



MINUTES
Springville City Council Regular Meeting - July 15, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JULY 15, 2025, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Craig Jensen
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Internal Services Director Scott Sensenbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, and Public Works Director Brad Stapley.

CALL TO ORDER

Mayor Packard called the meeting to order at 7:05 p.m.

INVOCATION AND PLEDGE

Councilmember Millsap offered the invocation, and Councilmember Jensen led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Jensen moved to approve this evening's agenda as written. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

MAYORS COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance.

CEREMONIAL

- Presentation from the Utah Recreation and Parks Association (URPA) for the URPA Innovation of the Year Award and The Outstanding Facility of the Year Award to Springville Parks and Recreation Department - Stacey Child, Parks and Recreation Director**
Representatives from the Utah Recreation and Parks Association (URPA), including Director Leanne Powell, presented during the meeting. Powell shared that URPA received over 120 award

nominations this year across various categories. She highlighted URPA's core pillars: Health and Wellness, preserving land for future generations, and providing recreation opportunities for all. Several awards were presented to Springville City representatives:

Scholarship for National Training - Tyler Wilkins

Innovation of the Year - Springville Parks and Recreation, recognized for what may be the first dedicated Wiffle Ball field

Outstanding Facility Across the State - Cherry Ridge Bike Park

Mayor Packard congratulated the recipients and expressed appreciation for their contributions, praising the team for their work and positive impact on the community.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment section of the agenda and inquired if there were any written requests to speak. There was none.

CONSENT AGENDA

2. Approval of the minutes for the July 01, 2025, work and regular meetings
3. ~~Approval of a Resolution authorizing the Mayor to sign all necessary documents to close on a portion of the Suntana Property at approximately 1600 South 1750 West in Springville City with the Sunpro Corporation - John Penrod, Assistant City Administrator/City Attorney~~

Item #3 was moved to the regular agenda for discussion.

Motion: Councilmember Millsap moved to approve the consent agenda as written, and moving item #3 to the regular agenda for discussion. Councilmember Smith seconded the motion. Roll Call Vote Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0. Resolution #2025-25 Adopted**

REGULAR AGENDA

3. **Approval of a Resolution authorizing the Mayor to sign all necessary documents to close on a portion of the Suntana Property at approximately 1600 South 1750 West in Springville City with the Sunpro Corporation - John Penrod, Assistant City Administrator/City Attorney**

City Attorney John Penrod provided a brief history of the Suntana Property. In response to a question from Councilmember Snelson regarding the type of business planned for the site, John explained that the property will be used for a lumber yard, garage doors, and regular door sales, along with some millwork operations.

Motion: Councilmember Millsap moved to approve Resolution #2025-25 authorizing the Mayor to sign all necessary documents to close on a portion of the Suntana Property at approximately 1600 South 1750 West in Springville City with the Sunpro Corporation. Councilmember Jensen seconded the motion. Roll Call Vote Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright, Declared A Conflict of Interest. The motion Passed Unanimously, 4-0 with 1 abstaining. **Resolution #2025-25 Adopted**

4. **Consideration of an Ordinance amending Springville City Code Title 10, updating references to adopted building codes - Josh Yost, Community Development Director**

Director Yost introduced Building Inspector Jed Neilsen. Jed reported on the amendment to Title 10, Building and Construction, explaining it would update the city code to reflect the latest adopted Building Codes and State Amendments from the last legislative session, and would reflect future amendments as they occur.

Motion: Councilmember Smith moved to approve Ordinance #16-2025, amending Springville Code Title 10 Building and Construction. **Councilmember Snelson seconded** the motion. **Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Ordinance #16-2025 Adopted.**

5. Consideration of a Memorandum of Understanding between the Nebo School District and Springville City regarding reimbursements associated with the New Springville High School and surrounding park properties - John Penrod, Assistant City Administrator/City Attorney

City Attorney John Penrod reported that the new Springville High School (SHS) was on track to be completed and open by the fall of 2026. The City and District entered into two joint resolutions regarding the construction of Red Devil Drive, which both parties are sharing equally in costs to construct, and surrounding City owned park properties. As part of the joint resolutions, the City and District's staff were to work together to finalize any adjustments to the new SHS campus site, including park properties, from what is described in the joint resolutions. The main goal for this project was and is to develop the best new recreation area within and surrounding the new SHS campus for the City's residents.

John provided an overview of the property exchanges with the school district and the related improvements. The total amount due to the District under the MOU, including road and park improvements, is \$4,072,055.00, payable in July 2026 and budgeted for FY 2027. Additionally, the City will incur approximately \$400,000 for the installation of a new stoplight at 400 South and Red Devil Drive.

Troy acknowledged Assistant Parks and Recreation Director Tyler Wilkins for his leadership and valuable contributions to the project, along with support from Public Works and John Penrod.

Motion: Councilmember Wright moved to approve and give the City Administrator the authority to sign a Memorandum of Understanding between the Nebo School District and Springville City regarding reimbursements associated with the New Springville High School and surrounding park properties. Councilmember Snelson seconded the motion. **Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0**

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any further discussion.

Director Brad Stapley provided an update on the 620 South Canyon Road project. He noted that a communication and outreach policy was initiated a year ago to guide notifications when a project impacts citizens at low, mid, or high levels. The policy outlines appropriate actions for each level of impact, and residents within the affected area were successfully notified in accordance with the policy.

Councilmember Millsap inquired about traffic calming measures on Canyon Road. Brad responded that the speed limit will be reduced to 30 mph to address concerns.

Administrator Fitzgerald also followed up on the earlier work meeting discussion regarding the Everbridge Notification System. He explained that citizens can sign up and customize the types of alerts they wish to receive. Increased citizen participation in the system will improve communication across the city.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

Motion: Councilmember Millsap moved to adjourn the meeting at 8:00 p.m. and move into a closed session to discuss property. **Councilmember Smith seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, July 15, 2025.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, July 15, 2025.

DATE APPROVED: August 05, 2025



Kim Crane
City Recorder

