

JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED MINUTES

JULY 17, 2025 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Jake Wilkins, Lucky Wall Absent: Monty Pratt Employees: Trudy Wheeler, Travis Ruppe Community Participants: Jeff McCarty (Sunrise Engineering), Rich Mahony (Crossroads Accounting), Lorn Ruppe, Rick Buist, Clegg Batty (Aycock Miles and Associates), Craig Obermueller, Jason Obermueller.

Agenda topics

TOPIC: REVIEW BOARD MEETING MINUTES 6-19-2025

DISCUSSION			
CONCLUSIONS	Russell made a motion to approve the meeting minutes, Jake Wilkins 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Jake Wilkins-For, Lucky Wall-For. Absent: Monty Pratt. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: RICH MAHONEY – CROSSROADS ACCOUNTING

DISCUSSION	Rich came and reviewed our documents and didn't have any findings.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: AYCOCK, MILES AND ASSOCIATES 2024 AUDIT

DISCUSSION	Clegg presented the 2024 audit. All documents are uploaded to the Utah State Auditor's office. Clegg provided a few copies of the Annual Financial Report.		
CONCLUSIONS	Jake Wilkins made a motion to approve the Audit, Russell Tomlinson 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Jake Wilkins-For, Lucky Wall-For. Absent: Monty Pratt. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SUNRISE ENGINEERING

DISCUSSION	Jeff updated that they are still waiting on DDW for approval of the Master Plan.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JASON OBERMUELLER – 2X OILFIELD SERVICES FIRE LINE WATER

DISCUSSION	Craig and Jason came in about accessing the fire line. He is not happy that he had to put in a vault and bypass for the fire line. He would like to tie into it to fill trucks, due to the expense he had to pay. Discussed different options of where to tie in. Lucky recommended a stop and waste valve, so it doesn't freeze the hydrant. Read the meter and treat it as overage. Craig is NOT happy with the vault and overengineering this design had. Currently it is a 6" line with a 6" meter. Currently the overage rate is \$3.50 / thousand, fire hydrant rate \$15.00 per thousand.	
CONCLUSIONS	Lucky Wall made a motion to approve the tie in outside of the vault at the regular fire hydrant rate. Russell Tomlinson 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Jake Wilkins-For, Lucky Wall-For. Absent: Monty Pratt. Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: APPLICATION FOR WATER CONNECTION

DISCUSSION	Trudy made the changes from the June meeting on the water connection. Will update with approved rates in August when they are approved.	
CONCLUSIONS	Russell Tomlinson made a motion to approve the water application form. Lucky Wall 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Jake Wilkins-For, Lucky Wall-For. Absent: Monty Pratt. Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: OFFICE REPORT:

DISCUSSION	Fall Conference coming end of August, made Travis a hotel reservation. BBB.org called and asked if we wanted to be a member. Utah Cyber Center asked if we would sign a letter of support as funding is set to run out in 2027 and they would like to get it extended. They have written the letter we just need to sign it. The board agreed yes to sign it.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Jacobsen meter installed, going to do McDonalds meter on Tuesday. Strata hit an old line 2" deep by the intermountain concrete. Clarks' water was brown today, so Travis went and flushed the first hydrant.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review of current budget <ul style="list-style-type: none">• Bank Statement - Board Review and Initial• A/P Register - Board Review and Initial• PTIF Accounts - Board Review and Initial• Past Due and Shut off Notice List - Board Review and Initial• 2025 Budget Worksheet Report - Board Review and Initial• 2025 Ashley Valley Water Statement of Water Used Report - Board Review and Initial• G/L Account – Board Review and Initial	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: OPERATION DISCUSSIONS

DISCUSSION	Next meeting we will do Ethics Pledge and Open and Public Meeting Act.
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CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN
Russell Tomlinson made a motion to end the meeting, Jake 2nd the motion.

APPROVED MINUTES