

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

July 15, 2025

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Karl McMillan, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel, Nick Kryger, Timber Lakes POA Liaison, Tonya Remillard, a property owner

Prayer/Remark: Neil Anderton offered a thought.

Concerns/Issues from TLPOA: Nick Kryger, the POA Liaison, discussed the recent semi-truck rollover in Timber Lakes which blocked the road for 3 hours. The board discussed the need to determine how to coordinate with the LDS church camp in emergencies so they can open the gates for emergency entrance and exit for Timber Lakes residents. The POA is working on removal of dead timber to help with fire control.

Approval of June 2025 Minutes: A motion was made by John Blickenstaff to approve the June 17, 2025 meeting minutes as written. It was seconded by Mike Durr and passed unanimously.

Approval of July 2025 Warrants: After review and discussion, a motion was made by John Blickenstaff to approve the warrant list 15436-15454, ACH payments for July and the credit card payment of \$406.77 for June. The motion also included reissuing check 15455 in the correct amount of \$430,540.00 to Lance Excavating. The motion was seconded by Mike Durr and passed unanimously.

ratify June/July Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 6/21/2025 and 7/5/2025. It was seconded by Steve Turley and passed unanimously.

Presentation of 2024 TLSSD Audit Report: Steve Rowley from Keddington and Christiansen presented the 2024 audit findings and financials. Ben Probst, Jody, and Michelle provided all the information requested. The audit was clean as there were no findings for either internal controls or government requirements. John Blickenstaff stated the Audit Committee met with Steve Rowley prior to the audit.

Managers' Report: Jody reported that Lance Excavating has laid about 2,000 feet of pipe and installed 2 master meters. A road to a new spring location has been constructed. Jody has submitted 2 draws to DDW to release funds from the Interest Free Bond for reimbursement of invoices for the capitol project. The first is for Lance Excavating and the second for B&C Engineering.

The property owner on Buck Way who had 35 trees removed before Lance Excavating could replace the pipe will be reimbursed for the cost of the trees.

The crew will be replacing the check valves between Racoon Drive to Aspen soon. During this time the Wasatch County Fire Department will have trucks on hand as the fire hydrants will have no fire flow.

The Wasatch County Fire Department recently inspected and lubed all the fire hydrants in Timber Lakes.

Public Comments: Tonya Remillard, a property owner, asked the board for permission to allow her to use a small portion of her water in a small-scale educational pilot project designed to teach children and families about the science, structure, and sacredness of water. McKay Murdock, our legal counsel, will draw a document for her to sign releasing Timber Lakes Water SSD from any liability connected to her research. She thanked the board and promised to share the results of her research.

Executive Session: At 6:25, John Blickenstaff made a motion to enter executive session to discuss water and personnel. It was seconded by Mike Durr and passed unanimously. At 7:10 Mike Durr made a motion to exit executive session and enter regular session. It was seconded by John Blickenstaff and passed unanimously.

John Blickenstaff made a motion to adjourn the meeting at 7:11. It was seconded by Mike Durr and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Mike Durr: Aye

Steve Turley: Aye

Roger LeFevre: Aye