

**UTAH TECH UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING**

**Monday, August 4, 2025**  
Zions Bank Room, Holland Centennial Commons 537

**DRAFT MINUTES**

**TRUSTEES PRESENT**

Deven Macdonald (Served as Chair for this meeting)  
Natalie Ashby  
Rick Atkin  
Shawn Guzman  
Richard Holmes  
Andy Hunter  
Patricia Jones  
Lincoln Nadauld  
Dan Nielson  
Kristan Norton-Ipson (attended virtually)

**UNIVERSITY REPRESENTATIVES PRESENT**

Shane Smeed, President  
Christine Arlotti, Executive Assistant to Administrative Affairs  
Theresa Bondad, Assistant to the President  
Paul Morris, Vice President of Administrative Affairs  
Henrie Walton, Chief of Staff/Secretary to the Board of Trustees

**GENERAL SESSION**

**WELCOME**

At 4:12 p.m., Trustee Deven Macdonald called the meeting to order, welcomed everyone to the meeting, and invited everyone to introduce themselves.

**ACTION ITEMS**

**Oath of Office**

Chief of Utah Tech Police Wes LiCalzi administered the Oath of Office to the following new and returning Board of Trustee members:

Natalie Ashby  
Rick Atkin  
Shawn Guzman  
Andy Hunter  
Patricia Jones  
Lincoln Nadauld  
Dan Nielson

### **Approval of Minutes for April 22, 2025**

Trustee Deven Macdonald called for a Motion to approve the April 22, 2025, Board of Trustees Meeting Minutes. Motion to approve the Minutes called by Trustee Patricia Jones. Trustee Deven Macdonald asked for a Second to the Motion. Trustee Lincoln Nadauld Seconded the Motion. Trustee Deven Macdonald asked for a discussion on the Motion. Hearing none, Trustee Deven Macdonald asked those in favor of the Motion to say, “aye,” and those not in favor to say, “no.” Action: Motion approved unanimously.

### **Approval of Board of Trustees Meeting Dates for 2025-2026**

- Friday, September 19, 2025
- Friday, November 21, 2025
- Friday, January 30, 2026
- Thursday, March 5, 2026
- Friday, April 24, 2026

Trustee Deven Macdonald presented an update to the Board of Trustees 2025-2026 Board of Trustees Meeting Dates. Instead of meeting on Friday, November 14, 2025, the Board of Trustees November meeting will be held on November 21, 2025. The revised Meeting Dates (see above) were accepted by the Board of Trustees. No Action was taken to approve the 2025-2026 Board of Trustees Meeting Dates.

### **Election of Executive Committee**

Trustee Deven Macdonald reported that Trustees would be assigned various roles on campus committees. The Board of Trustees would elect a Chair and a Vice Chair, and the Chair and the Vice Chair would select a third member to serve as the Board of Trustees Executive Committee.

### **Board of Trustees Chair**

Trustee Deven Macdonald called for nominations for the position of Chair of the Board of Trustees. Trustee Dan Nielson nominated Trustee Deven Macdonald for Chair of the Board of Trustees. Trustee Deven Macdonald thanked Trustee Dan Nielson and asked if there were more nominations for the Chair of the Board of Trustees. Hearing no additional nominations, Trustee Deven Macdonald invited Secretary to the Board Henrie Walton to conduct an anonymous ballot vote. After the votes were tallied, Secretary Henrie Walton announced that the votes were unanimous in favor of electing Trustee Deven Macdonald to the Chair of the Board of Trustees.

### **Board of Trustees Vice Chair**

Trustee Deven Macdonald called for nominations for the position of Vice Chair of the Board of Trustees. Trustee Richard Holmes nominated Trustee Patricia Jones for Vice Chair of the Board of Trustees. Trustee Deven Macdonald Seconded Trustee Richard Holmes' nomination of Trustee Patricia Jones for the position of Vice Chair of the Board of Trustees. Trustee Patricia Jones thanked Trustee Richard Holmes and Chair Deven Macdonald for their nomination. Chair Deven Macdonald asked if there were more nominations for the Vice Chair of the Board of Trustees. Hearing no additional nominations, Trustee Deven Macdonald invited Secretary to the Board Henrie Walton to conduct an anonymous ballot vote. After the votes were tallied,

Secretary Henrie Walton announced that the votes were unanimous in favor of electing Trustee Patricia Jones for Vice Chair of the Board of Trustees.

**Request to Sell Institutional Residence (Vice President Morris)**

Vice President Paul Morris presented the Request to Sell the Institutional Residence to the Board of Trustees. Chair Deven Macdonald asked for a Motion to approve the Request to Sell the Institutional Residence. Trustee Rick Atkin Motioned to approve the Request to Sell the Institutional Residence. Trustee Andy Hunter Seconded the Motion. Chair Deven Macdonald asked for a discussion on the Motion. Vice Chair Patricia Jones asked where the funds would go after the sell of the residence, and Vice President Morris explained the funds would be placed in a property reserve account. Chair Deven Macdonald asked those in favor of the Motion to say, “aye,” and those not in favor to say, “no.” Action: Motion approved unanimously.

**CONCLUDING REMARKS**

Chair Deven Macdonald thanked everyone for attending the August 4, 2025, Board of Trustees Meeting, and he encouraged Board Members to be active on committees, provide insights, and ask questions.

**MEETING ADJOURNED**

At 4:42 PM, Chair Deven Macdonald called for a Motion to adjourn the August 4, 2025, Board of Trustees Meeting. Motion to adjourn was made by Trustee Dan Nielson. Chair Deven Macdonald called for Second to the Motion. Motion to Second was called by Trustee Patricia Jones. Action: Motion approved unanimously.

**NEXT BOARD OF TRUSTEES MEETING**

Friday, September 19, 2025, Zions Bank Room