870,000	911,500	-	1,198,825	4,168,375	3.65
2029	15,213,873	655,000	638,675	910,000	868,000	-	1,198,825	4,270,500	3.56
2030	15,213,873	810,000	602,050	955,000	822,500	445,000	1,198,825	4,833,375	3.15
2031	15,213,873	1,005,000	561,700	1,005,000	774,750	470,000	1,176,575	4,993,025	3.05
2032	15,213,873	1,165,000	518,300	1,055,000	724,500	490,000	1,153,075	5,105,875	2.98
2033	15,213,873	1,340,000	468,200	1,085,000	692,850	515,000	1,128,575	5,229,625	2.91
2034	15,213,873	1,395,000	413,500	1,120,000	660,300	540,000	1,102,825	5,231,625	2.91
2035	15,213,873	1,450,000	356,600	1,155,000	626,700	570,000	1,075,825	5,234,125	2.91
2036	15,213,873	1,510,000	297,400	1,185,000	592,050	595,000	1,047,325	5,226,775	2.91
2037	15,213,873	1,570,000	235,800	1,225,000	556,500	625,000	1,017,575	5,229,875	2.91
2038	15,213,873	1,635,000	171,700	1,260,000	519,750	660,000	986,325	5,232,775	2.91
2039	15,213,873	1,705,000	104,900	1,295,000	481,950	690,000	953,325	5,230,175	2.91
2040	15,213,873	1,770,000	35,400	1,335,000	443,100	725,000	918,825	5,227,325	2.91
2041	15,213,873	-	-	1,375,000	403,050	760,000	882,575	3,420,625	4.45
2042	15,213,873	-	-	1,420,000	361,800	800,000	844,575	3,426,375	4.44
2043	15,213,873	-	-	1,460,000	319,200	840,000	804,575	3,423,775	4.44
2044	15,213,873	-	-	1,505,000	275,400	880,000	762,575	3,422,975	4.44
2045	15,213,873	-	-	1,535,000	243,419	925,000	718,575	3,421,994	4.45
2046	15,213,873	-	-	1,570,000	210,800	970,000	672,325	3,423,125	4.44
2047	15,213,873	-	-	1,600,000	177,438	1,020,000	623,825	3,421,263	4.45
2048	15,213,873	-	-	1,635,000	143,438	1,070,000	572,825	3,421,263	4.45
2049	15,213,873	-	-	1,670,000	108,694	1,130,000	513,975	3,422,669	4.45
2050	15,213,873	-	-	1,705,000	73,206	1,195,000	451,825	3,425,031	4.44
2051	15,213,873	-	-	1,740,000	36,975	1,260,000	386,100	3,423,075	4.44
2052	15,213,873					1,325,000	316,800	1,641,800	9.27
2053	15,213,873					1,400,000	243,925	1,643,925	9.25
2054	15,213,873					1,475,000	166,925	1,641,925	9.27
2055	15,213,873					1,560,000	85,800	1,645,800	9.24
TOTALS:		17,345,000	10,680,005	36,265,000	17,104,980	22,935,000	24,358,480	128,688,465	

\$22,935,000

MILLCREEK COMMUNITY REINVESTMENT AGENCY, UTAH

Sales Tax Revenue Bonds, Series 2025
(East Common Block Development 5.12.2025)

Sales Tax Supported Debt Service Coverage Comparables Analysis

Cities	Sales Tax Revenues (2024 Audited)	Maximum Aggregated Total Annual Debt Service	Debt Service Coverage Ratio
Cottonwood Heights	\$9,069,925	\$2,606,709	3.48
Holladay	7,559,907	2,147,536	3.52
Midvale	12,519,490	6,412,850	1.95
Millcreek **	15,213,873	5,234,125	2.91
Sandy	29,807,997	8,436,737	3.53
South Salt Lake	10,782,148	2,912,375	3.70

** Millcreek City's sales tax supported debt is primarily repaid through other revenue sources, including lease revenue, land disposition, and other revenue sources.

\$22,935,000¹

MILLCREEK COMMUNITY REINVESTMENT AGENCY, UTAH
SALES TAX REVENUE BONDS, SERIES 2025[A] (TAX-EXEMPT) [AND
SERIES 2025B (TAXABLE)]
(MILLCREEK COMMON – EAST BLOCK DEVELOPMENT)

CALENDAR OF EVENTS
(MAY 12, 2025)

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

City Council Meetings
Holiday
Closing

DATE	EVENT	RESPONSIBILITY	STATUS
May 1 (Thu.)	Kick-off meeting with Issuer, Bond Counsel and Financial Advisor to discuss structure, tax exemption, and timing of transaction	FA, BC, CO	Completed
May 2 - 7	Tax analysis and determination of proportional allocation of tax-exempt vs. taxable bonds	BC, FA	In Process
May 7 (Wed.)	LRB to begin work on bond structure and ratings presentation	FA	In Process
May 7 (Wed.)	LRB to furnish Bond Counsel with necessary information to begin work on "Super" Parameters Resolution and draft bond documents	FA, BC	In Process
May 12 (Mon.)	City Council work session to review proposed bond financing structure and related timing of ratings process, marketing and pricing of bonds, and closing and delivery of bond proceeds	CC, FA	
May 16 (Fri.)	Finalize finance team (<i>underwriter, trustee, and rating agencies</i>)	CO, FA	
May 20 (Tue.)	Bond Counsel to send draft bond documents to City staff for inclusion in council packets for May 27, 2025, City Council meeting	BC	
May 26 (Mon.)	Memorial Day		
May 27 (Tue.)	City Council meeting to consider adoption of the Super Parameters Resolution authorizing the publication of the <u>NOTICE</u>	CC, FA, BC	



DATE	EVENT	RESPONSIBILITY	STATUS
	<u>OF INTENT TO ISSUE BONDS</u> , designating a pricing committee to finalize the transaction and sets public hearing on the issuance of the Series 2025 Sales Tax Revenue Bonds for June 23, 2025, City Council meeting		
May 29 (Thu.)	City to post <u>NOTICE OF PUBLIC HEARING</u> on <i>Utah Public Notice Website</i> .	CO, BC	
May 29 (Thu.)	Publication of first <u>NOTICE OF INTENT TO ISSUE BONDS</u> and <u>NOTICE OF PUBLIC HEARING</u>	BC	
June 4 (Wed.)	Publication of second <u>NOTICE OF INTENT TO ISSUE BONDS</u> and <u>NOTICE OF PUBLIC HEARING</u> (30-day contestability period begins)	BC	
June 19 (Thu.)	Juneteenth		
June 20 (Fri.)	LRB distributes draft ratings presentation for review by City	FA	
June 23 (Mon.)	Public Hearing on the proposed issuance of the Series 2025 Sales Tax Revenue Bonds in conjunction with regularly scheduled City Council meeting	CC, CO, FA	
June 26 (Thu.)	LRB to furnish rating agencies with draft Preliminary Official Statement ("POS"), related bond documents and financial data on the City	FA	
July 4 (Fri.)	Independence Day		
July 4 (Fri.)	30-day contest period ends		
July 7 (Mon.)	Ratings presentation walkthrough 11:30 a.m.	CO, FA	
July 7 (Mon.)	Bond Counsel to distribute revised POS and related Bond documents	BC	
July 8-9 (Tue.-Wed.)	Ratings Presentation in San Francisco, CA	CO, FA	

July 18 (Fri.)	Receive Bond ratings. Communicate results to Bond Counsel and other parties. Notify bond insurers of rating to get pricing (if necessary)	FA, BC, UW	
July 22 (Tue.)	Document review meeting	CO, FA, UW, BC	
July 23 (Wed.)	Due Diligence conference call	CO, FA, BC, UW	
July 24 (Thu.)	Pioneer Day		
July 25 (Fri.)	Final comments due on POS	ALL PARTIES	
July 30 (Wed.)	Distribution of POS in electronic form. Begin Bond marketing period	BC, UW	
August 6 (Wed.)	Pre-pricing conference call to review market conditions and set opening pricing scale (2:30 p.m. MDT)	CO, FA, UW	
August 7 (Thu.)	Bond sale. Distribute sales results to Bond Counsel	UW, FA	
August 7 (Thu.)	Pricing Committee to approve final Bond sale terms and sign Bond Purchase Agreement (11:20 a.m. MDT)	CO, FA, UW	
August 8 (Fri.)	Dissemination of draft Closing Memorandum	FA	
August 12 (Tue.)	Bond Counsel to Disseminate Draft Closing Documents	BC	
August 12 (Tue.)	Dissemination of final Closing Memorandum	FA	
August 13 (Wed.)	Pre-closing; signing of Closing Documents	ALL PARTIES	
August 14 (Thu.)	Closing and deliver of bond proceeds	ALL PARTIES	



RECOVERY RESIDENCES IN MILLCREEK



What is the Status of the Permit Application for 868 East 4315 South?

- ▶ **PENDING.** Staff received the application two weeks ago:
 - ▶ 8 adults.
 - ▶ 1 live-in manager.
 - ▶ Quiet hours.
 - ▶ Clients typically do not drive.
 - ▶ Limited to six vehicle parking spaces.
 - ▶ Limits to off-street parking.
 - ▶ We did an inspection of the facility, with the Building Official, Fire Marshal, and the UPD Social Worker.
 - ▶ We observed five bedrooms that appear to meet or exceed the state's minimum requirement for occupancy.



What is the Status of the Permit Application?

- ▶ **PENDING.** Staff received the application two weeks ago:
 - ▶ City Attorney and Planning Director will review, and we may consult a third party expert on the financial considerations the applicant submitted.



Who Reviews The Application?

- ▶ City Attorney and Planning Director will review for compliance with the zoning code, and we may consult a third party expert on the financial considerations the applicant submitted.
- ▶ DHHS Office of Licensing will review the therapeutic rationale and the qualifications of the individuals, as well as the minimum room sizes.
- ▶ I cannot base a planning denial on an applicant's character.
- ▶ The approval would be **pending** a license from the State of Utah.



What is a Recovery Residence?

- ▶ Under Millcreek Code, Recovery Residents are one of several types of **Residential Facilities for Persons With a Disability**.
- ▶ These are **permitted uses** in any residential zone.



What is a Recovery Residence?

► Millcreek's Definition (MKZ 19.04):

"Residential facility for persons with a disability" means a residence:

- A. In which more than one person with a disability resides; and
- B. Is (1) licensed or certified by the Department of Human Services under Title 62A, Chapter 2, Licensure of Programs and Facilities, Utah Code, Unannotated; or (2) licensed or certified by the Department of Health under Title 26, Chapter 21, Health Care Facility Licensing and Inspection Act, Utah Code, Unannotated.



What is a Disability?

► Millcreek's Definition of Disability (MKZ 19.04)

"Disability" means a physical or mental impairment that substantially limits one or more of a person's major life activities, including a person having a record of such an impairment or being regarded as having such an impairment. "Disability" does not include **current** illegal use of, or addiction to, any federally controlled substance, as defined in Section 102 of the Controlled Substances Act, 21 U.S.C. 802.



What is a Disability?

- ▶ People who are in active recovery from substance use disorders are considered “disabled” under the law, and are entitled to live anywhere any of us live.



What Zoning Regulations apply to this facility?

- ▶ The Planning Director shall approve a Permitted Use, provided:
 1. The facility meets or will meet all program, physical facility, and licensure requirements of the state department of human services or department of health.
 2. Except as otherwise provided in this chapter, buildings and uses shall meet all applicable City development standards, licensing and zoning requirements.



What Zoning Regulations apply to this facility?

- ▶ Planning Director Approves a Permitted Use, provided:
 - 3. The facility shall not house persons who are involuntarily residing therein or who are residing therein as a part of or in lieu of confinement, rehabilitation, or treatment in a correctional facility.
 - 4. The applicant provides sufficient evidence that the requested accommodation is necessary to allow disabled individuals reasonable, non-discriminatory, federally mandated housing opportunities in the relevant zone. Evidence may include information relating to the history, management, financial feasibility, and therapeutic benefits of the facility, and applicable law.



What Zoning Regulations apply to this facility?

- ▶ The Planning Director may not deny the application based upon reasonably anticipated detrimental effects to the community so long as reasonable conditions are proposed to mitigate such anticipated detrimental effects.



What Zoning Regulations apply to this facility?

- ▶ The Planning Director can terminate a permit if:
 1. The facility is devoted to a use other than a residential facility for persons with a disability, or
 2. The facility exceeds the maximum number of residents specified and approved in the original application, changes the disability classification under state rules, or remodels or expands without first receiving approval from the director.
 3. The facility is not licensed by the state department of health or department of human services.
 4. It is determined by an appropriate authority that residents of the facility have engaged in a pattern of criminal acts of nuisance, theft, or violence in the adjoining neighborhood.



What Zoning Regulations apply to this facility?

- ▶ City permits for a Residential Facility for Persons with a Disability are non-transferable.
- ▶ If a different owner purchases the facility, or if the treatment protocols change, we will require a new application for a permit.



What is the City Council's role?



- ▶ Millcreek Code does not contemplate a role for the City Council in the approval of a permit for a residential facility for persons with a disability.
- ▶ This isn't a political question, it is a legal question.



Why don't we hold more hearings on this?

- ▶ Millcreek Code also does not contemplate a public hearing process or public input on a permitted use approval for a residential facility for persons with a disability.
- ▶ Why? As a rule, our civil and constitutional rights as Americans are not subject to public scrutiny.



Can Millcreek deny a permit for a use that is permitted in a zone?

- ▶ No. As long as the proposed use meets the requirements in the code, Millcreek cannot deny a permit for a use that the R-1 Zones list as a permitted use.



Are we obligated to permit a Recovery Residence in any neighborhood?

- ▶ Yes, provided they meet the burden of demonstrating a need for a reasonable accommodation.



Our Obligation Under Federal Law



- ▶ If we allow any residential use in a zone, we must also allow Disabled Americans to reside in that zone.
- ▶ Residential uses are allowed in the R-1 Zones.
- ▶ Federal law protects the rights of disabled Americans to live in residential neighborhoods, and this includes people who suffer from mental health or substance use disorders.
- ▶ Disabled Americans have as much a right to live in a Millcreek neighborhood as anyone else does.



Our Obligation Under Federal Law



- ▶ Denial of a permit for a Residential Facility for Persons with a Disability in a zone where the use is expressly allowed is a violation of both the Fair Housing Act and the Americans with Disabilities Act.
- ▶ The applicant bears the burden of justifying the reasonable accommodation to exceed the maximum occupancy in the zone (4 unrelated adults).



What are the consequences of denying a permit?

- ▶ They're dire.
- ▶ Millcreek would be subject to a civil rights action from the Department of Justice, the applicant or potential residents.
- ▶ A denial would imperil many grants and appropriations we have received from federal and state agencies, because in those grant agreements we commit to further fair housing and protect the rights of all who live in Millcreek.



Can we impose conditions on the permit?

- ▶ Yes, if the conditions are reasonable and non-discriminatory.
- ▶ The classic example is parking.
- ▶ We can also require the permit-holder to follow the treatment program they committed to follow in their application.
- ▶ We **must** require that they maintain their state license as a residential support program in good standing.



I'm still concerned...

- ▶ Concerns about the quality and character of the applicant should be directed to DHHS.
- ▶ Let me know if you have specific concerns about parking, noise, or any issue that can be reasonably mitigated.

flilly@millcreekut.gov / 801.214.2752

- ▶ The applicant or any affected party can appeal a land use decision.



Other Resources

- ▶ State Monitoring of Health Care Facilities and Human Services Programs:



- ▶ Joint Statement of the Department of Housing and Urban Development and the Department of Justice on State and Local Land Use Laws and Practices and the Application of the Fair Housing Act:

