



MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular council meeting on **Thursday, September 4, 2025**, starting at 7:00 PM in the **Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT**. The meeting will be streamed on YouTube, and the link to the meeting will be posted on www.KaysvilleLive.com.

Public comments during the meeting are only taken for Action Items, "Call to the Public", or public hearings. **Those wishing to speak during these times must sign up in person before the meeting begins.** Comments may also be submitted to the City Council via email to publiccomment@kaysville.gov. Emailed comments will NOT be read aloud at the meeting.

CITY COUNCIL Q&A – 6:30 PM

The City Council will be available to answer questions or discuss any matters the public may have.

CITY COUNCIL MEETING – 7:00 PM

The agenda shall be as follows:

- 1) OPENING
 - a) Presented by Council Member Nate Jackson
- 2) CALL TO THE PUBLIC (3 MINUTE LIMIT, MUST SIGN UP IN PERSON)
- 3) PRESENTATIONS AND AWARDS
 - a) Presentation recognizing Winning All-Star Teams
 - b) Swearing-in of 2025-2026 Youth Court Judges
- 4) DECLARATION OF ANY CONFLICTS OF INTEREST
- 5) CONSENT ITEMS
 - a) A Resolution Authorizing the Application of Seized Property to Public Interest Use
- 6) ACTION ITEMS
 - a) An Ordinance Amending Section 12-3-3, "Sale of Burial Rights," of Title 12, "Parks, Public Property, and Recreation," of the Kaysville City Code, and Amending the Kaysville City FY 2026 Consolidated Fee Schedule
- 7) COUNCIL MEMBERS REPORTS
- 8) CITY MANAGER REPORT
- 9) ADJOURNMENT

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services, or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235 at least 24 hours in advance of the meeting to be held.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at Kaysville City Hall, Kaysville City website at www.kaysville.gov, and the Utah Public Notice website at www.utah.gov/pmn. Posted on August 29, 2025.

Annemarie Plaizier
City Recorder

2025-2026**Youth Court Advisors**

Kim Smith

Randi von Bose

Natalie Clemens

Officer Criddle

Youth Court Judges

Claire Cheney

Lisa von Bose

Lexi Broadbent

Hailey Christensen

McKay Clemens

Landon Jacobs

Nisi Kuma

Ashley Cisney

Owen Clark

Eric Jung

Gemma Muller

Brinn Stevenson

Mary Lindberg

Brody Sheperd

Rebekah Anderton

Abigail Mortensen

Grace Collado

Johnny Cunningham

Brock Hoagland

CITY COUNCIL STAFF REPORT



MEETING DATE: September 4, 2025

TYPE OF ITEM: Consent Items

PRESENTED BY:

SUBJECT/AGENDA TITLE: A Resolution Authorizing the Application of Seized Property to Public Interest Use

EXECUTIVE SUMMARY:

The Police Department seized some property during a theft investigation. One of the seized items was a toolbox containing power tools. Unfortunately, the City's investigation proved fruitless, and the toolbox owner could not be identified. The statute of limitations has run, and this evidence has been approved for destruction. City staff would like to be able to use this toolbox and power tools for some minor repair work. This resolution would enable the City to apply this property to public interest use.

City Council Options:

- 1) Approve the resolution authorizing the application of seized property to public interest use;
- 2) Approve the resolution with any modifications that the Council deems appropriate;
- 3) Decline to adopt the Resolution and remand to staff with further direction.

Staff Recommendation:

Staff recommends that the City Council approve the resolution authorizing the application of seized property to public interest use.

Fiscal Impact:

None anticipated.

ATTACHMENTS:

1. Resolution - Seized Property Application

RESOLUTION 25-XX-XX

**AUTHORIZING THE APPLICATION OF SEIZED PROPERTY TO PUBLIC
INTEREST USE**

WHEREAS, Kaysville City (hereinafter “City”) lawfully seized property as part of a criminal investigation. Specifically, the City seized a tool box containing a cordless combination drill and saw; and

WHEREAS, the need to retain that property has passed and all applicable appeal windows have closed; and

WHEREAS, the City has exhausted its resources in trying to locate any information about the potential owner of this property, but that search has been fruitless; and

WHEREAS, the Utah State Code allows for the seized property to be converted to public interest use in 77-11a-402; and

WHEREAS, the City would like to use these tools to maintain and repair police facilities, vehicles and other city improvements; and

WHEREAS, the City believes that it is in the best interest of the public to apply this seized property to public interest use.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KAYSVILLE,
UTAH:**

1. The Police Chief, or his designee, is directed to take the appropriate steps to document that the seized toolbox that is the subject of this resolution was applied to public interest use. The toolbox shall be subject to the City’s purchasing policy. Hereafter, this piece of seized property shall be City property.

PASSED AND ADOPTED by the City Council of Kaysville, Utah, this 4th day of September, 2025.

Tamara Tran, Mayor

ATTEST:

Annemarie Plaizier, City Recorder

CITY COUNCIL STAFF REPORT



MEETING DATE: September 4, 2025

TYPE OF ITEM: Action Item

PRESENTED BY: Cole Stephens, Parks and Recreation Director

SUBJECT/AGENDA TITLE: An Ordinance Amending Section 12-3-3, "Sale of Burial Rights," of Title 12, "Parks, Public Property, and Recreation," of the Kaysville City Code, and Amending the Kaysville City FY 2026 Consolidated Fee Schedule

EXECUTIVE SUMMARY:

This action item involves adopting amendments to Title 12-3-7, which create a pathway for non-residents to purchase burial space rights. Additionally, the consolidated fee schedule will be updated to include fees for non-resident burial space rights.

City Council Options:

- 1) Approve
- 2) Table

Staff Recommendation:

Approve

Fiscal Impact:

N/A

ATTACHMENTS:

1. Draft Ordinance_Title 12 Amendments
2. Draft - Consolidated Fee Schedule amendment

**KAYSVILLE CITY
ORDINANCE 25-XX-XX**

**AN ORDINANCE AMENDING SECTION 12-3-3, "SALE OF BURIAL
RIGHTS," OF TITLE 12, "PARKS, PUBLIC PROPERTY, AND
RECREATION," OF THE KAYSVILLE CITY CODE, AND
AMENDING THE KAYSVILLE CITY FY 2026 CONSOLIDATED FEE
SCHEDULE**

WHEREAS, the Kaysville City Council considered the amendments of the Title 12: Park, Public Property, and Recreation in an open and public meeting; and

WHEREAS, the City Council finds it to be in the best interest of its citizens to amend the section of Kaysville City Code as outlined below.

NOW THEREFORE, be it ordained by the Council of the Kaysville City, in the State of Utah, as follows:

SECTION 1: AMENDMENT “12-3-7 Sale Of Burial Rights” of the Kaysville City Code is hereby *amended* as follows:

AMENDMENT

12-3-3 Sale Of Burial Rights

1. The Cemetery Sexton, and such other persons as the Sexton may designate, are hereby authorized to sell the use of burial spaces in the Cemetery for interment purposes only and to collect all sums arising from such sale. The Sexton shall not sell the use of more than two (2) burial spaces to persons of the same household unless there is immediate need for use of more. Residents and Non-Residents of Kaysville City may purchase burial rights only at-need. The Sexton shall keep a complete record of all sales, which record shall describe the location of the burial spaces purchased and the price paid therefor. The purchaser shall receive a receipt describing each right of use so purchased, together with the amount paid and the balance, if any. The Cemetery Sexton shall retain a duplicate copy in the Cemetery receipt book.
2. The City Council may establish by resolution the burial right fee for all Cemetery spaces or parts thereof. Payments made pursuant to this Section shall not be construed to be payment for any Cemetery services.
3. It shall be unlawful for any person to bury the remains of a deceased person in the Cemetery without first paying in advance, and before the opening of the space to be occupied, the full cost for use of said space.
4. Burial rights to any space shall not be sold, transferred, conveyed, or assigned by the purchaser or certificate holder except to the City or to direct heirs. A resident may

transfer burial rights to a nonresident heir if the purchase of that right is accomplished prior to the time of death, and the burial right certificate is in their possession.

5. Whenever spaces are transferred, or revert to the City, or become vested in the municipality for any reason, the original Certificate shall be cancelled, and the record shall be so changed before new Certificates are issued. A transfer fee as set forth from time to time by resolution of the City Council shall be paid to the Cemetery Office for such transaction.
6. In the event the Sexton or any party desires to exchange one space inside the Cemetery for another space they may do so by informing the Cemetery Office of their desire and paying for the Certificate Transfer Fee.
7. The right to enlarge, reduce, re-plat or change the boundaries or grading of the Cemetery or a section or sections, from time to time, including the right to modify or change the locations of or remove or regrade roads, drives, or walks, or any part thereof is hereby reserved. The right to lay, maintain, operate, alter or change pipelines for sprinkling systems, drainage, etc., is also expressly reserved, as well as is the right to use Cemetery property not sold to individual burial right owners or plots reclaimed for Cemetery purposes, including interment of the dead, or for anything necessary, incidental or convenient thereto.

SECTION 2: REPEALER CLAUSE If any provisions of the City's Code previously adopted are inconsistent herewith they are hereby repealed

SECTION 3: SEVERABILITY CLAUSE If any section, subsection, sentence, clause or phrase of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this ordinance.

SECTION 4: EFFECTIVE DATE This ordinance being necessary for the peace, health and safety of the City, shall become effective immediately upon posting.

PASSED AND ADOPTED BY THE KAYSVILLE CITY COUNCIL

Presiding Officer

Attest

Tamara Tran, Mayor, Kaysville City

Annemarie Plaizier, City Recorder,
Kaysville City

Consolidated Fee Schedule

CEMETERY – Proposed Changes 9/4/2025 (all other fees remain the same)

Plats – All Sections		
<u>Burial Space Right:</u>	<u>Resident</u>	<u>Non-Resident</u>
Adult	\$800.00 at-need	\$6,400.00 at-need
Infant	\$400.00 at-need	\$3,200.00 at-need
Urn	\$400.00	\$3,200.00