



## MINUTES

### Springville City Council Regular Meeting - July 01, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JULY 01, 2025, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

**Presiding and Conducting:** Mayor Matt Packard

**Elected Officials in Attendance:** Craig Jensen  
Logan Millsap  
Jake Smith  
Mike Snelson  
Mindi Wright

**City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, and Lieutenant Jeremy Leonard

#### CALL TO ORDER

Mayor Packard called the meeting to order at 7:03 p.m.

#### INVOCATION AND PLEDGE

Councilmember Wright offered the invocation, and Councilmember Smith led the Pledge of Allegiance.

#### APPROVAL OF THE MEETING'S AGENDA

**Motion:** Councilmember Snelson moved to approve this evening's agenda as written. **Councilmember Smith seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

#### MAYORS COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance.

#### PUBLIC COMMENT

Mayor Packard introduced the Public Comment section of the agenda and inquired if there were any written requests to speak. There was none.

#### CONSENT AGENDA

1. Approval of the minutes for the June 17, 2025, work meeting and regular meeting.

2. Approval of a Resolution authorizing the Mayor to sign a sponsorship agreement between Utah County and Springville City for the Arts Park Amphitheater and Enhancements - Stacey Child, Parks and Recreation Director

**Motion:** Councilmember Jensen moved to approve the consent agenda as written. Councilmember Snelson seconded the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 5-0. **Resolution #2025-23 adopted**

## REGULAR AGENDA

3. Consideration of a Resolution and an interlocal agreement with Utah County regarding homeless warming shelters - Jeremy Leonard, Lieutenant

Lieutenant Jeremy Leonard reported Utah County has a winter response plan that includes three warming centers with a capacity of up to 75 people a night. These centers are operated by Community Action Services and Food Bank, whose focus is to connect homeless persons with resources. Community Action Services also provides hotel vouchers when circumstances permit, such as a family seeking shelter. The warming centers are supported and staffed by volunteers.

He explained Utah County has asked every city to voluntarily contribute \$100.00 for every 1000 citizens into a fund to help support the homeless warming centers. The Funds will be used to train volunteers, to provide necessities to homeless persons, and to pay utility and maintenance costs for the warming centers. The warming centers are supported and staffed by volunteers. Springville's contribution would be \$3,500.00.

The warming shelters are set to be open from October 15 to April 20, depending on the weather. Lieutenant Leonard expressed that the shelters do help with keeping the homeless from sleeping in vestibules of buildings and businesses. Provo may need assistance from other cities due to crime in the area of the shelters, as it has stretched their department at times.

Mayor Packard expressed that last year they received more individuals in the different shelters, and now have opened up the Ironton Hill/Utah County Center. They are looking at doing bag checks on all bags for drugs and safety.

**Motion:** Councilmember Millsap moved to approve Resolution #2025-24 and an Interlocal Cooperative Agreement between Springville City and Utah County regarding funding for aid and relief for the homeless. **Councilmember Wright seconded** the motion. **Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 5-0, **Resolution #2025-24 Adopted**.

4. Consideration of an Ordinance amending the Springville City Zoning Map to apply the Senior Housing Overlay Zone to Parcel #23:031:0089 located at approximately 300 South 950 West - Josh Yost, Community Development Director

Director Josh Yost explained the senior independent living definition and reported that the Council recently approved the amendment to Title 11 to establish the Senior Housing overlay zone (SHOZ) and to codify the corresponding development guidelines. Like all overlay zones, the city's zoning map needs to be amended to show the application of the overlay to the particular parcels.

**Motion:** Councilmember Wright moved to approve Ordinance #15-2025 to amend the Springville City Zoning Map to apply the Senior Housing Overlay to Parcel 230310089 located at approximately 300 South 950 West. **Councilmember Jensen seconded** the motion. **Roll Call Vote Yes:** Councilmember



Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Ordinance #15-2025 Adopted.**

## MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any further discussion.

## CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

*The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.*

## ADJOURNMENT

**Motion:** Councilmember Snelson moved to adjourn the meeting at 7:19 p.m. and go into a closed meeting for property, litigation, and the character, professional competence of an individual. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 5-0.**

*This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, July 01, 2025.*

*I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, July 01, 2025.*

DATE APPROVED: July 15, 2025

  
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Kim Crane  
City Recorder

