

**Minutes of the North Logan City
City Council
Held on August 6, 2025
At the North Logan City Offices, North Logan, Utah**

(0:00:00 - Time stamps throughout the minutes below, indicate the time an item begins in the recording of the meeting.)

Item #1 - Opening Business

The meeting was called to order by Mayor Lyndsay Peterson at 6:32 p.m.

Council members present were: Lyndsay Peterson, Buzzy Mullahkhel, Emily Schmidt, Kenny Reese and Mark Hancey. (Joni Kartchner was excused.)

Others present were: Alan Luce, Scott Perkes, Jordan Oldham, Scott Bennett, Police Chief Kent Goodrich, Fire Chief Nate Thompson, Russell Goodwin, Tim McCabe, Christine Tolbert, and Susan Coles.

The Pledge of Allegiance was led by Emily Schmidt
An invocation was given by Mark Hancey

Adoption of Agenda

(0:01:20)

Motion

Emily Schmidt made a motion to adopt the agenda, as presented. Kenny Reese seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Approval and Follow-up of Minutes of the July 9, 2025 and July 30, 2025 City Council Meetings; and July 9, 2025 and July 30, 2025 City Council Closed Session Meetings.

(0:02:00)

Motion

Buzzy Mullahkhel made a motion to approve the City Council minutes, as presented. Emily Schmidt seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Recognition of Exemplary Staff Member

Lyndsay Peterson recognized Jesse Howe and the entire Recreation Department for exceptional planning and execution of Pioneer Day celebration; it was well-organized, family-friendly, and an energetic event.

Reports from Public Safety Officials

Fire Chief Nate Thompson report:

- July Summary - 4 significant dumpster fires; no major property damage.
- Year-to-Date Calls: Up 2% from 2024.
- Training: 4,098 total hours (Q2), including 983 ARFF hours.
- Awards: Chief Tomkinson received Distinguished Service Award (EMS oversight), and Critical care paramedics to be honored by IHC for outstanding field care.
- Legislation: Senate Bill 215 requires EMS relicensing via RFP every four years; RFP due Sept. 30, 2025.

Police Chief Kent Goodrich report:

- Weekly Calls: 109 total (82 North Logan, 27 Hyde Park).
Priority Calls (57%): Medicals, accidents, vehicle fire, domestic disputes, theft, custodial interference, alarms, juvenile issues, trespassing.

- Urban Deer Program: Active through 2028; 70+ North Logan properties enrolled; waiver collection underway.

Review of Strategic Directives and Action Items

Alan Luce reviewed items with the council, including:

- Sewer: Lift station repairs (pumps, lines) handled in-house.
- Streets: Sidewalk repair, painting, and stormwater improvements (e.g., Naomi Drive, 800 E).
- Engineering: 2850 N project nearing completion, 1200 E bridge replacement to begin soon, and roundabout at 2500 N & 800 E and 600 E projects ahead of schedule.
- Parks/Trails: Bonneville-Shoreline Trail extension grant; property coordination ongoing.
- Recreation: Fall sports underway.
- Cemetery: Shed project in design phase.
- Community Development: Code updates, subdivisions in process.
- Library: End-of-Summer Social well attended.

New Business

(0:17:40)

Item #2: Public Hearing to receive public input on a proposed resolution to amend various fees within the Master Fee Schedule.

Alan Luce presented overview of key changes:

- Development Fees: Zoning clearance, "cost incurred" definition, construction inspection increase from 2.75% to 3%.
- Sealcoat Fee: Proposed increase from \$0.75/sq ft to \$0.80–\$0.85.
- GRAMA Requests: \$30/hr for staff time - prorated.
- Miscellaneous Fees: Updated copy/fax charges; senior luncheon changes pending program shift.
- Library Non-resident Fee: Raised to \$125/year or \$35/quarter.
- Stormwater Fee: Increased to \$5/month for single-family (still below neighboring cities).
- Business License Fees: Updated for first time in 30 years.
- Fireworks Stands: Corrected fee to \$350 in line with ordinance.

Mayor Lyndsay Peterson read aloud the guidelines for speaking at a public hearing, and opened the public hearing at 7:11 p.m.

Susans Coles urged that fee comparisons remain aligned with Cache Valley cities; staff confirmed comparison basis is local.

Mayor Peterson closed the public hearing at 7:13 p.m.

City Council continued discussions on the various rates.

(0:48:36)

Motion

Emily Schmidt made a motion to approve the resolution to amend various fees within the master fee schedule as edited. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Item #3: Consider approval of a resolution amending the North Logan City Design Standards Technical Manual (DSTM) related to Street Trees.

Alan Luce presented overview of key changes:

- Replaced prohibited species list with approved species by park strip width. Only listed species allowed unless approved by DRC; unapproved trees must be removed by owner.
- Edits made for grammar and appendix reference correction.

(0:57:18)

Motion

Emily Schmidt made a motion to approve the resolution amending the North Logan City Design Standards Technical Manual related to street trees with the edits that we've made here in this meeting. Mark Hancey seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

Item #4: Consider ratifying the approval of a proposed addendum to a settlement agreement and property acquisition offer.

(0:58:12)

Motion

Mark Hancey made a motion to ratify the approval of a proposed addendum to a settlement agreement and property acquisition offer. Kenny Reese seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

City Council Work Session Items

Item #5: Updates regarding the North Logan City General Plan and City Center Masterplan.

Scott Perkes presented information, including:

- General Plan & City Center Master Plan: Nearing completion; zoning ordinance (12C) updates and subdivision ordinance (12D) under review. Public hearings expected in fall.

Item #6: Updates regarding North Logan's water capital improvement projects.

Alan Luce presented information, including:

- Water Projects: 4M gallon tank excavation complete; backfill underway; mid-Sept 24-hour concrete pour. Green Canyon treatment plant on track for late Sept completion.
- Civic Center: Exterior nearly complete; library remodel to follow.

Item #7: Updates on Civic Center.

Alan Luce presented information, including:

- Civic Center: Exterior nearly complete; library remodel to follow.

Item #8: Reports from City officers, boards, and committees.

- Public Works: 800E Roundabout opening set for Aug. 18; 600 East project on schedule.
- Elections: Primary deadline Aug. 12; Ballot drop-off encouraged to reduce mailing costs.
- Events: Day of Service – Sept. 13; Meet the Candidates Night – Sept. 24; Pumpkin Days upcoming.

(1:09:43)

Motion

Emily Schmidt made a motion to adjourn the meeting. Buzzy Mullahkhel seconded the motion. A vote was called and the motion passed unanimously with Buzzy Mullahkhel, Emily Schmidt, Kenny Reese, and Mark Hancey voting in favor.

The meeting adjourned at: 7:14pm

Approved by City Council:

August 6, 2025

Transcribed by: Scott Bennett

Recorded by:



Scott Bennett/City Recorder