

**ANGELL SPRINGS SPECIAL SERVICE DISTRICT**  
**August Meeting Minutes - ZOOM Recorded**  
**Thursday, August 14, 2025 @ 6:00 p.m @ Springs Bldg**

**Call to Order:** Karen called the meeting to order at 6:03 p.m.

**Roll Call:**

**Present:** Chairman- Karen Blenkinship, Treasurer- Diane Hundal, Clerk, Jean Wojtyla Water Master- Shawn Bain, CCC Administrator- Martin Mathis

**Absent:** Vice-Chairman: Greg Maranto,

**Visitors:** Patrick Hayes-Vineyard Mgr. and Mark Osmer-LDWA

**Vote on Jul 17th Meeting Minutes** - Karen asked for a motion to approve the minutes from July 17th, 2025. Tony made the motion that we approve the minutes from 7/17/25, Jean seconded it. Board Voted: Karen-Yes, Tony-Yes, Diane-Yes, Jean - Yes. Motion Carried.

**Old Business Actions Items:** from 7/17/25 **Action Items** **Completed Items** **Future Priority**

**1. Karen opened the discussion forum regarding the following:**

- ☐ **Payment of April's Water Usage** -Patrick Hayes provided details of the water security improvements the vineyard is making in efforts to prevent another extremely high water usage month that happened in late March. They are relocating monitoring meters from their NW field to an area in close proximity to the tasting building. They have also divided their water lines into four separate water zones for monitoring vs. the one and only that was the original set up. This should provide simplified daily reads for monitoring- again with meters in close proximity to the building.

Karen stated that **the board was asking Patrick how they were planning to pay their bill** that reflected April's high usage that was due in May providing us a timeframe they could meet to secure that amount. Karen stated that Greg, our board member who could not attend this meeting, proposed that the amount be paid back within a year. Jean then passed out the vineyard's full year data of usage and discussed their pattern of payments. The vineyard had 7 late payments over the course of one year. Then she analyzed the high usage months. Patrick had answers for all of those being harvest time or the leakage itself. He then asked that we send the bills directly to his own email to avoid future late payments.

Jean brought up the date the leak was discovered and stated that she personally called Mr. Jackson on 3/27/25 late afternoon and told him something was very wrong and read to him his recorded water usage, the day on which the meter was read. She then spoke to our water master to please recheck the reading as follow-up to see if they had it under control which was done on 3/29/25 and the customer had yet to shut off their water in that 2 day time frame. He now used another 40,000 gallons. The compromised water line was not discovered until late on the third day 3/30/25. This means the timing of his usage affected both their 3/31/25 & 4/30/25 billings. There was no leak detection device installed. For these reasons she was not in favor of leniency on the 4-30 billing but would be open to a payment plan.

Diane brought up the fact that our only commercial business in our district experienced an issue that most residents will never experience. This was an extraordinary situation that led to a police investigation for sabotage on their equipment.

We as a board don't want to put them out of business and it is our job to listen to those who come to us in good faith that they need help.

**Tony made a motion** noting that because the vineyard has invested in and installed the necessary equipment to improve their monitoring system and are currently in the process of installing their leak detector, we shall give them 90 days to pay for the full volume of their April Usage 338,000 gal. at the first tier rate amount of \$10,140.00 Jean seconded it. Board Voted: Karen-Yes, Diane- Yes, Jean- Yes, Tony-Yes. **The Motion Carried**

- ☐ **Letter to Residents Regarding Transfer -New Account Fees-** The board was provided a draft letter that Tony composed to explain the board's decision to keep all funds pertaining to Transfer of Titles / New Account Customers. Karen said she thought the letter perfectly explained it. Jean said we need to add the contact information as to who is going to read the comments sent by our customers and Karen advised that we give comments a 30 day limit. Diane suggested we clarify that this fee is not going to be refunded anymore.

**Tony made a motion** to send the Transfer Fee letter with our next billing statement on 8/31/25 as discussed. Jean seconded it. The board voted: Karen-Yes, Diane- Yes, Jean- Yes, Tony Yes. **The Motion Carried.**

## 2. Report on Accomplishments made in July **\*\*Shawn and Marty report on these each month**

- **Shawn reported** that our meeting building roof is in need of repair. Marty will work on getting bids for its replacement. If the estimate is over \$5K we will need three bids.
- No new developments from our engineers.
- Backflow double check valves on the customers side of the meters is a device installation that will become a requirement for us in the near future. Mark Osmer said they are doing this on LDWA's meters. They last about 10 years. If we have to replace any meters moving forward we will have our contractor install this device on them.
- **Marty reported** that he fixed the leaning hydrant at the intersection of Silver Valley and Shinarump.
- He has done all of his cc inspections required

**3. Tony's report on the Water Usage graph for July** was distributed to the board .Our usage is down about 200,000 gallons from last year. Production of our spring water is down by 260,000 gallons as well. Mark said it would be wise to check the production of our back up well too. Karen said we could have our engineers check on this during their work on our well. **\*\*Tony reports on this each month and will add the graph to our website on a quarterly basis.**

**4. Greg did not share information on the scheduled date of the inspection** with Generac. The power bill was in line with last year- no news there. **\*\*Greg reports on power issues each month.**

**5. Diane provided financial** budget documents through August 17th. Diane provided the Invoice Register to Karen to sign. No budget changes need to be made at this time.

Diane wanted to know if we wanted to set up our monthly Infowest wifi/ text messaging service as an autopay from our bank account. Karen approved this transfer so that it will no longer be on her credit card account, **\*\*Diane reports her financials each month.**

**6. Tony- Provided the progress of our Water Conservation Plan** by showing our water usage graph had reflected a significant decrease in our water usage from last year at this time and we had an EXTREMELY DRY JULY, so the increased fees in place since June for >20,000 gallons has deterred **most** to not let their water flow so freely.

**7. Jean reported that we had 15 Late Fee's** in July's billing period. Quite a few were \$5.00 short due to the fee increase they did not read when we sent out the notifications in March- May, Others were just that they were on vacation and chose to pay them when they got back. **\*\*Jean reports on these late payments each month.**

### **New Business Items:**

**1. Karen reminded the board** of our next scheduled meeting **Thursday, Sept.18th, 2025 @ 6:00 p.m.**

**2. Karen requested a motion** to adjourn the meeting. Tony made a motion to adjourn the meeting. Diane seconded it **Board Voted:** Karen -Yes, Tony- Yes, Diane-Yes., Jean- Yes **Meeting adjourned at 7:11 p.m.**