



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
August 6, 2025 - 2:00 PM

When necessary, board members may participate electronically with the anchor location as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UCkRYDnXVDLGv9792bhWn9Wg/videos>

Next two upcoming Commission meeting dates: Wednesday, August 13, 2025 at 2:00 p.m.
and Wednesday, August 27, 2025 at 2:00 p.m.

~COMMISSION MEETING MINUTES~

In attendance: Commissioner Gordon (Chair), Commissioner Beltran, Commissioner Powers Gardner

Others in attendance: See attached sign-in sheet.

(Meeting called to order: 2:03 pm)

PRAYER/READING/THOUGHT: Alan Robins
PLEDGE OF ALLEGIANCE: Larry Kettering

RECOGNITION

1. RECOGNITION OF AUGUST 2025 EMPLOYEE OF THE MONTH
-PJ Maughan, Human Resources

(Timestamp: 1:41)

COMMISSIONER GORDON ANNOUNCED THAT JEANNE BOWEN (Treasure's Office) HAS BEEN SELECTED AS EMPLOYEE OF THE MONTH AND READ THE FOLLOWING NOMINATION LETTER.

"Jeanne Bowen is a true public servant of Utah County. Jeanne is always willing to go the extra mile to help the public as well as other Utah County employees, she is willing to go above and beyond for anybody who needs help. She has served on UCEA and Well 4 Life for many years and always ensures her office and those around her know what is going on. She encourages us to participate in activities and to complete health challenges, she leads by example and forms "teams" and can be seen taking walks on her breaks and encourages others to do the same. She really tries to make things better for her fellow employees. She also contributes to risk management and is on the board for the Utah Valley Roads Special Service district. We often joke that Jeanne is the smartest one in the building, this is because if she does not know the answer, she will find it! Oftentimes she will walk with a taxpayer to different offices to help make sure all their questions are answered and taken care of. She offers to do anything she can to help a taxpayer. If there is a difficult, rare, or confusing problem, Jeanne is the first to step up and volunteer to find a solution. She is very thorough when dealing with the day-to-day responsibilities of her job. She is also a licensed notary and is always willing to drop what she is doing to assist the public and other employees with notaries. Jeanne is a very empathetic person; she listens and talks with taxpayers or anyone around who needs a listening ear. We have watched Jeanne help someone figure out the bus schedule and walk them to the nearest bus stop after they came in to pay taxes. We have also seen Jeanne assist an elderly person to their car to ensure they had the right paperwork and would not need to come back into the office. Any time Jeanne is in the lobby you can hear her asking, "how are you?" or "can I help you find something?" She is a very dedicated employee of Utah County; she rarely takes time off and it never bothers her to stay late or if helping someone cuts into her lunch hour. She truly is here to serve the taxpayer. Jeanne is delightful to work with, she is fun, and a very daring person. She is known for having a once a year "weird food day" where she invites others to bring and try weird foods. Our office would not be the same without her and Utah County is lucky to have her as an employee."

-The Utah County Treasurer's Office



(Timestamp: 6:50)

COMMISSIONER GORDON EXPRESSED APPRECIATION TO EVERYONE THAT HELPED OUT WITH THE UTAH COUNTY FAIR. HE APPRECIATED THE COLLABORATION AND EFFORTS OF ALL INVOLVED.

COMMISSIONER POWERS GARDNER GAVE THANKS TO THE SHERIFF'S DEPARTMENT, PUBLIC WORKS AND EVERYONE WHO VOLUNTEERED THEIR OWN TIME.

CONSENT AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR AUGUST 6, 2025 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

2. APPROVAL OF THE MINUTES FOR THE JULY 16, 2025 BOARD OF COMMISSIONERS BOARD MEETING

-Jolynn Clegg, Clerk

(Timestamp: 8:57)

COMMISSIONER BELTRAN THANKED JOLYNN CLEGG FOR THE JULY 16, 2025 MEETING MINUTES. HE SAID SHE SPENT A LONG TIME ON THEM AND THEY WERE DETAILED AND GOOD QUALITY.

3. APPROVE A PARTICIPATION AND RELEASE FORM FOR THE PURDUE BANKRUPTCY IN THE NATIONAL OPIOID SETTLEMENT CASE

-Ben VanNoy, Attorney

APPROVED ON CONSENT

Agreement 2025-688

4. APPROVE AN INTERLOCAL COOPERATION AGREEMENT WITH PROVO CITY FOR THE 2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

-Nannette Jackson, Sheriff

APPROVED ON CONSENT

Agreement 2025-689

5. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPOINTING CHARLES BRYANT AS A DEPUTY CONSTABLE.

-Aileen Conder, Commission

APPROVED ON CONSENT

Resolution 2025-690

6. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL COOPERATION AGREEMENT BY AND BETWEEN UTAH COUNTY, UTAH, AND VINEYARD CITY REGARDING LIBRARY SERVICES.

-Aileen Conder, Commission

APPROVED ON CONSENT

Resolution 2025-691

Agreement 2025-692

7. APPROVE AND AUTHORIZE THE SIGNING OF A 2025 RECREATION GRANT AGREEMENT BETWEEN UTAH COUNTY AND THE TOWN OF GENOLA

-Aileen Conder, Commission

APPROVED ON CONSENT

Agreement 2025-693

8. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT FOR BENEFIT RATES IN 2026 FOR THE VOLUNTARY VISION PLAN FOR UTAH COUNTY EMPLOYEES

-Brandon Chambers, Human Resources

APPROVED ON CONSENT

Agreement 2025-694

REGULAR AGENDA

1. APPROVE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY AND POINT & PAY FOR CREDIT CARD PROCESSING SERVICES

-Adam Beck, Auditor

APPROVED ON CONSENT

Agreement 2025-695

2. APPROVE AND AUTHORIZE A RESOLUTION ACKNOWLEDGING THE EXPANSION OF A VESTED CRITICAL INFRASTRUCTURE MATERIALS USE BY TM CRUSHING

-Dale Eyre, Community Development

CONTINUED ON CONSENT TO AUGUST 27, 2025 COMMISSION MEETING

3. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY AND LEHI CITY FOR THE SHADOW RIDGE BIKE PARK

-Skyler Beltran, Commission

(Timestamp: 9:46)

COMMISSIONER BELTRAN SAID THERE WAS GOOD COLLABORATION BETWEEN THE COUNTY, THE CITY, AND THE TRELIS ASSOCIATION. IT WILL BE A GOOD BIKE PARK PROJECT IN LEHI.

APPROVED ON CONSENT

Agreement 2025-696

4. ADOPT A RESOLUTION APPOINTING AN INDIVIDUAL TO SERVE ON THE SHELTER COUNTIES ADVISORY BOARD.

-Ezra Nair, Commission

(Timestamp: 11:07)

COMMISSIONER GORDON EXPLAINED THAT UTAH COUNTY WAS ASKED TO BE ON THIS ADVISORY BOARD. THE COUNTY DOES NOT HAVE A DESIRE TO HAVE A FULL-TIME SHELTER BUT HE FELT IT WOULD BE GOOD TO HAVE REPRESENTATION ON THIS BOARD.

COMMISSIONER BELTRAN SAID HE WOULD LIKE UPDATES REGARDING THEIR MEETING DISCUSSIONS. EZRA NAIR (*Utah County Administrator*) SAID HE WOULD BE WILLING TO ATTEND THE MEETINGS AS WELL.

COMMISSIONER POWERS GARDNER SAID THEY CAN APPOINT AN ELECTED OFFICIAL IN THE FUTURE WHEN NEEDED.

COMMISSIONER POWERS GARNDER: MOTION TO APPROVE WITH THE NAME OF CLAUDIA BARILLAS (*Utah County Human Services Manager*)

COMMISSIONER BELTRAN: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

Resolution 2025-697

5. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY, UTAH, AND FESTIVAL LATINOAMERICANO FOR THE 2025 FESTIVAL LATINOAMERICANO

-Aileen Conder, Commission

(Timestamp: 10:10)

COMMISSIONER BELTRAN SAID THE COUNTY IS THRILLED AND HAPPY TO HAVE THE FESTIVAL HERE.

APPROVED ON CONSENT

Agreement 2025-698

6. APPROVE AND AUTHORIZE THE COMMISSION TO SIGN AN AGREEMENT FOR BENEFIT BROKER SERVICES

-Brandon Chambers, Human Resources

APPROVED ON CONSENT

Agreement 2025-699

7. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

8. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

9. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

10. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

PUBLIC COMMENTS

None

(Moved to Closed Meeting: 2:17 p.m.)

(Opened to Public Meeting: 4:35 p.m.)

COMMISSIONER POWERS GARDNER: MOTION TO ADJOURN
COMMISSIONER BELTRAN: SECOND
ALL IN FAVOR: AYE
PASSED: 3/0

(Meeting adjourned: 4:35 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jolynn Clegg at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

Those in attendance via Zoom: None

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
August 6, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

PJ

HP

John Case

Assessor's

Burt Garfield

Assessor

Leanne Bowen

Treasurer

Kathryn Warner

Treasurer

Dana Barney

Treasurer

Brian Voeks

Clerk

Meeting minutes approved at the August 27, 2025 Board of Commissioners of Utah
County, Utah Public Meeting.

Skylar Beltran

SKYLER BELTRAN, Vice Chair

ATTEST:
AARON R. DAVIDSON
Utah County Clerk

By:

Deputy

