



CITY OF NORTH SALT LAKE

TRAILS & ACTIVE TRANSPORTATION COMMITTEE MEETING NOTICE & AGENDA

September 9, 2025

6:00 P.M.

Notice is given that the City of North Salt Lake's Trails & Active Transportation Committee will hold a meeting on **September 9, 2025 at 6:00 p.m.** The meeting will be held in the Council Conference Room on the 2nd Floor of City Hall, 10 East Center Street, North Salt Lake, Utah. Some members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits.

AGENDA ITEMS

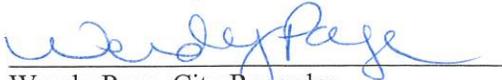
1. Welcome & Introductions
2. Public Comment
3. Approval of Minutes of July 8, 2025 Meeting
4. Discussion and Adoption of Committee Goals & Programs
5. Action Items
6. Staff Updates
7. City Council Updates
8. Review of Past and Upcoming Trails Events
9. Discussion and Recommendation of 2026 Events Calendar
10. Discussion on Future Agenda(s)
11. Adjourn

Trails & Active Transportation Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the Trails & Active Transportation Committee meeting to be held **September 9, 2025** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. NSL.

Date Posted: September 4, 2025


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING
3 CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
4 JULY 8, 2025

5
6 **DRAFT**
7

8 PRESENT: Brent Crowther, Chair
9 Kyle Poulter
10 Peter Wirthlin

11
12 EXCUSED: Pedro Huebner, Ryan Oakes, Ted Knowlton, City Council
13

14 STAFF PRESENT: Jon Rueckert, Public Works Director; TJ Riley, Parks Superintendent; Ali
15 Avery, Long Range Planner
16

17 1. WELCOME AND INTRODUCTIONS
18

19 Brent Crowther, Committee Chair, called the meeting to order at 6:00 p.m. and welcomed
20 attendees.
21

22 2. PUBLIC COMMENT
23

24 There were no comments.
25

26 3. DISCUSSION REGARDING COMMITTEE GOALS AND PROGRAMS
27

28 Ali Avery opened the discussion on Committee goals and programs, referencing Peter Wirthlin's
29 suggestion from the May 13, 2025 meeting that members prepare ideas for a mission statement
30 and goals. She noted an email from Ted Knowlton containing a proposed mission statement and
31 goals.
32

33 Peter Wirthlin reviewed the email sent by Councilmember Knowlton and suggested
34 modifications to ensure inclusivity and clarity.
35

36 The Committee discussed refining the mission statement to emphasize the well-being of all
37 residents and specifying a transportation network. The Committee revised the mission statement
38 to: "Our mission is to enhance the physical and economic well-being of all residents by
39 developing both a transportation network and a community where walking, bicycling, and other
40 forms of active transportation are safe and comfortable, both for recreational and utility trips."
41

42 The Committee reviewed long-term goals based on Ted Knowlton's proposal and suggested
43 amendments to improve specificity and avoid redundancy. The Committee agreed on the
44 following five long-term goals:

- 45 1. Increase active transportation use.
- 46 2. Improve safety for all users.

- 47 3. Develop, enhance, and maintain a network that connects destinations, such as parks and
48 trailheads.
49 4. Champion supportive policies.
50 5. Implement programs that support the mission.

51
52 Peter Wirthlin suggested replacing “major destinations” with “destinations” to avoid implying
53 only large-scale locations, proposing examples like parks and trailheads.

54
55 Ali Avery noted additional destinations, such as the town center and schools, could be included
56 in implementation plans.

57
58 The Committee debated terminology, favoring “connects” over “serves” for clarity and replacing
59 “transportation network” with “network” to avoid confusion with vehicular infrastructure. The
60 Committee preferred “champion supportive policies” over “implement” or “formulate” for the
61 fourth goal, as their role is to recommend policies to the City Council.

62
63 The Committee separated the fifth goal to focus on programs, such as bike-to-school events or
64 trail cleanups, that foster appreciation for trails and active transportation. The Committee agreed
65 to circulate the draft mission statement and goals via email for further review.

66
67 Ali Avery committed to distributing the draft to Committee members.

68
69 The Committee scheduled continued discussion for the September 9, 2025 meeting, with an
70 agenda item for minor adjustments and formal adoption of the mission statement and goals.

71
72 4. APPROVAL OF MINUTES OF MAY 13, 2025 MEETING

73
74 The Trails and Active Transportation minutes of May 13, 2025 were reviewed and approved, as
75 drafted.

76
77 **Committee Member Peter Wirthlin moved the Committee approve the minutes of May 13,**
78 **2025 meeting, as written. Committee Member Kyle Poulter seconded the motion. The**
79 **motion was approved by Committee Members Crowther, Poulter, and Wirthlin.** Committee
80 Members Pedro Huebner and Ryan Oakes were excused.

81
82 5. ACTION ITEMS

83
84 Ali Avery updated the Committee on action items tracked in the SharePoint spreadsheet, noting
85 ongoing progress. She reported efforts to create an email sign-up sheet or QR code for event
86 updates, currently limited to known volunteers.

87
88 Peter Wirthlin proposed adding an email field to event sign-in sheets, including name, email,
89 phone number, and an opt-in for updates.

90

91 Ali Avery agreed to collect sign-in sheets.

92

93 Peter Wirthlin committed to creating and providing sign-in sheets for events.

94

95 Ali Avery noted the creation of a trails email address (e.g., trails@nslcity.org) is in progress to
96 improve public communication. She committed to ensuring Committee members have
97 SharePoint access, an ongoing task from May 13, 2025.

98

99 Jon Rueckert reported no updates on donation options, as no response was received from Heidi
100 Voordeckers, Finance Director.

101

102 Ali Avery updated the Committee on the Wild Rose to Bonneville Shoreline Trail (BST)
103 connection, reporting delays with the U.S. Forest Service due to staffing shortages. She noted a
104 recent inquiry sent to the Forest Service and plans to follow up with Tyler from Salt Lake City to
105 clarify their BST connection plans.

106

107 The Committee discussed Salt Lake City's master plan, which includes a separate BST
108 connection in Davis County.

109

110 Brent Crowther emphasized prioritizing a long-term, coordinated alignment with Salt Lake City
111 and the Forest Service, even if it delays construction.

112

113 Peter Wirthlin suggested building the City-owned portion up to the property line (approximately
114 70 feet from the BST), noting a short, steep, and loose section of existing trail.

115

116 The Committee agreed to pursue the preferred alignment, requiring Forest Service approval.

117

118 Ali Avery committed to continuing coordination, potentially including the City's segment in Salt
119 Lake City's NEPA study.

120

121 Jon Rueckert reported no specific updates on curb ramps at Wild Rose Trail crossings but noted
122 they are planned for the regular concrete work budget, pending a future budget adjustment. He
123 committed to including Wild Rose Trail curb ramps in the concrete work budget or pursuing an
124 adjustment.

125

126 The Committee discussed realigning the Parkway Drive trail exit during the August 23, 2025
127 cleanup to address erosion onto the sidewalk.

128

129 Ali Avery committed to consulting City Engineer, Karen Baxter on property constraints for the
130 Parkway Drive realignment.

131

132 Kyle Poulter suggested redirecting the trail at an angle to reduce runoff, proposing berms or
133 vegetation for soil stabilization, referencing other trail systems.

134

135 Ali Avery confirmed the City is registered with JustServe for event promotion. The Committee
136 agreed to use JustServe for upcoming events, ensuring a City email address is used instead of
137 personal emails.

138
139 6. STAFF UPDATES

140
141 Ali Avery updated the Committee on the Trails Master Plan, planning to advertise the Request
142 for Proposals (RFP) on July 14, 2025, with proposals due in early August and selection in the
143 first or second week of August, despite her absence starting July 21, 2025.

144
145 The Committee discussed forming a selection committee for the Trails Master Plan consultant.
146 Peter Wirthlin volunteered to serve on the selection committee. Brent Crowther volunteered to
147 join the selection committee. The Committee designated Ryan Oakes as an alternate if either
148 Wirthlin or Crowther is unavailable.

149
150 Ali Avery confirmed staff would handle additional representation and the consultant would
151 engage the Forest Service. She made a goal to advertise the Trails Master Plan RFP on July 14,
152 2025, and coordinating consultant selection in early August.

153
154 Ali Avery reported the South Davis Greenway Study RFP was issued on June 19, 2025, with a
155 consultant selection meeting held on July 8, 2025. She withheld further details due to a
156 consultant's presence but noted a decision was expected soon, with the project to start after her
157 return. She stated the study aims to determine an alignment, likely along US 89, connecting
158 downtown North Salt Lake to Farmington and linking 12 regional centers per the Wasatch Front
159 Regional Council's Wasatch Choice Map.

160
161 The Committee expressed enthusiasm for the Greenway's potential, citing St. George's paved
162 trail system as an example.

163
164 Ali Avery committed to presenting the South Davis Greenway Study draft to the Committee for
165 review.

166
167 Ali Avery described the Safe Routes to Schools Plan as a Citywide initiative to ensure safe
168 walking and biking to Adelaide, Orchard, Foxboro, Wasatch Peak, and Spectrum Academy
169 schools. She noted the plan focuses on Citywide walkability within a reasonable distance, to be
170 defined by the consultant with the school district.

171
172 Peter Wirthlin requested a review of the Safe Routes draft plan.

173
174 Ali Avery confirmed the draft would be presented to the Committee before the Planning
175 Commission and City Council, potentially informing a capital improvement plan with
176 wayfinding features like school mascot stencils.

177
178 Jon Rueckert updated the Committee on Wild Rose Trail sign designs, noting progress was
179 paused due to Liberty Fest commitments. He presented 17 sign mock-ups, designed in Microsoft

180 Publisher, to be finalized in Adobe InDesign by David Frandsen. He stated signs will use high-
181 intensity reflective materials on fiberglass poles, including trail names, directional arrows,
182 IMBA-standard difficulty ratings, and restrictions (e.g., “downhill only”). He proposed a “mile
183 high” sign styled like a freeway mile marker for a photo opportunity, potentially with a QR code
184 for donations.

185
186 The Committee discussed color-coding signs (green for easy, blue for intermediate, red for
187 restrictions) for cyclist visibility.

188
189 Ali Avery emphasized minimal text for readability.

190
191 The Committee raised concerns about hikers using downhill-only trails. The Committee
192 suggested explicit “wrong way” signs at trailheads.

193
194 Jon Rueckert committed to finalizing sign designs, incorporating IMBA standards, color-coding,
195 rivet placement, and Committee feedback.

196
197 The Committee discussed Liberty Fest, estimating 20,000 plus attendees.

198
199 Brent Crowther proposed a future bike / bus event to mitigate Liberty Fest traffic, noting
200 discussions with Chief Black.

201
202 7. CITY COUNCIL UPDATES

203
204 Councilmember Ted Knowlton was excused and no updates were made during the meeting.

205
206 8. REVIEW OF PAST AND UPCOMING TRAILS EVENTS

207
208 Ali Avery reported the National Trails Day event on June 7, 2025, at Wild Rose Trail was
209 successful, with vegetation removal to prepare for State-led maintenance.

210
211 Ali Avery stated the Utah Division of Outdoor Recreation conducted four days of maintenance
212 on Wild Rose Trail in late June, focusing on decision points, rock clearing, and trail definition.
213 She shared before-and-after photos, highlighting a decision point where the trail splits to the
214 bench or loop trail, addressing vegetation overgrowth and unclear turns. She noted the
215 maintenance team widened trails, cleared branches, dug waterways, and placed rocks to deter
216 hikers from cutting switchbacks.

217
218 Peter Wirthlin suggested a split rail fence for a permanent solution at the decision point, to be
219 considered in the Trails Master Plan.

220
221 The Committee emphasized maintaining some trail difficulty (e.g., rocks and roots) to avoid
222 over-sanitizing trails.

223

224 Peter Wirthlin reported 113 volunteer hours from the mountain bike team and parents in 2025.
225 He stressed tracking all volunteer hours, including non-team participants, for the City Council
226 annual report.

227
228 Ali Avery proposed adding affiliation and sign-in/sign-out time fields to sign-in sheets and
229 SignUpGenius.

230
231 The Committee confirmed a trail cleanup on August 23, 2025, from 7:30 to 9:30 a.m. at the
232 Parkway Drive section of Wild Rose Trail, scheduled to avoid conflicts. Ali Avery stated
233 Communications staff is advertising the August 23 event. She committed to coordinating
234 logistics for the August 23 cleanup.

235
236 The Committee planned a 9-11 Day of Service event on September 6, 2025, from 8:00 to 10:00
237 a.m., focusing on trash removal at the lower Wild Rose Trail, starting at the pond near the loft
238 apartments. They discussed targeting debris along the trail and Frontage Road near the Highway
239 89/Starbucks stoplight. The Committee proposed splitting volunteers into groups for paved and
240 unpaved sections, noting drainage issues and construction debris.

241
242 Ali Avery committed to confirming the September 6 event location and time with
243 Communications staff and arranging food, as Peter Wirthlin, TJ Riley, and others will be
244 unavailable.

245
246 The Committee explored a canoe cleanup with the Jordan River Commission but noted the City
247 lacks canoes and crews. Ali Avery suggested coordinating with the Jordan River Commission for
248 a cleanup in July 2026 to avoid September conflicts with the Get to the River Festival.

249
250 Ali Avery described the Jordan River Paddle on September 13, 2025, a three-mile event from
251 Riverview boat ramp to Porter's Landing, with registration opening August 1, 2025, via the
252 City's website. She noted the paddle includes a shuttle, food truck, and tabling by the Jordan
253 Valley Water Conservancy District and Audubon Society. She invited Committee members to
254 participate in the paddle, noting no volunteers are needed.

255
256 The Committee agreed to limit events to one per month, prioritizing the 9-11 Day of Service over
257 a September river cleanup.

258
259 9. DISCUSSION ON FUTURE AGENDA(S)
260

261 Ali Avery confirmed the adoption of the mission statement and long-term goals would be on the
262 next meeting's agenda for minor adjustments and formal adoption. The Committee debated
263 holding an August meeting, given the August 23, 2025 cleanup and September 6, 2025 9-11 Day
264 of Service.

265
266 The Committee decided to skip the August 12, 2025 meeting due to insufficient new topics,
267 scheduling the next meeting for September 9, 2025.

268

269 The Committee confirmed trail tools are available at City Hall or Public Works. Jon Rueckert
270 reported a pair of loppers was lost during a previous event.

271
272 The Committee agreed to number all trail tools (e.g., with a Sharpie) and track them via sign-in
273 sheets. Jon Rueckert committed to numbering the trail tools.

274
275 Ali Avery suggested budgeting for work gloves for events. The Committee decided volunteers
276 should bring their own gloves, with a small reserve to be considered for the budget.

277
278 Peter Wirthlin committed to publicizing the August 23 and September 6 events to the mountain
279 bike team, despite his absence. He agreed to assign a volunteer to manage sign-in sheets,
280 including fields for name, email, phone number, opt-in for updates, affiliation, and tool checkout.

281
282 Ali Avery committed to coordinating event assignments (refreshments, tool logistics) via email.

283
284 10. ADJOURN

285
286 The meeting was adjourned at 7:32 p.m.

287
288 *The foregoing was approved by the Trails and Active Transportation Committee of the City of*
289 *North Salt Lake on September 9, 2025 by unanimous vote of all members present.*

290
291
292
293
294 _____
Brent Crowther, Chair

Wendy Page, City Recorder

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