



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
August 19, 2025 at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmnp/files/1312557.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=WoHCp5DMoTQ>

**CALL TO ORDER**

**Time Stamp 0:00:04 (audio) & 0:00:22 (video)**

Commission Chair Silvia Stubbs called the meeting to order at 11:04 a.m.

**ROLL CALL**

**Time Stamp 0:00:17 (audio) & 0:00:35 (video)**

Commission Chair Stubbs called for attendance:

**PRESENT**

Commission Chair Silvia Stubbs  
Commission Vice-Chair Lori Maughan  
Commissioner Jamie Harvey

**PRESENT**

Mack McDonald, County Administrative Officer (CAO)  
Lyman W. Duncan, Clerk/Auditor  
Jens Nielson, Deputy County Attorney

**INVOCATION**

**Time Stamp 0:00:30 (audio) & 0:00:48 (video)**

Pete Black, resident of Blanding, offered the opening prayer.

## **PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:43 (audio) & 0:02:01 (video)**

Lyman Duncan, resident of Monticello, led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

**Time stamp 0:02:13 (audio) & 0:02:31 (video)**

Commission Chair Stubbs asked the commissioners if they had any conflicts with today's agenda. Each affirmed there were no conflicts with today's agenda.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile +13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

**Time Stamp 0:02:44 (audio) & 0:03:02 (video)**

Mack presented the Public Comment part of the meeting. He reminded everyone to be civil and polite and to follow county policy. He checked for those in the room who wanted to make any comments, he then checked online to see if anyone had any desire to make any comments.

Pete Black, resident of Blanding, commented on the county building fees and is concerned about the rising generation. His grandson is paying \$8,148.32 for building fees related to the construction of his own home. The neighboring cities are usually half of these rates.

Josh Nielsen, resident of Blanding, expressed concerns with his letter of support for a grant application. He felt that several points in the grant were mis-represented.

Brian Robinson, resident of Monticello, presented information for the Citizens Academy. He wants all the individuals on the dais to attend the academy. The program lasts for four (4) weeks and begins this Thursday on August 21st at 6:00 p.m.

#### **CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator**

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

#### **Time Stamp 0:16:45 (audio) & 0:17:03 (video)**

Mack presented the Consent Agenda for the commission to review and approve. He recommended the commissioner's table item #3 until a later meeting.

Motion to approve item 1-2, and table item #3:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.

Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

1. Approval of \$91,301.33 in Small Purchases; \$5,618.33 for a Canon Printer for the Public Health Department, \$1,549 for RotoMaster Turbocharger, and \$84,134 for Cattle Guard for the Road Department
2. Approval of the Check Registers for August 1 through 14, 2025
3. Approval of the Amendment #2 to the Agreement for ALJ Services between San Juan County and Lyn Loyd Creswell, Mack McDonald, Chief Administrative Officer

#### **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

4. Recognition for Service on La Sal Fire, Drug Bust. Tranner Sharpe, Human Resource

#### **Time stamp 0:19:14 (audio) & 0:19:32 (video)**

Tranner Sharpe, Human Resources Director, presented the Recognition for Service for the Deer Creek-La Sal Fire and to the Drug Bust for the officers, emergency medical service, and county staff involved in serving the county.

5. Wade Allinson, State of Utah Off-Highway Vehicles Manager, will present on grants and understanding related to the OHV Program

**Time Stamp 0:23:33 (audio) & 0:23:51 (video)**

Wade Allinson, State of Utah Off-Highway Vehicles Manager, presented an overview of state grants available to the OHV Program. He recently retired from law enforcement and applied for the open state position. He spoke about the residents living in these areas and tourists who come to recreate and their desire for the available opportunities. He is grateful for the local clubs and residents who volunteer to maintain and upkeep the trails. He wants everyone to join, participate, and donate to the upkeep and maintenance of the trails.

6. Kat Charleston presenting on Recovery Day 2025 Event

**Time Stamp 0:39:08 (audio) & 0:39:26 (video)**

Commission Chair Stubbs (subbing in for Kat Charleston, who was unable to attend), presented the Recovery Day Event in Blanding on September 18th at 5:00 pm. at Centennial Park. The celebration is to support individuals recovering from addictions.

7. Matt Holton and Emily Walton will present updates for Southeastern Regional Development Agency

**Time stamp 0:41:27 (audio) & 0:41:45 (video)**

Matt Olsen presented the updates on the Southeastern Regional Development Agency. He thanked Representative Monson for his support to the economy and families in our corner of the state. Matt turned the time over to Emily, a representative for Wonder School, which has a mission to look at childcare through the lens of capitalism. Their goal is to increase childcare slots in rural communities, by targeting providers. The Wonder School program provides outreach, licensing, and access to cohorts from other areas.

Emily feels there are 185 childcare slots in San Juan County. She stated that for every childcare slot created, over \$35,000 in economic value is generated. Most childcare businesses begin in the home and then move to larger facilities.

8. Update on the General Plan, Land Use Section Amendment Process. Mack McDonald, Chief Administrative Officer, Jens Nielson, County Attorney, and Trent Schafer, Planning Commission Chair

**Time Stamp 1:07:06 (audio) & 1:07:24 (video)**

Mack introduced the process for updating the General Plan, Land Use section. He contacted various agencies within the state of Utah. The Utah Ombudsmen's Office is responsible for training counties in the creation and maintenance of the general plan. Trent Schafer provided a timeline for the planning & zoning commission in meeting deadlines. The county commission and the planning commission agreed to simultaneously work on the general plan and the land use section. Commissioner Maughan asked for dates of progression between the county & planning & zoning department, and they agreed that a report will be given to the commission on September 16th.

**BUSINESS/ACTION**

9. Consideration and Approval of the Emergency Medical Services Training Contract between Trainee and San Juan County to Provide Advanced Education to EMS Employees. Jeremy Hoggard, EMS Director

**Time stamp 1:18:33 (audio) & 1:18:51 (video)**

Jeremy Hoggard, Emergency Medical Services Director, presented the medical services trainee contract for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

10. Consideration and Approval of the updated Mutual Aid Agreement between the Utah Navajo Health System, Inc and San Juan County Updated for Coverage South Hwy 191. Jeremy Hoggard, EMS Director

**Time Stamp 1:23:34 (audio) & 1:23:52 (video)**

Jeremy Hoggard (EMS director) presented the MOU with Utah Navajo Health Systems (UNHS) for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

11. Consideration and Approval of the Emergency Medical Services Standby Services Agreement. Jeremy Hoggard, EMS Director

**Time Stamp 1:25:30 (audio) & 1:25:48 (video)**

Jeremy Hoggard, County EMS Director, presented the Standby Services Agreement for the commission to review and approve.

Motion to Table until next meeting:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

12. Consideration and Approval of the State of Utah Contract between the Department of Cultural and Community Engagement, State Library Division and San Juan County for the Borrower's Support Grant. Nicole Perkins, Library Director

**Time Stamp 1:32:43 (audio) & 1:33:01 (video)**

Nicole Perkins, Library Director, presented the contract for the Borrower's Support Grant for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

13. Consideration and Approval of the Letter of Support for Treatment of Unhealthy Forest Lands. Nick Sandberg, Public Lands Coordinator

**Time Stamp 1:34:46 (audio) & 1:35:02 (video)**

Nick Sandberg, County Public Lands Coordinator, presented the Letter of Support For Treatment of Unhealthy Forest Lands for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

14. Consideration and Approval of the Integrated Viral Hepatitis Surveillance and Prevention Agreement between San Juan County and the State of Utah Department of Health and Human Services, Amendment 4. Mike Moulton, Public Health Interim Director

**Time Stamp 1:37:55 (audio) & 1:38:13 (video)**

Mack presented on behalf of Mike Moulton (out for medical). Mack talked about the Integrated Viral Hepatitis Surveillance & Prevention Agreement for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

15. Consideration and Approval of San Juan County Immunizations 2019 Contract Between the State of Utah Department of Health and Human Services and San Juan County Amendment 6. Mike Moulton, Public Health Interim Director

**Time Stamp 1:40:54 (audio) & 1:41:12 (video)**

Mack presented on behalf of Mike Moulton, (Public Health Interim Director). Mack presented the 2019 Immunization Contract, Amendment Six (6) for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

16. Consideration and Approval of the State of Utah Contract between the Department of Environmental Quality Division of Waste Management and Radiation Control and San Juan



County for the Health Department to Use Oil Services. Mike Moulton, Public Health Interim Director

**Time Stamp 1:43:32 (audio) & 1:43:50 (video)**

Mack presented on behalf of Mike Moulton, (Public Health Interim Director). Mack presented the contract with Oil Services for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

17. Consideration and Approval of the Letter of Support for Asphalt Pump Track and Bike Playground Project for the Blanding City Visitor Center. Silvia Stubbs, Commission Chair

**Time Stamp 1:48:33 (audio) & 1:48:51 (video)**

Commission Chair Stubbs presented the Letter of Support for the Asphalt Pump Track & Bike Playground Project for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

18. Consideration and Approval of the 2024 Certification of the Annual Independent Audit for San Juan Counseling. Tammy Squires, San Juan Counseling Director

**Time Stamp 1:51:13 (audio) & 1:51:31 (video)**

Tammy Squires, San Juan Counseling Director, presented their 2024 Annual Audit for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

19. Consideration and Approval of the Ingress/Egress and Right of Entry Consent for Mine Closure between the Abandoned Mine Reclamation Program and San Juan County. Mack McDonald, Chief Administrative Officer.

**Time Stamp 1:55:30 (audio) & 1:55:48 (video)**

Mack McDonald, CAO, presented the Ingress/Egress and Right of Entry Consent for Mine Closure for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

20. CONSIDERATION AND APPROVAL OF A RESOLUTION OF THE SAN JUAN COUNTY COMMISSION APPROVING THE FILING OF CROSS-APPEALS TO 2025 APPEALS

FILED BY TAXPAYERS SUBJECT TO CENTRAL ASSESSMENT. Mack McDonald, Chief Administrative Officer

**Time Stamp 1:59:44 (audio) & 2:01:02 (video)**

Mack McDonald, CAO, presented the Resolution Approving The Filing of Cross-Appeals to 2025 Appeals Filed by Taxpayers Subject to Central Assessment for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

21. Consideration and Approval of the Interlocal Agreement between Monticello City and San Juan County for Building Inspection Services. Mack McDonald, Chief Administrative Officer

**Time Stamp 2:07:51 (audio) & 2:08:09 (video)**

Mack McDonald, CAO, presented the Interlocal Agreement for Monticello Building Inspection Services for the commission to review and approve. There was a great deal of discussion regarding the contract.

Motion to Table until next meeting:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commission Chair Stubbs, Commission Vice-Chair Maughan

## **PUBLIC HEARINGS**

**Time Stamp 2:40:16 (audio) & 2:40:34 (video)**

Mack presented the Consolidated Fee Schedule and the purpose of going into a Public Hearing.

Motion to Enter into a Public Hearing:

Motion made by Commissioner Harvey, Seconded by Commissioner Chair Stubbs.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs

Pete Black asked several questions about the fee schedule. Commissioner Harvey reminded everyone about the City of Blanding's letter opposing the fee increase.

Jed Tate, Landfill Manager, summarized the increased landfill fees. The fees relate to the "tarped and secured rule" which the public is required to follow.

Motion to Close Public Hearing:



Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs

22. CONSIDERATION AND APPROVAL OF AN AMENDING ORDINANCE TO ORDINANCE 2024-04 UPDATING THE SAN JUAN COUNTY CONSOLIDATED FEE SCHEDULE IN ACCORDANCE WITH UTAH CODE 17-53-211. Mack McDonald, Chief Administrative Officer

**Time Stamp 2:25:23 (audio) & 2:25:51 (video)**

Mack McDonald, CAO, presented the Amending Ordinance to Ordinance 2024-04 Consolidated Fee Schedule for the commission to review and approve.

Motion to Update Ordinance:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

## **COMMISSION REPORTS**

**Time Stamp 3:00:03 (audio) & 3:00:21 (video)**

Commission Vice-Chair Maughan reported on attending several meetings regarding public land use policy. She has another meeting tomorrow with a UAC group regarding the low-income abatement program.

Commissioner Harvey was unavailable for his report.

Commission Chair Stubbs spoke of traveling to Price to meet with the grant writer. She also participated in the Seven County Coalition. The Halchita community water problem is worsening; the residents report the water is rust or brown in color. The Oljato chapter is asking for help with their need for water resources. The southern Utah counties have asked San Juan County to join their efforts in writing a letter to the forest service regarding their fire policies/dangers and how it negatively impacts the resources of the local governments.

## **EXECUTIVE SESSION**

**Time Stamp 3:10:46 (audio) & 3:11:02 (video)**

Motion to go into Executive Session:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.  
Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED:   
San Juan County Board of County Commissioners

DATE: 9/2/25

ATTEST:   
San Juan County Clerk/Auditor

DATE: 9/2/25