



City of
NORTH SALT LAKE

CITY COUNCIL
Work Session

September 2, 2025
6:00 p.m.

QUARTERLY FINANCIAL REPORT

Period Ending June 30, 2025

Q2 2025 Financial Report

FYE 2025 (Prelim)

GENERAL FUND SNAPSHOT

FY 25 Revenues ahead of budget by \$224,500

- **Increases from Prior Year**
 - Property Tax: 4.6%
 - Sales Tax: 3.9%
 - Franchise: Tax 2.5%
 - Court Fines: 33.5%
 - Charges for Services: 32.1%
- **Decreases from Prior Year**
 - Interest: (34.7%)
 - Miscellaneous: (29.9%)

FY 24 Revenues ahead of budget by \$329,030

GENERAL FUND SNAPSHOT

Q2 2025 Financial Report

FYE 2025 (Prelim)

REVENUES	FY 2024	FY 2025
Property tax	3,199,190	3,345,230
Sales tax	6,591,280	6,850,920
Franchise tax	2,224,060	2,280,090
Licenses/Permits	252,300	250,370
Intergovernmental grants	150,590	140,190
Charges for Services	489,250	646,260
Fines and Forfeitures	414,020	552,860
Interest	257,100	167,790
Misc and Contributions	233,870	164,050
Transfers In	329,360	346,360
TOTAL	14,141,020	14,744,120

Q2 2025 Financial Report

FYE 2025 (Prelim)

GENERAL FUND SNAPSHOT

FY 25 Expenditures under budget by \$448,350

- **Decreases**

- General Government: (1.9%)
- Public Works: (5.3%)
- Transfers: (100%) *

- **Increases**

- Police: 9.4%
- Fire: 3.9%
- Community Development: 10.9%
- Parks: 8%

FY 24 Expenditures under budget by \$631,920

* Details on next slide

Q2 2025 Financial Report

FYE 2025 (Prelim)

GENERAL FUND SNAPSHOT

EXPENDITURES	FY 2024	FY 2025
General Government	1,953,190	1,915,210
Police	5,533,850	6,054,250
Fire	1,774,400	1,844,310
Public Works	1,975,920	1,870,430
Community Dev	859,720	953,750
Parks	1,434,350	1,548,460
Transfers to Streets	705,000	-
TOTAL	14,236,430	14,186,410

	FY 2024	FY 2025
REVENUE	14,141,020	14,744,120
EXPENDITURE	14,236,430	14,186,410
(DECR)/INCR FUND BALANCE	(95,410)	557,710

Q2 2025 Financial Report

FYE 2025 (Prelim)

RDA FUNDS SNAPSHOT

Eaglewood Village (\$760,270)

- FY 25 Tax Increment Revenue Growth: 5%
- Unallocated at year end: \$431.00
- *Fund balance at year end: \$9,276.95*

Redwood Road (\$1,478,780)

- FY 25 Tax Increment Revenue Growth: 6.8%
- Unallocated at year end: \$221,450
- *Fund balance at year end: \$1,934,118.83*

Q2 2025 Financial Report

FYE 2025 (Prelim)

RDA FUNDS SNAPSHOT

Highway 89 Road (\$600,060)

- FY 25 Tax Increment Revenue Growth: 3.7%
- Unallocated at year end: \$66,510
- *Fund balance at year end: \$186,526.22*

RDA General Operations

- FY 25 Tax Increment Revenue Growth: None, interest only
- Unallocated at year end: \$37,665
- *Fund balance at year end: \$823,039.95*

Q2 2025 Financial Report

FYE 2025 (Prelim)

HOUSING FUNDS SNAPSHOT

Funded by contributions from Redwood Rd and Hwy 89

RDAs:

- FY 25 Housing Revenue Growth: 7.9%
- Unallocated at year end: \$253,790
- *Fund balance at year end: \$1,150,655.14*

HOUSING FUND PROJECTIONS

FISCAL YEAR	REDWOOD RD	HWY 89	BALANCE
BEG BAL			\$1,150,655
FY 26	152,300	59,000	1,361,955
FY 27	159,350	62,060	1,583,365
FY 28	166,730	65,270	1,815,365
FY 29	174,450	68,650	2,058,465
FY 30	182,530	72,210	2,313,205
FY 31	-	75,950	2,389,155
FY 32	-	79,880	2,469,035
FY 33	-	84,020	2,553,055
FY 34	-	88,370	2,641,425
PROJECTED BAL			= \$2,641,425

Q2 2025 Financial Report

FYE 2025 (Prelim)

DISCUSSION:
Proposed 2026 Civic Events

Civic Events Committee – 2026 Events

Kite Festival

Unity in Community – Pride

Unity in Community – Juneteenth

Liberty Fun Fair Races

Eaglewood Auto Fest

Liberty Fest Celebration Fireworks

Unity in Community – Back to School

NSL Photo Contest (w/Arts Comm)

Unity in Community – Latino Heritage

Halloween Spooktacular

Winter Lights Fest

Other possible events: A Bolder Way Forward (Unity in Community) & Utah250 Events

Other Committees – 2026 Events

Arts Committee

NSL Reads essay contest and author night

NSL photo contest

Youth City Council

Easter Egg Dash

Support/volunteer-various events

Trails Committee

April trail clean up; Trail clean up series; Clean up on National Trails Day (June 7)

Get to the River Event

Health and Wellness

Annual Health Fair combined with Night Out Against Crime

DISCUSSION:
City Hall Use Policy

Proposed City Hall Use Policy

Permitted

Other Govt agencies during regular business hours for official purposes

Agencies which are City partners supporting City purposes

City citizen committees

Group political events such as meet the candidate nights

Prohibited

Private events, person, family events, commercial purposes or an individual campaign activity

Overnight use or storage of personal or non-gov property

Private organizational uses, whether for profit or non-profit

Use by individual political parties?

CITY MANAGER UPDATE
Status of Hatch Park Construction

Hatch Park

TENTATIVE PROJECT SCHEDULE

As of August 26th, 2025

Early Site Package Construction Documents	Week of;	(includes demo, mass grading)
• 100% Construction Documents	August 4th	Landscape/Civil
• Cost Estimate Update/ Review	August 11th	Hogan/CMGC
• Final Early Site CD Review/Cost Estimate	August 18th	City/Design Team/Hogan
Early Site CD Permitting, Bidding, & Negotiations	Week of;	
• Bidding & Negotiations, Set GMP	September 9 th	City/ Hogan
Early Site Construction	Week of;	
• Early Site Package Construction Begins	September 22 th	Hogan/CMGC
Overall Phase 1 Construction Documents	Week of;	
• Overall 75% Construction Documents	August 4th	Design Team
• Cost Estimate Update/ Review	September 1st	Hogan/CMGC
• Overall 100% Construction Documents	September 29 th	Design Team
• Final Owner /Constructability Review	October 13 th	City/ Hogan
• Final Cost Estimate	October 27 th	Hogan/CMGC
Permitting, Bidding, & Negotiations	Week of;	
• Bidding, Addenda, Negotiations, Set GMP	November 10 th	City/ Hogan
Phase 1 Construction	Week of;	
• Overall, Phase One Construction Begins	December 15 th	Hogan
• Substantial Construction Completion	August 2027	Hogan

ADJOURN



City of
NORTH SALT LAKE

CITY COUNCIL
Meeting

September 2, 2025
7:00 p.m.

CITIZEN COMMENT

COUNCIL REPORTS

CITY ATTORNEY REPORT

MAYOR'S REPORT

CITY MANAGER REPORT

RESOLUTION 2025-36R:
Proclamation of City's
Commitment to Volunteerism
& Participation in the JustServe City Program



JUSTSERVE

JustServe City Program

JUST SERVE

“It’s a Movement!”



- Brings people together, working to build united and harmonious communities.
- Helps nurture a culture of service in the lives of individuals, families, and groups.
- Increases understanding and the desire to help and do good for others.
- Is free to individual of all ages, persuasions, societies and faiths.
- Fully funded by The Church of Jesus Christ of Latter-day Saints as a humanitarian offering.

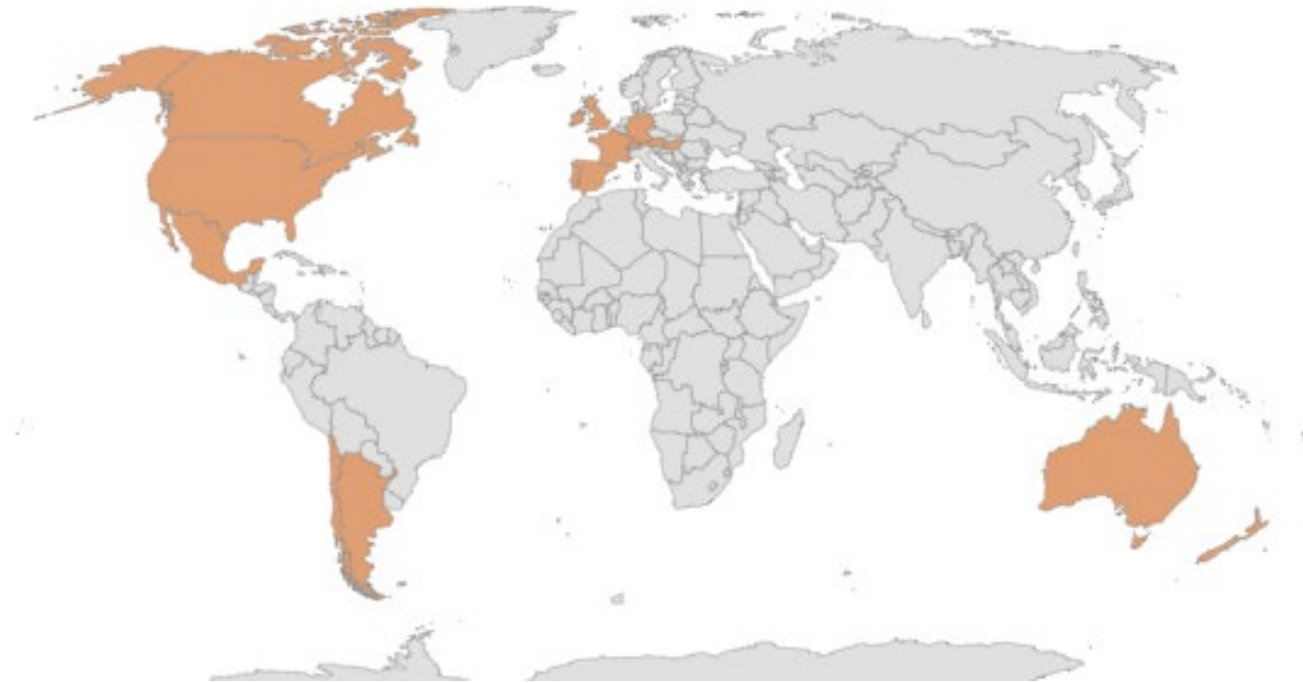
How it Works

- Helps people identify the needs in their community and find opportunities to serve.
- Helps organizations connect with volunteers.
- Can be accessed via the web or mobile app.



Global Reach – 17 Countries; nearly 1M volunteers

- Argentina
- Australia
- Austria
- Canada
- Chile
- France
- Germany
- Hungary
- Ireland
- Mexico
- New Zealand
- Portugal
- Puerto Rico
- Spain
- Switzerland
- United Kingdom
- United States



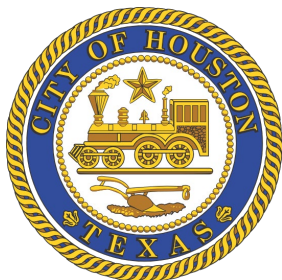
Over 16,000 Organizations



BOYS & GIRLS CLUBS
OF AMERICA



Over 400 Cities



JustServe City Program

Become a JustServe City

1. Create a Volunteerism Proclamation for your city/town/village (proclamation template available).
2. Email your signed proclamation to Awards@JustServe.org
3. Work to meet criteria outlined for a Global JustServe City Award.



A group of diverse people, including a man with a white cane, walking outdoors in front of a yellow gate. The group consists of men and women of various ages and ethnicities. Some are wearing black t-shirts with a logo. The background features a yellow gate with red-tipped pillars and lush green trees.

Global JustServe City Award Qualifications

1. Be an active JustServe City.
2. List service project opportunities on JustServe.org
3. Encourage unity and city values by supporting diverse groups in service.
4. Formally recognize individuals for serving in the community.

JustServe Hero Award Qualifications

- Serve or reside within a JustServe City.
- Identify an outstanding volunteer who:
 - Volunteered significant hours.
 - Participated in numerous projects.
 - Encourages volunteerism in others.
 - Provides transformative service that impacts the community.



JustServe City Designation and Award Benefits

JustServe City Designation

- Recognition on JustServe.org
- Access to Hero Award certificate template for distribution.
- 1:1 support from local JustServe Specialists.

Global JustServe City Award

- Recognition on JustServe.org
- Access to Hero Award certificate template for distribution.
- 1:1 support from local JustServe Specialists.
- Global JustServe City certificate.
- Press release template for distribution to local media.
- First 100 Cities -Specialized pull-up banner for display at City Hall

City of Franklin, Tennessee

“Franklin is a giving and caring community. We are honored to be a city selected for the Global Service Award from JustServe. We know that our local non-profits thrive by the volunteerism of our citizens. Past experience shows that Franklin is a very supportive community and volunteering makes a difference in so many lives.”

Dr. Ken Moore
Mayor Franklin, TN



City of Los Angeles, California

“We are one of those organizations that people think of as just law enforcement, but that’s really never been our game, we’re actually about bettering the community. One of the things we focus on is the coordination of community resources to better the community and JustServe has definitely been an integral part of that relationship. I appreciate the service they provide and am looking forward to continuing to work with JustServe in the future.”

Deputy Chief Alan Hamilton
Los Angeles Police Department



Appendix

JustServe and National League of Cities



- JustServe held a solutions session at City Summit 2023 – Atlanta, GA introducing the JustServe City Program.
- Mayor Victoria Woodards shared how JustServe has benefited the City of Tacoma.
- Mayor Woodards, then President of NLC, invited all cities to become a JustServe City.

Inaugural JustServe City Award



Possible Motion

I move the City Council approve Resolution 2025-36R: A Resolution which approves a proclamation of commitment to volunteerism and participation in the JustServe City program.

RESOLUTION 2025-37R:
Supporting America250
& the City's Civic Events Committee
as an Official Utah250 Community

Possible Motion

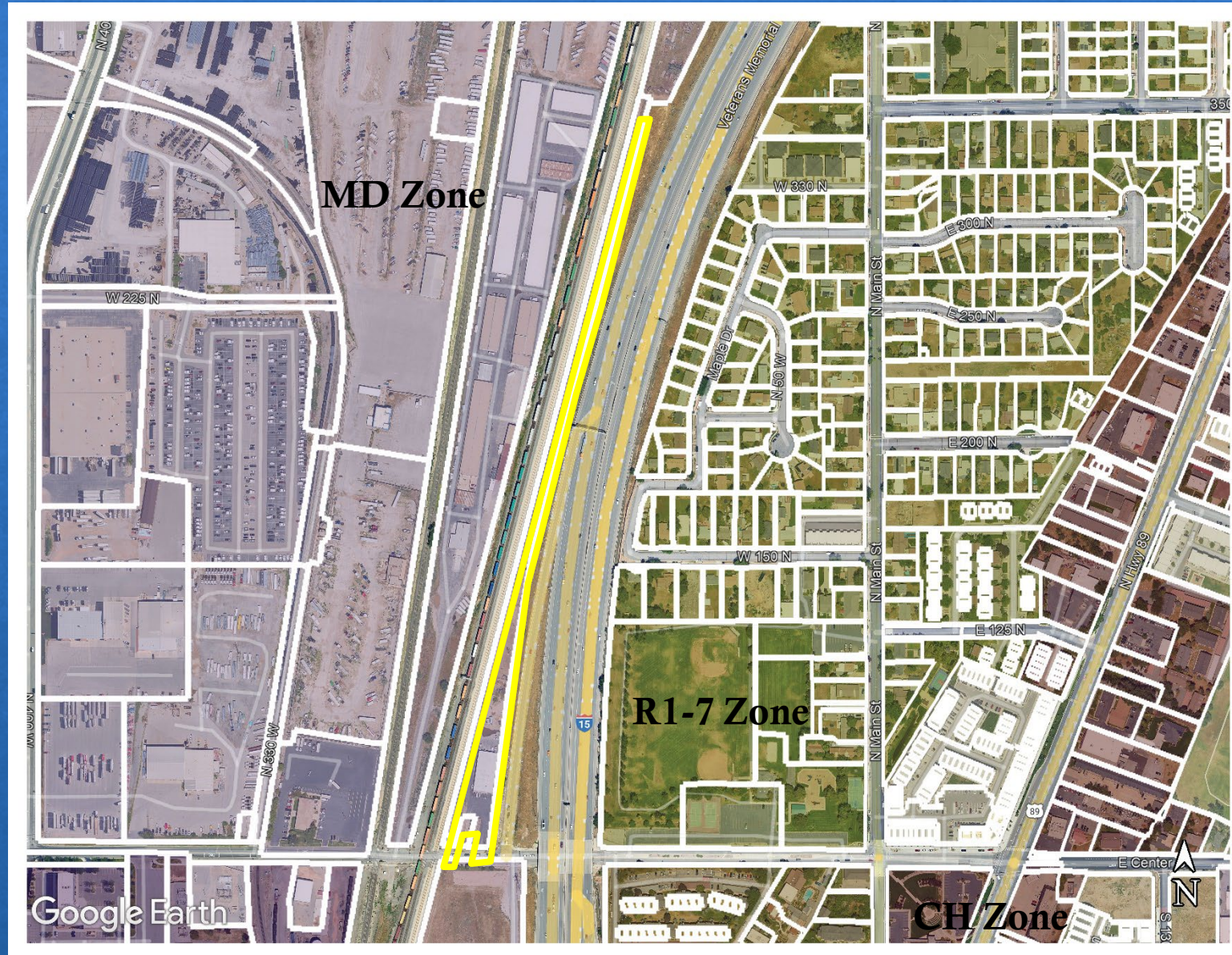
I move that the City Council approve Resolution 2025-37R: A resolution supporting America250 and recognizing and approving the North Salt Lake Civic Events Committee as the Utah250 Community Committee for the City.

ORDINANCE 2025-16:
Self Storage Overlay Map
Amendment

Self Storage and Storage Shed Overlay Zone Amendment

100 West Center Street

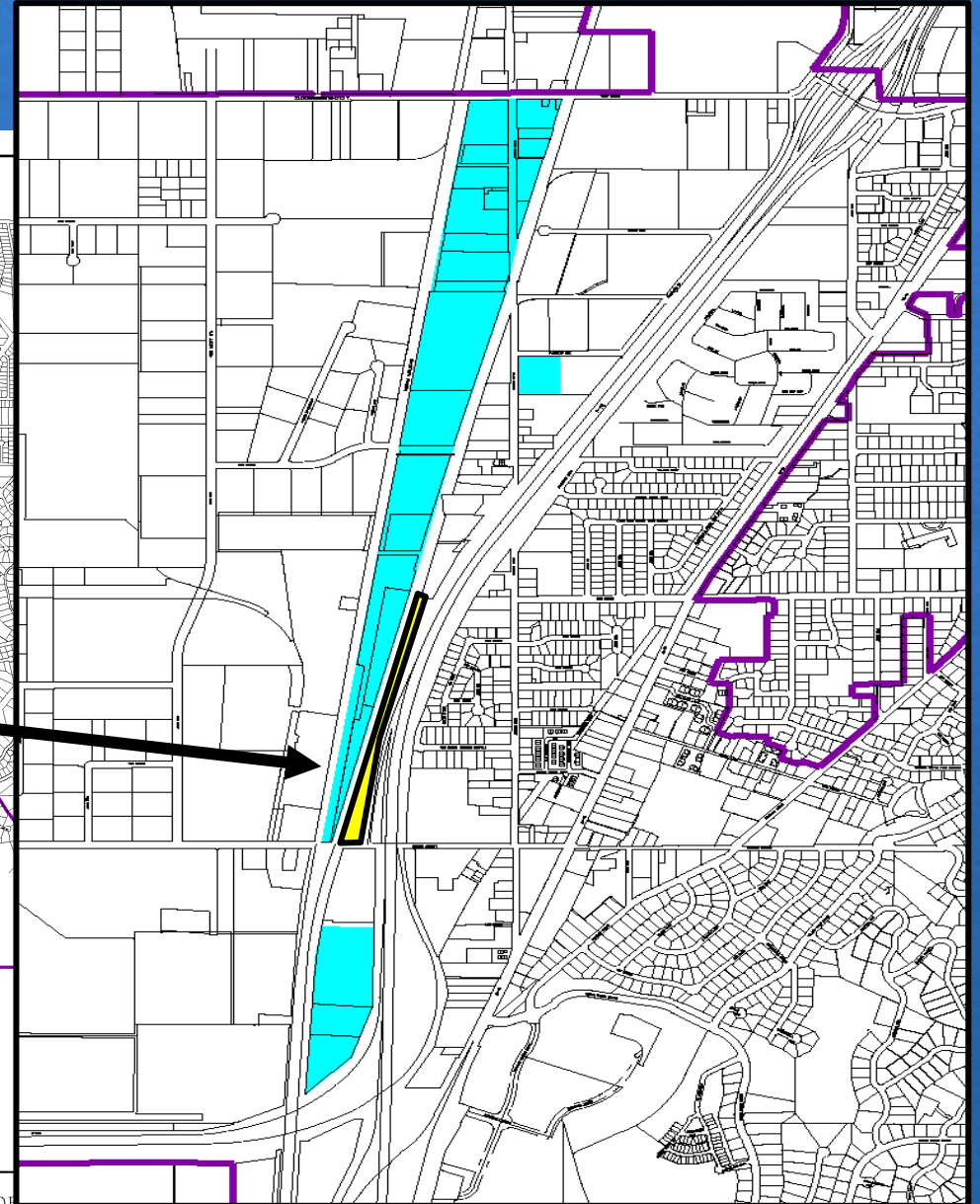
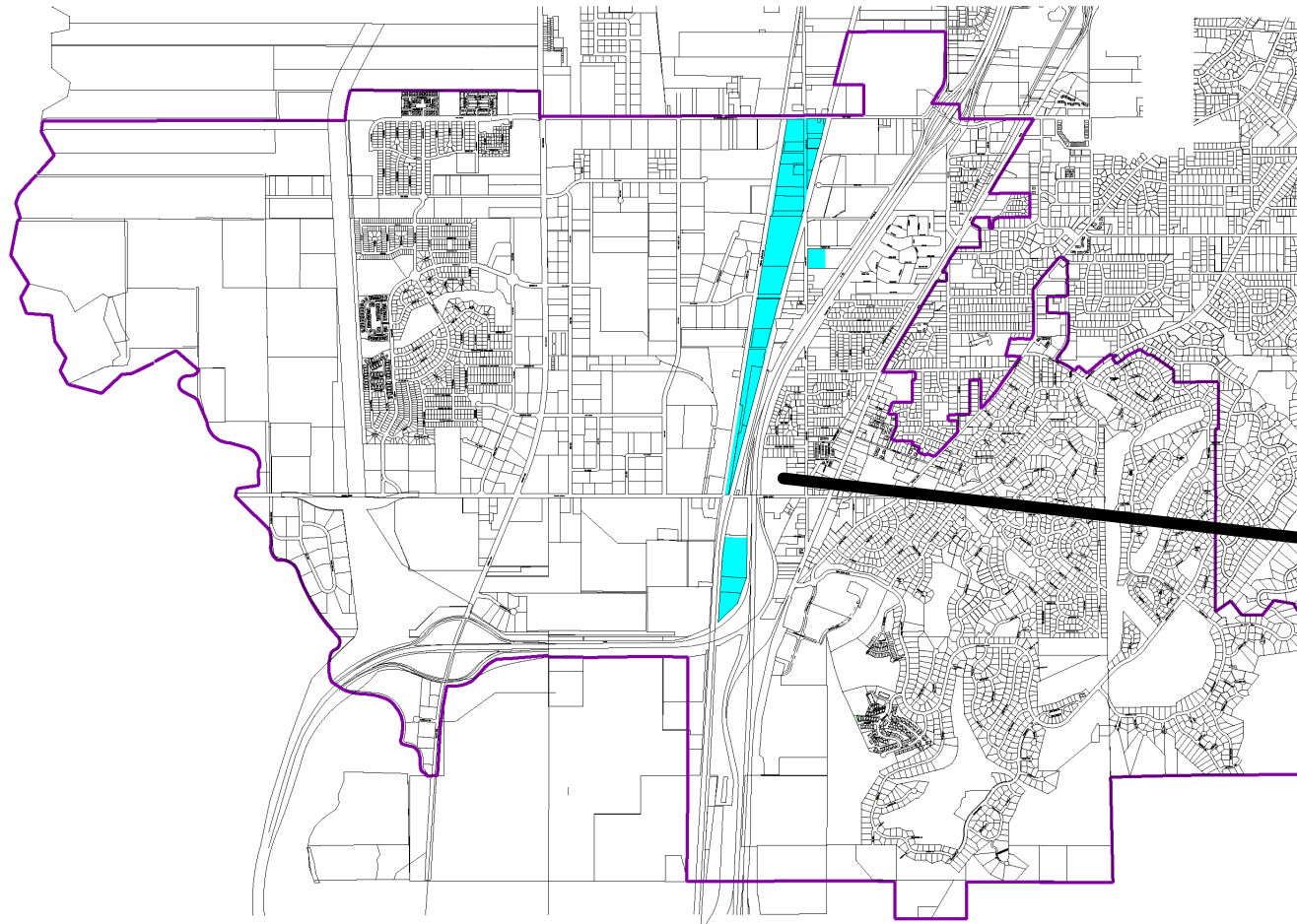
Zoning Map



Self Storage and Storage Shed Overlay Zone Amendment

100 West Center Street

Self Storage and Storage Shed Overlay Map



REVISION	DATE	BY	DESCRIPTION	DESIGN
				PAO
				DRAWN PAO
				CHECKED
				DATE OCT 2011
				P. B. TAD
				P. B. TAD

NORTH SALT LAKE CITY
SELF STORAGE &
STORAGE SHED
OVERLAY MAP



CITY OF
10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700

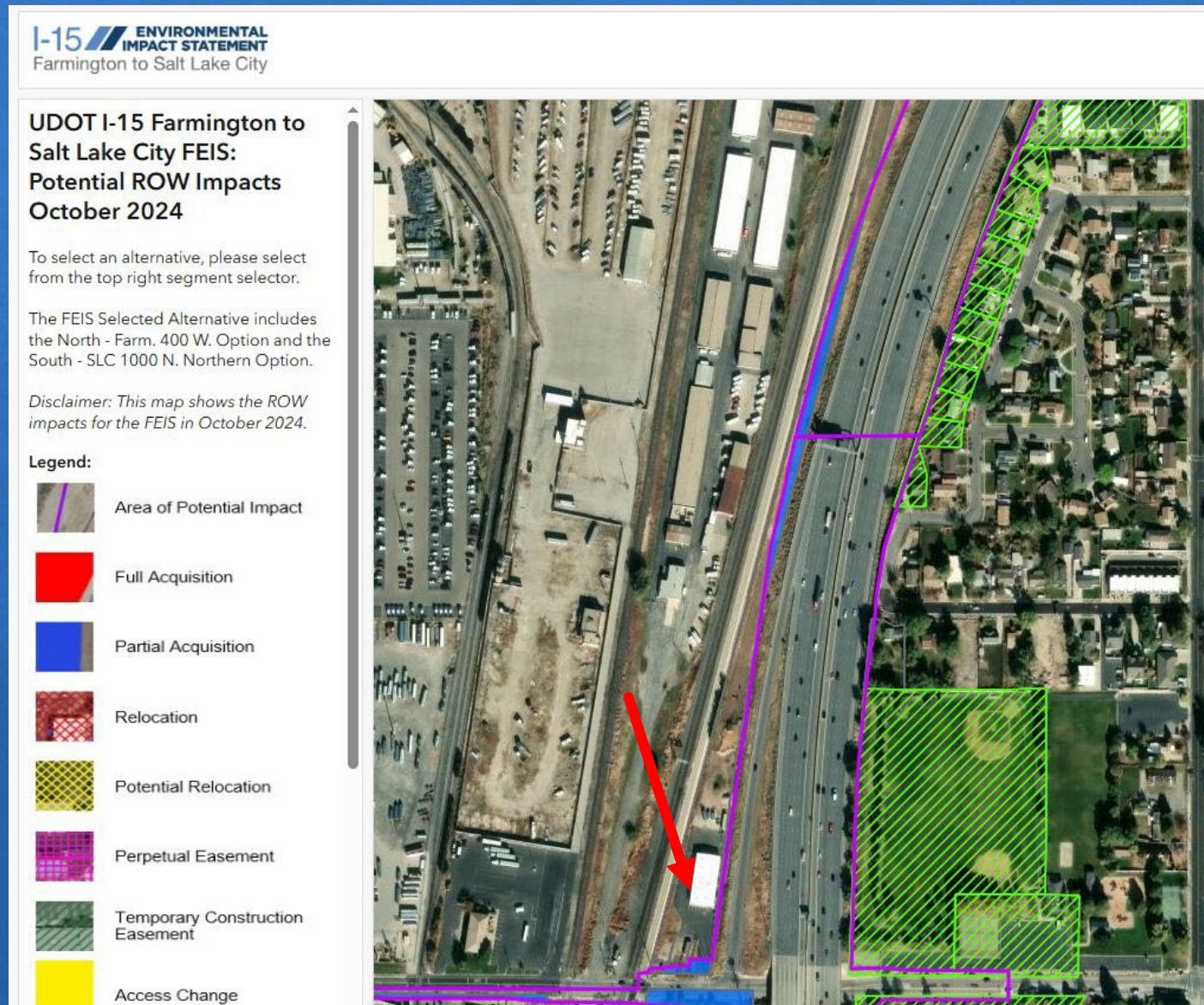
LEONARD K. ARAVE
Mayor
BARRY EDWARDS
City Manager

PROJECT NO.

Self Storage and Storage Shed Overlay Zone Amendment

100 West Center Street

UDOT I-15 Potential ROW Impact (Oct. 2024)



Proposed Motion

I move that the City Council approve Ordinance 2025-16 to amend the Self Storage and Storage Shed Overlay zone map to include the property of 100 West Center Street (Parcel 01-082-0106) with the following conditions:

1. Action on the amendment to the Self Storage and Storage Shed Overlay zone map does not guarantee nor entitle approval of site plan or permissible drive access location from the public street; and
2. The overlay boundary shall be the parcel, less the area acquired by UDOT for the expansion of I-15.

RESOLUTION 2025-38R:

Interlocal Agreement with Bountiful City for
Dispatch Services

Proposed Motion

I move that the City Council approve Resolution 2025-38R: A resolution approving an interlocal cooperation agreement between Bountiful City and the City of North Salt Lake for dispatch services.

RESOLUTION 2025-39R:
Interlocal Agreement with Several
Davis County Governments for
Providing SWAT Services

Possible Motion

I move that the City Council approve Resolution 2025-39R: A resolution approving an interlocal agreement between several police agencies in Davis County for the purpose of participating in the North Davis Metro SWAT Team.

RESOLUTION 2025-40R:
Declaring Surplus Property &
Authorizing a Transfer of Ownership

Possible Motion

I move the City Council approve Resolution 2025-40R declaring a police department firearm as surplus property and authorizing its transfer of ownership to a retiring officer in good standing.

RESOLUTION 2025-41R

Request by UDOT to Purchase a Portion of
596 East 2600 South

PROPERTY ACQUISITION FOR I-15 WIDENING PROJECT

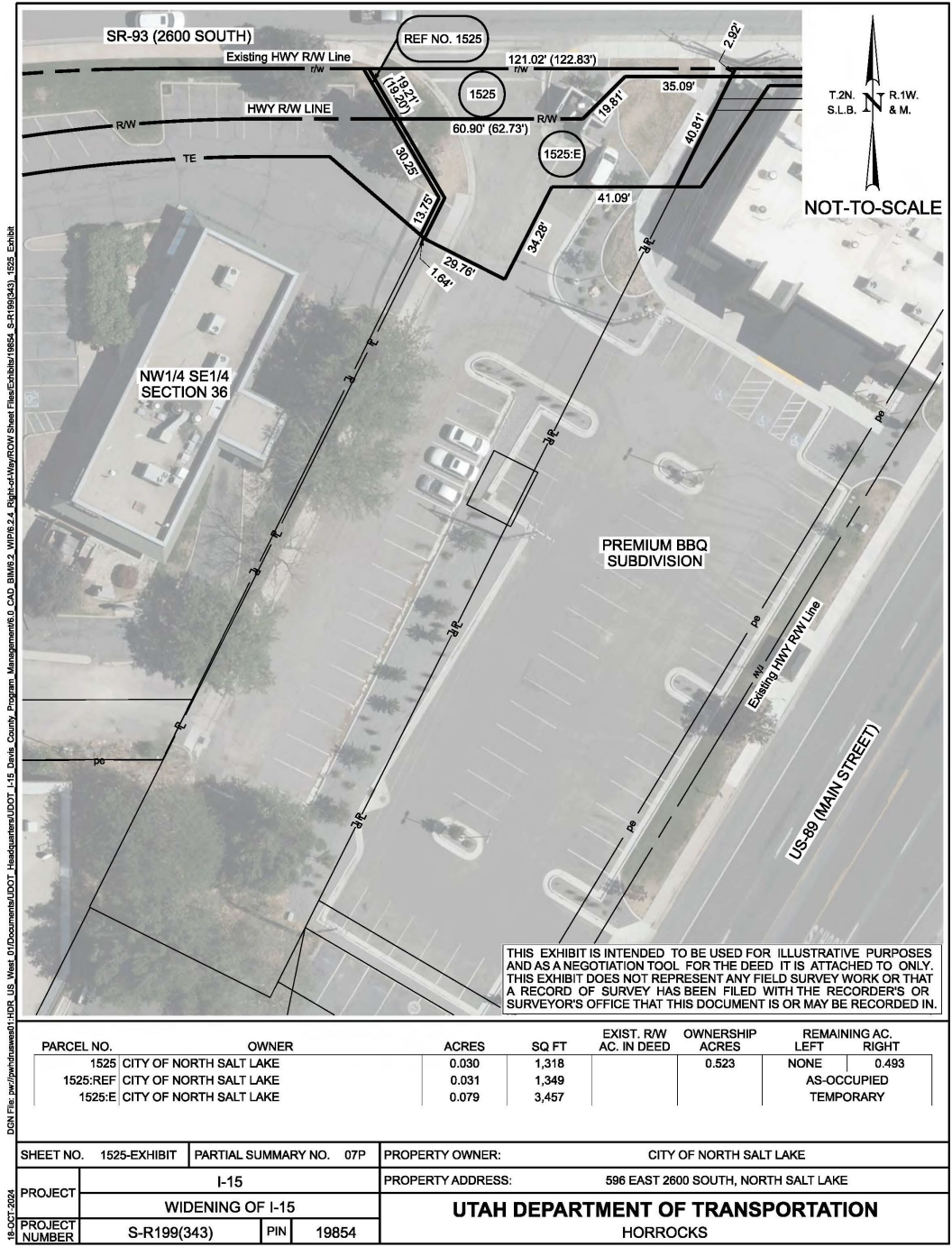
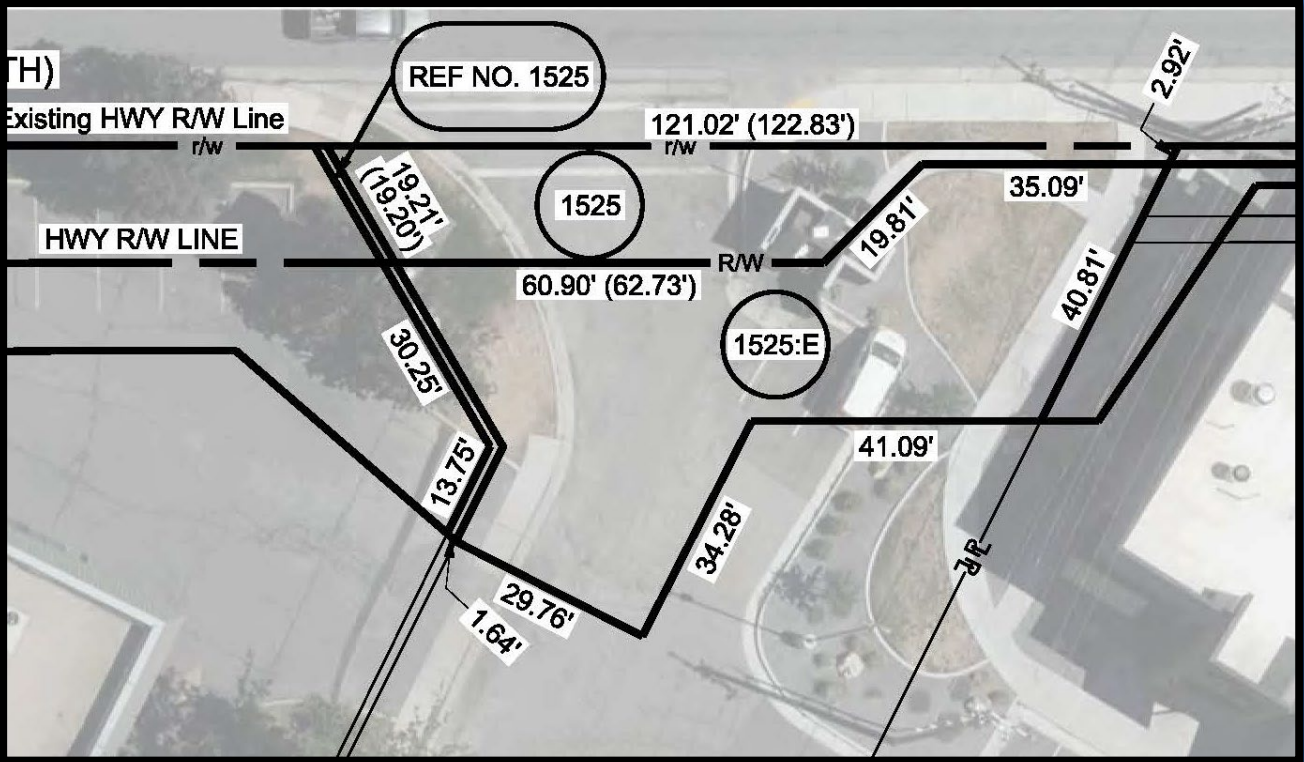
Partial acquisition of 596 East 2600 West



Property Acquisition for I-15 Widening Project

Partial acquisition of 596 East 2600 West

- Parcel located between Crown Burger and R&R BBQ
- Total area being sold = 0.061 acre
- Additional temporary construction easement = 0.079 acre



Property Acquisition for I-15 Widening Project

Purchase Offer

- Appraisal for property evaluation
- Purchase offer for Just Compensation (fair market value of the property acquired) including land, improvements, etc.
- $\$68,500 + \$3,000 \text{ incentive} = \$71,500$

Impacts to City

- Purchased area will be public ROW
- All improvements impacted by construction will be repaired or reinstalled by UDOT
- Improvements to pedestrian safety with new park strip along 2600 South

Proposed Motion

I move that the City Council adopt Resolution No. 2025-41R: A resolution authorizing the City Manager to execute the documents related to the UDOT acquisition of a portion of the property located at 596 East 2600 South.

RESOLUTION 2025-42R

Declaring Vehicle as Surplus
Property, Authorizing its Disposal
and New Vehicle Purchase



Jonathan Rueckert
Public Works Director

Truck Purchase

- 2026 Ford F-250 Cab and Chassis
- Utility bed to be purchased separate and installed by another vendor



division of
**Purchasing and
General Services**

\$59,918.00

**State of Utah
Contract MA3729**





Surplus Vehicle

- 2015 RAM 1500
- Meets 15-point policy for replacement; age, mileage, and maintenance history.



Proposed Motion

I move that the City Council approve Resolution No. 2025-42R which declares an existing Public Works vehicle surplus and approves the purchase of a 2026 Ford F-250 chassis from Ken Garff Ford (American Fork) for \$59,918.00, under State Purchasing Contract MA3792.

ORDINANCE 2025-15:
Amending Title 1, Chapter 15,
Sections 1 and 2 of City Code

2025 Legislative Updates to OPMA

1-15-1: Definitions

- Align with State Code

Definition for “convening” was removed from State Code (proposed to remove from City Code also).

Definition for “meeting” was amended and the definition for “meeting does not mean” was removed from State Code (amendments would align City Code with recent changes in State Code).

1-15-2: Policy for Approval of Minutes

- Clarifying Language Updates

(B) – proposed change specifies that the “proposed minutes” be distributed before the next scheduled meeting for edits, rather than within 7 working days.

(E) – proposed amendment allows for action by the public body to vote upon the proposed minutes at first meeting after distribution for corrections or edits to the public body.

(F) – proposed to remove language pertaining to inaction of the public body and remove gender specific language of the meeting chair.

Possible Motion

I move that the City Council approve Ordinance 2025-15 amending North Salt Lake City Code Title 1, Chapter 15 pertaining to written minutes and approval procedures for public body meetings.

CITY MANAGER REQUEST
Secondary Employment

Proposed Motion

I move that the City Council approve the City Manager's secondary employment with the following conditions:

- 1) Employment is limited to an average of 5 hours per week.
- 2) No secondary employment activities will occur while the City Manager is working during the Monday through Thursday workweek between 7:00 a.m. and 5:30 p.m. (or other schedule as assigned) or at any other time when the City Manager is on duty or required to be on duty for the City of North Salt Lake.
- 3) No City supplies or equipment will be used for the City Manager's secondary employment.

APPROVAL OF MINUTES

August 19, 2025

Possible Motion

I move that the City Council approve the minutes of the August 19, 2025 meeting, as written.

ACTION ITEMS

CLOSED SESSION

Proposed Motion

I move that the City Council hold a closed session as allowed by State Code 52-4-205 for discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems.

ADJOURN