

AGENDA FOR SALINA CITY CORPORATION
At the Salina City Hall
90 West Main Street Salina, Utah
7:00 p.m. May 14, 2025
Work Meeting

COUNCIL AND STAFF PRESENT:

Mayor Jed Maxwell, excused
Earl Taylor
Jon Maxwell
Kevin Mickelsen
Randy Christiansen
Allen Tietjen
Earl Taylor

Ashlee Larsen, City Recorder
Kathy Maxwell, City Treasurer, excused

Jon Maxwell opened the work meeting to discuss **City Council Training: Jon Maxwell** reviewed the open meeting training test.

- 1- Name 2 types of closed meetings that DO NOT have to be recorded
- 2- Name 2 of the five steps that a city council must take to properly hold a closed meeting.
- 3- What is NOT a step the city council must take to hold a proper open meeting
- 4- According to the open meetings Act, which gathering of the city council is NOT a meeting.
- 5- When must a meeting recording be available to the public
- 6- If meeting minutes have not been formally approved, they should be marked with
- 7- When is a recording of an open meeting NOT required to be kept
- 8- Which are requirements for written minutes of an open meeting
- 9- Can the city council discuss an item that isn't on the meeting agenda but is raised during the meeting?
- 10- Can the city council take final action on an item NOT listed on the meeting agenda?
- 11- What is NOT a required notice for a proper open meeting.
- 12- What is not required for a proper recording of a meeting.

Council took the open meeting test, then reviewed the correct answers

Fraud Risk Assessment, Council members reviewed the Fraud Risk Assessment. Motion was passed in the City Council Meeting.

Earl Taylor motioned to adjourn the work meeting at 9:22 p.m. **Randy Christiansen** seconded. Motion carried 4 to 0.

Date 8/27/2025

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Mayor *[Signature]*

City Recorder *Ashlee Larze*