

# **Interlaken Town Council Regular Meeting Minutes**

**Tuesday, 05 August 2025, 6:38 PM – 7:21 PM**

## **Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJOdGVVSUE1ldz09>

**1. Call to Order** - Mayor Harrigan called the meeting to order at 6:38 pm

### **2. Roll Call**

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Jill Jacobson, Council Member

Timm Dixon, Council Member

**3. Presentations:** None

### **4. Public Comment:**

Tasha Lingos, 311 Interlaken Dr., thanks everyone for their work.

**5. Consent Agenda:** None

### **6. Approval of Agenda or Changes**

**Motion:** Council Member O’Nan moved to approve the agenda.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

### **7. Approval of 07/08/2025 Compensation Public Hearing Minutes**

**Motion:** Council Member O’Nan moved to approve the 7/8/25 Compensation Public Hearing Minutes.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

### **8. Approval of 07/08/2025 Council Regular Meeting Minutes**

**Motion:** Council Member O’Nan moved to approve the 7/8/25 Council Meeting Minutes.

**Second:** Council Member Dixon seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

### **9. FY2026 Budget Amendment – Discussion and Motion to Approve**

Town Administrator Smith discussed a proposed amendment to the FY2026 budget, which addresses changes in the projected Wasatch County tax revenue, and an adjustment to transfers between funds. See the attached documents for more information.

**Motion:** Council Member O’Nan moved to approve the proposed amendments to the FY2026 Town budget.

**Second:** Council Member Dixon seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

## **10. Cross-Connection Control Program Update**

Smith discussed the current status of the Cross-Connection Control program. There are still a number of homeowners who are not in compliance, either by failing to respond to the surveys, or by not verifying installation and testing of a backflow prevention device. Our current Ordinance No. 11 requiring proof of a tested BFPD is enforced by threat of disconnection of water service. The council is not in favor of shutting off water and may prefer a financial penalty as a first step in enforcement. Smith will look into the issue further and find out more about how the state enforces this requirement. See the attached email from our water master for his opinion, a table showing the current survey status, and a copy of Ordinance No. 11.

## **11. Comcast Installation Update**

Greg and Derek have been monitoring this project and providing feedback to the contractors regarding areas that need repair and cleanup. Greg noted that they are at the tail end of the project and are starting to understand what the town requires for cleanup of Bern Way. The asphalt patch on Bern Way is unacceptable and will be done again to the town's specifications. The town will not release any deposits until these issues are addressed.

## **12. 2025 Elections**

Smith noted that the 3 candidates for office are required to complete financial disclosure forms. The forms must be completed by 5:00pm on the following days:

- 28 Day Report – Filing Due date: October 7, 2025
- General Election Report – Filing Due date: October 28, 2025
- Post General Report – Filing Due date: December 4, 2025

See the attached financial disclosure form.

## **13. Financial Reporting**

- + FY2025 Water Billing Update – no change from previous month. Still waiting for payment from one lot owner.
- + FY2025 Revenue & Expenses Reporting – See the attached reports

## **14. Building Permit Update and Planning Commission Status**

- a. Active Building Permit Reporting – no updates from JDE
- b. Planning Commission – land use code review – see the attached recommendations from the PC. Diana noted that one of the changes would be to measure the setback from any cantilevered elements of a structure. Greg asked about projects that go on for a long time, and if the PC has considered a way to deal with and encourage these projects to be completed. Diana suggested if there was no movement in x months (not including winter), the owner or builder doesn't respond with a good reason, we could suspend the permit, and charge to reinstate it. She's had difficulty with builders in her project and understands that it's sometime tough to keep them on track. Greg will review the proposals prior to the next meeting.

## **15. Other Business - None**

## **16. Council Comments - None**

## **17. Adjournment**

Council member O'Nan moved to adjourn the meeting. Council member Dixon seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:21pm. The next regular town council meeting is scheduled for Tuesday September 2, 2025, at 6:30pm via Zoom.