

DAGGETT County MUNICIPAL BUILDING AUTHORITY
Tuesday September 2, 2025 AT 9:15 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:15 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Listing
- H. MBA Purchase Requests
- I. MBA Correspondence – Discussion Only
- J. MBA Calendar Review

POLICY AND LEGISLATION

- 1. Discussion And Consideration Of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC)

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, August 26, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay & Jack Lytle attended in person. Clerk Larinda Isaacson was excused. Attorney Kent Snider attended virtually. Sheriff Eric Bailey & Deputy Clerk Nicole White attended in person. The meeting was called to order at 9:27 AM by Board Member Tippetts.

Present In Person: Peggy White, Jordynn Hewitt, Katie Miner & Kyle Jensen with Utah Association of Counties (UAC)

Present Online or by Phone: Bart Jensen, Senator Ron Winterton, Bret Reynolds, Nate Ziles

MBA Approve Minutes: There were minutes to review. Board Member Lytle motioned to approve the minutes for the Daggett County MBA meeting from Tuesday August 19, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Things are moving along smoothly.

New Clinic: There have been some hiccups but things are moving forward.

RDA & MBA: No updates at this time.

Legislation

Citizen Comments: No citizen comments at this time.

MBA Cash Summary & MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable was provided by the Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to accept receipt of the MBA Cash Summary and MBA Accounts Receivable Dated August 22, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to accept the MBA Disbursement Listing as being reviewed from August 21, 2025 in the amount of \$358,467.85

for Daggett County MBA. Board Member Asay seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Purchase Request: There were no purchase requests today.

Correspondence: CIB Meeting on Sept 3rd. Clinic Meeting on Thursday August 28th at 10:00 am.

Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC): A work order is needed to be approved today and ratified next week. Board Member Lytle motioned to approve the work order. Board Member Asay seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

There was no need for a Closed Session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:37 AM.

Municipal Building Authority of Daggett County

Open Invoice Register - 9/2/2025

		General Ledger					
Invoice No.	Vendor	Date	Due Date	Amount	Account No.	Account Name.	Description
138587	Jones & DeMille Engineering, Inc.	8/25/2025	8/25/2025	\$ 81,616.44			
				\$ 81,616.44	454100.74	MBA Capital outlay	Professional Services 7.1.2025 to 8.15.2025
12062	Webb's Select-A-Service	45894	45894	\$ 1,100.00			
				\$ 1,100.00	454100.74	MBA Capital outlay	High Pressure Jets, Travel
Total				\$ 82,716.44			

GL Account Summary

\$ 82,716.44	454100.74	MBA Capital outlay
\$ 82,716.44		Total

Municipal Building Authority of Daggett County
Disbursement Summary
Zions Checking - 08/21/2025 to 09/02/2025

Payee Name	Reference No.	Payment Date	Payment Amount	Void Date	Void Amount	Source
Hadfield Construction LLC	100519	8/26/2025	\$ 238,709.62			Purchasing
Patriot Construction, LLC	100520	8/26/2025	\$ 119,758.23			Purchasing
Total			\$ 358,467.85			