

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

August 5, 2025
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: McCall Stephensen, Adam Hanover,
Mike Kelly, Jared Petersen

Town Clerk: Kristi Hidalgo

Public Attendance: Russell Davis

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember M. Stephensen led the Pledge of Allegiance to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held July 1, 2025. Councilmember A. Hanover motioned for the Clarkston Town Council to approve and adopt the minutes of July 1, 2025. Councilmember M. Stephensen seconded the motion. All in favor "Aye". Motion Carried.

2. BUSINESS

Youth Council Liaison – The Youth Council Liaison could not attend the meeting this month.

Business License Application – Chad Haslam – Chad Haslam was not present at the meeting. Mayor Hidalgo stated that the name of the business is Anasazi's Handyman Services and Tinkering. Mr. Haslam would provide handyman services which would include small remodels, repairs and maintenance. Parking is not an issue. Councilmember M. Kelly motioned to approve the business license application. Councilmember J. Petersen seconded the motion. All in Favor "Aye". Motion carried.

Nuisance Complaints – The Council discussed the complaints received from citizens regarding the properties located at 160 West 300 South and 104 East 100 South. The Council chose not to single out these two properties because there are several properties in town that fall into the same category. The Council determined to draft a general letter to be sent out with the Water Utility Bills encouraging everyone to clean up their yards. The letter will reference Clarkston Town Code 4-2-5 Nuisances on Property and 4-2-7 Penalty for Failure to Comply. The Council discussed organizing a Town Clean-up Day and having a couple of dumpsters brought in for citizens to utilize in cleaning up their yards and beautifying the town. Mayor Hidalgo summarized that the Council is not in

favor of specifically addressing the two nuisance complaints that have been brought before the Council. Instead, the Council wants to take a general approach and just encourage all citizens to clean up their yards.

3. Departments

Mayor Hidalgo – Fire Department – Mayor Hidalgo stated that he is securing bids for a backup generator for the fire department and the town hall.

Pickleball Court Grand Opening – Mayor Hidalgo proposed, in place of the August 19, 2025 Town Council Meeting, that a grand opening of the pickleball courts be held. The Pickleball Court Project should be completed by then. Town Clerk Kristi Hidalgo will post a flyer on the Clarkston Town Website, Facebook page and at the Post Office advertising the event.

Councilmember M. Stephensen – July Warrant List – Councilmember M. Stephensen presented the Warrant List for July 2025. Councilmember A. Hanover motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Kelly seconded the motion. All in favor “Aye.” Motion carried.

Youth Council – Councilmember M. Stephensen reported that Jackson Fisher was the new Youth Council Mayor.

2025 Pony Express Days Report – Mayor Hidalgo stated that Pony Express Days went very well. The expenses did not exceed the revenue brought in for that day. It was very well attended this year.

Councilmember A. Hanover - Water Department – Councilmember A. Hanover reported that there was a main line water leak in the culinary water system. Water Operator Bryan Goodsell is working on that repair.

Planning Commission – Councilmember A. Hanover reported that he had asked Commissioner Lester Lee to look at Clarkston Town Code 10-7A that talks about modifying regulations - side yards, setbacks, and rear yard regulations for residential zones. The Planning Commission feels that this section of the code is written in a very confusing way and people have a hard time interpreting what it means. The Commission would like to make 10-7A more comprehensible. The Planning Commission will present their recommendations to the Town Council for approval.

Councilmember M. Kelly - Councilmember M. Kelly reported that there had been some vandalism out at the cemetery. Some headstones have been knocked over, rocks being piled up in various areas, and tree branches being broken.

Councilmember J. Petersen – Road Department – Road Repairs - The FY 2026 Road Repairs have been started. The chipping has been done. The sealing portion will be done soon. Mayor Hidalgo said that the main focus this year was to repair the sides of the roads.

There is a lot of damage to the sides of the roads and potholes that need to be repaired. CDC Construction will begin roadside repairs on August 23, 2025.

Culverts – Mayor Hidalgo reported that all of the culverts in town need to be cleaned and blown out. In the past, the fire department has done this voluntarily. Mayor Hidalgo proposed that some monetary donations be given to the fire department for taking the time to do this for the town. The Council agreed.

Snow Grader – Mayor Hidalgo reported that all the planned repairs had been done on the snow grader. There are still some hydraulic leaks that need to be addressed.

4. RELEVANT BUSINESS

Public Comment

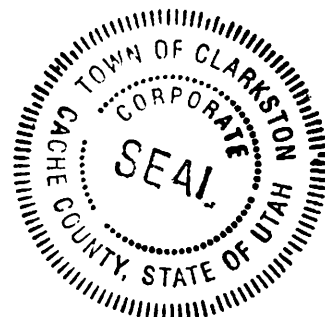
Russell Davis – Referenced the Nuisance Properties discussion and recommended that Clarkston Town and the Clarkston First and Second Wards get together and plan a fundraiser to help citizens that may need or want help cleaning up their yards. Money raised would go to the Young Men and Young Women groups of both wards to help fund activities and summer camps. Mr. Davis believes that people would be willing to donate things they have stored on their property to a good cause and allow their yards to be mowed and cleaned up for a good cause. People would be more likely to help out the ward than being forced to do it on their own. He suggested turning their eyes to this is a good fund raiser for a good cause, a fund raiser for the church and for the kids.

Next Meeting – The next meeting in August will be the Pickleball Grand Opening tentatively scheduled for Tuesday August 19, 2025.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Stephensen motioned that the Clarkston Town Council Meeting be adjourned. Councilmember J. Petersen seconded the motion. All members present voted “Aye.” Motion carried. The meeting was adjourned at 7:50 p.m.

Kristi Hidalgo
Clarkston Town Clerk



CLARKSTON TOWN CORP.
APPLICATION FOR BUSINESS LICENSE

NAME OF BUSINESS Ann-Saver's Handy Man services and Tinkerys
NAME OF APPLICANT Charles Hontze
MAILING ADDRESS Box 101 Clarkston Ct 84305
APPLICANT'S PHONE NUMBER 435-535-4850
BUSINESS ADDRESS Lot 300 S Clarkston Ct 84305
APPLICATION IS FOR: ☒ New Business ☐ Temporary Business ☐ Renewal
LICENSE FEE: \$15.00 per year (resident)

DESCRIPTION OF BUSINESS (include nature of business, parking requirements, and projected monthly sales.) Small Handy Man services (which includes, small remodels, repairs, bleeds and maintenance. N/A on monthly sales @ \$2000 per mo

PEDDLERS, SOLICITORS, & TRANSIENT MERCHANTS FEE: N/A
(\$5.00/day; \$10.00/week; \$20.00/month; \$100.00/year)

Business to be located at: Clarkston
For the following days: 365

RENEWAL

Renewals are due prior to January 31st. If renewal applications are not received in the Clarkston Town Office on or before March 31st, a penalty of \$50.00 will be assessed.

CERTIFICATE

I HEREBY CERTIFY the above information is a true and accurate statement, to the best of my knowledge and belief.

Dated this 26 day of June, 2005

Charles Hontze
Applicant or Authorized Agent

BUSINESS LICENSE APPLICATION

07/10/2025
Date Approved
[Signature]
Planning/Zoning Chairman

CLARKSTON TOWN COUNCIL APPROVAL

Date 5 Aug 2025
N. Craig Hidalgo
Mayor

CONDITIONAL USE PERMIT: Yes ☐ No ☐

Conditions:

- 1: _____
- 2: _____
- 3: _____
- 4: _____
- 5: _____

*See addendum if more than 5 conditions.

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	072125	Mileage	07/21/2025	88.42	88.42	07/21/2025
10-44-240 OFFICE SUPPLIES & EXPENSE							
916	VISA	071425	SAMS CLUB RENEWAL	06/16/2025	214.60	214.60	07/14/2025
10-44-250 EQUIPMENT - SUPPLY/MAINT							
657	ALLTECH	A7137-1203	ANNUAL SUPPORT FEE	07/01/2025	4,356.00	4,356.00	07/01/2025
128	CASELLE, INC.	INV-07383	ANNUAL SUPPORT FEE	07/01/2025	1,746.00	1,746.00	07/01/2025
10-44-270 UTILITIES							
657	ALLTECH	A7137-1276	PHONE SERVICE - TOWN HALL	07/15/2025	36.48	36.48	07/21/2025
246	COMCAST	071425	INTERNET	06/26/2025	118.32	118.32	07/14/2025
219	ROCKY MOUNTAIN POWER	071725	UTILITIES	07/28/2025	135.13	135.13	07/29/2025
10-44-280 PLANNING & ZONING							
680	HYDE PARK CITY	CL25-02	BUILDING INSPECTIONS	06/30/2025	75.00	75.00	07/14/2025
516	MANDY GONZALEZ	072925	BOND REFUND - DECK	06/30/2025	500.00	500.00	07/29/2025
951	MAREE SALANO	072925	RESIDENTIAL BOND REFUND	06/30/2025	500.00	500.00	07/29/2025
622	STATE OF UTAH	071425	QUARTERLY BUILDING PERMIT	06/30/2025	5.34	5.34	07/14/2025
916	VISA	071425	CERTIFIED MAILING	06/16/2025	8.95	8.95	07/14/2025
10-44-305 LEGAL/PROFESSIONAL							
184	OLSON & HOGGAN, PC	227501	LEGAL SERVICES- MISC.	06/30/2025	240.00	240.00	07/21/2025
10-44-330 SANITATION COLLECTION FEES							
913	WM CORPORATE SERVICES,IN	0064429-2514-	SANITATION COLLECTION	07/02/2025	6,882.43	6,882.43	07/14/2025
Total ADMINISTRATION:					14,906.67	14,906.67	
LAW ENFORCEMENT							
10-51-110 ANNUAL CONTRACT/SERVICES							
260	CACHE COUNTY CORPORATIO	7520	LAW ENFORCEMENT CONTRA	07/15/2025	5,180.00	5,180.00	07/21/2025
10-51-390 ANIMAL CONTROL							
260	CACHE COUNTY CORPORATIO	7520	ANIMAL CONTROL SERVICE CO	07/15/2025	1,875.00	1,875.00	07/21/2025
Total LAW ENFORCEMENT:					7,055.00	7,055.00	
FIRE & RESCUE							
10-53-240 FIRE SUPPLIES & EXPENSE							
916	VISA	071425	FIRE DEPARTMENT - PONY EX	06/16/2025	1,492.67	1,492.67	07/14/2025
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A7137-1276	PHONE SERVICE - FIRE DEPT.	07/15/2025	36.48	36.48	07/21/2025
246	COMCAST	071425	INTERNET	06/26/2025	118.32	118.32	07/14/2025
219	ROCKY MOUNTAIN POWER	071725	UTILITIES	07/28/2025	136.83	136.83	07/29/2025
Total FIRE & RESCUE:					1,784.30	1,784.30	
ROADS & STREETS DEPARTMENT							
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	071725	UTILITIES	07/28/2025	623.47	623.47	07/29/2025
10-60-730 ROAD IMPROVEMENTS							
468	CDC CONSTRUCTION	14-577A	ROAD REPAIR PREPARATION	07/13/2025	10,000.00	10,000.00	07/21/2025
455	KCA TRANSPORTATION	8730	BRINE APPLICATION	07/11/2025	3,150.00	3,150.00	07/29/2025
916	VISA	071425	GRADER REPAIRS	06/16/2025	208.71	208.71	07/14/2025
Total ROADS & STREETS DEPARTMENT:					13,982.18	13,982.18	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKS & RECREATION							
10-70-250 PARK GENERAL							
946	APEX PLUMBING	6498	PARK - DRINKING FOUNTAIN R	06/30/2025	175.00	175.00	07/14/2025
889	CIRCLE B IRRIGATION	2507-228904	PARK SPRINKLING SYSTEM	07/02/2025	42.36	42.36	07/14/2025
889	CIRCLE B IRRIGATION	2507-228995	PARK SPRINKLING SYSTEM	07/03/2025	48.04	48.04	07/14/2025
889	CIRCLE B IRRIGATION	2507-229103	PARK SPRINKLING SYSTEM	07/03/2025	10.53	10.53	07/14/2025
889	CIRCLE B IRRIGATION	2507-229221	PARK SPRINKLING SYSTEM	07/07/2025	80.82	80.82	07/14/2025
889	CIRCLE B IRRIGATION	2507-229274	PARK SPRINKLING SYSTEM	07/07/2025	10.91	10.91	07/14/2025
855	JEREMY HIDALGO	072125	MILEAGE	07/21/2025	79.91	79.91	07/21/2025
10-70-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	071725	UTILITIES	07/28/2025	81.58	81.58	07/29/2025
10-70-430 YOUTH COUNCIL							
916	VISA	071425	PONY EXPRESS - YOUTH COU	06/16/2025	391.45	391.45	07/14/2025
10-70-440 PONY EXPRESS							
916	VISA	071425	PONY EXPRESS	06/16/2025	4,765.69	4,765.69	07/14/2025
10-70-730 CAPITAL OUTLAY - PARK IMPROVE							
950	KENDRICK ELECTRIC	28317-1	PICKLEBALL COURT - ELECTRI	07/01/2025	12,000.00	12,000.00	07/14/2025
950	KENDRICK ELECTRIC	JOB #28317-1	PICKLEBALL COURT - ELECTRI	07/01/2025	24,637.00	24,637.00	07/01/2025
952	RENNER SPORTS SURFACES	25-18-002U	PICKLEBALL COURT PROJECT	07/25/2025	11,326.00	11,326.00	07/29/2025
10-70-800 CONTRACT SERVICES - MOWING							
848	DISTINCTIVE LANDSCAPE	9030	LAWN CARE	06/30/2025	360.00	360.00	07/14/2025
10-70-820 CIVIC CENTER UTILITIES							
219	ROCKY MOUNTAIN POWER	071725	UTILITIES	07/28/2025	135.13	135.13	07/29/2025
10-70-840 CIVIC CENTER SUPPLIES/MAINT							
916	VISA	071425	KEY	06/16/2025	5.63	5.63	07/14/2025
Total PARKS & RECREATION:					54,150.05	54,150.05	
Total GENERAL FUND:					91,878.20	91,878.20	
Capital Projects Fund							
41-40-110 NEW TOWN HALL - ADMIN DEPT.							
924	JOHN THE TREE CLIMBER	1025-68	TOWN HALL TREES	07/25/2025	2,315.00	2,315.00	07/29/2025
Total :					2,315.00	2,315.00	
Total Capital Projects Fund:					2,315.00	2,315.00	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
485	HOLLY JONES	072125	MILEAGE	07/21/2025	39.30	39.30	07/21/2025
51-81-240 OFFICE SUPPLIES & EXPENSE							
319	UTAH WATER USERS ASSOCIA	071425	ANNUAL DUES	06/30/2025	100.00	100.00	07/14/2025
916	VISA	071425	CERTIFIED MAILING	06/16/2025	53.70	53.70	07/14/2025
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
657	ALLTECH	A7137-1203	ANNUAL SUPPORT FEE	07/01/2025	4,356.00	4,356.00	07/01/2025
128	CASELLE, INC.	INV-07383	ANNUAL SUPPORT FEE	07/01/2025	1,746.00	1,746.00	07/01/2025
850	METERWORKS	10881	NEPTUNE ANNUAL SOFTWARE	07/01/2025	1,270.20	1,270.20	07/01/2025
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	071725	UTILITIES	07/28/2025	107.76	107.76	07/29/2025
51-81-350 CONTRACT SERVICES							
279	BLUE STAKES OF UTAH 811	UT202501448	CONTRACT SERVICES	06/30/2025	88.77	88.77	07/14/2025
51-81-720 WATER SYSTEM REPAIRS & MAINT							
548	JKT CONSTRUCTION	071425	WATER LEAK	06/10/2025	2,210.00	2,210.00	07/14/2025
548	JKT CONSTRUCTION	2515	WATER LEAK	06/30/2025	2,000.00	2,000.00	07/29/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total WATER DEPARTMENT:					11,971.73	11,971.73	
Total WATER FUND:					11,971.73	11,971.73	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-610 BURIAL FEES							
548	JKT CONSTRUCTION	071425	BURIALS	06/10/2025	1,800.00	1,800.00	07/14/2025
71-40-710 MAINTENANCE							
520	BROWN MONUMENT	12011	HEADSTONE REPAIRS	06/30/2025	190.00	190.00	07/21/2025
160	IPACO, INC	PS547031	LAWN MOWER REPAIR	07/03/2025	277.58	277.58	07/14/2025
932	RUSSELL DAVIS	072125	MILEAGE	07/21/2025	28.82	28.82	07/21/2025
916	VISA	071425	MOWER GAS	06/16/2025	86.03	86.03	07/14/2025
71-40-850 CONTRACT SERVICES							
875	CACHE COUNTY VEGETATION	WC015-027-00	WEED SPRAY	06/17/2025	369.00	369.00	07/14/2025
916	VISA	071425	CEMETERY ANNUAL SOFTWARE	06/16/2025	700.00	700.00	07/14/2025
Total PERPETUAL CARE DEPARTMENT:					3,451.43	3,451.43	
Total PERPETUAL CARE FUND:					3,451.43	3,451.43	
Grand Totals:					109,616.36	109,616.36	

Dated: 5 Aug 2025Mayor: N. Craig HidalgoCity Council: Mike Kelly[Signature]
[Signature]
[Signature]City Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.
Only paid invoices included.