

MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WPR UTILITY DISTRICT (THE “DISTRICT”)  
HELD  
AUGUST 25, 2025

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Monday, August 25, 2025, at 5:00 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck  
Ed Schultz  
Jenny Robinson

Also, In Attendance Were:

Nic Carlson, CliftonLarsonAllen LLP (“CLA”)  
Carley Herrick, Evan Tufts, Suzanne Bennett, Matt Musil and Kelli Reid; Wasatch Peaks Ranch  
Todd Godfrey; Hayes Godfrey Bell, P.C.  
Earle Lindell; Mountain High Propane

ADMINISTRATIVE MATTERS

**Call to Order:**

The meeting was called to order at 5:00 p.m. by Trustee Derck, who recited the following:

*“As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:00 P.M. on August 25, 2025, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.*

**Public Comment:**

None.

**Minutes from July 22, 2025 Regular Meeting and August 5, 2025 Special Meeting:**

Trustee Derck reviewed the minutes with the Board. Trustee Robinson made a motion to approve the Minutes from July 22, 2025 Regular Meeting and August 5, 2025 Special Meeting. Trustee Schultz seconded the motion. The motion passed unanimously.

## FINANCIAL MATTERS

### **Payment of Claims:**

Trustee Derck and Mr. Tufts reviewed the claims with the Board. Trustee Robinson made a motion to approve and/or ratify approval of the payment of claims. Trustee Schultz seconded the motion. The motion passed unanimously.

### **Public Hearing on the Operating and Capital Budget for Fiscal Year 2025-2026 and Adoption of the Same:**

Mr. Tufts reviewed the budget with the Board, noting that no changes have been made since the tentative budget was presented. Trustee Robinson made a motion to adopt the Operating and Capital Budget for Fiscal Year 2025-2026. Trustee Schultz seconded the motion. The motion passed unanimously.

### **2024-2025 Fiscal Year Audited Financial Statements:**

Following review and discussion, Trustee Robinson made a motion to accept the 2024-2025 Fiscal Year Audited Financial Statements. Trustee Schultz seconded the motion. The motion passed unanimously.

## MANAGER AND OPERATIONAL MATTERS

### **Propane RFP Update:**

Ms. Herrick provided an update for the Board and noted that the RFP window closed at 5:00 p.m. today. Three responses were received, and vendor selection is anticipated to be made in early September.

## LEGAL MATTERS

None.

## BOARD MEMBER MATTERS

None.

## OTHER BUSINESS

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:12 p.m. Trustee Robinson seconded the motion. The motion passed unanimously.

Respectfully submitted,

By \_\_\_\_\_

District Chair

Attest:

By \_\_\_\_\_

District Clerk