

SANPETE COUNTY COMMISSION MEETING

August 19, 2025, 2:00 PM

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Mike Bennett and Jim Cheney. County Attorney Kevin Daniels and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew.

OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE

Prayer is offered by Cade Penney. Pledge of allegiance is recited by all.

A moment of silence is taken in honor of Deputy Jeff Greenwell who passed away on Sunday.

SWEARING IN OF PATROL DEPUTY ADAM SPENCER.

Deputy Adam Spencer is sworn in by Sheriff Jared Buchanan.

CANVASS OF THE 2025 MUNICIPAL PRIMARY ELECTION FOR EPHRAIM, FAIRVIEW, MANTI, SPRING CITY AND WALES.

Linda Christiansen presents the agenda item. Ms. Christiansen is presenting the report of the 2025 Municipal Primary Election. The number of total ballots cast were 2,939. The official results report provides the names of each candidate and the number of votes received. Each city will present its own canvass report and issue certificates of nomination to the candidates advancing to the November 4, 2025, General Election. Ms. Christiansen reviews the Canvass packet that has been presented to the Commissioners and will be sent to the Lieutenant Governor's office. The first page is the canvass statistics report which breaks down the ballot statistics of the ballots counted and the ballots that were challenged. Ms. Christiansen reads the statistics for the Municipal Primary Election for Ephraim, Fairview, Manti, Spring City and Wales. The voter turnout was 48.9%; which is higher than years past. Out of 6006 active voters; 2915 voters returned their ballot by mail or drop box, 16 voted in person, 3 UOCAVA and 5 voted provisionally. Ms. Christiansen explains the reasons a ballot may be challenged or rejected. Out of the 74 ballots that were challenged, only 20 were not cured. The total number of rejected ballots were 43; 34 were returned after the deadline and 9 were signed by someone other than the voter. Ms. Christiansen expresses concern in regards to the number of individuals (family members) that signed someone else's ballot. Ms. Christiansen and her staff did explain to the individuals it is illegal to do so. She explains that her office reaches out by email, phone and letter to notify a voter that their ballot has been challenged and they are given multiple opportunities to cure the ballot. Also included in the packet is the official election results by precinct, election canvass affidavit and the election result totals by city. Ms. Christiansen states they did implement an additional polling place in Mt. Pleasant for the Fairview, Spring City and Wales voters to vote in person on election day. She feels it was beneficial and they had just as many in-person voters as the Manti location. Ms. Christiansen explains the audit process. The audit report and reconciliation log is also included in the packet. Ms. Christiansen expresses concern in regards to 34 ballots being returned by mail that missed the election day deadline. She reached out to the cities and has made arrangements to visit all of the post offices to let them know about the change of the deadline from being postmarked the day before the election to receive by the Clerk on election day. If the post

office accepts a ballot on election day or even a few days before; it may not count if it is not received by the Clerk's office on election day. If a voter drops the ballot envelope in a drop box located at each city on or before Election day, it will meet the deadline. Sanpete received 134 undeliverable ballots; the majority are due to the number of Snow College students that registered on election day in 2024. Each city will present their canvass between August 19 (today) and August 26th. Ms. Christiansen states the County Commissioners are very involved with monitoring the election process; one Commissioner was present each time ballots were tabulated. All but 23 ballots were processed on election night. Commissioner Cheney encourages anyone with doubts to be a poll watcher and see all of the election processes. Commissioner Bartholomew adds the fact that at least two people are processing ballots at each stage. Although this election is the municipal's election, the County still sends a report to the LG's office since the County contracts with the cities to process the ballots. The canvass report is signed by all three Commissioners and Linda Christiansen. Motion is made by Commissioner Bennett to approve the canvass for the Primary Election for 2025. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes yes. The vote is unanimous and the motion passes.

STACEY LYON: APPROVAL OF CLAIMS; APPROVAL OF FINANCES; APPROVAL TO PAY HB WORKPLACES; APPROVAL TO PAY CASELLE INVOICE; APPROVAL TO PAY PICTOMETRY YEARLY CONTRACT; APPROVAL TO PAY MONARCH ASSESSMENT 4 TREATMENT.

Auditor Stacey Lyon presents the agenda items. No questions or concerns are voiced in regards to the claims. Motion is made by Commissioner Bennett to approve payment of claims #362310 through #362423. The motion is seconded by Commissioner Cheney, and the motion passes. No questions or concerns are voiced in regards to the finances. Motion to approve the finances as of August 19th, 2025, is made by Commissioner Bennett. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains the HB Workplaces invoice that had been previously approved for the Ag Extension office equipment did not include an additional \$550.00. Matt Palmer reviewed the invoice and everything looked good, he asked Stacey to bring the matter before the Commission because he is busy with Fair Week. Motion is made by Commissioner Bennett to approve the invoice from HB Workplaces for the Extension Offices furniture in the amount of \$41,851.22. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains the next invoice is for software support of the old accounting software. Amanda Olsen has been working on transferring the data from the old software to the new. Ms. Olsen discovered the spreadsheet detailing the assets was reformatted by a previous employee which ruined the file and now the data will need to be transferred again. Her office will not have the time to transfer all of the data from the old software before the software agreement expires. The treasurer and clerk offices will be using the Caselle receipting program going forward. All asset management is currently on Caselle; once she transfers the data that she needs, she can renegotiate the software support services that will not include her office. Motion is made by Commissioner Bennett to approve the invoice from Caselle LLC in the amount of \$10,188.00 for maintenance and support. The motion is seconded by Commissioner Cheney, and the motion passes. Ms. Lyon explains the next invoice is for the annual payment to Pictometry for the aerial property assessment program. Motion is made by Commissioner Bennett to approve the invoice from Eagle View Pictometry in the amount of \$33,437.33. The motion is seconded by Commissioner Cheney, and the motion passes. The last item that Ms. Lyon addresses is a bill in regards to the Indigent Defense

program. The County will be reimbursed through the IDC Grant. Motion is made by Commissioner Bennett to approve the invoice from Monarch Assessment and Treatment Center in the amount of \$3,500.00. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew addresses a claim that he noticed for Centracom which was listed for volunteer services. Ms. Lyon states the phone line was for a mental health phone line. Commissioner Bartholomew states that line should have been replaced with 988 which is provided by the State. Ms. Lyon will reach out to the State Health Department and verify.

AMIE SORENSEN: APPROVAL TO HIRE JULIANNE RANKIN AS A MEAL DELIVERY DRIVER IN MORONI.

Amie Sorensen presents the agenda item. Ms. Sorensen verifies that all of the drug testing has been completed and approved. Ms. Sorensen also confirms that they are now fully staffed with this hire. Motion is made by Commissioner Bennett to approve hiring Julianne Rankin as a meal delivery driver in Moroni at \$16.52 per hour, effective August 20, 2025. The motion is seconded by Commissioner Cheney, and the motion passes.

KEVIN CHRISTENSEN: RATIFY APPROVAL TO PAY IFOUR MEDIA FOR SIGNS AT THE FAIRPARK EVENT BUILDING.

Kevin Christensen presents the agenda item. Mr. Christensen distributes the pdf that illustrates the design of the signs to be installed at the new Fairpark building. Discussion ensues as to the location of the signs. Commissioner Cheney questions whether or not a permit is required for the sign off of Highway 89. Commissioner Bennett had approval in the past for a sign in regards to the Fair but it may need to be verified with UDOT that a permanent sign is approved to be installed near the State Highway. Mr. Christensen will check with UDOT. Motion is made by Commissioner Bennett to approve the signs for the new Event Center from I-Four Media in the amount of \$6,713.00. The motion is seconded by Commissioner Cheney, and the motion passes. The sound barriers should ship next week.

APPROVAL OF RIGHT-OF-WAY EXCAVATION LICENSE FOR CHRISTENSEN READY MIX FOR TRENCH AND ROAD CROSSING FOR POWER IMPROVEMENT PROJECT IN COORDINATION WITH SPRING CITY POWER AT APPROXIMATELY E CRAWFORD LOOP ROAD / 1100 S SPRING CITY.

Tom Seely explains there is a new subdivision going in and the work to be done is on a dirt road. There should be no problems and Mr. Seely has approved the right-of-way excavation license. Steven Jenson confirms the subdivision developer is Jacob Yamada and he has met all of the requirements. Motion is made by Commissioner Bennett to approve the right-of-way excavation license for Christensen Ready Mix for trench and road crossing for power improvement project in coordination with Spring City Power at approximately E Crawford Loop Road / 1100 S. Spring City. The motion is seconded by Commissioner Cheney, and the motion passes. Commissioner Bartholomew and County Clerk Linda Christiansen sign the ROW excavation license.

APPROVAL OF RIGHT-OF-WAY EXCAVATION LICENSE FOR STERLING CITY FOR CULINARY WATERLINE; BORE UNDER THE ROAD IF POSSIBLE LOCATED APPROXIMATELY EAST OF JENSEN LANE AND PALISADE ROAD INTERSECTION.

Tom Seely explains he talked to the Mayor of Sterling and there is a house on the north side of the road which needs to hook to a water line on the south side of the road. They are going to

bore under the road if possible and if that doesn't work they will end up doing flowable fill to the County standards. Commissioner Bartholomew confirms with Tom Seely that the city has agreed to use flowable fill. Motion is made by Commissioner Cheney to the right-of-way excavation license for Sterling City for culinary waterline; bore under the road if possible and if not they will use County standards of flowable fill to repair the road located approximately east of Jensen Lane and Palisade Road intersection. The motion is seconded by Commissioner Bennett, and the motion passes.

APPROVAL OF RIGHT-OF-WAY EXCAVATION LICENSE FOR TERRY R. BROTHERSON EXCAVATING INC. TO PARALLEL COUNTY ROAD AND CROSS COUNTY ROAD TWICE WITH 6" PVC BY MEANS OF OPEN TRENCH TO EXTEND IRRIGATION WELL WATER TO ANOTHER PIECE OF PROPERTY AT APPROXIMATELY 17750 N 8250 EAST, MT. PLEASANT, NEAR THE SEWER PONDS.

Tom Seely explains they are going west down the north side of the road, to the sewer pond crossing. They will cross the road and then cross the road over to Bill Anderson's place. Mr. Seely has approved the excavation license. Motion is made by Commissioner Cheney to approve the right-of-way excavation license for Terry R. Brotherson Excavating Inc. to parallel county road and cross county road twice with 6" PVC by means of open trench to extend irrigation well water to another piece of property at approximately 11750 N. 8250 East, Mt. Pleasant, near the sewer ponds. The motion is seconded by Commissioner Bennett. Commissioner Bennett notices the application address listed is 17750 N. not 11750 North. Commissioner Cheney changes the motion to the address for Terry Brotherson's license to 17750 N 8250 East. The motion is seconded by Commissioner Bennett, and the motion passes.

ABBY IVORY REPRESENTING THE SANPETE COUNTY ECONOMIC OPPORTUNITY BOARD: APPROVAL TO AWARD THE SANPETE COUNTY WEBSITE RFP CONTRACT.

Abby Ivory presents the agenda item. Ms. Ivory explains the Economic Opportunity Board went through the process to award the Sanpete County Website RFP contract. The winner of the contract is Civic Plus. Most of the bids were similar in cost but Civic Plus had an edge on some of the features. Each department head will have access to the website design of their own page and if they are not comfortable doing it, Civic Plus can help with the design as well. There will be no additional fees if they assist with the design. Some of the features listed in the invoice may not be utilized by the County and if they aren't, the cost could drop. Commissioner Bennett questions the annual recurring cost and how will the County pay for it. Ms. Ivory explains, originally the annual uplift in the contract was for five percent and she negotiated it down to three percent. The annual cost of \$19,188.00 is for yearly maintenance and every four years a complete rebuild is included in the price. One concern that Ms. Ivory mentions is that the County website does not currently meet ADA requirements which is required by January 1st, 2027, according to Federal regulations. The contract is for 24 months and the Economic Opportunity Board can pay \$55,000.00 this year out of their budget. The concern voiced by Commissioner Bennett is how do they pay for it this year and they need to budget for the annual cost going forward. Ms. Ivory states the Board could help with a quarter of the yearly cost each year; so the County would have to come up with approximately \$15,000.00 each year. Ms. Ivory states many community members are excited for the County to have a better website that is more user friendly. Stacey Lyon has some ideas of how they can pay for it that she can share at the budget meeting. Commissioner Cheney states, if we

don't approve this now the price will go up because the quote expires on August 31, 2025. Motion is made by Commissioner Bennett to approve the awarding of the Sanpete County Website RFP contract to Civic Plus in the amount of \$46,018.00. The motion is seconded by Commissioner Cheney, and the motion passes.

FAYLYN WARNICK REPRESENTING SANPETE COUNTY CHAMBER OF COMMERCE:
DISCUSSION IN REGARDS TO THE PROGRESS OF THE 2ND HALF OF THE YEAR AS
REQUESTED BY THE COMMISSION LAST NOVEMBER; REQUEST POTENTIAL APPROVAL OF
FUNDS FOR UPGRADED WEBSITE, SYSTEMS, ADVERTISING, OFFICE SPACE AND BUSINESS
INCUBATOR SPACE.

Faylyn Warnick and Haley Berry are present. Ms. Warnick addresses the Commission in regards to a previous Commission meeting that she had requested \$15,000.00 to help fund the Chamber. Out of the \$15,000.00, the County approved the disbursement of \$6,000.00. In the previous meeting she requested to revisit the discussion in regards to disbursement of the remaining \$9,000.00. Ms. Warnick recognizes two of the Commissioners are new so she explains some of the things that the Chamber does. The Chamber helps bring businesses together, offer training and help them utilize resources that are available to them. Over the past year the membership has increased as well as promotions and events that they offer. The Chamber is currently contracting with Ephraim City to establish office space. They are also working towards a retail incubator that will be beneficial for entrepreneurs that want to start a retail business. Commissioner Cheney inquires as to how the process for the office space is going with Ephraim City. Ms. Warnick states the contract has not been drawn up yet. The location would be in the Art Building (granary) located in old Ephraim square. The Chamber is hoping for a discounted price on the rent. Commissioner Bartholomew asks how much money they are requesting. Ms. Warnick responds they are asking for the remaining \$9,000.00 that they requested last November. She also states they would like to request \$15,000.00 a year going forward. Commissioner Bartholomew explains they had extra money last year but those funds are gone. As a business owner, Commissioner Cheney states there could be beneficial results by contributing to the Chamber because businesses produce sales tax that the County benefits from. Commissioner Bartholomew agrees there are benefits; the issue is in the last meeting it was made clear it was one-time funding. Ms. Warnick understands the concerns and if needs be, they would be happy to revisit the request for funds yearly. She explains a big focus of the Chamber is to promote shopping local. Commissioner Bartholomew explains the County is starting to work on next year's budget. Stacey Lyon states she is not sure of funding they can use but there is one area she can check to see if money is available. Commissioner Bartholomew acknowledges there is potential money available in the Economic Development budget but that is still budgeted by the County. The original \$6,000.00 came out of the budget that is currently being used to finish the Fairpark building and those funds are gone. Commissioner Bennett suggests the Chamber prepare a budget that the Commission can consider during the budget process for next year. Commissioner Bartholomew would like to discuss it further with the Commissioners. Commissioner Bennett suggests the Chamber prepare a proposed budget for next year. Commissioner Cheney also suggests they create a list of businesses that they help in order to determine the amount of sales tax that is generated by those businesses. Motion is made by Commissioner Bennett to table the matter with Sanpete County Chamber of Commerce request for funds. The motion is seconded by Commissioner Cheney, and the motion passes.

SHERIFF JARED BUCHANAN: APPROVAL FOR CELL PHONE STIPEND FOR DEPUTY ADAM SPENCER; RATIFY APPROVAL TO RE-HIRE UNDER BRIDGE OF SERVICE JAIL DEPUTY MATT GATES; APPROVAL TO PAY CELLEBRITE FOR ANNUAL SUBSCRIPTION; APPROVAL TO SIGN ANNUAL SANPETE COUNTY EMERGENCY MANAGEMENT PROMULGATION PLAN; APPROVAL TO PAY LBiSAT, LLC (STARLINK) UP TO \$6400 FOR EQUIPMENT AND SATELLITE CONNECTION. DISCUSSION ON SANPETE COUNTY OPIOID SETTLEMENT AND REQUEST FOR MENTAL HEALTH THERAPIST IN THE SANPETE COUNTY JAIL.

Sheriff Buchanan presents the agenda items. Sheriff Buchanan explains Deputy Adam Spencer, whom he swore in today, needs approval of a cell phone stipend. Motion is made by Commissioner Bennett to approve the cell phone stipend for Patrol Deputy Adam Spencer in the amount of \$38.00 a month, 10-4211-250, effective 8/19/2025. The motion is seconded by Commissioner Cheney, and the motion passes. Sheriff Buchanan is requesting to re-hire Matt Gates under a bridge of service. Jail Deputy Matt Gates left to work for Summit County and returned after 23 days. Deputy Gates came back to work on August 10th. Deputy Gates will stay at the wage he was making when he left, \$33.07 an hour and vacation leave accrual at 3.1 hour per pay period. Deputy Gates will start at zero with hours accrued. Motion is made by Commissioner Bennett to approve the re-hire under bridge of service for Jail Deputy Matt Gates, effective date 8/10/2025, at a rate of \$33.07 per hour, out of 10-4230-110. The motion is seconded by Commissioner Cheney, and the motion passes. Sheriff Buchanan explains that the next agenda item is an annual subscription that the task force uses to download cell phone data and it is paid for out of the task force grant. Motion is made by Commissioner Bennett to approve the annual subscription to Cellebrite in the amount of \$8,800.00 out of 10-4218-240. The motion is seconded by Commissioner Cheney, and the motion passes. Sheriff Buchanan states Jayson Albee did a great job of maintaining the Emergency Management Plan and it will be updated as seen fit. They are moving it to a digital format under Josh Alsop's command. Motion is made by Commissioner Bennett to approve the signing of the Sanpete County Emergency Management Promulgation Plan. The motion is seconded by Commissioner Cheney, and the motion passes. All three Commissioners sign the document. Josh Alsop joins the Sheriff and explains the next invoice that they are presenting. Josh Alsop explains he will have the unit installed in his mobile emergency command truck. It will be used for Search and Rescue and Emergency Management situations. The subscription is for Starlink which will give access to Wi-Fi and cell service if they are in a remote area that does not provide those services. Other members of the department can utilize the service when they are on site of an emergency; such as Onix mapping or similar systems. In the past they have used a Verizon puck but the issue is, if there is no cell service, the puck won't work either. The unit will be funded by 2023 Grant money. Starlink will work anywhere. A search and rescue member had a Starlink unit in Maple Canyon that they were able to use and it enabled them to communicate with everyone involved; as well as, with the helicopter pilot. Motion is made by Commissioner Bennett to approve to pay LBiSat LLC Starlink in the amount of \$6,359.00 for equipment and satellite connection for Emergency Management and SAR. The motion is seconded by Commissioner Cheney, and the motion passes. The subscription is for 17 months. Josh Alsop states after the 17 months he will need to write another grant to refund the cost. Commissioner Bartholomew requests that the last agenda item is tabled until after the meeting in order for Kevin Daniels to be present.

Once the Commissioners completed all official business on the agenda, with the exception of Closed Session, they return to the discussion in regards to utilizing opioid funds.

Commissioner Bartholomew explains that some of the opioid money has been committed to the County Attorney budget. Motion is made by Commissioner Bennett to table the discussion on Sanpete County Opioid Settlement and request for Mental Health Therapist in the Sanpete County Jail until the first meeting in September. The motion is seconded by Commissioner Cheney, and the motion passes. They return to the Closed Session agenda item.

DISCUSSION FOR POSSIBLE SIGNING FOR A 4 LOT MAJOR SUBDIVISION (WAGSTAFF), APPLICATION BY CLAY WAGSTAFF. THE PROPERTY IS LOCATED EAST OF MT. PLEASANT IN THE RA-2 ZONE. THE SUBDIVISION WOULD CONTAIN 4 LOTS OF 1.16 ACRES, 1.00 ACRES, 1.00 ACRES, AND 1.00 ACRES. PARCEL # S-26001

Steven Jensen presents the agenda item. Mr. Jensen explains this subdivision application went before the Planning Commission in August of 2024 and they did not have the infrastructure in place. Mr. Jensen explains the property is located in the one-acre zone. Due to an existing home and the proposal of 3 additional lots, the subdivision is considered a major subdivision. The road needed to be brought up to the County standards; 6" of road base, 6" of gravel. The County has a letter from an engineer verifying the road complies with the required standards. Another issue was the need to remove a tree on the corner which was in the right-of-way and that has been taken care of. A post office box also had to be moved back and that has been done. The application was approved by the Planning Commission with the contingency that all of the things Mr. Jensen stated were taken care of. The code enforcement officer had addressed some semi-trailers on the property that needed to be removed; that issue has been resolved. Water, power and sewer have all been stubbed to the lots. All requirements for a subdivision have been met and it was approved by the Planning Commission. Motion is made by Commissioner Bennett to sign the 4 lot major subdivision (Wagstaff), application by Clay Wagstaff. The property is located east of Mt. Pleasant in the RA-2 Zone and the subdivision would contain 4 lots of 1.16 acres, 1.00 acre, 1.00 acre and 1.00 acre, parcel # S-26001. The motion is seconded by Commissioner Cheney, and the motion passes. The Mylar is signed by Commissioner Bartholomew and Linda Christiansen.

DISCUSSION FOR POSSIBLE SIGNING FOR A 1 LOT MAJOR SUBDIVISION (CHICKENHAWK ESTATES) APPLICATION BY SHYANNE SPENCER & ZAYNE COLOGIE. THE PARCEL IS LOCATED SOUTHEAST OF FOUNTAIN GREEN, AND IS IN THE RA-2 ZONE. THE SUBDIVISION WOULD CONTAIN 1 LOT OF 1.50 +/- ACRES. PARCEL # S-21513X2

Steven Jensen presents the agenda item. Mr. Jensen explains this application went before the Planning Commission a couple months ago and due to an existing subdivision to the west of the property it is considered a major subdivision. The Planning Commission had concerns due to an irrigation ditch drainage and overhead power lines; they had discussion as to what needed to be done. After discussions with Rocky Mountain Power, it was decided the best solution was to install another pole and go underground to that rather than dig 15' under the ditch. The well has been drilled and the flow meets the requirements of the County of one-acre foot. Mr. Jensen states that on the preliminary survey an irrigation easement was not identified but that has been updated. The Planning Commission approved the application with the contingency of the irrigation easement is updated, which was received last Thursday. Motion is made by Commissioner Bennett to sign the one lot major subdivision (Chickenhawk Estates) application by Shyanne Spencer & Zayne Cologie. The parcel is located southeast of Fountain Green, and is in the RA-2 Zone, the subdivision would contain 1 lot of 1.50 +/- acres, parcel # S-21513x2. The motion is seconded by Commissioner Cheney, and the motion passes. Kevin Daniels

arrives. The mylar is signed by Commissioner Bartholomew, Linda Christiansen and Kevin Daniels.

*A five-minute break is taken. *

DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SANPETE COUNTY PROVIDING NOTICE OF THE COUNTY'S INTENT NOT TO IMPOSE A LOCAL SALES TAX TO FUND RECREATION, ARTS AND PARKS FOR CENTERFIELD CITY.

Linda Christiansen explains that Centerfield, Gunnison and Mayfield all reached out to her in regards to getting the RAP tax proposal on the November ballot because they had missed it somehow. Ms. Christiansen reads from Utah Code 59-12-1402(6)(b) which basically states, "it is required that a County that receives such notice shall provide the noticing city a written Resolution passed by the County legislative body stating that the County legislative body is not seeking to impose a tax under Part 7, County Option Funding for Botanical, Cultural, Recreational and Zoological Organizations or facilities within 60 days of receiving such notice." Ms. Christiansen also states she would like three separate motions for each city. Kevin Daniels agrees and states that all they are voting on is that the County is not imposing a RAP tax in order for the City to propose a RAP tax. Mr. Daniels also states that in reality all this does is give the people a chance to decide. Motion is made by Commissioner Bennett to approve of the Resolution of the Board of County Commissioners of Sanpete County providing Notice of the County's intent NOT to impose a local sales tax to fund Recreation, Arts and Parks for Centerfield City. The motion is seconded by Commissioner Cheney, and the motion passes. The Resolution is signed by all members; Resolution no. 08192025-1.

DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SANPETE COUNTY PROVIDING NOTICE OF THE COUNTY'S INTENT NOT TO IMPOSE A LOCAL SALES TAX TO FUND RECREATION, ARTS AND PARKS FOR GUNNISON CITY.

This will be the same as the previous agenda item. Motion is made by Commissioner Bennett to approve of the Resolution of the Board of County Commissioners of Sanpete County providing Notice of the County's intent NOT to impose a local sales tax to fund Recreation, Arts and Parks for Gunnison City. The motion is seconded by Commissioner Cheney, and the motion passes. The Resolution is signed by all members; Resolution no. 08192025-2.

DISCUSSION AND POTENTIAL APPROVAL OF A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SANPETE COUNTY PROVIDING NOTICE OF THE COUNTY'S INTENT NOT TO IMPOSE A LOCAL SALES TAX TO FUND RECREATION, ARTS AND PARKS FOR MAYFIELD TOWN.

This will be the same as the previous two agenda items. Kevin Daniels states Commissioner Bennett inquired as to whether he had a conflict with this agenda item due to his wife is the City Recorder of Mayfield and she signed the document. Mr. Daniels does not believe there is an issue and he believes stating it on the record is sufficient. Motion is made by Commissioner Bennett to approve of the Resolution of the Board of County Commissioners of Sanpete County providing Notice of the County's intent NOT to impose a local sales tax to fund Recreation, Arts and Parks for Mayfield Town. The motion is seconded by Commissioner Cheney, and the motion passes. The Resolution is signed by all members;

Resolution no. 08192025-3.

DISCUSSION AND POTENTIAL APPROVAL TO FILL TWO VACANCIES ON THE FEDERAL MINERAL LEASE SPECIAL SERVICE DISTRICT #3 BOARD.

Commissioner Cheney states they have two names of County residents that are willing to serve on the Federal Mineral Lease Special Service District #3 Board. The two individuals are Tom Sorensen of Centerfield and Kyle Turpin of Fairview. Motion is made by Commissioner Bennett to approve to fill two vacancies on the Federal Mineral Lease Special Service District #3 Board with Tom Sorensen from Centerfield and Kyle Turpin from Fairview. The motion is seconded by Commissioner Cheney, and the motion passes.

LINDA CHRISTIANSEN: APPROVAL TO PAY ES&S INVOICE FOR 2025 MUNICIPAL PRIMARY ELECTION SERVICES; APPROVAL TO PAY K&H INTEGRATED PRINT SOLUTIONS FOR 2025 MUNICIPAL PRIMARY ELECTION BALLOTS AND MAILING SERVICES; APPROVAL TO PAY REVVER INVOICE FOR YEARLY LICENSE.

Linda Christiansen presents the agenda items. The first invoice that Ms. Christiansen presents is for the Municipal Primary Election systems and software that needs to be paid to ES&S. Commissioner Bartholomew questions whether or not the cities pay the bills for the Municipal Elections. Ms. Christiansen explains that the city signs a contract stating how much it will cost for election services per voter. The current rate is \$2.25 per voter. Due to constant increases in cost the rate will need to raise in 2027 and a new contract will be drafted. Ultimately, the County pays for the additional expenses that the cities don't pay. Motion is made by Commissioner Cheney to approve to pay ES&S invoice for the 2025 Municipal Primary Election Services in the amount of \$2,919.00. The motion is seconded by Commissioner Bennett, and the motion passes. The next invoice is for printing and mailing services of the ballots for the Municipal Primary Election. A postage deposit had been made and has been credited to the invoice. The cost of this invoice is low based on the fact that the County had envelopes on hand that were used. Due to legislation, our envelopes need to be redesigned and will increase the cost dramatically in November. Ms. Christiansen also states she has sent out an RFP to compare printing services costs. The total remaining is \$4,449.90. Motion is made by Commissioner Cheney to approve to pay K&H Integrated Print Solutions for the 2025 Municipal Primary Election ballots and mailing services in the amount of \$4,449.90. The motion is seconded by Commissioner Bennett, and the motion passes. Ms. Christiansen states three offices utilize the services that Revver provide for a server to maintain records. Her office uses it to store marriage licenses, business licenses and Commission records. The other offices that use the server are the Assessor and the Auditor. Motion is made by Commissioner Cheney to approve to pay Revver invoice for yearly license in the amount of \$3,871.40. The motion is seconded by Commissioner Bennett, and the motion passes.

APPROVAL OF MINUTES

Due to the Municipal Primary Election the minutes are not ready for approval.

Commissioner Bennett expresses concern in regards to holding a work meeting off of the record in regards to an agenda item that was noticed. Kevin Daniels states a discussion of disbursement of funds would have to be on the record. Commissioner Bartholomew explains he is only hoping to discuss how to distribute the opioid money before an approval. Commissioner Bartholomew

inquires if the Sheriff could put the agenda item on the next meeting in September. Linda Christiansen requests that it is stated which agenda item they are referring to. The Commissioners return to the last agenda item of the Sheriff's agenda requests.

Motion is made by Commissioner Bennett to go into closed session to discuss pending or reasonably imminent litigation. The motion is seconded by Commissioner Cheney. Vote by voice is taken: Commissioner Cheney votes aye, Commissioner Bartholomew votes aye, and Commissioner Bennett votes aye. The vote is unanimous, and the motion passes


CLOSED SESSION

Motion is made by Commissioner Bennett to go out of closed session. The motion is seconded by Commissioner Cheney, and the motion passes.

No action was necessary due to this closed session.

Motion is made by Commissioner Bennett to adjourn. The motion is seconded by Commissioner Cheney, and the motion passes.

The meeting is adjourned at 4:05 P.M.

ATTEST: 
Linda Christiansen
Sanpete County Clerk

APPROVED: 
Scott Bartholomew
Commission Chair