



# **Regular Commission Meeting**

## **Minutes**

**Monday, August 18, 2025 at 10:00 am**

### **1. Public/County Employees Attendance**

#### **Minutes:**

##### **Attending**

- Commission Chair Blackburn
- Commissioner Brian
- Commissioner Cook
- County Clerk, Felicia Snow
- County Attorney, Michael Winn

Others attending: Travis Kyhl, Brock Jackson, Easton Rees, Barbara Tewell, Jim Duddleston

### **2. Approve minutes of previous meeting**

#### **Minutes:**

Commissioner Brian made a motion to approve the minutes of August 4, 2025. Commissioner Cook seconded the motion. The motion passed.

#### **Vote results:**

Ayes: 3 / Nays: 0

### **3. Appointments for discussion and business with the Commissioners**

#### **a. 10:00 AM Travis Kyhl-R6/Update**

##### **Minutes:**

R6 budgets follow a fiscal year schedule, running from July through June each year. The congressional briefing was canceled. Brock Jackson, serving as the community advisor, is receiving positive feedback from leaders across towns, cities, and counties. A housing nonprofit is currently undergoing expansion. Abby Ivory, leading Economic Development, is performing well. If there's a need to adjust her direction, please inform R6. The Senior Nutrition program is progressing successfully within the county. The Agra Park land in Nephi, is currently under contract with SITLA, and the next major focus will be on developing the necessary infrastructure. R6 continues to operate over 50 programs through the AOG.

#### **b. 10:30 AM Brock Jackson-R6/Pavement Assessment & Safety Analysis Project**

**Minutes:**

R6 has applied for a grant through UDOT's Technical & Planning Assistance Program to benefit the entire region—covering six counties and 49 communities. The project will focus on conducting a pavement analysis and a comprehensive safety audit. A partnership has been established with a Utah State College, which operates a Local Technical Assistance Program. As part of this collaboration, the college will: Take inventory of all regional roads, assign condition grades, perform a pavement analysis, & produce a detailed planning document.

Additionally, they will conduct a safety analysis using UDOT data to identify high-risk areas and recommend improvements such as additional signage. Engineering students will be involved in the project, which may slow down the timeline. Most of the work is expected to take place next summer. At this stage, the college is requesting a main point of contact. Rhett Jeffery and Micah Gulley should be designated as the primary contacts for this project.

**c. 10:45 AM William Jaron C potter/Proposed Zone Change & CUP: Res/Ag to Resort Recreation with a Conditional Use Permit Intended Use: 1 Cabin Site**

**Minutes:**

Colleen Allen, is presenting for Jaron Potter. The request is for a zone change from res/ag to resort/rec for 1 cabin. Jaron has met all planning & zoning requirements. Jaron is requesting the change for .50 acre of his 2.5 acre parcel. The CUP has a minimum liability insurance policy of 1 million dollars.

Commissioner Brian made a motion to approve the zone change.

Commissioner Cook seconds the motion. The motion passed.

**Vote results:**

Ayes: 3 / Nays: 0

**d. 11:00 AM Parker Vercimak-Jones & DeMille/ Review Bicknell Business Park**  
Review Professional Service Agreement with Jones & DeMille

**Minutes:**

The Bicknell Business Park project is planned in two phases. Phase I would involve extending the water line and bringing power to the site. Phase II would complete the water and power infrastructure, add fire hydrants, and make gravel road improvements. The initial survey was estimated at \$19,000; however, a subcontractor may be able to complete it for \$5,500. Additionally, the FAA may cover the cost of equipping the well. The estimated cost for Phase I is approximately \$240,000. There is also a possibility that some elements of Phase II could be incorporated into Phase I.

Commissioner Brian made a motion to approve the survey for \$5,500 scope of work for the engineering for phase 1 up to \$12,000 contingent. Commissioner Cook seconded the motion. The motion passed.

**Vote results:**

Ayes: 3 / Nays: 0

**4. Other Items of Business****a. Ratify Approval of Salt Shed Bids**

**Minutes:**

Commissioner Cook made a motion to approve the salt shed bids from Taylor Built Construction for \$91,015. Commissioner Brian seconded the motion. The motion passed.

**Vote results:**

Ayes: 3 / Nays: 0

**b. Approve Bailiff & Security Contract**

**Minutes:**

Commissioner Blackburn stated that we will table the contract. Commissioner seconded the motion.

**Vote results:**

Ayes: 3 / Nays: 0

**5. Approve Vouchers**

**Minutes:**

Commissioner Brian made a motion to approve the vouchers. Commissioner Cook seconded the motion. The motion passed.

**Vote results:**

Ayes: 3 / Nays: 0

**6. Commission Business**

**Minutes:**

Commissioner Brian would like to recognize Jakelle Pace and the fair committee and give them thanks for all they did for the fair this year.

**7. Adjourned**

**Minutes:**

Commissioner Blackburn declared the meeting adjourned.

Contact: Felicia Snow (felicia@wayne.utah.gov 435-836-1300) | Minutes published on 09/02/2025, adopted on 09/02/2025

  
Commissioner Blackburn

  
Felicia Snow, Clerk



