



MINUTES
Springville City Council Regular Meeting - August 19, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, AUGUST 19, 2025, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Craig Jensen
Logan Millsap
Jake Smith Excused
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Internal Services Director Scott Sensenbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, and Public Works Director Brad Stapley.

CALL TO ORDER

Mayor Packard called the meeting to order at 7:03 p.m.

INVOCATION AND PLEDGE

Councilmember Jensen offered the invocation, and Councilmember Wright led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Snelson moved to approve this evening's agenda as written. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

MAYORS COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance. Mayor Packard explained that for those watching online and wanting to make a public comment during the public hearing, they can go to the Zoom link on the city website to join.

Mayor Packard expressed appreciation for the fire and police personnel for their assistance on the Buckley Draw Fire on the Provo Hillside.

PUBLIC HEARING AGENDA

1. **Public Hearing for consideration of a Resolution regarding Truth in Taxation and adoption of the Certified Tax Rate. A property tax increase would generate \$67,465 and would offset inflationary cost increases in the general fund and provide a service level change in the Police Department - Bruce Riddle, Assistant City Administrator/Finance Director**

Finance Director Bruce Riddle explained the process and the adoption of the final budget. He explained the taxing entities that levy a property tax, including Utah County, Nebo School District, Central Utah Water Conservancy District, and explained the percentages broken down by each entity.

He reported that property tax is the second largest revenue source in the city's general fund. Inflation has eroded the buying power of property tax dollars. Property tax within the state does not adjust with inflation.

Councilmember Snelson asked why other councils have not raised property taxes. Director Riddle surmised that with growth, we provide more services, and over the last few years, inflation has increased.

Director Riddle reported that the City Council held a budget strategy session on January 14, 2025, followed by a budget retreat on April 29, 2025, where budget materials previously distributed were presented and discussed. Taking input from the Council, the staff made changes to the budget documents presented in the retreat, and on May 6, 2025, the Springville City Council adopted a Tentative Budget for the 2025-2026 fiscal year. The Tentative Budget was made available for public review for at least 10 days prior to a public hearing on June 17, 2025.

On June 17, 2025, the City Council opened a properly noticed public hearing to gather comments on the proposed budget. After closing the public hearing, the City Council adopted the Tentative Budget with its proposed property tax revenues to be effective July 1, 2025, and to remain in place until a Truth in Taxation hearing was held.

Bruce explained that the Council can choose not to raise the property tax rate, but it must adopt a final tax rate and adopt a balanced final budget by September 1, 2025. If the Council chooses not to raise the property tax rate, reductions in the budget of approximately \$67,000 will need to be made in order to balance the budget.

Mayor Packard opened the public hearing. There were no in-person or online comments.

Councilmember Snelson stated comments he has received from the public. The City discourages business growth, so the property tax is increased.

Administrator Fitzgerald asked if this was public comment or council discussion. Councilmember Snelson said both. Fitzgerald explained the council can close the public hearing and move to council discussion if there was no further public comment.

Motion: Councilmember Jensen moved to close the public hearing. Councilmember Snelson seconded the motion. Voting Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion **Passed unanimously, 5-0.**

Mayor Packard asked Administrator Fitzgerald to proceed with his comment. Fitzgerald replied to Councilmember Snelson's comment. He explained that all the city revenue sources except property tax have increased by an inflationary amount, and all the city expenses have risen by an inflationary amount. Staff recommended to the council to raise property taxes due to inflationary amounts instead of arbitrarily raising fees and taxes by a rate more than inflation.

Councilmember Wright stated that even though it has been small amounts, we have raised taxes multiple years, and it affects citizens. They see it as a tax increase. She suggested that information be posted on the city website about truth and taxation.

Mayor Packard stated that citizens are polled every two years. Citizens want more services with less funding. The city only has certain avenues to get revenues. The City must balance the budget and project out a year ahead. It is easier to do a small amount over time versus a large amount in one swoop.

Councilmember Jensen expressed that he was not a fan of property taxes, but understands that, as a city, we are very open and forthright and need to balance a budget.

Councilmember Millsap expressed that Springville does a good job attracting businesses. Many cities struggle with the same thing. The city has sold some property to allow for businesses. We have staff and employees striving to be more efficient. Each department is responsible for its budget, and the staff does a great job.

Councilmember Snelson expressed that we also have staff that does a great job with grant writing, where the city has received funds from grant money to save on tax dollars.

Mayor Packard encouraged those who want to be involved; we welcome attendance by citizens.

Councilmember Snelson asked for information about when budget meetings are held to be posted on social media and the city website home page.

Motion: Councilmember Jensen moved to approve Resolution #2025-27 adopting the Certified Tax Rate of 0.001079 (comprised of a tax rate of 0.000759 for General Operations of the City and a tax rate of 0.000320 for Interest and Sinking Fund/Bond purposes) to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund **Councilmember Wright seconded the motion. Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 4-0, 1 ABSENT Resolution #2025-27 adopted**

REGULAR AGENDA

2. **Consideration of a Resolution adopting a Final Budget for Springville City Corporation in the amount of \$116,371,444 for Expenditures and Transfers in the 2026 Fiscal Year Ending June 30, 2026.**

Finance Director Riddle stated that nothing has changed since the June budget presentation.

Motion: Councilmember Snelson moved to approve Resolution #2025-28 adopting a Final Budget for Springville City Corporation in the amount of \$116,371,444 for Expenditures and Transfers in the 2026 Fiscal Year Ending June 30, 2026. **Councilmember Millsap seconded the motion. Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Resolution #2025-28 Adopted.**

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any further discussion.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

Motion: Councilmember Snelson moved to adjourn the meeting at 7:49 p.m. **Councilmember Jensen seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, August 19, 2025.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, August 19, 2025.

DATE APPROVED: September 02, 2025



Kim Crane
City Recorder

