

Project Plan Export Report

2023 - Utah - SEA

PR Award #: R372A230003

Project Plan Version: Version (6/21/2024 6:06:23 PM)

Effective Date: 6/21/2024

Code	Project and Task Name	Status	Start Date	End Date	Progress	Assignee	Last Comment
1	Implementation of the transactional data request UDRC system (BRIDGE)	Not Started	10/1/2023	9/24/2027			
1.1	Complete the administrative and design pre-work required prior to formal initiation of technical development of BRIDGE	Not Started	10/1/2023	9/24/2027			
1.1.1	develop stakeholder engagement plan (e.g. collect functional requirements, priorities)	Not Started	10/1/2023	9/30/2024			
1.1.2	identify if current MOUs and or legal frameworks are sufficient for the implementation of BRIDGE	Not Started	10/1/2023	9/30/2024			
1.1.3	create new policies, procedures, and general documentation to organizationally implement BRIDGE into UDRC's governance	Not Started	10/1/2023	9/24/2027			
1.1.4	ascertain integration of BRIDGE as a potential resource for the current and future transactional data needs.	Not Started	10/1/2023	9/30/2024			
1.1.5	third-party technical services provider potentially vetted and retained	Operational	10/1/2023	9/30/2025			
1.1.6	Strong requirements designed, and created to accurately specify the features and capabilities of the BRIDGE system	Not Started	10/1/2023	9/30/2024			
1.1.7	UDRC expands personnel to handle the additional administrative duties and system specific tasks	Operational	10/1/2023	12/31/2024			
1.2	Complete the formal technical development work of the infrastructure expansion of BRIDGE.	Not Started	10/1/2023	9/24/2027			
1.2.1	Development phase 1: architecture	Not Started	10/1/2024	9/30/2026			
1.2.2	Development phase 2: back end and services	Not Started	3/1/2025	9/30/2026			
1.2.3	Development phase 3: back end and front end	Not Started	9/1/2025	9/30/2026			
1.2.4	Development phase 4: front end	Not Started	3/1/2026	9/30/2026			
1.2.5	Testing – third party vendor	Not Started	6/1/2026	7/1/2026			
1.2.6	Testing – user acceptance	Not Started	7/1/2026	8/1/2026			
1.2.7	Testing – end user	Not Started	8/1/2026	9/1/2026			
1.2.8	production operation	Not Started	10/1/2023	9/24/2027			
1.2.9	system documentation (ensure knowledge transfer between developers)	Not Started	10/1/2023	9/24/2027			
1.3	Complete the operational implementation of the BRIDGE transactional data system	Not Started	10/1/2023	9/24/2027			
1.3.1	creation of policies and procedures for the general business management of BRIDGE	Not Started	10/2/2026	9/24/2027			
1.3.2	production test of the BRIDGE system	Not Started	10/3/2026	9/24/2027			
1.3.3	establish 24/7 support of BRIDGE	Not Started	10/4/2026	9/24/2027			
1.3.4	develop training resources and support documentation	Not Started	10/1/2023	9/24/2027			
1.3.5	onboard of initial data suppliers and consumers	Not Started	10/1/2023	9/24/2027			
1.3.6	marketing and outreach activities to notify and motivate new customers to the BRIDGE application	Not Started	12/31/2026	9/24/2027			
2	Further develop USBE's school finance data infrastructure to support agency efforts to modernize and improve school finance information and user access to school finance information.	Not Started	10/1/2023	9/24/2027			
2.1	Partner with external contractor	Operational	10/1/2023	9/24/2027			
2.1.1	oversee procurement of managed service provider	Operational	10/1/2023	9/30/2024			
2.1.2	execute contract with contractor	Operational	10/1/2023	9/30/2024			
2.2	Planning and design of school finance visualizations	In Progress	10/1/2023	9/30/2024			
2.2.1	Identify and engage stakeholders	In Progress	10/1/2023	9/24/2024			

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2.2.2	requirements and business rules designed and documented	In Progress	10/1/2023	9/30/2024			
2.2.3	solicit feedback from end users and key stakeholders	Not Started	9/1/2024	9/24/2024			
2.3	Development and user acceptance testing of school finance visualizations	Not Started	10/1/2023	9/24/2027			
2.3.1	development of visualization	In Progress	10/1/2026	9/24/2027			
2.3.2	user acceptance testing of finance data	Not Started	10/1/2026	9/24/2027			
2.4	Publish visualization and maintenance	Not Started	10/1/2023	9/24/2027			
2.4.1	publish visualization	Not Started	12/31/2026	9/24/2027			
2.5	Share learning from connecting finance, student achievement, and teacher data	Not Started	10/1/2023	9/24/2027			
2.5.1	share learning with UDRC and SLDS community	Not Started	12/31/2026	9/24/2027			
3	Further develop USBE's data and statistics infrastructure to support agency efforts to increase the availability and visibility of Utah's education data.	In Progress	10/1/2023	9/24/2027			
3.1	Continue to support the agency's data visualization efforts by providing the physical resources needed to create and share data visualizations.	In Progress	10/1/2023	9/24/2027			
3.1.1	maintain and expand agency-wide licenses for data visualization software	In Progress	10/1/2023	9/24/2027			
3.1.2	maintain business intelligence servers	Operational	10/1/2023	9/24/2027			
3.2	Partner with an external contractor to guide us in re-envisioning how we use data in a cloud-based, Azure environment.	In Progress	10/1/2023	9/24/2027			
3.2.1	document stakeholder groups, needs, and priorities	Not Started	10/1/2023	9/24/2027			
3.2.2	identify contractor and establish contract goals	Not Started	10/1/2023	9/30/2024			
3.2.3	initiate re- envisioning process with contractor	Not Started	10/1/2024	9/30/2025			
3.2.4	implement contractor guidance with data and statistics staff team	Not Started	10/1/2025	9/24/2027			
3.3	Provide annual training for USBE staff members.	In Progress	10/1/2023	9/24/2027			
3.3.1	develop and make training resources available to data and statistics staff.	Not Started	10/1/2023	9/24/2027			
3.3.2	provide staff with training for the USIMS transition	Not Started	10/1/2024	9/24/2027			
3.4	Connect federal data files produced by Generate to create visualize reports.	Not Started	10/1/2023	9/24/2027			
3.4.1	define report requirements	Not Started	10/1/2023	9/24/2027			
3.4.2	develop Generate dashboards for stakeholders	Not Started	10/1/2023	9/24/2027			
3.4.3	UAT (User Acceptance Testing) reporting content and functionality	Not Started	10/1/2023	9/24/2027			
3.4.4	provide staff with training for developing and maintaining dashboards	Not Started	10/1/2024	9/24/2027			
4	Sustainability Plan	Not Started	10/1/2023	9/24/2027			
4.1	Create a documented sustainability plan	Not Started	10/1/2023	9/24/2027			
4.2	Obtain leadership approval of the documented sustainability plan	Not Started	10/1/2023	9/24/2027			
5	Update and implement plans to ensure the confidentiality of data- UDRC	Not Started	10/1/2023	9/24/2027			
5.1	Update and implement a cybersecurity plan that is in line with current industry standard best practices (e.g., the NIST Cybersecurity Framework or ISO/IEC 27001 and 27002)	Not Started	10/1/2023	9/24/2027			
5.2	Update and implement a privacy plan to ensure data are protected according state and federal law	Not Started	10/1/2023	9/24/2027			

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5.3	Update and implement (including publicly posting) policies regarding what data are accessible, to which users, and for what purposes	Not Started	10/1/2023	9/24/2027			
6	CEDS Open Source Community	In Progress	10/1/2023	9/24/2027			
6.1	Participate in supplemental project planning process	Operational	10/1/2023	9/24/2027			
6.2	Participate in at least 1 supplemental workgroup	Operational	10/1/2023	9/24/2027			
6.3	Participate in CEDS OSC	In Progress	10/1/2023	9/24/2027			
6.4	Document and disseminate outcomes and lessons learned	In Progress	10/1/2023	9/24/2027			