

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,  
HELD ON AUGUST 20TH, 2025 UTAH AND ON ZOOM. THE MEETING BEGAN AT  
7:00 PM**

**Mayor and Council Members Present:**

Mayor Critchlow  
Jolene Jenkins  
Heidi Hammond

Jeff Williams  
Rhett Butler  
Jake Thomas

**Council Members Not Present:**

**Appointed Officers and Employees Present:**

Braydee Baugh, City Recorder  
Michael Resare, City Manager  
Tysen Barker, City Attorney  
Shelby Moore, Zoning Administrator

Sherrie Broadbent, Finance Director  
Gina Roberts, Deputy City Recorder  
Robert Sager, Police Chief  
Jason Remick, Fire Chief

**Citizens and Guests Present:** Tom Tripp, Kevin Casey, Shea Durfee, Lynn Hollinger, Nic Jenkins, Les Peterson, Jared Mitchell

There were many members of the public present in person and via Zoom

Mayor Critchlow had Les Peterson lead the Pledge of Allegiance

**AGENDA:**

**1. Introduction of Grant Sunada from Health Department**

Grant Sunada introduced himself and presented an update to the programs currently offered by the Health Department. Mr Sunada outlined the goals under his direction. Mr Sunada, along with Jamie Zwerin, recognized Pam Bennett for her service on the Health Department Board and presented Mayor Critchlow with a plaque in appreciation of his participation and support of the Health Department.

**2. Canvass of 2025 Primary Election Results**

**Motion:** Councilmember Butler made the motion to approve the Canvass of 2025 Primary Results

**Second:** Councilmember Williams seconded the motion.

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**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

### **3. Public Comment**

Tom Tripp stood for public comment. Mr Tripp provided comments regarding Resolution 2025-63, approving the Fee Waiver Policy. He expressed concern about the waiving of fees, the potential impacts, compliance with state code, and parameters for approval outside of City Council.

Nic Jenkins stood for public comment. Mr Jenkins provided an update on the TC United soccer program. Mr Jenkins expressed concerns regarding the availability of fields to meet the needs of the youth participants.

### **4. Summary Action Items**

- a. Approval of Minutes from the August 6<sup>th</sup>, 2025 Regular Meeting**
- b. Approval of Bills**

**Motion:** Councilmember Hammond made the motion to approve the minutes

**Second:** Councilmember Butler seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**Motion:** Councilmember Jenkins made the motion to approve the bills.

**Second:** Councilmember Butler seconded the motion.

Approved

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**5. Consideration of Resolution 2025-62 approving the Soelberg’s Market Subdivision Plat**

Shelby Moore and Jared Mitchell stood to represent this item. Ms Moore explained the plans for the subdivision plat and recommended council approval. The Mayor clarified that while the City is constructing the road, it is not responsible for the infrastructure on the property. Council discussed the Planning Commission’s review and approval process, as well as details regarding the future development of Pad A and Pad B. Additional discussion addressed responsibility for road construction, landscaping requirements, and the timing of project completion.

**Motion:** Councilmember Hammond made the motion to approve Resolution 2025-62 approving the Soelberg’s Market Subdivision Plat

**Second:** Councilmember Butler seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**6. Consideration of Resolution 2025-63 approving the Fee Waiver Policy**

Sherrie Broadbent stood to represent this item. Ms Broadbent explained the purpose and need for the resolution and policy. Discussion followed regarding how and when the policy should be reviewed and updated, as well as the approval limits for the staff panel. Ms Broadbent emphasized the importance of transparency and educating citizens on the waiver process and reasons for approval. Questions were raised about the legality of the policy and delegation of authority, which were addressed by Tysen Barker.

Approved

**Motion:** Councilmember Butler made the motion to table approve Resolution 2025-63 approving the Fee Waiver Policy

**Second:** Councilmember Hammond seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

## **7. Discussion regarding Matthews Meadows Park design**

Shelby Moore stood to present this item. Sherrie Broadbent explained how current impact fees are being used and outlined the laws and policies governing them. Discussion included concerns, clarifications, future vision, and the allocation of impact fees for parks. A work meeting was scheduled for September 17 at 6:00 p.m. to discuss the issue further.

## **8. Council Reports:**

**Councilmember Williams:** Reported on the Mosquito Abatement meeting. The first case of West Nile Virus has been reported in Tooele County. The sewer plant has been sprayed. He also supported two Grantsville FFA youth at the Stock Show.

**Councilmember Hammond:** Reported that the Scenic Slopes Bike Park is almost ready for advertisement, with Phase 1 beginning soon. Updates were provided on commercial projects: Holiday Oil will break ground soon with completion expected in the spring; Soelberg's will break ground next month; Arby's has already broken ground with completion anticipated in approximately 90 days. Questions regarding traffic signals were addressed: Sheep Lane/112 is scheduled for this fall, and the Mayor will follow up with UDOT on the Hale/Main light timeline.

**Councilmember Thomas:** Reported on School Board meetings, noting discussions on the future direction of schools in Grantsville and the relationship between the school district and the city park.

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**Councilmember Jenkins:** Reported on Chamber of Commerce networking meetings, providing opportunities for local business involvement. She noted that the Health Department is a great addition to the community and highlighted opportunities for partnership. She announced the America 250 Grantsville Project Year-Long Celebration, which will kick off in collaboration with Constitution Day on September 6, with further events planned in partnership with the County. She also reported on registration for the ULCT Conference in October and shared that the Back-to-School BBQ was a huge success, with support from Communities That Care, Walmart, and RMP.

**Councilmember Butler:** Reported on the Historic Preservation Committee, which is planning a Historic Home Tour in conjunction with the Honey Harvest Festival in October. The committee is seeking to replace three members in September. He also noted an upcoming Planning Commission meeting.

**Mayor Critchlow:** Reported that Durfee Street is expected to reopen at the end of August. He reminded residents to drive slowly on South Street as it serves as the temporary access road. He announced the 9/11 Day of Service scheduled for September 27 from 8:00 a.m. to noon, with volunteers needed at the cemetery. He reported that the President of Tooele Tech is retiring and shared condolences with the Tremonton community and families impacted by the recent tragedy.

**City Manager Michael Resare:** Provided an update on the sewer treatment plant, noting it is in the final phase of review. He reported that the Parks Department is now fully staffed and announced that Bill Cobabe will begin as the new Community Development Director on August 26. Interviews for the GIS/Planner position are scheduled for August 28. He is working with Fire Chief Jason Remick and the Fire Department, and Chief Remick will attend future City Council meetings to address any questions.

## **9. Closed Session (Personnel, Imminent Litigation, Real Estate)**

**Motion:** Councilmember Hammond made the motion to go into a Closed Session

**Second:** Councilmember Williams seconded the motion.

Approved

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**Closed Session began at 9:06 pm**

**Closed Session ended at 10:01pm**

#### **10. Adjourn**

**Motion:** Councilmember Hammond made the motion to adjourn

**Second:** Councilmember Butler seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**Meeting ended at: 10:01 pm**