

River Heights City

River Heights
City Council Agenda
Tuesday, August 19, 2025

Notice is hereby given that the River Heights City Council will hold their regular meeting at **7:00 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance options are in person or through Zoom.

Pledge of Allegiance

Adoption of Previous Minutes and Agenda

Mayor, Councilmembers, and Staff Reports

Public Comment

Presentation by Humanitarian Center Regarding HVAC in the Old School

Adoption of the 2025-26 Final Budget

Adjourn

Posted this 16th day of August 2025

Sheila Lind
Sheila Lind, Recorder

Zoom Link: <https://us06web.zoom.us/j/89765361004>

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

August 19, 2025

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5 Present: Mayor Blake Wright
6 Council members: Lana Hanover
7 Mark Malmstrom
8 Janet Mathews
9 Chris Milbank
10 Lance Pitcher
11
12 Public Works Director Clayton Nelson
13 Recorder Sheila Lind
14 Treasurer Michelle Jensen
15
16 Others Present: Dwight Whitaker, Cheryl Alder, Brittany and Bryan Cascio,
17 Noel Cooley, Dwight Einzinger, and Cindy Schaub
18 (electronic)
19
20 The following motions were made during the meeting:
21
22 Motion #1
23 Councilmember Pitcher moved to "approve the minutes from July 15, 2025, and the evening's
24 agenda." Councilmember Hanover seconded the motion which passed with Hanover, Malmstrom,
25 Mathews, Milbank, and Pitcher in favor. No one opposed.
26
27 Motion #2
28 Councilmember Pitcher moved to "adopt the Final 2025-26 budget in the amount of
29 \$2,283,988.00." Councilmember Malmstrom seconded the motion, which carried with Hanover,
30 Malmstrom, Mathews, Milbank, and Pitcher in favor. No one opposed.
31
32
33 Proceedings of the Meeting:
34
35 The River Heights City Council met at 8:20 p.m. in the Ervin R. Crosbie Council Chambers in the
36 River Heights City Building on Tuesday, March 19, 2025, for their regular council meeting.
37 Pledge of Allegiance
38 Adoption of Previous Minutes and the Evening's Agenda: Minutes for the July 15, 2025 meeting
39 were reviewed.
40 Councilmember Pitcher moved to "approve the minutes from July 15, 2025, and the evening's
41 agenda." Councilmember Hanover seconded the motion which passed with Hanover, Malmstrom,
42 Mathews, Milbank, and Pitcher in favor. No one opposed.
43
44

46 Mayor and Staff Reports:

47 Recorder Lind

- 48 • She asked if each council member could spend time in the gazebo during Apple Days to man the
49 water bottles and visit with community members.

50 Councilmember Malmstrom

- 51 • He had been working with citizens on resolutions to code violations.

52 Councilmember Hanover

- 53 • She let the elementary school principal know that there would be no crossing guards at 600 East
54 600 South since no one responded to the job opening. The principal then sent an email to all the
55 parents and posted it on Facebook. Mayor Wright had talked with the director of elementary
56 education at the school district suggesting he might have a larger network of resources to help
57 find a crossing guard. He said they had a resource officer who could do it for a few days. He asked
58 Ms. Hanover to keep an eye on how it went tomorrow on the first day of school. He said he'd give
59 her Derek Beers number if she needed to talk with someone from the district.

60 Councilmember Pitcher

- 61 • Someone on 700 South had reported excess speeding. He met with the sheriff's office, and they
62 will do more patrolling on this street. He reported that Providence City was frustrated with the
63 sheriff's office not giving citations, but rather just warnings. Recorder Lind agreed and said she'd
64 noticed revenue from citations had been almost non-existent for the past couple years.
- 65 • The roads that had been chipped and sealed would be swept in the next couple weeks. After that,
66 crosswalks would be repainted.
- 67 • He had a few people ask him if the city could get Google Fiber. He had reached out to the
68 company with a request to send a representative to discuss what they could offer in River Heights.

69 Councilmember Mathews

- 70 • She received a call from a citizen on 400 South who was concerned about the dust coming from
71 the parking lot on the property of the old church. The resident asked that each councilmember
72 walk over to the area to see what was left of the dirt piles.
- 73 • She reported a burned-out streetlight near the DUP park. She was informed that the process for
74 reporting it was all done through Rocky Mountain Power's website and that it worked better
75 when citizens made the requests, rather than the city.
- 76 • She asked when the fence at the DUP Park would be replaced. PWD Nelson had determined they
77 could salvage the existing one. He would have more time after Apple Days was over for projects.

78 Councilmember Milbank

- 79 • He said Chelsea Grant would report to the council about Quinley's Garden at the next meeting in
80 two weeks. She was still involved but had been busy building a house.
- 81 • He asked Councilmember Malmstrom to give his input on some trees in the park. Total Tree Care
82 had submitted a \$9,000 bid for the tree work. Mr. Milbank desired a second opinion before
83 accepting the bid.
- 84 • He did a walkthrough of the old school and reported that it looked good and seemed to be going
85 well to have renters occupying the spaces. Some of the tenants had complained to him about the
86 CAM fees.
- 87 • Mayor Wright asked if they were going to investigate the irrigation system extension at the new
88 park. PWD Nelson had talked with Tom, the one who installed the system. He wanted to fix the
89 situation, since at the time he was setting it up he knew it wasn't going to be sufficient. The plan

on was for him to add another zone. Mr. Nelson said there were numerous sprinklers connected to one meter, so it took a lot of hours to get everything irrigated.

92 Treasurer Jensen

93 • She gave a financial report on the old school. At the end of the fiscal year 2025 the city was in the
94 black \$4488.91. Having renters covered the expenses of the building, but the city wasn't getting
95 rich. During the year the utility expenses were \$26,939. Year-to-date revenue over expenses was
96 \$5,2958. She expected it to go down in the winter because the heat bill would go up. She
97 suggested another update in March.

98 Public Comment: Commissioner Chair Noel Cooley let the council know that in the past week the

99 DRC approved Taylor's minor subdivision final plat.

100 Dwight Einzinger noted that the community trusts the council to be their representatives and said
101 he had confidence in them. He asked if the city had plans for a new water line that would bypass his
102 property. PWD Nelson responded that it was second on the water project list. It would be a tricky
103 situation since the water line ran very close to Bingham's home. Due to the slope of the properties,
104 getting equipment to the area would be very difficult. The current pipe was not in good shape. The plan
105 was to tie 600 East to Orchard Drive at the Y and run a line straight up Hillside Park to the intersection of
106 Stewart Hill and Temple View. He wasn't sure when they would have the money to do the project. Mr.
107 Einzinger reported that he lost a tree during the last repair and incurred expenses relandscaping. Next Mr.
108 Einzinger mentioned additional expenses due to the road. A few years back the water from the road was
109 running into his garage so the city installed a gutter to divert it. When he first moved in there was a tree in
110 the road which he took out at his own expense. Last year he hired a company to do some asphalt repair
111 from his garage to the city's gutter, which included some of the city's property. The city's section cost him
\$7,000, which he was hoping to get reimbursed for. He asked if the city could put a sealant on the oil next
112 time the city gets roads sealed. He asked if the city would consider deeding him their portion of the road,
113 which was part of his driveway, or help him with the maintenance costs. Councilmember Pitcher was
114 asked to work with Mr. Einzinger and report back to the council.

115 Councilmember Mathews commented as a citizen. When the city had Riverdale Avenue improved
116 last month, it was widened to right next to the white house on the corner. She said 8 feet of the property
117 that had been included in the road was privately owned. She was concerned that a car would hit the
118 house and asked if a wall or something sturdy could be installed on the corner. PWD Nelson suggested
119 using something that was removable, like a barricade or cones, so the city could continue to maintain it.
120 He guessed the county probably couldn't cut the corner any other way when they were doing the road.
121 Ms. Mathews would work with Councilmember Pitcher and Mr. Nelson to come up with something.

122 Presentation by the Humanitarian Center Regarding HVAC in the Old School: Mayor Wright
123 informed that he and PWD Nelson had met with Dwight Whittaker and a mechanical contractor to
124 investigate some options for getting air conditioning in the building. The mayor told him the city would
125 need to verify some structural things as well as finances but felt it would be a good idea to get a better
126 long-term situation for heating and cooling. Mr. Whittaker reminded that they had contracted for the
127 building without AC, and they weren't trying to skirt around that. However, he was hoping something
128 could be done between them and the city. He noted that at times it had been almost 90 degrees in some
129 areas of the building.

130 Mr. Whittaker handed out a summary of the three bids he received. In his meeting with the mayor
131 and PWD Nelson, they had discussed mounting units on the roof, rather than the ground. They all agreed
132 on mini splits, which was heating and cooling in one unit. After they got the bids, they determined it was
133 more than their group could afford so he asked if the city would contribute on the costs.

135 Mayor Wright suggested arranging units on the roof for each room but keeping them close
136 together as much as possible. The city didn't anticipate that all the tenants would want to pay for them.
137 They agreed it would be a good way to get out from under the boiler situation, and it would provide
138 cooling. The mayor felt it would be a good long-term benefit to the city.

139 Councilmember Malmstrom noted that the units would be electric, so it would increase the power
140 bill. PWD Nelson agreed it would be costly but probably less than running the boiler.

141 Councilmember Milbank was wary of the capacity of the units to produce heat when the
142 temperatures dropped in the winter. He also pointed out that the halls would not be heated or cooled. He
143 asked what the bids covered. Mr. Whittaker responded they were for the gym and their three rooms.

144 Mayor Wright said they needed to clarify that the roof would support the units and check on a
145 few other details. He had received a quote from someone he knew to replace the boiler at a cost of
146 \$200,000-250,000. It was recommended that two smaller boilers replace the large one.

147 Councilmember Milbank suggested a financial evaluation after a year of renting the building
148 before deciding. He asked Brittany Cascio how their air conditioning units were working. She said they
149 work okay, but it was still warm in their room. She breaks a sweat when taking photos. She would support
150 another option that wouldn't need to sit on her floor. PWD Nelson said he had one in his office (located in
151 the building) which he didn't think worked well at all.

152 Mayor Wright said he would put the topic back on a future agenda. He hadn't yet talked with Mr.
153 Whittaker about what they were willing to contribute. Councilmember Hanover wanted to see the city
154 contribute since they would benefit from the building improvement.

155 PWD Nelson noted that window replacement would come next, which would make the HVAC
156 more efficient.

157 Councilmember Milbank asked if the school audiologist had ever paid their back rent. Mayor
158 Wright said he was still working on coming up with a correct assessment.

159 Councilmember Pitcher asked where things were at with the Boys and Girls Club litigation. Mayor
160 Wright said the trial date was in November. The attorney was optimistic that the Club would settle before
161 that date.

162 The council was favorable to moving on some type of HVAC if they had the money. The heat bill
163 would go up quite a bit, but it would be part of the CAM fees paid by the tenants. PWD Nelson suggested
164 that all the tenants pay the electric bill, not just those who opted in for the Mini splits.

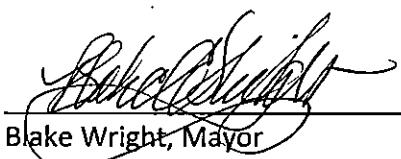
165 Dwight Whittaker said he would get figures from Rocky Mountain Power on how the bill would be
166 affected by the addition of Mini splits. Treasurer Jensen would figure out some income projections. Mayor
167 Wright asked the council to consider how they might vote.

168 Adoption of the 2025-26 Final Budget: Mayor Wright asked for a motion.

169 **Councilmember Pitcher moved to "adopt the Final 2025-26 budget in the amount of**
170 **\$2,283,988.00."** **Councilmember Malmstrom seconded the motion, which carried with Hanover,**
171 **Malmstrom, Mathews, Milbank, and Pitcher in favor. No one opposed.**

172 The meeting adjourned at 9:30 p.m.


Sheila Lind, Recorder



Blake Wright, Mayor

River Heights Elementary/CVHC Building
HVAC Quotes

Vendor	Classrooms (3)	Price	Gym	Price	Total
1- Advanced HVAC	1-4 ton Samsung Heat Pump, Multizone Ductless, 3 rooms.		2-3 ton Ductless Heat Pump.		\$34,115.00
2- JM Mechanical	1-5ton Mitsubishi Multizone, Heat Pump, 3 rooms.	\$18,840.00	3-5 ton Mitsub. Heat Pump, Ductless Split	\$26,100.00	\$44,940.00
3- Rogers HVAC	1-2 ton Mini Split, 2-1 ton Mini Splits, Day & Night Brand, 3 rooms.	\$11,400.00	2-2 ton Mini Splits	\$8,400.00	\$19,800.00
4-	Estimated cost to have an Electrician connect power to each unit as per Advanced HVAC:	\$9,000.00			

Report Criteria:

Includes all accounts
Includes grand totals

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
General Fund				
General Fund				
10-31-10	Property Tax	116,306.39	115,000.00	149,500.00
10-31-20	Sales Tax	295,371.55	390,695.00	400,000.00
10-31-30	Franchise Tax	79,237.49	80,000.00	80,000.00
10-31-50	Redemption Taxes	651.35	700.00	700.00
10-31-60	UPP Taxes (personal property)	1,394.49	7,500.00	7,500.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	6,414.27	7,000.00	7,000.00
Total General Fund:		499,375.54	600,895.00	644,700.00
General Fund				
10-32-10	Zoning Clearance Permits	980.26	2,000.00	1,000.00
10-32-20	Home Occupation License	2,060.00	2,000.00	2,000.00
10-32-30	Conditional Use Permits	700.00	400.00	400.00
10-32-40	Subdivision Fees	2,985.00	500.00	1,000.00
10-32-50	Cache County 20% Bldg. Fee	1,185.23	2,000.00	2,000.00
10-32-60	Dog Fees	6,723.00	6,300.00	6,000.00
10-32-65	Sanitation	.00	.00	.00
10-32-70	Impact Fees - Parks	.00	.00	.00
10-32-75	Impact Fees - Roads	.00	.00	.00
10-32-80	Storm Drainage	.00	.00	.00
10-32-85	911	28,945.61	30,000.00	33,000.00
Total General Fund:		43,579.10	43,200.00	45,400.00
General Fund				
10-33-10	State Liquor	.00	.00	.00
10-33-15	Mass Transit Taxes	.00	.00	.00
10-33-20	Class 'C' Road	.00	.00	.00
10-33-25	Park Grant (RAPZ)	.00	.00	.00
Total General Fund:		.00	.00	.00
General Fund				
10-34-10	Parks and Rec. & Rent Park	475.00	3,000.00	1,000.00
10-34-30	Late Fees	177.58	300.00	300.00
10-34-40	School Building Rental Income	23,597.99	.00	25,000.00
Total General Fund:		24,250.57	3,300.00	26,300.00
General Fund				
10-35-10	Fines and Forfeitures	157.75	600.00	600.00
Total General Fund:		157.75	600.00	600.00
General Fund				
10-36-17	Apple Days-Fun Run	.00	110.00	110.00
10-36-18	Apple Days-Tennis	.00	60.00	60.00
10-36-20	Apple Days	25.00	1,500.00	.00
10-36-21	Vendor Booth-Apple Days	360.00	255.00	255.00

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
10-36-30	Rent - City Building	.00	900.00	200.00
10-36-50	Contribution	3,100.00	5,000.00	2,000.00
10-36-60	Interest Income	15,500.51	18,000.00	18,000.00
10-36-95	Storm Sewer Fund Transfer	.00	.00	.00
10-36-99	Trans GF Beg Bal	.00	.00	.00
Total General Fund:		18,985.51	25,825.00	20,625.00
General Fund				
10-41-01	Mayor and Council	23,520.00	26,040.00	26,040.00
10-41-03	Treasurer	8,809.44	9,064.00	14,500.00
10-41-05	Recorder	29,495.21	31,261.00	42,800.00
10-41-06	Finance Director	4,121.86	5,100.00	5,100.00
10-41-10	Supervisor of Public Works	19,341.11	17,330.00	17,330.00
10-41-15	Payroll Taxes	6,401.73	10,057.00	10,057.00
10-41-16	Health Insurance	13,428.48	2,900.00	17,500.00
10-41-18	Retirement	7,800.04	4,313.00	11,000.00
10-41-40	Audit	2,834.00	3,800.00	3,800.00
10-41-41	Professional Fees	3,346.75	9,500.00	6,000.00
10-41-43	Legal	9,219.50	16,000.00	14,000.00
10-41-46	Dues and Subscriptions	2,527.40	2,250.00	2,250.00
10-41-55	Insurance Liability and Other	1,193.19	4,000.00	4,000.00
10-41-65	Repairs and Maintenance	4,216.78	500.00	1,000.00
10-41-70	Training and Meetings	2,469.22	2,000.00	2,000.00
10-41-75	Gas	338.58	.00	.00
10-41-80	Bank Service Charges	1,943.48	1,600.00	1,600.00
10-41-90	Depreciation Expense	.00	.00	.00
10-41-95	Miscellaneous	2,072.95	500.00	500.00
Total General Fund:		143,079.72	146,215.00	179,477.00
General Fund				
10-44-10	Office and General Supplies	4,123.16	5,500.00	5,500.00
10-44-12	Office Cleaning	179.55	150.00	.00
10-44-15	Dinner & Party	1,750.00	1,750.00	2,000.00
10-44-17	Computer Maintenance	241.79	1,600.00	1,600.00
10-44-20	Computer Updates	.00	500.00	500.00
10-44-25	Computer - Recorder	.00	550.00	550.00
10-44-30	Copy Machine Maintenance	.00	1,000.00	1,000.00
10-44-35	1/3 Caselle	1,314.92	1,100.00	1,500.00
10-44-40	Elections	.00	.00	6,000.00
10-44-45	Fax, Copier, Printer	1,004.14	2,500.00	2,500.00
10-44-47	Fire Extinguisher Service	249.60	250.00	250.00
10-44-50	Newsletter/Fliers	800.00	1,700.00	1,700.00
10-44-52	Newspaper Ads	.00	1,400.00	.00
10-44-55	Postage	902.87	1,600.00	1,600.00
10-44-60	Cash Over/Cash Under Petty CSH	.00	.00	.00
10-44-65	Software	12,135.89	23,500.00	2,500.00
10-44-70	Education, Travel, & Training	.00	1,000.00	3,500.00
10-44-75	Gas	645.81	700.00	1,500.00
10-44-77	Electricity	1,670.41	1,300.00	1,300.00
10-44-78	Telephone	1,610.19	2,500.00	2,500.00

Account Number	Account Title	2024-25	2025-26	2025-26
		Current year Actual	Current year Budget	Future year Budget
10-44-79	Internet	344.87	800.00	800.00
10-44-80	Web Page Domain	.00	400.00	.00
10-44-85	Website	360.00	400.00	500.00
Total General Fund:		27,333.20	50,200.00	37,300.00
General Fund				
10-48-04	Recorder	.00	1,030.00	.00
10-48-17	Apple Days-Fun Run	.00	250.00	.00
10-48-18	Apple Days-Tennis	.00	250.00	.00
10-48-20	Apple Days-Promotion/Entertain	6,862.52	8,000.00	8,000.00
10-48-21	Events (X-mas Tree Lighting)	509.98	2,500.00	500.00
10-48-30	Civic Projects	945.00	4,000.00	500.00
10-48-50	Summer Reading Program	100.38	350.00	350.00
10-48-55	Float Decorations/Parades	.00	1,000.00	.00
10-48-60	Library	.00	4,700.00	4,700.00
10-48-70	Royalty/Ambassadors	2,356.22	5,500.00	3,000.00
Total General Fund:		10,774.10	27,580.00	17,050.00
General Fund				
10-51-07	Planning Commission	1,135.00	1,200.00	1,200.00
10-51-15	Payroll Taxes	.00	.00	.00
10-51-19	Advertising, Notices	209.25	100.00	500.00
10-51-20	Cache County Planner	1,528.80	2,900.00	3,500.00
10-51-25	Copies of Ordinances, Maps, Et	.00	.00	.00
10-51-30	Pass Through Fees-PZ	.00	.00	.00
10-51-41	Professional Fees	927.00	500.00	500.00
10-51-45	Training	.00	500.00	500.00
Total General Fund:		1,946.05	5,200.00	6,200.00
General Fund				
10-54-10	Crossing Guards	8,947.57	13,000.00	13,000.00
10-54-15	Payroll Taxes	709.50	1,300.00	1,300.00
10-54-19	Crossing Guard Supplies	.00	150.00	150.00
10-54-20	Crossing Guard Training	12.95	200.00	200.00
10-54-25	Emergency Preparedness	155.34	15,000.00	2,000.00
10-54-30	Fire/EMS	144,398.51	140,000.00	150,000.00
10-54-40	911	22,011.00	25,000.00	33,000.00
10-54-60	Police	21,044.00	17,000.00	17,000.00
10-54-70	Animal Control	6,783.67	6,700.00	6,700.00
10-54-75	Electricity - School Flashers	27.85	300.00	.00
Total General Fund:		204,090.39	218,650.00	223,350.00
General Fund				
10-60-10	Supervisor - Roads	16,167.63	17,356.00	17,356.00
10-60-11	Part-Time Wages	1,205.13	2,884.00	2,884.00
10-60-12	Maintenance Assistant	7,322.51	12,500.00	13,700.00
10-60-15	Payroll Taxes	1,872.19	3,680.00	3,680.00
10-60-16	Health Insurance	6,362.28	9,000.00	10,600.00

Account Number	Account Title	2024-25 Current year Actual ¹	2025-25 Current year Budget	2025-26 Future year Budget
10-60-18	Retirement	3,727.09	2,530.00	4,600.00
10-60-26	Street Painting	.00	.00	.00
10-60-30	Walkway Repairs	.00	.00	.00
10-60-40	Signs	.00	.00	.00
10-60-41	Engineering/Professional Fees	.00	.00	.00
10-60-46	Dues and Subscriptions	.00	.00	.00
10-60-50	Gas, Oil & Vehicle Repair	2,158.06	5,500.00	5,500.00
10-60-55	Snow Removal	.00	.00	.00
10-60-56	Insurance, Liability and Other	5,360.52	7,400.00	7,400.00
10-60-60	Street Lighting	39,189.30	14,500.00	14,500.00
10-60-65	Street Repairs	.00	.00	.00
10-60-75	Gas - Heating Garage	582.46	600.00	600.00
10-60-76	Storm Water	.00	.00	.00
10-60-80	Repairs and Maintenance	34.79	.00	.00
10-60-88	Sidewalk - 600 S - 500 & 600 E	.00	.00	.00
10-60-90	Storm Water/Irrigation	.00	.00	.00
Total General Fund:		83,981.96	75,950.00	80,820.00
General Fund				
10-70-10	Supervisor - Parks	16,167.63	17,356.00	17,356.00
10-70-11	Part-Time Wages	1,687.11	3,914.00	3,914.00
10-70-12	Maintenance Assistant	8,787.00	15,090.00	16,400.00
10-70-15	Payroll Taxes	2,056.93	3,795.00	3,795.00
10-70-16	Health Insurance	6,733.08	10,000.00	11,400.00
10-70-18	Retirement	3,975.61	4,000.00	5,000.00
10-70-30	Cleaning Supplies	408.31	600.00	600.00
10-70-40	Maintenance Ryan's Park	3,831.34	3,000.00	4,000.00
10-70-41	Professional Fees	.00	3,000.00	3,000.00
10-70-45	Maintenance - Grounds	2,034.49	4,200.00	.00
10-70-55	Plant Restoration (Tree City)	.00	2,000.00	2,000.00
10-70-56	Insurance Liability and Other	1,755.73	1,800.00	1,800.00
10-70-65	Soccer League Expenses	592.56	1,000.00	1,000.00
10-70-72	Park Deposit Refund	300.00	750.00	750.00
10-70-74	Building Deposit Refund	.00	600.00	600.00
10-70-75	Gas	653.62	800.00	800.00
10-70-77	Electricity	568.93	900.00	900.00
10-70-80	Repairs & Maintenance	5,904.83	5,000.00	11,500.00
10-70-82	Dugout Benches - Ball Diamond	.00	500.00	.00
10-70-83	RAPZ-Population Based Expenses	.00	.00	.00
10-70-86	Park Restroom	13.21	1,600.00	1,600.00
10-70-90	Miscellaneous	.00	1,000.00	.00
Total General Fund:		55,470.38	80,905.00	86,415.00
General Fund				
10-75-75	School Building Gas	11,294.97	15,000.00	3,750.00
10-75-77	School Building Electricity	55.84	3,200.00	800.00
10-75-79	School Building Internet	.00	.00	.00
10-75-80	School Repairs & Maintenance	7,572.01	30,000.00	7,500.00

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
	Total General Fund:	18,922.82	48,200.00	12,050.00
General Fund				
10-90-10	Sanitation	.00	.00	.00
10-90-92	Contribution to CP Fund	20,920.00	20,920.00	42,963.00
10-90-94	Contributi to Storm Sewer Fund	.00	.00	52,000.00
	Total General Fund:	20,920.00	20,920.00	94,963.00
	General Fund Revenue Total:	586,348.47	673,820.00	737,625.00
	General Fund Expenditure Total:	566,518.62	673,820.00	737,625.00
	Total General Fund:	19,829.85	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
CLASS C ROAD MASS TRANSIT				
CLASS C ROAD MASS TRANSIT				
11-33-15	Mass Transit Taxes	29,353.13	25,000.00	25,000.00
11-33-20	Class 'C' Road	136,122.82	175,000.00	175,000.00
Total CLASS C ROAD MASS TRANSIT:		165,475.95	200,000.00	200,000.00
CLASS C ROAD MASS TRANSIT				
11-36-60	Interest Income	5,488.01	.00	5,000.00
Total CLASS C ROAD MASS TRANSIT:		5,488.01	.00	5,000.00
CLASS C ROAD MASS TRANSIT				
11-60-26	Street Painting	6,450.00	6,500.00	6,500.00
11-60-30	Walkway Repairs	.00	12,500.00	12,500.00
11-60-40	Signs	.00	3,000.00	3,000.00
11-60-41	Engineering/Professional Fees	8,493.57	7,000.00	7,000.00
11-60-55	Snow Removal	2,873.67	20,000.00	20,000.00
11-60-65	Street Repairs	88,370.96	151,000.00	156,000.00
11-60-85	Equipment	.00	.00	.00
Total CLASS C ROAD MASS TRANSIT:		106,188.20	200,000.00	205,000.00
CLASS C ROAD MASS TRANSIT Revenue Total:				
		170,963.96	200,000.00	205,000.00
CLASS C ROAD MASS TRANSIT Expenditure Total:				
		106,188.20	200,000.00	205,000.00
Total CLASS C ROAD MASS TRANSIT:		64,775.76	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
Capital Projects Fund				
Capital Projects Fund				
40-33-25	Park Grant (RAPZ)	162,565.00	120,000.00	50,000.00
40-33-30	TPA Grant State of Utah	.00	.00	.00
40-33-33	CCOG Grant	.00	.00	.00
Total Capital Projects Fund:		162,565.00	120,000.00	50,000.00
Capital Projects Fund				
40-36-10	Interest - Capital Improvement	2,686.69	22,000.00	10,000.00
40-36-30	Sale of surplus property	.00	.00	.00
40-36-90	Contribution from General Fund	20,920.00	20,920.00	42,963.00
40-36-99	Appropriated Fund Balance	.00	421,115.00	.00
Total Capital Projects Fund:		23,606.69	464,035.00	52,963.00
Capital Projects Fund				
40-41-83	Administrative	.00	.00	.00
Total Capital Projects Fund:		.00	.00	.00
Capital Projects Fund				
40-60-01	Dirt Old Church	875.00	10,000.00	.00
40-60-02	New Pavilion-Phase 1 Demo	.00	.00	.00
40-60-03	Stewart Hill Park - Phase II	236,046.05	244,964.00	.00
40-60-04	Stewart Hill - Phase II (RAPZ)	.00	90,000.00	50,000.00
40-60-05	700 S Road Surface	.00	.00	.00
40-60-06	400 E Handrail	.00	.00	.00
40-60-07	Fence	28,746.00	30,000.00	.00
40-60-08	Pavilion (City Hall)	75,046.04	105,000.00	.00
40-60-09	Sod	.00	13,307.00	.00
40-60-78	Chairs	.00	.00	.00
40-60-79	400 S Sidewalk	.00	.00	.00
40-60-80	Transportation Masterplan	6,088.00	.00	.00
40-60-83	Roads	.00	.00	.00
40-60-84	Lower Well	.00	.00	.00
40-60-85	400 South Sidewalk-Sect 1 W	.00	.00	.00
40-60-86	400 South Sidewalk-Sect 2 E	.00	.00	.00
40-60-87	Mower	.00	.00	.00
40-60-88	Aesbestos Abatement - O Church	.00	.00	.00
40-60-89	Stewart Hill Park	.00	90,764.00	.00
40-60-90	Stewart Hill Park (RAPZ funds)	.00	.00	.00
40-60-99	Reserves for future projects	.00	.00	52,963.00
Total Capital Projects Fund:		346,801.09	584,035.00	102,963.00
Capital Projects Fund				
40-60-83	Reserves	.00	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
Total Capital Projects Fund:		.00	.00	.00
Capital Projects Fund Revenue Total:		186,171.69	584,035.00	102,963.00
Capital Projects Fund Expenditure Total:		346,801.09	584,035.00	102,963.00
Total Capital Projects Fund:		160,629.40-	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
Park Impact Fees				
Park Impact Fees				
41-32-70	Impact Fees - Parks	.00	1,000.00	1,000.00
	Total Park Impact Fees:	.00	1,000.00	1,000.00
Park Impact Fees				
41-36-60	Interest Income	.00	.00	.00
	Total Park Impact Fees:	.00	.00	.00
Park Impact Fees				
41-60-81	Park Impact Fee Projects	.00	1,000.00	1,000.00
	Total Park Impact Fees:	.00	1,000.00	1,000.00
Park Impact Fees Revenue Total:				
Park Impact Fees Expenditure Total:				
	Total Park Impact Fees:	.00	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget	
Road Impact Fees					
Road Impact Fees					
42-32-75	Impact Fees - Roads	.00	9,000.00	9,000.00	
	Total Road Impact Fees:	.00	9,000.00	9,000.00	
Road Impact Fees					
42-36-60	Interest Income	.00	.00	.00	
	Total Road Impact Fees:	.00	.00	.00	
Road Impact Fees					
42-60-81	Road Impact Fee Projects	.00	9,000.00	9,000.00	
	Total Road Impact Fees:	.00	9,000.00	9,000.00	
Road Impact Fees Revenue Total:					
Road Impact Fees Expenditure Total:					
	Total Road Impact Fees:	.00	.00	.00	

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
Water Fund				
Water Fund				
51-36-10	Charges for Services - Water	406,482.80	476,000.00	500,000.00
51-36-15	Interest Earned - Water	15,068.15	29,600.00	25,000.00
51-36-20	Hookups & Other - Water	.00	1.00	.00
51-36-30	Impact Fees - Water	.00	1.00	.00
51-36-40	Water Connection Fees	.00	.00	.00
51-36-65	Grant-State of Utah-ARPA	.00	.00	.00
51-36-95	Misc. Income	.00	.00	.00
51-36-96	Scrap Recovery	823.00	1.00	.00
51-36-98	Container Refunds	.00	1,400.00	1,400.00
51-36-99	Appropriated Fund Balance	.00	.00	.00
Total Water Fund:		422,373.95	507,003.00	526,400.00
Water Fund				
51-40-01	Mayor and Council	5,040.00	5,580.00	5,580.00
51-40-03	Treasurer	8,550.48	9,100.00	13,900.00
51-40-05	Recorder	7,376.04	7,650.00	11,000.00
51-40-06	Finance Director	4,120.66	5,940.00	5,940.00
51-40-10	Supervisor - Public Works	25,045.02	39,500.00	39,500.00
51-40-11	Part Time Wages	1,446.13	3,100.00	3,100.00
51-40-12	Maintenance Assistant	8,787.00	15,200.00	16,400.00
51-40-15	Payroll Taxes	4,389.54	6,800.00	6,800.00
51-40-16	Health Insurance	11,215.46	10,300.00	17,500.00
51-40-18	Retirement	7,003.86	13,460.00	21,800.00
51-40-20	1/3 Caselle Fee	1,314.52	1,100.00	1,100.00
51-40-22	UB Write Offs	.00	1,500.00	1,500.00
51-40-25	Billing Expense	167.56	300.00	300.00
51-40-26	Postage	902.87	1,100.00	1,100.00
51-40-35	Skid Steer Payoff	.00	.00	.00
51-40-37	Depreciation	.00	72,000.00	.00
51-40-40	Audit	2,833.00	2,300.00	2,300.00
51-40-41	Professional Fees	1,376.07	8,000.00	4,000.00
51-40-43	Legal	.00	500.00	500.00
51-40-46	Dues and Subscriptions	1,928.00	1,100.00	1,100.00
51-40-50	Gas, Oil, & Vehicle Repair	2,186.29	3,100.00	3,100.00
51-40-51	Logan City Water Fees	7,176.13	8,000.00	8,000.00
51-40-55	Insurance Liability and Other	6,789.97	6,600.00	6,600.00
51-40-60	ProLog Water Share Assessment	4,095.00	6,500.00	6,500.00
51-40-65	Repairs and Maintenance	8,019.95	72,000.00	50,000.00
51-40-66	Materials and Supplies	94.28	4,500.00	4,500.00
51-40-70	Training and meetings	1,548.20	.00	3,500.00
51-40-75	Gas	2,329.39	2,400.00	2,400.00
51-40-77	Electricity	45,931.29	41,000.00	41,000.00
51-40-78	Telephone	1,280.23	4,000.00	4,000.00
51-40-79	Internet	344.76	400.00	400.00
51-40-80	Chlorine	4,834.25	4,000.00	4,000.00
51-40-86	Flow Meters	34,700.00	35,000.00	35,000.00
51-40-95	Miscellaneous	.00	150.00	147.00

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
	Total Water Fund:	210,825.95	392,180.00	322,567.00
Water Fund				
51-50-03	Stewart Hill Park - Phase II	.00	.00	.00
51-50-04	River Heights Blvd Water line	.00	.00	.00
51-50-05	Truck and Plow Repairs	.00	.00	.00
51-50-06	Snow Blower	.00	.00	.00
51-50-70	Lower Well Water	.00	.00	.00
51-50-71	Park Water Project	.00	21,694.00	.00
51-50-72	500 East water Line	.00	.00	.00
51-50-73	Stewart Hill Park water	.00	.00	.00
51-50-99	Reserve for future projects	.00	93,129.00	203,833.00
	Total Water Fund:	.00	114,823.00	203,833.00
	Water Fund Revenue Total:	422,373.95	507,003.00	526,400.00
	Water Fund Expenditure Total:	210,825.95	507,003.00	526,400.00
	Total Water Fund:	211,548.00	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
Sewer Fund				
Sewer Fund				
52-36-10	Charges for Services - Sewer	311,858.36	360,000.00	360,000.00
52-36-20	Interest Earned - Sewer	42,154.50	40,000.00	50,000.00
52-36-25	Sewer Assessment & Other	.00	1.00	.00
52-36-30	Impact Fees - Sewer	.00	1.00	.00
52-36-40	Connection Fees	.00	.00	.00
52-36-50	Reimbursements-Sewer	24,588.16	1.00	.00
52-36-85	Asset Sale	.00	.00	.00
Total Sewer Fund:		378,601.02	400,003.00	410,000.00
Sewer Fund				
52-40-01	Mayor and Council	5,040.00	5,580.00	5,580.00
52-40-03	Treasurer	8,550.48	8,850.00	14,000.00
52-40-05	Recorder	7,376.04	7,500.00	10,850.00
52-40-06	Finance Director	4,120.58	5,940.00	5,940.00
52-40-10	Supervisor - Public Works	8,877.42	9,200.00	9,200.00
52-40-11	Part Time Wages	482.05	1,000.00	1,000.00
52-40-12	Maintenance Assistant	4,393.51	7,850.00	8,300.00
52-40-15	Payroll Taxes	2,723.27	4,300.00	4,300.00
52-40-16	Health Insurance	5,594.83	4,900.00	8,700.00
52-40-18	Retirement	3,773.76	11,710.00	18,000.00
52-40-20	1/3 Caselle Fee	1,314.56	1,100.00	1,100.00
52-40-22	UB Write Offs	.00	100.00	100.00
52-40-25	Billing Expense	167.53	250.00	250.00
52-40-26	Postage	902.87	1,100.00	1,100.00
52-40-35	Skid Steer Payoff	.00	.00	.00
52-40-37	Depreciation	.00	23,000.00	23,000.00
52-40-40	Audit	2,833.00	2,300.00	2,300.00
52-40-43	Legal	.00	1,200.00	1,200.00
52-40-45	Professional Fees	37.18	100.00	100.00
52-40-46	Dues and Subscriptions	.00	50.00	50.00
52-40-50	Gas, Oil & Vehicle Repair	2,136.33	3,000.00	3,000.00
52-40-55	Insurance Liability and Other	7,147.31	6,900.00	6,900.00
52-40-65	Repairs and Maintenance	1,588.61	25,000.00	25,000.00
52-40-70	Training and meetings	.00	650.00	650.00
52-40-75	Gas	582.44	500.00	500.00
52-40-77	Electricity	304.42	400.00	400.00
52-40-78	Telephone	1,281.46	2,000.00	2,000.00
52-40-79	Internet	344.84	300.00	300.00
52-40-80	Sewer Treatment	159,771.34	175,000.00	175,000.00
52-40-85	Supplies	6.41	2,000.00	2,000.00
52-40-95	Reserves	.00	88,223.00	79,180.00
Total Sewer Fund:		229,350.24	400,003.00	410,000.00
Sewer Fund				
52-50-03	Stewart Hill Park - Phase II	.00	.00	.00
52-50-05	Truck and Plows Repair	.00	.00	.00
52-50-06	Sno Blower	.00	.00	.00
52-50-73	800 South Sewer Line	97,302.04	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
Total Sewer Fund:		97,302.04	.00	.00
Sewer Fund Revenue Total:		378,601.02	400,003.00	410,000.00
Sewer Fund Expenditure Total:		326,652.28	400,003.00	410,000.00
Total Sewer Fund:		51,948.74	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-26 Current year Budget	2025-26 Future year Budget
Storm Sewer Fund				
Storm Sewer Fund				
53-34-80	Storm Drainage	20,973.24	20,000.00	20,000.00
	Total Storm Sewer Fund:	20,973.24	20,000.00	20,000.00
Storm Sewer Fund				
53-36-60	Interest Income	1,207.55	.00	.00
	Total Storm Sewer Fund:	1,207.55	.00	.00
Storm Sewer Fund				
53-38-90	Contribution General Fund	.00	.00	52,000.00
	Total Storm Sewer Fund:	.00	.00	52,000.00
Storm Sewer Fund				
53-39-90	Appropriated Fund Balance	.00	.00	15,000.00
	Total Storm Sewer Fund:	.00	.00	15,000.00
Storm Sewer Fund				
53-40-22	Bad Debt	.00	.00	.00
	Total Storm Sewer Fund:	.00	.00	.00
Storm Sewer Fund				
53-60-76	Storm Water	487.50	5,000.00	5,000.00
53-60-80	Repairs and Maintenance	2,178.75	5,000.00	5,000.00
53-60-90	Storm Water/Irrigation	.00	2,000.00	2,000.00
53-60-95	Reserves	.00	8,000.00	.00
	Total Storm Sewer Fund:	2,666.25	20,000.00	12,000.00
Storm Sewer Fund				
53-70-71	Storm Water Project	.00	.00	75,000.00
	Total Storm Sewer Fund:	.00	.00	75,000.00
Storm Sewer Fund Revenue Total:				
		22,180.79	20,000.00	87,000.00
Storm Sewer Fund Expenditure Total:				
		2,666.25	20,000.00	87,000.00
Total Storm Sewer Fund:				
		19,514.54	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
Sanitation Fund				
Sanitation Fund				
54-34-80	Sanitation	194,516.21	184,000.00	190,000.00
Total Sanitation Fund:		194,516.21	184,000.00	190,000.00
Sanitation Fund				
54-36-60	Interest Income	1,740.18	.00	.00
Total Sanitation Fund:		1,740.18	.00	.00
Sanitation Fund				
54-40-22	Bad Debt	.00	.00	.00
Total :		.00	.00	.00
Sanitation Fund				
54-90-10	Sanitation Contract	182,849.05	160,000.00	170,000.00
54-90-95	Reserves	.00	24,000.00	20,000.00
Total Sanitation Fund:		182,849.05	184,000.00	190,000.00
Sanitation Fund Revenue Total:		196,256.39	184,000.00	190,000.00
Sanitation Fund Expenditure Total:		182,849.05	184,000.00	190,000.00
Total Sanitation Fund:		13,407.34	.00	.00

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget	
Water Impact Fees					
Water Impact Fees					
56-36-30	Impact Fees - Water	.00	5,000.00	5,000.00	
56-36-60	Interest Income	.00	.00	.00	
Total Water Impact Fees:		.00	5,000.00	5,000.00	
Water Impact Fees					
56-50-70	Impact Fee Projects	.00	5,000.00	5,000.00	
56-50-99	Reserves	.00	.00	.00	
Total Water Impact Fees:		.00	5,000.00	5,000.00	
Water Impact Fees Revenue Total:		.00	5,000.00	5,000.00	
Water Impact Fees Expenditure Total:		.00	5,000.00	5,000.00	
Total Water Impact Fees:		.00	.00	.00	

Account Number	Account Title	2024-25 Current year Actual	2025-25 Current year Budget	2025-26 Future year Budget
Sewer Impact Fees				
Sewer Impact Fees				
57-36-30	Impact Fees - Sewer	567.11	10,000.00	10,000.00
57-36-60	Interest Income	3,082.35	.00	.00
Total Sewer Impact Fees:		3,649.46	10,000.00	10,000.00
Sewer Impact Fees				
57-50-70	Impact Fee Projects	20,331.47	10,000.00	10,000.00
57-50-99	Reserves	.00	.00	.00
Total Sewer Impact Fees:		20,331.47	10,000.00	10,000.00
Sewer Impact Fees Revenue Total:				
Sewer Impact Fees Expenditure Total:		3,649.46	10,000.00	10,000.00
Total Sewer Impact Fees:		20,331.47	10,000.00	10,000.00
Grand Totals:		16,682.01	.00	.00
		203,712.82	.00	.00



Fw: School Rentals

From Michelle Jensen <mjensen@riverheights.gov>

Date Tue 8/19/2025 8:44 PM

To Chris Milbank <chrismilbank@riverheights.gov>; Lana Hanover <lanahanover@riverheights.gov>; Lance Pitcher <lancepitcher@riverheights.gov>; Mark Malmstrom <markmalmstrom@riverheights.gov>; Janet Mathews <janetmathews@riverheights.gov>

Cc Clayton Nelson <cnelson@riverheights.gov>; Sheila Lind <office@riverheights.gov>

Here you go!

Michelle Jensen
 Treasurer
 River Heights City
mjensen@riverheights.gov
 (435) 770-5242
riverheights.org



From: Michelle Jensen
Sent: Monday, August 18, 2025 10:32 PM
To: Blake Wright <blakewright@riverheights.gov>
Subject: School Rentals

FY25 (July 1, 2024 - June 30, 2025): \$4,488.91

Revenue: \$31,428.89

Expenses: \$26,939.98

CHARGES FOR SERVICES

10-34-10 PARKS AND REC. & RENT PARK	475.00	475.00	3,000.00	2,525.00	15.8
10-34-30 LATE FEES	214.75	214.75	300.00	85.25	71.6
10-34-40 SCHOOL BUILDING RENTAL INCOME	<u>31,428.89</u>	<u>31,428.89</u>	.00	<u>(31,428.89)</u>	.0
TOTAL CHARGES FOR SERVICES	<u>32,118.64</u>	<u>32,118.64</u>	<u>3,300.00</u>	<u>(28,818.64)</u>	<u>973.3</u>

SCHOOL BUILDING EXPENSES

10-75-75 SCHOOL BUILDING GAS	11,294.97	11,294.97	15,000.00	3,705.03	75.3
10-75-77 SCHOOL BUILDING ELECTRICITY	67.00	67.00	3,200.00	3,133.00	2.1
10-75-80 SCHOOL REPAIRS & MAINTENANCE	<u>9,898.05</u>	<u>9,898.05</u>	<u>30,000.00</u>	<u>20,101.95</u>	<u>33.0</u>
TOTAL SCHOOL BUILDING EXPENSES	<u>21,260.02</u>	<u>21,260.02</u>	<u>48,200.00</u>	<u>26,939.98</u>	<u>44.1</u>

YTD (July 1, 2025 - Current): \$5,290.58

Revenue: \$17,340.58

Expenses: \$12,050

CHARGES FOR SERVICES

10-34-10 PARKS AND REC. & RENT PARK	125.00	125.00	1,000.00	875.00	12.5
10-34-30 LATE FEES	21.96	21.96	300.00	278.04	7.3
10-34-40 SCHOOL BUILDING RENTAL INCOME	7,659.42	7,659.42	25,000.00	17,340.58	30.6
TOTAL CHARGES FOR SERVICES	7,806.38	7,806.38	26,300.00	18,493.62	29.7

SCHOOL BUILDING EXPENSES

10-75-75 SCHOOL BUILDING GAS	.00	.00	3,750.00	3,750.00	.0
10-75-77 SCHOOL BUILDING ELECTRICITY	.00	.00	800.00	800.00	.0
10-75-80 SCHOOL REPAIRS & MAINTENANCE	.00	.00	7,500.00	7,500.00	.0
TOTAL SCHOOL BUILDING EXPENSES	.00	.00	12,050.00	12,050.00	.0

Michelle Jensen

Treasurer

River Heights City

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 The logo for River Heights City. It features the word "River" in a flowing, cursive script font above the word "Heights" in a bold, sans-serif font. Below "Heights" is a small rectangular box containing the word "CITY" in a bold, sans-serif font.