

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, August 19, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippets, Commissioner Randy Asay and Commissioner Jack Lytle attended in person. Attorney Kent Snider attended virtually. Sheriff Bailey and Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:01 am by Commissioner Tippets. The invocation was given by Commissioner Lytle. Commissioner Tippets then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Peggy White, Jordynn Hewitt, Cordell McCracken, Mayor Butch Johns, Ken Campbell, Allen Parker

**Present Online or by Phone:** Bart Jensen, Bryan Meier, Adam Perschon

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Approve Minutes:** Minutes from the August 12, 2025 Commission and RDA Meeting were available for review. Commissioner Lytle motioned to accept the minutes from the August 12, 2025 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Recess for MBA Meeting at 9:20 am. Returned from recess at 9:31 am.**

## **Issue Updates**

**RDA and MBA:** There were no new updates.

**Affordable Workforce Housing:** Things are moving forward.

**EMS/EMT Sheriff's Office Updates:** Time was given to Sheriff Eric Bailey. He stated that we have talked about having a light put on the gates at the rodeo grounds. It would be a good thing for safety and also convenience. They are using flashlights now. It would be nice to have this done before the PRCA rodeo. There was some discussion. The Sheriff's Office was thanked for all the work they do.

**Airports:** There was nothing at this time.

**Clinic:** Things are moving forward.

**Code Enforcement Issues:** Kent Snider stated that things are moving forward.

**Tourism:** Time was given to Jordynn Hewitt, the Charlie Jenkins concert is this Friday. It is Free. The PRCA Rodeo is coming up and Daggett Daze. There has been advertising done for these events.

**Citizen Comment:** There were no citizen comments.

**Cash Summary and Accounts Receivable:** The Cash Summary and Accounts Receivable was provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Asay motioned to accept the Cash Summary and Accounts Receivable Report for the County and RDA dated August 15, 2025. Commissioner Lytle seconded motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated August 14, 2025 in the amount of \$34,705.87 for the County & the RDA. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Reimbursement Register:** There was no reimbursement summary.

**Brief Recess for technical issues at 9:40 AM. Back from recess at 9:44 AM**

**Disbursement Listing:** The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Disbursement Listing as being reviewed from August 10, 2025 to August 14, 2025 for Daggett County Zion's Checking in the amount of \$64,154.70 with no void amount. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Purchase Request:** There were no purchase requests at this time.

**Correspondence / Calendar:** There was a meeting with the food pantry last week and it was requested that we have a food drive to help with stocking the pantry with holiday foods.

UAC is coming to Daggett County next week. They want to observe our Commission meeting and an Elected Officials meeting. They would also like to tour the jail.

Brian Wilson, District Forest Ranger is moving out of the area. He and his family will be missed.

## **POLICY AND LEGISLATION**

### **Discussion And Consideration Of Utah Rural County Grant Contract #26063270 From The State Of Utah, Governor's Office Of Economic Opportunity To Daggett County**

**Government:** There was some discussion. Commissioner Asay motioned to approve the Utah Rural County Grant Contract #26063270 From The State Of Utah, Governor's Office Of Economic Opportunity To Daggett County Government. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

### **Discussion And Consideration Of Victim Advocate Request For A County Cell Phone:**

There was some discussion. Having a work phone for Victim Advocate is a good idea. Commissioner Lytle motioned to approve the Victim Advocate request for a county cell phone. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Esri's Parcel Fabric With Jones & DeMille Engineering For GIS:** Time was given to Cordell McCrackin. There was some discussion. Commissioner Lytle motioned to approve the Esri's Parcel Fabric with Jones & DeMille Engineering for GIS. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration of Resolution # 25-12: A Resolution Authorizing The Filing Of Cross-Appeals For 2025 Centrally Assessed Properties:** Commissioner Lytle motioned to approve Resolution # 25-12: A Resolution Authorizing The Filing Of Cross-Appeals For 2025 Centrally Assessed Properties. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion and Consideration of Airport Insurance Application:** Commissioner Tippetts stated that this is a ratification as he signed the application last week due to time restraints. It was discussed that it was best to cover our bases. Commissioner Lytle motioned to ratify the signing of the Airport Insurance Application. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion and Consideration of Dutch John Airport Development:** Dutch John Mayor, Butch Johns wanted to be here for this. He is enroute. It was decided to go into closed session until Mayor Johns could be present.

Commissioner Lytle motioned to go into closed session for the purpose of Purchase, Exchange, or Lease of Real Property. Commissioner Asay seconded the motion. The commissioners voted as follows:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Went into closed session at 10:19 AM. Back in to open session at 11:30 AM**

Commissioner Lytle motioned to go back into open session. Commissioner Asay seconded the motion. The commissioners voted as follows:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

**Discussion and Consideration of Dutch John Airport Development Cont':** Ken Campbell, who runs the Vernal Airport and Allen Parker joined the meeting with Mayor Butch Johns. Time was given to Butch Johns. The Mayor stated that he had not seen the master plan of the Dutch John Airport. Commissioner Tippetts had supplied the plan to him. The Mayor did like the master plan. He would like to have an Airport Board that would be over the Dutch John Airport. He would like to assist the airport to reach the master plan level. There was some discussion. Kent Bond was called and joined the meeting. There was more discussion. It was decided to have a work meeting to move forward with plans. A date for the work meeting was not decided upon.

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation at 12:37 PM.

/s/Matt Tippetts  
Commissioner/Matt Tippetts

/s/Larinda Isaacson  
Clerk/Larinda Isaacson

/s/Randy Asay  
Commissioner/Randy Asay

/s/Jack Lytle  
Commissioner/Jack Lytle